



**TOWN OF WESTON  
ANNUAL TOWN REPORT  
2013**

**REPORTS OF THE  
TOWN OFFICERS OF  
WESTON, MASSACHUSETTS  
FOR THE YEAR ENDING  
DECEMBER 31, 2013**



*[www.weston.org](http://www.weston.org)*

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## Cover Photos

Major commemorative events celebrating Weston's 300<sup>th</sup> anniversary (from top) a scene from Winterfest (January 26<sup>th</sup>) courtesy of Weston High School; Grand Celebration Fireworks (June 1<sup>st</sup>) courtesy of Dan Wims; a Town-wide, aerial photo taken from the top of Weston's Ladder 1 at the Founders' Day Festival (October 5<sup>th</sup>) courtesy of Fire Lieutenant Dean Munson; and the Weston 300 Commemoration (January 12<sup>th</sup>) courtesy of Glenn Harder

## Additional Photos

Many of the photographs found within this year's annual report were supplied by the committee and department members for their reports. The additional photographs that capture the many events during the year were supplied by:

**Barbara Elmes:** 10,20, 25, 31, 33, 35,  
60, 86, 99, 100, 132

**Broadway Electric:** 12

**Alex Anza Farm:** 16

**Glenn Harder:** 28, 30, 202

**Ken Barron:** 9, 29, 46, 47, 95, 104, 137,  
145, 159, 160

**Mark Curelop:** 31, 67, 133

**Mary Slavet:** 44

**Lt. Dean Munson:** 81, 84

**Weston High School:** 105, 120, 134, 135

**Larry Grob:** 122

**Mass. School Building Authority:** 150

**Lisa Yanakakis:** 101

**Weston Public Library:** 121



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## STATISTICS

	<b>Year Ending 30-Jun-13</b>		<b>Year Ending 30-Jun-12</b>		<b>Year Ending 30-Jun-11</b>		<b>Year Ending 30-Jun-10</b>	
Population (1)	11,580		11,608		11,478		11,475	
Number of Voters (1)	7,611		7,747		7,635		7,740	
Number of Dwelling Houses (2)	3,640		3,632		3,619		3,615	
School Membership (3)	2,281		2,322		2,304		2,315	
Valuation of Real Estate	\$	5,292,759,000	\$	5,151,565,800	\$	5,183,632,300	\$	5,222,126,200
Valuation of Personal Property	\$	48,169,200	\$	43,864,400		39,840,500		38,678,600
Total Assessed Valuation	\$	5,340,928,200	\$	5,195,430,200	\$	5,223,472,800	\$	5,260,804,800
Tax Rate per \$1,000 Valuation	\$	12.73	\$	12.40	\$	12.11	\$	11.39
Town Debt	\$	74,723,333.00	\$	62,474,331.00	\$	67,690,004.00	\$	57,744,457

	<b>Year Ending 30-Jun-09</b>		<b>Year Ending 30-Jun-08</b>		<b>Year Ending 30-Jun-07</b>		<b>Year Ending 30-Jun-06</b>	
Population (1)	11,227		11,134		10,875		10,983	
Number of Voters (1)	7,742		7,301		6,555		6,978	
Number of Dwelling Houses (2)	3,589		3,589		3,597		3,596	
School Membership (3)	2,332		2,349		2,363		2,345	
Valuation of Real Estate	\$	5,197,227,100	\$	5,138,040,100	\$	5,071,256,200	\$	4,986,192,400
Valuation of Personal Property		34,784,600		34,222,500		30,951,200		27,680,200
Total Assessed Valuation	\$	5,232,011,700	\$	5,172,262,600	\$	5,102,207,400	\$	5,013,872,600
Tax Rate per \$1,000 Valuation	\$	11.10	\$	11.02	\$	10.67	\$	10.26
Town Debt	\$	58,214,199	\$	64,414,933	\$	67,291,666	\$	66,264,399

	<b>Year Ending 30-Jun-05</b>		<b>Year Ending 30-Jun-04</b>		<b>Year Ending 30-Jun-03</b>		<b>Year Ending 30-Jun-02</b>	
Population (1)	11,022		10,982		11,200		11,110	
Number of Voters (1)	7,162		7,311		6,939		7,697	
Number of Dwelling Houses (2)	3,569		3,477		3,466		3,454	
School Membership (3)	2,301		2,330		2,299		2,254	
Valuation of Real Estate	\$	4,828,065,700	\$	4,599,335,700	\$	4,278,223,200	\$	3,876,918,800
Valuation of Personal Property		27,474,300		26,287,100		25,948,000		21,936,700
Total Assessed Valuation	\$	4,855,540,000	\$	4,625,622,800	\$	4,304,171,200	\$	3,898,855,500
Tax Rate per \$1,000 Valuation		9.95	\$	9.46	\$	9.67	\$	10.15
Town Debt	\$	55,662,131	\$	52,996,864	\$	52,252,851	\$	47,800,838

- (1) Population is as of January 1. The number of registered voters is as of December 31 of corresponding year  
(2) Does not include 93 units at Norumbega Pt., 62 units in Merriam Village, and 75 units in Brook School Apts.  
(3) Average membership as of October 1 of corresponding year

**STATE OFFICIALS AND LEGISLATIVE REPRESENTATIVES**  
*as of December 31, 2013*

Governor  
Lieutenant Governor  
Secretary of the Commonwealth  
Auditor of the Commonwealth  
Treasurer and Receiver General  
Attorney General  
Senators in the United States Congress

Deval L. Patrick  
Timothy P. Murray (*resigned*)  
William Francis Galvin  
Suzanne M. Bump  
Steven Grossman  
Martha Coakley  
Edward J. Markey  
Elizabeth Warren

Representative in the United States Congress,  
Seventh Congressional District  
Governor's Councillor, Third District  
State Senator in General Court,  
Third Middlesex District  
State Representative in General Court,  
Fourteenth Norfolk District  
District Attorney, Northern District

Katherine m. Clark  
Marilyn M. Petitto Devaney, Watertown

Michael J. Barrett

Alice Hanlon Peisch  
Marian T. Ryan



*Town Hall was the site of a film shoot for the PBS documentary "The Mystery of Matter"*

## OFFICERS OF THE TOWN OF WESTON

*As of December 31, 2013*

### ELECTED BY THE VOTERS

	<u>Terms Expire</u>		<u>Terms Expire</u>
<b>Board of Assessors</b>		<b>Measurers of Lumber</b>	
Gary C. Koger, Chair	2015	James Barry	2014
Phyllis R. Kominz	2015	Robin Peakes Coutts	2014
Tamilyn M. Levin	2014	Cameron Peters	2014
Alan T. Orth	2014		
Paul L. Zorfass	2016	<b>Moderator</b>	
		Thomas S. Crane	2014
<b>Board of Health</b>		<b>Planning Board</b>	
Peter K. Taylor, Chair	2015	Alfred L. Aydelott, Chair	2014
David Kominz	2014	Roy Chatalbash	2018
Rudy Ruggles	2016	David O. Mendelsohn	2015
		Stephen R. Oppenheimer	2017
<b>Board of Library Trustees</b>		Susan J. Zacharias	2016
Doris A. Sullivan, Chair	2016		
Joel Angiolillo	2015	<b>Recreation Commission</b>	
Emily Hutcheson	2016	James I. Rubens, Chair	2014
Denise Mosher	2015	Allison Payne Jones Elvekrog	2015
Joseph W. Mullin	2014	Elly D. Pendergast	2014
Julie D. Panagakos	2014	Matthew Schulman	2016
		Alison Slater	2015
<b>Board of Selectmen</b>		Victoria A. Whalen	2016
Edward H. Coburn, Chair	2015		
Douglas P. Gillespie, Clerk	2016	<b>School Committee</b>	
Michael H. Harrity	2014	Danielle Black, Chair	2014
		Edward E. Heller, Vice Chair	2016
<b>Commissioners of Trust Funds</b>		Richard A. Manley, Jr.	2015
Charles M. Ganson, Jr., Chair	2014	Sanjay Saini	2016
Thomas E. Bator	2015	Rosemary B. Tomaso	2015
Janell Phillips	2016		

## APPOINTED OFFICERS OF THE TOWN OF WESTON

*as of December 31, 2013*

Animal Control Officer	Richard A. Murray
Assessor	Eric R. Josephson
Assistant Town Manager and Human Resources Director	Lisa J. Yanakakis
Brook School Apartments Manager	Sara Dosamantes
Cemeteries & Parks Supervisor, Public Works	William C. O'Neil
Community Preservation Committee Administrator	Tracey A. Lembo
Conservation Administrator	Michele L. Grzenda
Constable to Serve Civil Process	Jerry W. McClam
	Robert P. Millian, Jr.
	Eileen Bogle
Council on Aging, Executive Director	Richard E. Sullivan
East Middlesex Mosquito Control Commission, Weston's Representative	Gerard S. McCarty
Facilities Director, Town-Wide	Sarah F. Johnson
Finance Director/Treasurer and Collector	David B. Soar
Fire Chief, Forest Warden and Director of Emergency Management	Tracy Buck
Information Systems Manager (Municipal)	John F. Field
Inspector of Buildings/Land Use Coordinator	Susan W. Brennan
Library Director	Richard J. Kowalski
Parking Clerk	Steven F. Shaw
Police Chief and Keeper of Lockup	Wendy Diotalevi
Public Health Director	Robert A. Morra
Public Weighers	Walter Mulcahy
	Daniel Nourse
	John Place
	Kevin H. Whittemore
Public Works, Director of Operations	Robert L. Hoffman
Public Works, Deputy Director of Operations	Richard E. Sullivan
Recreation Director	Douglas W. MacDougall
Sealer of Weights and Measures	Robert A. Morra
Technology Director, Town-Wide	Lee McCanne
Town Accountant	Susan Kelley
Town Clerk	Deborah M. Davenport
Town Counsel	Kopelman & Paige, P.C.
Town Engineer	Stephen R. Fogg
Town Manager	Donna S. VanderClock
Town Planner	Joseph T. Laydon
Tree Warden	Robert L. Hoffman
Veterans' Services Director	Stanley W. Spear, Jr.
Water Superintendent, Public Works	Don M. Millette
Zoning Board of Appeals/Housing Partnership Staff Assistant	Noreen H. Stockman

## CALENDAR\*

Board of Appeals – Normally meets twice per month on Mondays through Thursdays  
7:30 p.m. at Town Hall

*Call Board of Appeals Office  
(781) 786-5062*

Board of Assessors – Normally meets twice per month (more frequently from December–March) on Tuesdays 6:45 p.m. at Town Hall

*Call Assessors' Office  
(781) 786-5050*

Board of Health - Normally meets the 3<sup>rd</sup> Wednesday of each month, 1:00 p.m. at Town Hall

*Call Board of Health  
(781) 786-5030*

Board of Library Trustees - Normally meets the 1<sup>st</sup> Monday of each month, 7:00 p.m. at the Library

*Call Library  
(781) 786-6150  
or check [www.westonlibrary.org](http://www.westonlibrary.org)*

Board of Selectmen - Normally meets on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays of each month, 7:00 p.m. at Town Hall

*Call Selectmen's Office  
(781) 786-5020*

Commissioners of Trust Funds - Meets on an as-needed basis, generally once per quarter, at Town Hall

*Call Treasurer's Office  
(781) 786-5070*

Conservation Commission – Normally meets twice per month on Tuesdays, 7:30 p.m. at Town Hall

*Call Conservation Commission Office  
(781) 786-5068*

Historical Commission – Normally meets Wednesday 7:00 p.m. at Town Hall

*Call Historical Commission Office  
(781) 786-5066*

Permanent Building Committee – Normally meets on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesdays each month  
7:30 p.m. at the Case House Facilities Office

*Call (781)786-5271*

Planning Board - Generally meets on the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month, 7:30 p.m. at Town Hall

*Call Planning Board Office  
(781)786-5065*

Recreation Commission - Normally meets on the 2<sup>nd</sup> Tuesday of each month  
7:45 a.m. or 7:30 p.m. at the Community Center

*Call Recreation Department  
(781) 786-6265*

School Committee - Normally meets twice per month on Mondays at Case House

*Call School Info Line (781) 786-5800 or  
Superintendent's Office  
(781) 786-5210  
or check [www.westonschools.org](http://www.westonschools.org)*

*\* All schedules are subject to change  
Call offices listed or check Calendar of Meetings at [www.weston.org](http://www.weston.org)*



## GENERAL GOVERNMENT



*Members of the Board of Selectmen – Michael Harrity, Chairman Edward Coburn, and Clerk Douglas Gillespie - receive the Transcription of Act of Incorporation from Isaac Jones (portrayed by Weston resident and Weston High School teacher Cortland Mathers)*

## REPORT OF THE BOARD OF SELECTMEN

As we look back on 2013 it is impossible not to think of the year-long celebration to commemorate the 300<sup>th</sup> anniversary of the founding of our town. The series of events, both formal and informal, ran throughout the year and provided a great opportunity for town's people to celebrate our heritage and come together as a community – all made possible through private donations. Through the efforts of the Tercentennial Steering Committee and many, many volunteers, the civic pride and cultural fabric of our community have never been stronger.



*Grandstand seats for the 300<sup>th</sup> anniversary Founders' Day Parade event – Superintendent Cheryl Maloney, Town Manager Donna VanderClock, Selectman Michael Harrity and Selectman Edward Coburn who led the parade*

The Board of Selectmen (BOS) currently includes Douglas P. Gillespie, Michael H. Harrity, and Edward H. Coburn, with Mr. Harrity serving as Chair and Mr. Coburn serving as Clerk. At the Annual Town Election on May 5<sup>th</sup>, Mr. Gillespie was re-elected to a three-year term. As is custom on the Board to rotate leadership positions, Mr. Gillespie was subsequently elected as Clerk of the Board and Mr. Coburn became Chair.

Agendas and minutes of meetings of the Board are available in the Selectmen's office and are posted on the Town's website ([www.weston.org](http://www.weston.org)) under the "Boards and Committees" tab. Highlights of

actions taken and issues addressed by the Board of Selectmen in the calendar year 2013 include:

### Fiscal Management

Like many municipal governments at the time, Weston underinvested in infrastructure in the 1970s through the early 90s, spending too little on maintenance and renovations at a time when our population and student population were both dropping. Over the past 15 years Weston has carried out substantial renovations or replacements to virtually all of the Town's buildings. With the proposed replacement of the police station, that work is largely done. We have caught up. It has taken significant effort to do so, and the Town has had to incur considerable debt in the process. The Town's debt level is at an all-time high on an absolute dollar basis but as a percentage of the budget it is well within the range established by the bond rating agencies that continue to give Weston the highest possible ratings (more on that below).

Importantly, the financial leadership of the Town – the Town Manager, the Finance Director/Town Treasurer, Board of Selectmen, and Finance Committee – has undertaken a range of fiscally prudent steps to ensure that we are not kicking the can down the road again.

- The Town's bond and note issues in February received Aaa bond ratings from Moody's, the highest rating issued by this agency. This high rating allows the Town to borrow at the most favorable tax-exempt interest rates for its capital projects as evidenced by the net borrowing cost of 2.54024 percent for a \$19,093,334 bond issued on February 1, 2013, and .2223 percent for \$6,825,000 one-year notes.

- At the Annual Town Meeting in May, Weston adopted an operating budget for fiscal year 2014 of \$70,400,482, a 3.6 percent increase over the fiscal 2013 budget. Contractual salary increases of \$1,626,080, higher pension and health insurance contributions of \$604,742, and an additional \$66,315 in funding for reserves contributed to the overall increase of \$2,476,015. No Proposition 2 ½ override was necessary because new construction in town contributed approximately \$1.2 million in additional tax revenues allowing increases in the existing tax base to be kept below the cap.
- The budget continues to include funding of several reserve accounts and in fiscal 2014 this reserve account funding totaled just over \$3 million, the largest amount being approximately \$1.6 million to fund the Town's long-term liability for retiree health insurance.
- Over 86 percent of the Town's revenues come from residential property taxes and only 5 percent comes from state aid, so the decline in state aid had less impact on Weston than most cities and towns in the Commonwealth.
- The property tax rate increased modestly from \$12.40 per \$1,000 of valuation in fiscal 2013 to \$12.73 per \$1,000 of valuation in fiscal 2014 and the median residential assessment was \$1,016,800, up 3.69 percent.
- Salaries and health and pension benefits for municipal and school employees comprise more than 80 percent of the Town's budget, and most of these costs are subject to collective bargaining agreements with the 12 unions that together cover approximately 79 percent of the benefit eligible employees.

#### Town Administration

During 2013, the Town was managed by an experienced team led by Town Manager Donna S. VanderClock, Assistant Town Manager/Human Resources Director Lisa J. Yanakakis, and Finance Director/Treasurer and Collector Sarah F. Johnson. These professionals have served the Town for many years and they are supported by skilled department managers who work with dedication and teamwork to provide services to our residents.

All managers and members of this team continue to focus on dual goals: 1) maintaining the level of services that Weston's residents expect, and 2) seeking efficiencies in the delivery of these services to control costs. Ongoing examples of this effort are the shared resources between the School and Municipal departments for facilities management, technology, and, as of this year, vehicle maintenance.

#### Town Infrastructure

Under the direction of now-retired Public Works Director Bob Hoffman, the Town continued to make well-planned and considerable investments in the maintenance of its public works infrastructure – roads, sidewalks, guardrails, water, parks and cemeteries, and stormwater management, which is now governed by newly-mandated federal and state regulations. A replacement for Mr. Hoffman has been hired and we are pleased to welcome Thomas E. Cullen, Jr. as the new DPW Director of Operations.

#### Town Buildings

Weston is at the forefront of municipal government in the state with its Permanent Building Committee and a Town-wide Facilities Director who oversees the construction and maintenance of all Town buildings. Together they provide Weston with dedicated building expertise that enables us to design and build better, more cost-effective buildings. In addition, with the detailed maintenance schedules, we are able to take better care of our buildings, extending their effective life and reducing operating expenses.

- With oversight by the Permanent Building Committee (PBC) and the Town's Facilities Director, Jerry McCarty, construction of the Field School got under way, with an expected completion in August 2014. Renovations were also completed at the Brook School Apartments elderly housing complex. The Committee has begun the process of designing the affordable housing project on



Warren Avenue as approved at May 2013 Town Meeting. With the May Town Meeting vote to approve design fees for a replacement police station, the PBC is also under way with design and planning for that project as well.

- The search for a use for the Josiah Smith Tavern and Old Library (JSTOL) continues. A majority of voters at the Special Town Meeting in December 2013 made clear their interest in continuing to develop and consider other possibilities. The BOS convened a Working Group to facilitate communications and coordinate with proponents of various ideas as they develop proposals for what to do with the buildings. The Working Group includes representatives from five Town boards and committees and five at-large members chosen from a pool of volunteer applicants, as well as a liaison from the Finance Committee. A great deal of information about this complex project is available on the Town's website.
- Facilities Director Jerry McCarty continues to maintain detailed 20-year maintenance plans for all public buildings. These plans help the Town plan and budget for necessary maintenance and lifecycle replacement of the buildings' systems to maximize their useful lives.

#### Energy Conservation Efforts

Weston was designated as a Green Community on December 21, 2011. This designation qualifies the Town for receipt of state funds to support the implementation of a five-year plan to reduce the Town's energy consumption by 20 percent.

Together with the School Committee, the Board appointed the Solar Photovoltaic Panels Exploratory Committee to identify potential sites in Weston for solar panel arrays. The Committee, with the help of grant money made available from the state, recommended the site of the former landfill as the first location and is working on plans for a facility which, in addition to reducing the Town's carbon footprint, is projected to save the Town millions of dollars over the next 20 years.



*The former landfill was identified as the first location for solar panel arrays, similar to above, that will save the Town millions of dollars over the next 20 years*

#### Land Use/Development Projects

- The Town's acquisition of the 62.5 acre Case Estates from Harvard University has continued to be delayed by the discovery of pesticide residues in the pine woods area. Harvard has expressed concern that the planned "remove and replace" remediation approach is untenable for this highly wooded area and Harvard's consultants are investigating alternative remediation techniques which are also consistent with state regulations. The Board continues discussions with Harvard. Late in 2013, as authorized by Town Meeting, the Board acted to take by eminent domain the so-called "parcel 8" across Alphabet Lane from the new Field School, to be used for additional parking on the Case campus.
- Regis College withdrew plans to develop a parcel of land on the East Side of Wellesley Street, which the Town and many neighbors had opposed.

#### Other

- To follow up the work of the Moderator's Weston Town Meeting Advisory Committee on issues beyond the scope of its charge, the Board voted to convene its own advisory committee to review the by-laws pertaining to Town Meeting. Members were selected from the volunteer applicants and the committee is hard at work, with the intent of reporting out in 2014.

### Communication Efforts

- The Board continued the practice of devoting the first 10 minutes of each meeting to open public comment. Due to open meeting laws, any discussion by the Board of issues brought up during the public comment period must be added to an agenda for a future meeting.
- The Board also began providing index cards at its meetings so that attendees who have further questions, comments, or suggestions can write them down and submit them if time does not permit them being addressed during the meeting.
- After several pilot efforts during 2013, the Board also implemented a plan to hold open office hours each month, with each Selectman serving in rotation.
- The Town makes a considerable effort to keep the public informed about what is happening in Town government:
  - Board of Selectmen and Planning Board meetings, as well as other public informational meetings are televised on the local public access cable channel (Verizon channels 41 and 45 and Comcast channel 9) by Weston Media Center Inc., a non-profit organization.
  - A wealth of information is provided on the Town's website: [www.weston.org](http://www.weston.org).
  - The Town is continuing to use Facebook and Twitter to promote communication within the Town.
  - WestonGrapevine is a free service that enables residents to select topics of interest about Town and School activities and to receive email or text message updates on those topics. To sign up to receive messages, go to [www.mygrapevine.org](http://www.mygrapevine.org).
  - News is provided to and reported by the "Weston Town Crier" and "Weston Patch," an online local news site.

### Personnel

The Board wishes to recognize that during 2013, Lisbeth C. Zeytoonjian, assistant to the Town Manager, retired after 21 dedicated years of service, having served the Town Manager and Board of Selectmen for 17 of those years.

### Closing Comments

The Board of Selectmen continues to work on the challenging task of maintaining Town facilities and services at a level Weston citizens expect, while limiting the rise in property taxes. Weston has the distinction of both the highest average home value and the highest average property taxes in Massachusetts, and these characteristics require special attention to programs that support diversity and support for those on limited and fixed incomes.

Although debt service constitutes a manageable 10.3 percent of the annual operating budget, the Board of Selectmen and the Finance Committee are focused on carefully managing the level of debt the Town incurs. A significant percentage of the Town's outstanding debt has been and will be incurred on four building projects: the DPW facility, the High School Science Wing, the Field School, and the Police Station. Together, these projects represent the completion of a program begun in the late 1990s to update or replace the outdated and worn-out infrastructure of the town.

The Town continues to benefit from so many of its citizens who generously volunteer their time on elected and appointed boards and committees, or related non-profit organizations. Each time the Board has advertised for volunteers to serve the Town on various boards and commissions, we have been gratified by the response from well-qualified and generous residents. We are sometimes put in the awkward position of having to turn down volunteers and we hope they will maintain their interest in Town government because new opportunities for volunteer service arise each year. Without these scores of volunteers and the Town's talented and dedicated employees, the Board of Selectmen could not accomplish its goals.

## LICENSES AND PERMITS ISSUED BY SELECTMEN IN 2013

### Common Victualler's License

Bruegger's Enterprises Inc. - <i>d/b/a</i> Bruegger's Bagel Bakery	31 Center Street
MOTAB LLC - <i>d/b/a</i> Theo's Pizzeria and Grill	456 Boston Post Road
Ye Olde Cottage Restaurant Inc.	403 Boston Post Road
David Gray Associates Inc. - <i>d/b/a</i> Cedar Hill Dairy Joy	331 North Avenue
Off Center Eateries Inc.	436 Rear Boston Post Road

### License to Dispense Food and Beverages

Hazel Hotchkiss Wightman Tennis Center	100 Brown Street
--	------------------

### License for the Sale of Wine and Malt Beverages at a Grocery Store

J&T Enterprises of Mass. Inc. - <i>d/b/a</i> Omni Foods	21 Center Street
---	------------------

### Club License for Sale of All Alcoholic Beverages to be Drunk on the Premises

Pine Brook Country Club Inc. - <i>d/b/a</i> Pine Brook Country Club	42 Newton Street
Weston Golf Club	275 Meadowbrook Road

### Special One Day Liquor License

All Alcohol Beverages (not for profit entities only)	Granted - 52
Wine and Malt Beverages Only	Granted - 54

### License to Operate Public Vehicles for Hire

Veterans Taxi of Newton LLC	224 Calvary Street, Waltham
-----------------------------	-----------------------------

### Sign Board Permits

Granted - 121

### Parades, Bicycle Tours, Road Races, etc.

Little League of Weston	Opening Day on Town Green	May 5, 2013
National Brain Tumor Society	Bicycle Race	May 19, 2013
Weston High School Class of 2015	2013 Graduation Reception on Town Green	June 7, 2013
Lovelane Special Needs Horseback Riding Program Inc.	Susan McDaniel's Run for Lovelane	June 9, 2013
Marathon Sports 5-Miler	Road Race to Benefit the Leukemia and Lymphoma Society	July 18, 2013
Weston Council on Aging	Alzheimers Awareness	September 28, 2013
Rotary Club of Weston and Wayland	Antique Car Show on Town House Road	September 28, 2013
Weston United Methodist Church and other Churches in Weston	Crop Walk	October 20, 2013
Weston Community Children's Association (WCCA)	Halloween Parade	October 26, 2013

### License for Public Entertainment on Sunday

Weston Friendly Society of the Performing Arts	Performance of "Gypsy"	April 7, 2013
Weston Wayland Open Spring Horse Show Inc.	Horse Show	May 5, 2013
MetroWest Opera	Performance of Georges Bizet's Opera "Carmen"	May 19, 2013
Massachusetts Carriage and Driving Society	Carriage Driving Event	September 22, 2013
Old Northbridge Hounds	Hunter Pace Clinic	August 25, 2013
Weston Friendly Society of the Performing Arts	Performance of "White Christmas"	December 1, 2013

### Other

George T. Mallett	Dumpster on Road Permit May 3 - 17, 2013
Columbia Pictures Industries Inc.	Grant of Occupancy - Burchard Park, 269 Concord Road Community Center, 20 Alphabet Lane October 2013
Nina Danforth and Henry Stone	License Agreement - Graze Animals on Town-owned Land Adjacent 86 Wellesley Street April 22, 2013 - December 31, 2014



*The 300 Scarecrow Challenge was met with help from a few residents at Brook School Apartments and the Town Manager's office. The Board of Selectmen in scarecrow form - Chair Edward Coburn, Michael Harrity and Douglas Gillespie, Clerk*

## REPORT OF THE WESTON AGRICULTURAL COMMISSION

The Weston Agricultural Commission is appointed by the Board of Selectmen to encourage agricultural activity in Weston, administer the Town's Farm Preservation By-law, and mediate where necessary on farming issues. The commission meets as an advisory committee a minimum of four times a year. All residents are welcome to attend our meetings and show support for agriculture in Weston.



*Alex Anza's Farm display of a pen full of cute farm animals at the Founders' Day Festival*

The Commission met several times during the year to discuss the continuance of the Town's Deer Hunting Program, which included a meeting with the Conservation Commission to discuss the program and its effects on Weston's agricultural land, including but not limited, to Land's Sake Farm and private farm land. The Commission also welcomed Weston residents who were not in favor of the program to attend meetings and present their own findings. The Agricultural Commission voted in favor of supporting the continuance of the Deer Hunting Program and presented its support for the program in a statement at Town Meeting in opposition to a Citizens' Petition to ban hunting from public land.

Additional work during the year included further discussion of implementing the Right to Farm By-law and the means to inform every new home owner in Weston of this very important document; voting in favor of continuing the grazing project on Wellesley Street on the Danforth property; and meeting with John Root with regard to his Edible Garden Project and referring him to Land's Sake for further discussion.

### 2013 Agricultural Commission Members

*Appointed by the Board of Selectmen*

Alexander Anza, Chair	2014	Julie Hyde	2015
Diana Chaplin	2014	Ann Wiedie	2014
David Hutcheson	2016		

## REPORT OF THE CABLE ADVISORY COMMITTEE

During 2013 the Cable Advisory Committee monitored the performance of Comcast and Verizon with respect to their cable television license arrangements with the Town. Additionally, the Committee monitored the operations of the Town's non-profit cable access corporation, Weston Media Center Inc.

During 2013 Gloria Cole, the executive director of the Weston Media Center, continued to create and develop local programming including coverage of Town Meeting, Board of Selectmen meetings, and various other Town committee meetings with the help of staff assistants and town volunteers. With the support of a Town Meeting approved \$110,000 grant, the Weston Media Center expanded its staff, added

programming to cover School Committee meetings, and created a new and more interactive website including an “on demand” feature to allow for the instant viewing of all programming online.

The 2013 Directors of Weston Media Center were Roland Boucher, George Capalbo, Gloria Cole, Mabel Jong, Lee McCanne, and Edwin E. Smith.

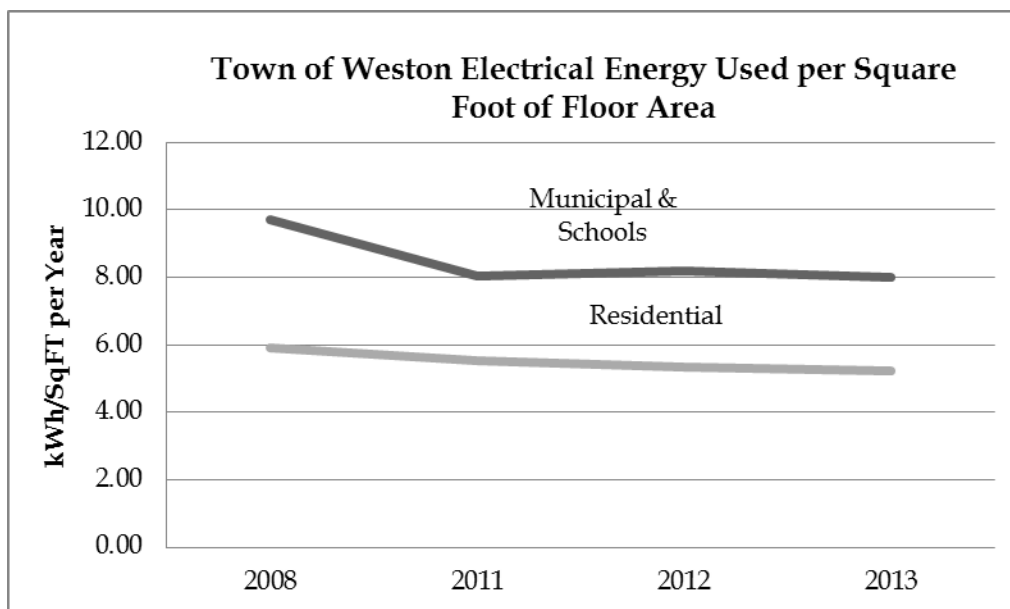
#### The 2013 Cable Advisory Committee Members

*Appointed by the Board of Selectmen*

Edwin E. Smith, Chair	2015	Michael Glynn	2016
Roland Boucher	2014	Lee McCanne	2015
George Capalbo	2014	Paul Zorfass	2016

### **REPORT OF THE ENVIRONMENTAL BASELINE COMMITTEE**

Five years of automated data collection of energy used by the Town has been amassed; with the utility companies providing aggregated data from on-site utility meters. Automation is important as it eliminates human error when collecting user data from many meters. This report presents data showing how Weston municipal buildings, schools, and residents are using electricity and natural gas.



The electrical energy chart above spans the five years for which we have data. On the vertical axis are units of electrical energy used, specifically kilowatt-hours per square foot of living area per year. The measurement is also known as *energy intensity*, and is a useful way of comparing single buildings or groups of buildings. For the line labeled “Residential,” all Weston residences are included, and the living areas are aggregated into a total of 12.6 million square feet (per data from the Assessor’s Office). In the same way, the chart aggregates the buildings for municipal and schools, which is a total of 758,000 square feet of living area.

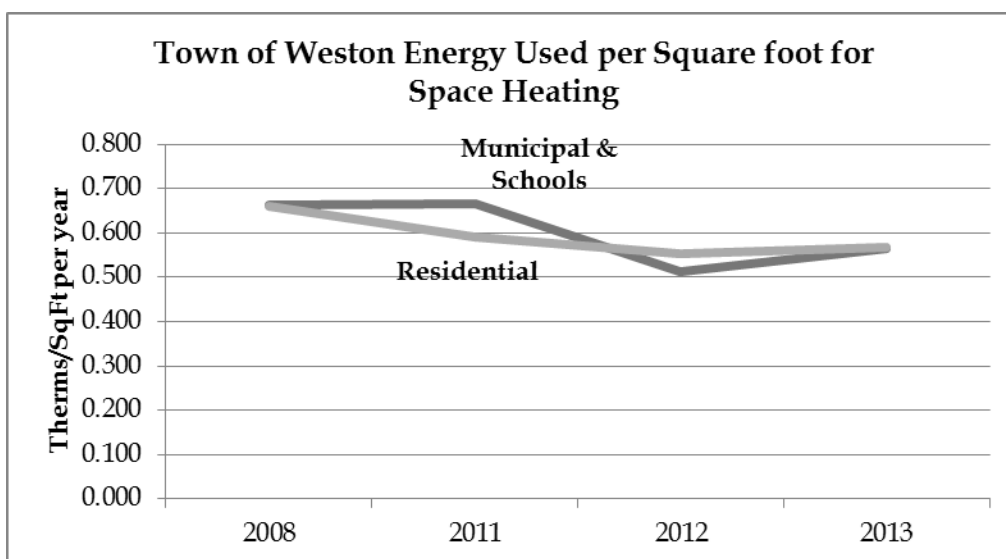
From the chart, residences use about 6 kilowatt-hours of electricity per square feet of living area. It also shows the substantial difference in electricity use between residences compared with municipal and schools. The difference of approximately 67 percent more for schools, municipal, and commercial

buildings is typical, as they have many more pumps, motors, copying machines, and various types of heavy-duty equipment that draws substantial power.

You can see that both lines on the chart slope down from 2008 to 2013; for residences it is a 12 percent decline or 2.5 percent per year; for municipal and schools an 18 percent decline or 3.5 percent per year. The decline is good news, showing that the buildings are performing their function using less electricity than in 2008. How hard are we working to achieve this? Not hard for the first half percent per year as they are often systemic changes like switching to a more efficient appliance because less efficient ones are no longer for sale. Substantial improvement calls for effort and dollars; like changing light bulbs, buying energy-efficient refrigerators, and replacing that old air-conditioner.

Municipal and schools are making the same kinds of upgrades, including purchase of more efficient pumps and motors used in the buildings. Also included in the data for the chart is a non-building upgrade of the Town's streetlights, which accounts for 16 percent of the electrical savings.

The second chart (below) shows energy used for space heating, primarily natural gas. This chart uses the same time period, with one line for residential and the other for municipal and schools. The unit of energy for the vertical axis is therms per square foot of living area for houses, municipal and schools. A therm is about 100 cubic feet of natural gas, and is the unit of gas shown on utility bills. For residential, the chart shows a decline in energy use of 20 percent over five years or 4 percent per year. The chart implies that residents are upgrading insulation, eliminating air leaks in houses, and doing energy audits to identify where upgrades are needed. For municipal buildings and schools, the downward slope is the same over the five-year time period at 20 percent annually or 4 percent per year. The angularity of the chart is likely due to a few large projects done compared with many smaller ones by residents.



The large projects are intense over a period of 12 to 18 months and then end. The large projects also have calculated energy savings, and these estimates approximately sum to the total savings in natural gas as measured by utility meter readings. The projects are the following:

- New Public Works building and old one demolished
- Brook School Apartments Building C upgrades
- Middle School boilers and upgrades
- High School boilers
- High School science lab wing completed

What are three conclusions from the charts?

- 1) Residential, municipal and schools' energy efficiency for electricity and natural gas are improving at rates between 2 percent and 4 percent per year. Significant investments are required to make changes of this size and larger. Residents seem willing to make investments for themselves and for Town buildings.
- 2) Improving energy efficiency and reducing CO<sub>2</sub> in the atmosphere depends upon broad participation. The data for Weston show that many smaller projects by residents have the same environmental and financial outcomes as a few larger ones made by municipal and schools.
- 3) In 2013, residents collectively saved 490,000 therms of gas each year compared with 2008. That is \$686,000 per year at \$1.40 per therm. Investment is needed to gain these savings, which are available to all comers. If you have improved your space heating efficiency, please tell your neighbors about the opportunities to reduce CO<sub>2</sub> and save money.

Is the effort in Weston sufficient to impact global warming or other environmental challenge? The charts provide no clue. What we do know is that the response to date has been purely voluntary. In an environment of positive and negative incentives, it may be possible to increase the annual improvement rate by two, three, or four times.

#### 2013 Environmental Baseline Committee

*Appointed by the Board of Selectmen*

Donald Stewart, Chair	Rudy Ruggles
Alan Klump	Chip Norton, Representing Cambridge Water Department
Sanjiv Maewall	Steve Fogg, Town Engineer, ex-officio
Alan Orth	Julie Hyde, ex-officio

### **REPORT OF THE INFORMATION SYSTEMS DEPARTMENT**

The Town and School Information Systems staff works to ensure the network communications and server infrastructure can meet the needs of every department and to provide a pathway for the integration of data systems for efficient use by Town departments and residents. We continue to invest in infrastructure projects that both meet immediate departmental needs, as well as our long term goals focused on anticipated future demand for information and communications services. Collaboration by School and Town Information Technology Services has enabled us to share equipment and services to the benefit of both.

#### 2013 Information Systems Department Highlights

- Continued to visualize the backend servers for more efficient operation
- Began the process of moving to a blade-based host server environment
- Expanded the video surveillance security system throughout the schools
- Began information technology planning for a new police station
- Integrated Board of Health data systems with Land Use and Fire Permitting systems to enable staff to access history of any given property
- Created a Stormwater Permit Application process that enables better tracking of projects
- Developed a vehicle maintenance database system for departmental fleet management covering Public Works, Police, Recreation, and School buses



### Planning in Action

During the years ahead, the Department will build on the Town's core network infrastructure to support individual departmental goals, as well as the overall core mission of municipal government. Our aim is to ensure the efficient operation of communications, processes, and records management throughout Town departments and the Schools.

## **REPORT OF THE WESTON MEMORIAL DAY COMMITTEE**

The annual ringing of the 1801 Paul Revere Bell at First Parish Church by Weston Girl Scouts Solona Varela, Fielding Mayhugh, and Shelby Crutchfield, announced the assembly of all to gather to the Horace Scudder Sears Auditorium in the Weston Town Hall for our Memorial Day celebration on Monday, May 27<sup>th</sup>. The weather cooperated and community patriotic spirits were strong for our service and parade.

We thank the Honor Guard participation of officers from the Weston Police Department, under Chief Steven Shaw, and the Weston Fire Department, under Chief David Soar, for the Presenting of Colors at the start of the service. Their precise procession under the command of Sergeant David Tinglof was followed by Boy Scout and Girl Scout color guards.



*The Call to Assembly, with the traditional ringing at 9:15 a.m. of the historic Paul Revere Bell in the steeple of First Parish Church, deftly handled by Solona Varela, Fielding Mayhugh, and Shelby Crutchfield of the Weston Daisies*

The Reverend Dr. Thomas D. Wintle, senior minister of the First Parish Church in Weston delivered the Invocation. Rev. Wintle provided special prayers and heartfelt appeals to console, comfort and inspire those present. Beverly Mason Dillaway, co-chairman of the Memorial Day Committee, presented greetings to the many Town officials, veterans and distinguished guests who attended the ceremony. Welcoming Remarks and an introduction of our guest speaker were given by veteran Robert W. Carlson, First Lieutenant of the U.S. Army 9<sup>th</sup> Infantry Division, serving in Vietnam 1967-1968. This year we were honored to have Weston resident Captain Glenn Cross Cardozo, Engineer Officer in the U.S. Army Corps from 2004-2011 (Company Commander, Chief of Operations and Engineer Platoon Leader) speak eloquently on "Sacrifice and Service."

Our Pledge of Allegiance and a moving musical salute followed our speakers with Irving Berlin's "God Bless America" played by the Weston High School Marching Band. The band also played another favorite patriotic song "America (My Country, 'tis of Thee)" earlier. This impressive sounding group of over 100 students surrounded the auditorium perimeter under the direction of Christopher Memoli, director of music for Weston Public Schools and Drum Major Clark Eglinton.

After Rev. Tom Wintle delivered the Benediction, everyone gathered outdoors for the annual wreath laying at the Town Hall War Memorial by Weston Veterans led by Captain Cardozo, Bob Carlson, Donald Bumpus, and Stanley W. Spear, Jr., director of the West Suburban Veterans' Services District, along with Boy and Girl Scout representatives. The Honor Guard presented the traditional military gun salute and the Weston High School Marching Band played our national anthem "The Star-Spangled Banner." Taps were solemnly played by Samuel Cekala with the

“echo” played by Madeline Piccione and Alexander Saylor during this wreath laying ceremony and also at the Fiske Memorial, the Old Farmer's Central Cemetery, and the Linwood Cemetery ceremonies.

The Weston Police and Fire Department Honor Guards led the Memorial Day parade followed by veterans and the Weston High School Marching Band. Banners, flags and patriotic floats created by grade-level representatives from the Weston Girl Scouts and Boy Scouts enthusiastically followed the band. We were also appreciative of the father and son team, Richard A. DeVito, Sr. and Richard A. DeVito, Jr., who provided vintage convertible cars as transportation for our Weston veterans during the parade. All parade-goers returned to the Town Green for photos and for the annual family picnic with live entertainment courtesy of the Weston Community Children's Association.

Many thanks to co-chairs Donald F. Bumpus and Robert W. Carlson for their programming and logistical arrangements; Lisbeth C. Zeytoonjian, assistant to the Town Manager and the Board of Selectmen, for all of her publicity and program assistance and attentive planning last spring; and to Dave Mosman for his terrific custodial preparations and cleanup. We also appreciate the involvement of Gloria Cole, executive director of Weston Media Center, for video coverage of this special occasion for cable television viewing.

Through an ongoing community service project sponsored by the Rotary Club of Weston and Wayland, the DeVitos are working to help over 1,500 returning veterans from Iraq and Afghanistan find jobs. To assist with any employment leads please contact Dick DeVito at 781-899-2702 ext. 142. The West Suburban Veterans' District also assisted with veterans' outreach communication. Its goal of keeping in touch with all of our towns' veterans works so they can be honored on Memorial Day and Veterans Day ceremonies, as well as having their heartfelt stories passed down through the Weston Council on Aging's Intergenerational Committee projects with school visits and interviews.

#### 2013 Memorial Day Committee

*Appointed annually by the Moderator*

Donald Bumpus	Beverly Dillaway
Robert Carlson	Jane Shay

### **REPORT OF THE PERMANENT BUILDING COMMITTEE**

During the calendar year of 2013 the Permanent Building Committee's (PBC) projects included the Field School Replacement Project; the Brook School Apartments Roof, Window and Masonry Repair Project; the Police Station Project design phase; the Affordable Housing Trust's Warren Avenue Affordable Housing Project; the Town Archives Vault Project; the Old Library Exterior Stabilization Project; the Middle School Boiler Replacement Project; and ongoing maintenance of all Town-owned buildings.

#### **Major Project Updates and Progress**

##### Field School Project

*Approved for construction by Town Meeting in November of 2012*

The project continued through the construction phase throughout the year with support of the Massachusetts School Building Authority (MSBA), which contributed approximately \$10,000,000, or 31 percent, toward the total construction cost. Technological improvements include displacement ventilation, radiant heating panels, lighting control, condensing boilers, and water conserving plumbing fixtures. The building was designed, and is being constructed, to comply with a Leadership in Energy and Environmental Design (LEED) Silver Certification, as defined by the United States Green Building Council, and as required to comply with the Massachusetts Green Communities Act. Upon completion of the New Field School, the old building will be demolished, and new athletic fields will be installed, both of which are part of the contracted work.

The project will continue into 2014, with a scheduled completion date during the summer of 2014, and ready for occupancy prior to the start of school in September 2014. The primary project team includes: Compass Project Management, the owner's project management company; Jonathan Levi Architects; Garcia, Galuska, De Sousa Consulting Engineers; Weston Public School Administration; and the Permanent Building Committee.

#### Brook School Apartments Roof, Window and Masonry Repair Project

*Approved for construction by Town Meeting in May of 2012*

The project included re-pointing of the brick on Building A; complete replacement of all windows with high-performance, operable windows in Buildings A, B and C; and new roofs on the three buildings. The roofing material, re-pointing technique, window style, and all associated work to these buildings were done in conjunction with the Historical Commission. The construction activities commenced in May of 2012 and were substantially completed in the summer of 2013. There were delays in the replacement of six windows, thereby completing the project in December of 2013.

#### Police Station Project

*Approved for design and bidding by Town Meeting in May of 2013*

The Police Station Study Committee concluded in its final report to the Selectmen that a combined public safety building was not recommended and that a stand-alone police station be constructed. The PBC hired PMA Consultants as the Owner's Project Manager and a design team consisting of Donham & Sweeney Architects; Garcia, Galuska and De Sousa Consulting Engineers; along with structural and civil engineers to design a replacement station.

The planned new station will be located on the site of the existing station, which will require police operations to be housed in temporary quarters for the duration of construction that is planned for the summer of 2014 through the summer of 2015 upon approval of construction funds at the 2014 Annual Town Meeting. This new building will be designed and constructed to comply with LEED Silver Certification.

#### Warren Avenue Affordable Housing Project:

*Approved for design and bidding by Town Meeting in May of 2013*

The PBC assumed the project from the Weston Affordable Housing Trust and worked to move the feasibility design forward towards the final design phase. The PBC negotiated with TBA Architects, the firm that completed the feasibility design of the project, to continue with final design and bidding for construction beginning in late 2014. The PBC will be contracting with an Owner's Project Manager to assist in the design and construction phases of the work.

#### Town Archives Vault Project:

*Approved for construction by Town Meeting in May 2012*

A study was completed to identify the potential cost and location of a Town Archives storage system that would be compliant with the state's historic archives storage facility guidelines. The Town's current storage system is not compliant. Red Hawk Studios was hired to develop construction documents and completed this task during 2013. The PBC scheduled a bidding date, but due to the timing of ongoing projects, the bidding was delayed. The PBC expects to have this project bid for construction during the early spring of 2014 with construction during the summer of 2014.

#### Old Library Stabilization Project:

*Approved by Town Meeting in May 2011*

Town Meeting voted to proceed with the exterior envelope repairs to help stabilize the building and help deter any further degradation of the building's exterior. Prellwitz Chilinski Associates Architects completed its design efforts in the spring of 2013, as planned. The current design and restoration scope is

limited to the Old Library only, and the construction documents were intended to be turned over to the preferred developer, Urbanica, for implementation. The June Special Town Meeting vote, which rejected a necessary Zoning By-law, halted the Urbanica proposal from moving forward and the PBC was asked to proceed with the repairs.

The PBC contracted with Russo Barr Associates to review the architect's documents, make necessary revisions, and work as the Designer of Record through the construction phase of the project. The revisions to the documents and bidding for construction work are scheduled for February of 2014. The construction is planned for the spring and summer of 2014. The funding for the construction remains in place.

### **Energy Conservation/Improvement Projects**

#### Middle School Boiler Replacement Project:

This project was awarded to Aalanco Service Corporation and included the replacement of one of the boilers in the school with two high-efficiency condensing boilers. The projected energy savings has been estimated to be \$22,570 annually. This project is projected to receive a rebate of \$34,200 from the utility company with a project cost of approximately \$300,000, before rebates and state funds are applied. This project was started in April of 2013 and substantially completed by August of 2013.

### **Additional Activities and Involvement**

Working with the Director of Facilities Gerard McCarty, an overall Town Building Maintenance Budget was developed and submitted to the Board of Selectmen.

In June of 2013, the Facilities Department was notified by the state elevator inspector that the main hydraulic pistons in the elevators in both the High School and Middle School needed to be replaced. The inspector noted that repairs were required in order to complete the inspection and license the elevators for operation. The PBC along with the Facilities Department gave this an immediate priority so the work could be identified, specified, competitively bid, and completed during the school summer vacation. The work was completed as planned without interruption to elevator service for the start of the school year.

A special mention of appreciation goes to the project-specific representatives who served as temporary members of the PBC, as well as to Town-wide Director of Facilities Gerard McCarty and his staff for the exemplary performance of their duties in support of the Town of Weston. Additional gratitude goes to Donald Stewart of the Environmental Baseline Committee for his continued support and diligence.

#### 2013 Members of the Permanent Building Committee

*Appointed jointly by the Board of Selectmen and the School Committee*

James N. Polando, Chair	2015	Neil Levitt	2015
Dante Angelucci, Jr.	2014	John Messervy	2016
Josef J. D. Gazzola	2015	Gerard McCarty, Director of Facilities	<i>ex officio</i>

#### 2013 Temporary Members

Danielle Black	Middle School Boiler Replacement Project
Leslie Glynn	Police Station Project
Edward Heller	Field School Project
John Hennessey	Brook School Apartments Envelope Project
Henry Stone and Alfred Aydelott	Old Library Stabilization Project
Sarah L. Rhatigan	Warren Avenue Affordable Housing Project

## REPORT OF THE POLICE STATION STUDY COMMITTEE

The Board of Selectmen initiated the Police Station Study Committee in August 2012 to review and confirm the findings of the 2008 Feasibility Study including costs, identifying potential sites' pros and cons, and investigating and making a recommendation on the desirability of combining the Police and Fire departments into a single public safety building.

By the close of 2012, the Study Committee had

- toured recently built police stations and safety buildings in other communities to gain understanding in the organization, requirements, and expectations of a modern police station;
- reviewed and vetted the 2008 Feasibility Study and Program; and
- evaluated the potential of various sites in Town for the new police station

Due to the size of the lot and location, the Committee determined two sites as having the best potential: the one across the street from Colpitts Road and the other being the site of the existing police station.

Cost estimates were received from two different estimators for both sites and on March 20<sup>th</sup>, after analyzing and thoroughly discussing the estimates, the Committee voted to recommend reusing the existing police building site. The estimates ranged from \$10.6 million to \$11.7 million for the Colpitts Road site and from \$10.6 million and \$11.3 million for the existing building site, which included the costs for the interim move and inflation for June 2014 as the proposed date to begin construction.

*"While our decision was based on quantitative metrics, it was also based on sentiments and considerations that are not quantifiable. Both sites fulfill the needs of the police station program. One builds on a developed site and requires an interim move with the attendant costs and significant aggravation on a short term basis. The other site would disrupt the current serene approach through mature trees to the Linwood Cemetery,"* from the March 25, 2013 Study Committee memo to the Board of Selectmen.

The Committee met on March 27<sup>th</sup> with the Selectmen to present the formal report and recommendation.

The final phase of the Study Committee's assignment was to provide the conclusive information and materials needed by Town residents to understand the issues around the new police station in order to make an informed vote at the Annual Town Meeting. Much time and effort was put in by Harvey Boshart, Edward Coburn, Chief Steven Shaw, and Lieutenant John Lyons who prepared informational presentations to the League of Women Voters, the Council on Aging and the Weston/Wayland Rotary Club, as well as creating handouts and posters that showed photographs of the existing conditions. These posters were displayed at the police station, Town Hall, and the Public Library. Two articles, written by Leslie Glynn and Mr. Coburn, were submitted to the Town Crier. Mr. Boshart organized and gave the presentation at the Annual Town Meeting.

The Finance Committee gave its unanimous support in the adoption of the Annual Town Meeting article, which was approved. The Selectmen thanked the Committee before it was disbanded.

### 2013 Police Station Study Committee

*Appointed by the Board of Selectmen*

Leslie Glynn, Chair  
Carl Stjernfeldt, Clerk  
Harvey R. Boshart  
Henry L. Viles  
Edward H. Coburn, Board of Selectmen Rep.

Josef J. D. Gazzola, Permanent Building Committee Rep.  
Police Chief Steven F. Shaw, ex officio  
Town Manager Donna S. VanderClock, ex officio  
Richard Murray, Chair Emeritus

## REPORT OF THE PUBLIC SPACES COMMITTEE

The Public Spaces Committee is comprised of representatives from Weston's three garden clubs and is charged with overseeing how key public green spaces within the Town are managed. These areas include the plantings at Town Hall, the Town Green, various high-visibility traffic islands, planting beds, and memorials. The committee also makes recommendations for new projects as well as orchestrating ongoing maintenance and care for existing sites.

Working in conjunction with the Parks and Cemeteries Division of the Department of Public Works, the Committee this year assisted in the overall beautification and landscaping within the Town Center in preparation for the Town's Tercentennial celebrations.

The Public Spaces Committee also worked in close conjunction with the Tree Advisory Group and the Parks and Cemeteries Supervisor to revitalize and replenish ornamental trees on the Town Green. Each year, as part of the annual Arbor Day celebration, the three organizations join forces in order to undertake a massive one-day planting of up to a dozen shade and ornamental trees throughout Town. Great care is taken to choose varieties suitable for our New England environment.

The Committee continues to be vigilant in monitoring the Town's scenic focal points in order to ensure that they are maintained in a proper manner as to promote the best overall beauty and health of the landscape.



### 2013 Public Spaces Committee

*Appointed by the Board of Selectmen*

Else Zeitvogel, Convener

William C. O'Neil, ex officio (Public Works)

*Representing the Country Garden Club*

Cristy Ballou Brackett

Rosemary McCready

*Representing the Community League Garden Club*

Mary Louise Hatten

Karen Morris

*Representing the Weston Garden Club*

Diana Bonner

Dorothea Santos

## REPORT OF THE PUBLIC TRANSPORTATION ADVISORY COMMITTEE

During 2013 the Committee continued to work on the results of the survey launched in the spring of 2012 to assess the unmet transportation needs that are important to Weston residents. Most of the concerns dealt with the following commuter issues:

- frequency of rush hour trains
- parking at Kendal Green
- possible express bus service to Boston
- possible shuttle service to Riverside

The majority of the work during the year was spent restructuring the Kendal Green parking area. The lot was slightly expanded and repaved in the fall with the striping held over to 2014 due to weather restrictions. The Committee met with the Board of Selectmen in November to report the early success of

the new lot and asked to postpone the payment system portion of the project until the spring. The Selectmen agreed to postpone and requested continued data collection on the volume of cars and from which towns the cars come that use the lot.

The Committee will continue to pursue the Massachusetts Bay Transportation Authority and the Metro West Regional Transportation Authority regarding train schedules and shuttle possibilities. Additionally, the Committee will also explore the installation of "No Idling" signage in the new lot.

#### 2013 Public Transportation Advisory Committee

*Appointed by the Board of Selectmen*

Joseph Butt, Chair	Jean MacQuiddy
Jessica Berk	Michael Rosen
Diana Chaplin	Gerri Scoll ( <i>MBTA representative</i> )
Haidong Liu	Toni Wolf ( <i>MWRTA representative</i> )

### **REPORT OF THE REGISTRARS OF VOTERS**

As of December 31, 2013 there were 7,611 Active registered voters in the Town of Weston, while 544 voters were listed as Inactive. Many newcomers used the Registry of Motor Vehicles to register to vote electronically. This system automatically certifies each voter's data in the Statewide Voter Registration database.

Any citizen age 18 or over may register to vote in the Town Clerk's office during regular hours. In addition, the Clerk's office is open until 8:00 p.m. for a special registration session three weeks before each election and Town Meeting. Mail-in registration forms are also available in a variety of public places around the town and the state. Only registered voters may vote in state and Town elections and at Town Meeting.

Every year a census of all residents is taken by the Town. If the Town does not receive census information for a voter, that individual's name is placed on an Inactive voters' list. If the individual does not vote in two consecutive biennial state elections, the person is notified by mail that his or her name will be removed from the Inactive voters' list.

Following is a summary of all voters by party and by precinct:

<i>Party</i>	<i>PRECINCT 1</i>	<i>PRECINCT 2</i>	<i>PRECINCT 3</i>	<i>PRECINCT 4</i>	<i>Total</i>
Democrat	533	464	408	449	1,854
Republican	353	368	336	380	1,437
Green Party USA	-	-	1	-	1
Green Rainbow	2	3	3	2	10
Libertarian	2	2	2	-	6
Mass. Independent Party	-	-	1	-	1
American Independent	-	-	1	-	1
Inter 3 <sup>rd</sup> Party	-	1	-	2	3
Un-enrolled	1,112	1,070	973	1,143	4,298
<b>TOTAL ACTIVE VOTERS</b>	<b>2,002</b>	<b>1,908</b>	<b>1,725</b>	<b>1,976</b>	<b>7,611</b>
<i>Inactive Voters</i>	132	138	155	119	544

### 2013 Registrars of Voters Members

*Appointed by the Board of Selectmen*

Deborah M. Davenport, Town Clerk

Jacqueline Haas, Democrat 2016

A. Richard Hersum, Republican 2015

Nathalie D. Thompson, Democrat 2014

## **REPORT OF THE TERCENTENNIAL STEERING COMMITTEE**

Weston's Tercentennial Year has come to a close with great success and revelry! From its rural farmland beginnings to the thriving community it is today, Weston has had a remarkable history. The Town's 300th anniversary was a wonderful opportunity to celebrate, reflect and showcase the past three centuries of this historic town. It was a magical year highlighted by many events throughout to commemorate this milestone.

After several months of pre-planning in 2012, the Tercentennial Steering Committee, branded as the Weston 300 Committee, continued to meet monthly to plan for and review events as they unfolded. A working group led by Dusty Rhodes and including Doug MacDougall, Dee Freiberg and Marion Packs, met weekly to attend to the operational details of each upcoming event. A Weston 300 logo and brand, merchandise, signage, calendars, an Official Schedule, a town-wide briefing, and communication vehicles (email lists, website, social media, and a press list of local media outlets) were put in place in order to kick off the year with its official celebration.



*One of many meetings planning for the anniversary events*

The Host Committee, led by Jim Beams, Kelly Renner, Frank Kettle, and Michelle King, focused throughout the year on raising funds to offset the activities, as well as to create a lasting legacy with a significant donation to the Weston 300 Legacy Trail Trust, which was formed in 2012 as a not-for-profit corporation. The Weston 300 Legacy Trail Trust mission is to fund the beautification of a new walking trail that will connect the new Field School, Case House, Library, Community Center, and the Country and Woodland schools. In the fall of 2013, Weston 300 succeeded in acquiring approval from the IRS for the Weston 300 Legacy Trail Trust to operate as a 501(c)(3).

The Town came out in record numbers and all ages to attend and enjoy all of the festivities. None of it would have been possible without the many Town resident volunteers, from senior citizens to high school students, who lent their talent and time and who held critical volunteer positions throughout the celebratory year. It was truly a year to celebrate, and be celebrated, by the Weston community at large.





*Just a few of the tireless volunteers from Founders' Day (above) to preparing decorations for Winterfest (right)*



There were four major events and several smaller celebratory events, all of which were open to the entire community, as well as several Weston 300 projects. The four events included the Weston 300 Commemoration, Weston 300 Winterfest, Weston 300 Field Day and Celebration Concert, and Weston 300 Founders' Day Parade and Fall Festival. Closing Ceremonies took place during the annual Thanksgiving Day Weston High School Football Game.

*Notes: 1) The legacy of the Weston 300 celebration continues with the Weston 300 Paver Program. Residents can purchase a customized brick, available in two sizes, to be included on the Weston Legacy Trail through The Weston Recreation Center. Further information on the Tercentennial Celebration can be found on the Town's website.*

*2) Weston 300 archives will be organized and donated to the Town Hall for historical purposes. All major events were filmed by the Weston Media Center and videos are available to residents.*

*3) Please refer to the Weston Historical Society Spring Bulletin for a detailed account of this historical year.*

### **Weston 300 Commemorative Events**

#### Weston 300 Commemoration - Saturday, January 12<sup>th</sup>

The Town of Weston was incorporated on January 12, 1713. To commemorate this occasion, the Weston 300 Committee hosted the Weston Tercentennial Commemoration at the Weston High School at 4:30 p.m. on Saturday, January 12, 2013, with a reception following in the Sears Auditorium of the Town Hall at 6:00 p.m.

This official ceremony included a Town Proclamation, presentations, commentary, historical re-enactments, and a choral celebration. This Tercentennial Commemoration was a respectful salute to the significance of this milestone. Civic awards in honor of J. Ward Carter, formed for the purpose of celebrating the tercentennial, were created to recognize those persons whose contributions to the Town of Weston are exemplary. After dedicating 52 years of his life to the Town of Weston, serving as Executive Secretary then Town Administrator, the Weston 300 Committee thought it fitting to name these awards after Mr. Carter.



*The costumed fife and drum corps greeted guests outside the high school as they arrived to the Commemoration event*

The Committee engaged a number of leading citizens to serve on the Nominating Committee, which was charged with analyzing potential awardees based on the following criteria:

- Historical contributions that greatly enhanced the quality of life in Weston
- Improved the cultural, civic and/or business status of the Town
- Demonstrated extraordinary commitment to one's community well beyond normal civic expectations

J. Ward Carter Civic Awards Recipients

Alfred L. Aydelott

George P. Bates

Priscilla N. & Edward M. Dickson  
(Mr. Dickson, Posthumously)

Brian Donahue

H. Kenneth Fish ( Posthumously)

Pamela W. Fox

Kathleen B. McCahan

Edwin J. Taff

Frances B. Tucker

Joan B. Vernon (Posthumously)

Harold B. Willis, Jr. (Posthumously)

Following the Commemoration, the Weston 300 Committee hosted a candlelight cocktail reception in the Sears Auditorium of the Town Hall. Searchlights in front of the Town Hall welcomed all residents from far and wide and the building was brimming with Town residents. The auditorium was decorated with high tables with evergreen arrangements made by Weston Garden Club on each, trees with sparkling lights, and a spectacular mural hand-painted by local resident artists, as well as a vintage photographic display of Weston's history installed throughout Town Hall. These photographs, a gift from the Weston 300 Committee, have become a permanent display for the Town to enjoy for years to come.



*The J. Ward Carter Civic Award recipients with the Board of Selectmen*



*Guests mingle during the reception in front of a hand-painted mural by Weston artists Susie von Rosenvinge and Lee Hulings*



*The Sears Auditorium was filled with friends and neighbors*

#### Weston 300 Winterfest - Saturday, January 26<sup>th</sup> and Sunday, January 27<sup>th</sup>

This event was a winter wonderland, with lots of activities for children and families to enjoy. The Town Green was reminiscent of a Norman Rockwell painting, decorated with ice rinks, a sledding hill, ice sculptures, a calliope, horse-drawn carriages, white benches, blankets, fire pits, and more.

The Weston Recreation Department erected two skating rinks for skaters of all ages, including a featured ice skating performance by the Weston Skating Club. There were professional ice sculptures. One in the shape of the Weston 300 logo and one sculpted in front of the crowds. The day offered family games, sledding, snowman building, ice skating, ice hockey competitions, winter scenes for family photos that were created and painted by artistic residents, face painting, music, horse-drawn sleigh rides, free hot cocoa, marshmallow roasting, and hot food to purchase under the Snowman Tent.



*The Town Green was transformed into a winter wonderland with two ice rinks, live ice sculpting, music, horse-drawn sleigh rides and hot chocolate and fire pits to warm hands and to roast the extra-large marshmallows*

On Sunday afternoon, there was an opening reception for the Weston Historical Society's major exhibition "The Farmers' Precinct: Three Centuries of Weston History," at the Weston Public Library. This display represented months in the making, and was created by the Weston Historical Society to commemorate the tercentennial.

## Weston 300 Field Day and Grand Celebration Concert - Saturday, June 1<sup>st</sup>

### *Weston 300 Field Day*

An action-packed, family fun, community-wide Field Day celebration for people of all ages was held at the Weston High School, despite the unseasonably hot temperatures. All Weston residents, businesses, organizations and neighboring towns were welcomed to join and participate in the festivities.



*An old-fashioned carousel was featured at Field Day*

Entertainment included live music, face painting, clowns, magicians, antique cars and a "Touch a Truck," fly fishing clinics, arts and crafts, and an Old Timer Baseball game, as well as a wide variety of kid-friendly field day games, activities and rides. Delicious foods and snacks were available throughout the day courtesy of several local food trucks that lined the edges of the playing fields with offerings from pizza to a lobster salad sandwich.

Also featured was a *Weston 300 Marketplace*, in which over 30 clubs, organizations and local businesses showcased their wares. The *Weston 300 Wet Paint Auction* offered local artists the opportunity to demonstrate and sell their paintings, including some from an all day, "en pleine air" painting event, in which artists were stationed throughout Weston rendering works of their favorite town spots. Also auctioned off were picnic tables painted by our talented local-artists.

A Film Festival, robotics and science demonstrations, and a district-wide kindergarten through 12<sup>th</sup> grade art show were featured in the cooling comfort of the Weston High School. The *Weston 300 Alumni Festival* included a Weston High School alumni tent and hosted many returning alumni. A photographer captured these alums in designated class year photos. Performances by Weston dance groups, a fencing group, a professional baton twirler, and other local organizations also occurred throughout the day. Two performance

stages, featuring local bands and talented vocalists provided day-long entertainment.

Finally, free ice cream sponsored by the Weston Recreation

Department and Friends of the Weston Public Library was offered before the evening concert, with a long line of expectant and excited faces, both young and old.



*Old-timer baseball game players during the Field Day celebration*

### *Weston 300 Grand Celebration Concert*

An extraordinary, "pops-style" Weston 300 Concert performance filled the high school football stadium,

with lawn and bleacher seating, as well as pops-style cafe table seating that sold out days before the remarkable event. The concert was an entertaining evening for the whole family, and featured musical talents drawn from all over town. On an over-sized stage with spectacular lighting, a 300-person chorus and combined orchestras performed American favorites, gospel, jazz and contemporary classics. Thunderous singing by a town-wide choral group culminated with Tchaikovsky's "1812 Overture," performed by the Weston High School Chamber Orchestra and the Rivers Conservatory Youth Symphony, followed by a rousing round of cannon fire and a spectacular fireworks display.

#### Weston 300 Founders Day Parade and Fall Festival - Saturday, October 5<sup>th</sup>

The Founder's Day Fall Festival featured a parade depicting the history of the Town of Weston, "From Farm Town to Suburb." Following an introductory unit of police, honor guards, dignitaries, and honored citizens, the parade showcased floats depicting Weston in the 1700s, the 1800s, the 1900s, Today and the Future. Units in the parade came from all walks of Weston life including civic organizations, public and private school students, religious groups, businesses, and government agencies. It included animals, equestrian units, re-enactors, historical floats, marching bands, and drill teams, as well as old and new farming, fire equipment, and automobiles.

The parade began at 11:00 a.m. and ended at the Town Green where additional activities included live music, historic display booths by local organizations, Weston 300 merchandise sales, a 300 Scarecrow Challenge, a *Tavern-to-Tavern Trek* featuring 18 historic sites, a homemade pie baking contest, and a town-wide aerial photograph.



*Homemade pie contest judges Sheila Burkus, Teresa Levinson and Selectman Ed Coburn ate a lot of pie*

#### Thanksgiving Day Game and Weston 300 Closing Ceremonies - November 21<sup>st</sup>

A special Weston 300 Closing Ceremony was held during the annual Thanksgiving Day high school football game between the long-standing rivals Weston and Wayland. The pre-game ceremony and the half-time activities saluted the yearlong Weston 300 Celebration and featured the return of many Alumni Football Captains. Pre-game festivities highlighted the Weston High Football Captains and Coaches from the last several decades as they participated in a salute to all the Weston High School Football alumni. It included a special half-time performance by the Weston High School Marching Band, brief fireworks, and brought to a close the many successful celebrations hosted by Weston 300 this past year. Chair Dusty Rhodes, gifted the official Weston 300 flag to Town dignitaries for installation in the Town Hall.

### **Celebratory Events and Displays**

#### Weston Historical Society Tercentennial Exhibit - January 5-29<sup>th</sup>

"The Farmers' Precinct: Three Centuries of Weston History," a major exhibit prepared by the Weston Historical Society was on full display in the Weston Public Library in January of 2013, as well as throughout the summer in the Sears Auditorium at the Town Hall. A smaller version entitled "A Weston Timeline," a chronological summary of Weston history, travelled to the Weston Schools throughout the winter and spring.



*Pamela Fox with historic artifacts in one of the displays created by the Weston Historical Society for the Tercentennial Exhibit, "The Farmers' Precinct: Three Centuries of Weston History"*

who spoke on "The Challenge of Diversity: Past, Present and Future."

#### Weston 300 Tribute Gala - Saturday, March 2<sup>nd</sup>

The Weston Great Gala was open to all and held at the Weston Golf Club. It featured art deco décor designed by the Weston 300 décor team, a moveable feast, including a variety of specialty foods, a live band, and open seating. It was an elegant and festive evening. Tickets were sold in advance.

#### A Taste of Weston - March 10<sup>th</sup>

Weston-Wayland Interfaith Action Group celebrated Weston's Diversity, in honor of Weston's 300<sup>th</sup> and the group's 25<sup>th</sup> Anniversary. Held at the Weston Middle School, an ethnic potluck dinner was followed by speaker Dr. Diana Eck, professor of Comparative Religion and Indian Studies at Harvard University and founder of Harvard's Pluralism Project,

#### Campion Open House and Concert - Sunday, May 5<sup>th</sup>

In honor of the Town's tercentennial, the Campion Center graciously opened its doors. Tours were offered, which included a slide show of the history of Campion. In the Chapel of the Holy Spirit, the community was treated to a glorious concert featuring the Weston Community Chorus directed by Dr. Therese Provenzano and Kevin Galie, the music director for the Blessed John XXIII National Seminary in Weston, who performed pieces on the E. & G.G. Hook and Hastings organ made in the Weston factory in 1926.

#### Weston 300 Golf Tournament - May 6<sup>th</sup>

The tournament took place in a beautiful setting at the Pine Brook Country Club in Weston. All golfers were welcome. Registration and entry fee were required. It was a perfect day and golfers met after the game for awards and a light lunch.

#### Weston 300 Garden Clubs Program - April 25<sup>th</sup>

The Weston Garden Club, Weston Community League Garden Club, and Country Garden Club hosted a joint meeting to celebrate Weston 300. Held at First Parish Church, the meeting included a lecture by Pam Fox entitled "Designing Weston: The Olmsted Brothers and Their Contemporaries."

### **Other Weston 300 Special Projects**

#### Weston 300 Chronicles

A series of 26 bi-weekly vignettes about Weston people, places, and events through three centuries, written by town historian Pamela W. Fox were published throughout the tercentennial year. These were short vignettes of persons or happenings that wove the beautiful tapestry of 300 years in Weston. They have covered topics such as stagecoaches and taverns on the old post road, Cutting's general store, mills and factories in Weston, and the coming of the automobile that turned a sleepy agricultural town into a popular suburb. They also served as topics for Weston Media Center productions and as the base story line for some of the dramatic character actors used in a number of Weston 300 events. The same Chronicles will serve as a menu of topics that can be used in classrooms for a variety of teaching

opportunities.

### 300th Anniversary Cookbook

The Friends of the Weston Public Library sponsored a cookbook containing family-friendly recipes shared by residents. Interwoven into the cookbook are history, anecdotes, and personal narratives of our Weston community. This cookbook continues to be available for sale at the Weston Public Library.

### **Tercentennial Steering Committee (Weston 300 Committee)**

*Appointed by the Board of Selectmen*

Dusty S. Rhodes, Chair	Elizabeth R. Hochberger
Diana Chaplin	Aubrey W. Kief
Robin Peakes Coutts	Douglas W. MacDougall
Mark L. Curelop	Lee C. Marsh
Elizabeth B. Eaton	Marion B. Packs
Ann S. Fain	Rev. Thomas. D. Wintle
Deirdre A. Freiberg	

### **Weston 300 Host Committee Chairs**

James R. Beams	J. Michelle King
Franklin H. Kettle	Kelly L. Renner

### **Weston 300 Host Committee**

*This list of generous donors continues to grow and can be found on the Weston 300 website. These names will also reside in the archives.*

### **Weston 300 Local Business and Organization Sponsors**

The Committee's deepest gratitude goes out to the many local business sponsors. *These contributors can be found on the website as well. These business names will also reside in the archives.*



*An old calliophone was featured during Winterfest and Founders' Day*

### **Other Key Weston 300 Team Members:**

Past Steering Committee Members: Ed Coburn, chair, Pat Gowdy, and Pamela Fox

Event Management and Planning: Conventures Team and Skenderian Family

Event Staging: Doug MacDougall and Doug Campbell of the Recreation Department

Treasurer: Peg Ober

Musical Director: Chris Memoli, Weston Schools Music Department Head

Music Conductors: Chris Memoli, Patrick Dandrea and Therese Provenzano

Décor: Chair Jan Feldman, Eve D'Amato, Lee Hulings, Susie von Rosenvinge, and Judy Gaughan

Décor Artists: Lee Hulings and Susie von Rosenvinge

General Managers/Coordinators: Dee Freiberg, Doug MacDougall, and Marion Packs

Historical Reenactments: John Minigan, Weston Schools Theater Department Head

Music Liaison: Mary Lou Fitzgerald, coordinator of Campion Open House and Concert

Photography: Mark Curelop, Chair; Ken Barron, Glenn Harder, Barbara Elmes, Gloria Cole, Dan Wims, Len Brown, Claudia Krinsky, Susan Strachan, Wendy Spector, Connie Moore, Lynn Taff, Tom Bell, Fran Tocci, and Susan DiMartino

Film/Video: Gloria Cole and Allana Muldoon of Weston Media Center



Alumni Relations: Lee Marsh, Wendy Spector, and John McKenzie

Business Sponsor Liaisons: Anne Peacher and Sheila Burkus

Communications (Constant Contact): Colleen Kettle

Town Crier: Mike Wyner, editor

Merchandise Purchasing: Kathy Cramer and Dom Dinardo

Balloons: Susan Jakub, Balloon Tycoon

Website Manager: Kara Fleming

Social Networking: Victoria Cushman

MyGrapevine: Wendy Spector

Volunteers: Marion Packs, Alice Benson, and Dee Freiberg

Golden Ball Tavern, Field Day, Founders Day Activities and Reenactments: Karen Valovcin, President

Weston Town Selectman: Michael Harrity, Doug Gillespie, and Ed Coburn

Weston Town Manager: Donna VanderClock

Weston Fire Department

Weston Police Department

Weston Department of Public Works

Weston Schools

Weston Schools Theater Department

Weston Schools Music Department

Weston Schools Visual Art Department

Weston High School Crew: High School volunteers for yearlong celebration

Weston Historical Society (WHS); Tercentennial WHS Exhibit: *The Farmers' Precinct: Three Centuries of Weston History*; Pam Fox, Chair, Mary Gregory, Mary Marder, Tania Deary, Rebekah Gardiner, and Robin Reisman

Weston 300 Historian: Pamela Fox, author of *Farm to Suburb*, as well as *A Weston Timeline*, a booklet produced in honor of the tercentennial, and the guide, entitled *Tavern to Tavern Trek*, designed for Founder's Day.

Weston Garden Clubs: Weston Garden Club, Weston Community League Garden Club, Country Garden Club of Weston: Floral décor

Weston Media Center: Filmed/edited all major events, as well as multiple Weston 300 media projects

WCCA (Weston Community Children's Association)

WACA (Weston Arts & Crafts Association)

WWIAG (Weston-Wayland Interfaith Action Group): *A Taste of Weston*, Laurie Kay, Cathy Nicholson, Polly Dixon

Alumni Football Game: Coordinator Liz Hochberger, Alumni Football Historian John McKenzie

Alumni Football Game Emcee: Mitch Finnegan

Commemoration Master of Ceremonies: Joe Shortsleeve

Commemoration Artists (Historic Mural and Historic Photo Display): Lee Hulings, Susie von Rosenvinge

Commemoration Reenactment: Cort Mathers as Issac Jones

Field Day Marketplace: Sheila Burkus, Anne Peacher

Field Day Au Plein Air Art Auction: Larry Grob, Rebekah Gardner (in association with WACA)

Field Day Alumni Festival: Lee Marsh, John McKenzie

Field Day Film Festival: Ted Garland

Field Day Games: Karin Ott

Field Day & Grand Celebration Concert Volunteers: Alice Benson, Jane Shay



*En pleine air artist whose work would be auctioned off at the Field Day Marketplace*



Field Day Picnic Table Art: Lee  
 Hulings, Susie von Rosenvinge  
 Field Day Arts & Crafts: WCCA  
 Founders Day Parade Emcees and  
 Color Commentary: Mitch  
 Finnegan, Mable Chen  
 Founders Day: Weston 300  
 Scarecrow Project: Pat Gowdy  
 Founders Day Reenactment: Jim  
 Beams as Paul Revere  
 Winterfest Snowmaking: Ian Jarrett  
 (HDK Snowmakers)

*Please note that this list may not be  
 complete and does not include all of  
 the tireless volunteers that helped at  
 every event along the way!*



*Mother Nature needed a little assistance with snow production for  
 Winterfest*



*Weston 300 Grand Celebration Concert culminated in a spectacular fireworks display as the  
 Weston High School Chamber Orchestra and the Rivers School Conservatory played  
 Tchaikovsky's "1812 Overture"*

## REPORT OF THE TOWN CLERK

Births, marriages and deaths recorded in the Town Clerk's Office of the Town of Weston for the year 2013:

Number of births in 2013:	48
Number of marriages in 2013:	37
Number of deaths in 2013:	140
Weston Residents:	96
Non-Residents:	44
Population of the Town of Weston (2013 census):	11,580

The following detailed report of births, marriages, and deaths recorded during 2013 is printed for the purpose of bringing to the attention of interested persons the facts that appear on the Official Records of the Town Clerk. Please check the names and other data for errors and notify the Town Clerk's Office.

### MARRIAGES RECORDED IN WESTON IN 2013

<b>January</b>	
11 <sup>th</sup>	Evangelia Kontorousis and Demetrios Fifis, both of Weston
<b>February</b>	
None	
<b>March</b>	
19 <sup>th</sup>	Patricia J Vartanian and Ronald J. Vaughan, both of Waltham, Mass.
<b>April</b>	
26 <sup>th</sup>	Sarah Beth Mossman and Adam John Bruno, both of Boston , Mass.
<b>May</b>	
4 <sup>th</sup>	Stephanie Michelle Krebs of Waltham, Mass. and James Michael Gabriel of Weston
26 <sup>th</sup>	Kimberly Tara Apfelbaum and Andrew Joshua Starr, both of Weston
<b>June</b>	
1 <sup>st</sup>	Erica Ann Stutius of Weston and Bradley Daniel Brecher of Waban, Mass.
22 <sup>nd</sup>	Yelena Alekseyeva-Popova and Graham Elliott Voysey, both of Brookline, Mass.
22 <sup>nd</sup>	Kristine Petersen Enlow of Maynard, Mass. and Frank H. Armstrong of Weston
22 <sup>nd</sup>	Stephanie Jelliffe and William Elliston, both of South Burlington, Vt.
23 <sup>rd</sup>	Michelle Israel and Robert E. Cockburn, both of New York, N.Y.
25 <sup>th</sup>	Nely C. Ramos of Sudbury, Mass. and Alexander G. Campos of Weston
<b>July</b>	
20 <sup>th</sup>	Dana Lukens Brigham and Adam Michael Dabransky, both of Winooski, Vt.
27 <sup>th</sup>	Nina G. Shum and Andrew Leo Wernick, both of Brooklyn, N.Y.
31 <sup>st</sup>	Susan Carroll Austin and Julie Johnstone, both of Weston
<b>August</b>	
10 <sup>th</sup>	Madeline Kathryn Adams and Evan McKinlay Sherwood, both of Oakland, Calif.
17 <sup>th</sup>	Melissa Beth Callaghan of Newton, Mass. and Thomas Arthur Rice of Framingham, Mass.
<b>September</b>	
1 <sup>st</sup>	Elizabeth Sabel Ecker and Riley Thomas Bandy, both of San Diego, Calif.
7 <sup>th</sup>	Andrea M. Carr and Brian Fitzpatrick, both of Glassboro, N.J.
14 <sup>th</sup>	Crystal L. Watson and Suresh S. Mahabhashyam, both of Woburn, Mass.
20 <sup>th</sup>	Shing Chang Kou of Weston and Chia-Jung Chang of State College, Pa.
28 <sup>th</sup>	Ada Lipkin and Ian Anthony Barnish Glover, both of New York, N.Y.

<b>October</b>	
12 <sup>th</sup>	Radhika Srikant Datar of Philadelphia, Pa. and Rohan Ramesh Gulrajani of Greenwich, Conn.
19 <sup>th</sup>	Manisha Mathew of Framingham, Mass. and Jay Joseph Fernandez of Weston
<b>November</b>	
9 <sup>th</sup>	Maria Angela Simone and Stephen Joseph Bell, Jr., both of Weston
16 <sup>th</sup>	Joleane E. Anza of Weston and Kurtis M. West of Concord, Mass.
16 <sup>th</sup>	Rebecca Leigh Lingerfelt and Sean Brennan Fitzgerald, both of Somerville, Mass.
16 <sup>th</sup>	Leslie A Glynn and James N. Polando, both of Weston
30 <sup>th</sup>	Alicyn Claire Gilberto of Weston and Mark Patrick Dawley of Newton, Mass.
<b>December</b>	
9 <sup>th</sup>	Elva Diane Kraut and Sherman Harold Starr, both of Weston
14 <sup>th</sup>	Kathleen Logan-Prince of Weston and Edwin Lee Key of Bridgewater, Mass.
21 <sup>st</sup>	Sara Emilia Gomez-Ibanez and Douglas Lamberton Cook, both of Weston
23 <sup>rd</sup>	Tina B. Smith and Lawrence Anthony Rand both of Weston

### DEATHS RECORDED IN WESTON IN 2013

<b>January</b>			
<i>Date</i>	<i>Name</i>	<i>Place of Birth</i>	<i>Age</i>
4	Durkin, William F.	Massachusetts	71
8	Dimilla, Guy Francis	Massachusetts	80
8	Coco, Leda F.	Italy	87
11	Pontz, Alma E.	Massachusetts	98
13	Hamel, John Thomas	Massachusetts	86
19	Donaldson, Bruce Francis	New York	80
24	Collins, James Murray	Massachusetts	87
26	Berman, Dorothy	New York	96
27	Vogel, Jeanette Marie	Massachusetts	86
27	Jarrett, Helen Poland	Scotland	78
28	DiCicco, Regina	Massachusetts	78
30	Pike, Blanche J.	Massachusetts	86
31	Harding, Christin Holbrook	Utah	54
31	Nickerson, Oliver E.	Massachusetts	89
<b>February</b>			
1	Williams, Mary Borden	Massachusetts	80
2	Goldman, Joshua	Massachusetts	101
5	Baer, Nancy	New York	84
7	Hirsch, Henry L.	Iowa	97
13	Miller, Patricia A.	Massachusetts	75
14	Chevrette, Alfred Peter	Massachusetts	93
17	Melikian, Joseph	Lebanon	84
19	Bordenca, Marie I	Massachusetts	86
19	Hall, Arthur P. M.D.	Massachusetts	87
20	McKenzie, Esther	Massachusetts	95
20	Ristuccia, Angelina	Massachusetts	88
20	Cardenas-Ramirez, Ingrid L.	Colombia	39
22	Shann, Derek Thomas	Massachusetts	35
23	McDermott, Eleanor Anna	Massachusetts	96
26	Rayen, James Wilson	Ohio	77

March				
<i>Date</i>	<i>Name</i>	<i>Place of Birth</i>	<i>Age</i>	
1	Shaw, Patricia A.	Massachusetts	75	
7	Kathleen B. McCahan	New York	76	
8	Snyder, Bernice	Massachusetts	92	
17	Heinrich, Evelyn L.	Massachusetts	84	
21	Hills, Virginia B.	Massachusetts	94	
24	Verhey, Hermine M.	Michigan	79	
27	McGarry, Frederick J.	Vermont	85	
28	Loewy, Joan	Germany	100	
28	Fishman, Jerald G.	New York	67	
April				
3	Bassett, Sarah F.	California	102	
4	Connolly, William Joseph	Massachusetts	87	
9	Cluff, Henry Francis	New York	90	
10	Glass, Arthur M.	North Carolina	84	
11	White, Mary Louise	Massachusetts	95	
11	Doyle, Matthew	Massachusetts	42	
13	Castro, John M.	Spain	82	
13	Carter, Lucy Pollard	Switzerland	88	
20	Cafarelli, Joseph L.	Massachusetts	85	
20	Curtin, Donald Joseph	Massachusetts	78	
24	Landry, Vera A.	Massachusetts	83	
24	Husson, Jean M.	Massachusetts	90	
27	Burgess, Phyllis J.	Massachusetts	89	
29	McGuire, Gail E.	Massachusetts	79	
May				
1	Apelian, Sirvart	Lebanon	94	
1	Mayer, Diane Coy	Ohio	44	
7	Crary, Jr., Miner D.	Pennsylvania	92	
12	Jones, Sara Jane	Massachusetts	72	
16	McKinley, Martha M.	Massachusetts	87	
20	Chang, Virginia Wang	China	87	
24	Rossi, Armando S.	Connecticut	92	
25	Allen, Patricia Alice	Massachusetts	78	
25	Espinal, Ana Maria	Dominican Republic	43	
26	Lind, Willard H.	Massachusetts	85	
27	Lucas, Ronald L	England	81	
30	Laughlin, Joseph R.	Massachusetts	86	
June				
7	Buckley, Dorothy Jean	Massachusetts	74	
9	Smith, Edward John	Connecticut	90	
14	Kaplan, George	Canada	93	
19	Howard, Jr. Frank H.	Massachusetts	89	
25	Fain, Annette S.	New Hampshire	84	
27	Andreottola, Claire R.	Massachusetts	83	
28	Caramanica, Ruth M.	Massachusetts	86	
29	Myles, Thomas Francis	Massachusetts	97	
30	Frank, Harold S.	Massachusetts	87	
30	Haag, Audrey Lucille	New York	87	

		July		
<i>Date</i>	<i>Name</i>		<i>Place of Birth</i>	<i>Age</i>
6	Mahoney, Michael R.		Massachusetts	62
11	Rosenblum, Evelyn		Ohio	85
13	Hashemi, Nassim		Iran	50
15	Maruskin, John		Pennsylvania	66
21	Martini, Julia Mara		Massachusetts	101
24	Bardsley Jr., Leonard E.		Massachusetts	70
28	Everts, Lucy Rand		Massachusetts	91
29	Lesanto, Lily M.		England	86
30	Green, Donald A.		Massachusetts	91
31	Palkey, Marie C.		Massachusetts	79
		August		
7	Gallagher, Elizabeth E.		Massachusetts	92
7	Chilvers, Cheryl Baker		Massachusetts	58
8	Wyle, Rudolph M.		Germany	95
10	Paquet, Joseph Anthony		Massachusetts	85
12	Samaratunga, Bandhuprema		Sri Lanka	84
12	O'Donoghue, Victoria K.		Azerbaijan	94
13	Buono, Elizabeth Josephine		Massachusetts	90
19	Phillips, Eleanor H.		Massachusetts	93
23	Meisel, Stanley		New Jersey	99
28	Bastille, Robert A.		New Hampshire	91
31	DeRubeis, Elizabeth		Maine	91
		September		
1	Koresky, Lillian M.		Massachusetts	92
5	Wolff, Peter A.		California	89
5	Jacobs, Ruth Harriet		Massachusetts	88
8	Goodman, Ruth Miller		Massachusetts	90
11	Singer, Ruth Rosen		Massachusetts	83
15	McHugh, Katherine R.		South Dakota	96
19	Hajian, Michael Minas		Rhode Island	84
21	Michel Jean Meynard		France	73
25	Wigley, Lawrence Stewart		California	80
27	Thomas, Dorothy Forbes		Massachusetts	91
29	Florio, Clara Elizabeth		Massachusetts	92
29	Buckner, John C.		Massachusetts	55
30	Nardone, Joseph R.		Massachusetts	83
		October		
4	Rudy, Miriam S.		Connecticut	96
7	Thomas, Sidney Benjamin		Maryland	91
7	Pearson, Lucille S.		Massachusetts	87
8	Leader, Louise A.		Massachusetts	73
10	Diehl, Jonathan Edward		Massachusetts	60
12	Beaucejour, Joseph Benito		Haiti	89
18	Gourgas, Nancy F.		Massachusetts	97
18	Pare, Arthur Henry		New Hampshire	75
20	Narahara, Ruth		Illinois	90
27	Wiley, William E.		Massachusetts	94

<b>November</b>			
<i>Date</i>	<i>Name</i>	<i>Place of Birth</i>	<i>Age</i>
6	Gallenti, Desiderio	New York	98
11	Owen, Clara M.	Massachusetts	96
16	Argyris, Chris	New Jersey	90
17	Donahue, Neill Andrew	New York	68
18	Murray, George Bradshaw	Minnesota	82
27	Patey Jr., Walter G.	Massachusetts	86
<b>December</b>			
3	Schrader, Emma J.	Washington	77
5	Vincent, James Louis	Pennsylvania	73
9	Raisircar, Amita	India	93
9	Hastings, Kenneth Richard	Pennsylvania	88
14	Minassian, Aram S.	Massachusetts	77
16	Otis, Louis F.	Massachusetts	97
17	Lipson, Stephen J.	New York	67
17	Kelley, Joseph P.	Massachusetts	58
20	Fennell, Joseph Gregory	Massachusetts	102
24	Holmquist, Kjell G.	Sweden	76
31	Hurnowicz, Betty Jane	Massachusetts	89

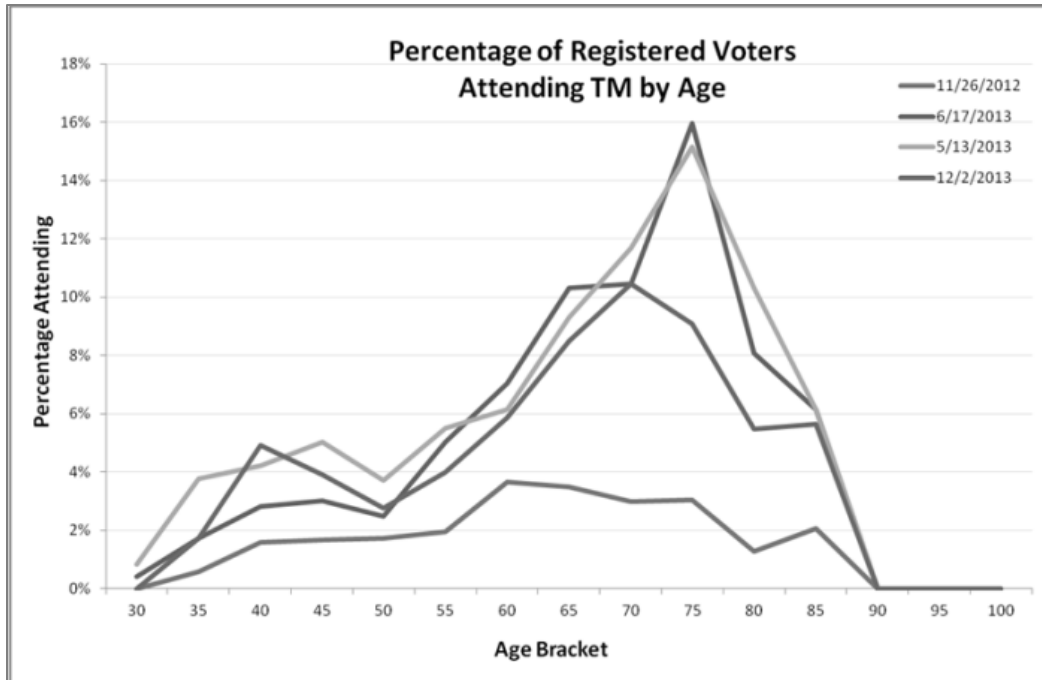
#### **LICENSE REPORT-DOGS**

81	Male/Female	@	\$25.00	\$2,025.00
869	Spayed Females/Neutered Males	@	\$15.00	\$13,035.00
				<u><b>\$15,060.00</b></u>

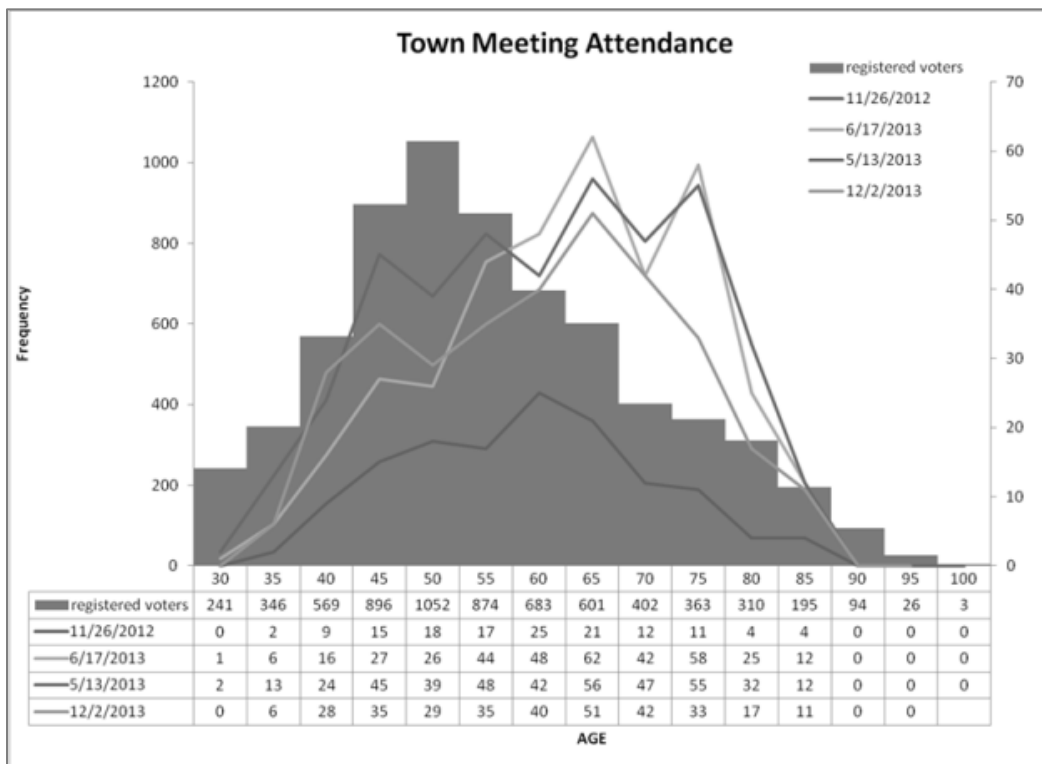
#### **REPORT OF THE SELECTMEN'S TOWN MEETING ADVISORY COMMITTEE**

The Board of Selectmen initiated the Town Meeting Advisory Committee in June 2013. The charge of the Committee is to make recommendations to the Board of Selectmen regarding Article 1 of the General By-laws of the Town relating to Town Meeting. This includes day of the week and time of day that the Town Meeting is held, Town meeting procedures, method of voting, and notification requirements. Also, the Committee may make recommendations relative to the conduct of the Town Caucus and the Town Budget Hearing. The purpose of any recommendation should be to improve participation in these events.

The Committee has met 10 times since the first meeting in October, and has made great progress covering the committee focus. Early work was directed towards understanding the demographics of the attendance over the last several Town Meetings. The graphs below, which are also available on the Town website, in no way represent a history but merely a snapshot of the recent attendance data. When comparing age groups of attendees as a percent of registered voters, the 55 year old and under age group is underrepresented at Town Meeting. The committee has focused on how to engage these voters.



*An underrepresentation of voters age 55 and under over the last several Town Meetings has triggered discussions on why they are missing and how to engage these voters*



*In the last five Town Meetings, a mere 16 percent of Weston's registered voters attended. The Advisory Committee is working to increase voter participation in the legislative process of Town Government*

To date, the committee has made several recommendations to the Board of Selectmen that will be brought forth at the 2014 Annual Town Meeting. Some of the recommendations are procedural, such as combining the Special Town Meeting and Annual Town Meeting into one Town Meeting. This does not require a vote at Town Meeting to implement. While others are an effort to make Town Meeting run more efficiently like the use of a consent agenda, which allows a vote on multiple warrant articles in a single vote. This is also a non-voting issue. Only one recommendation requires a by-law change; the recommendation to replace the use of "Robert's Rules of Order" with the more Town Meeting specific "Town Meeting Time." This will require approval by Town Meeting.

As the use of Citizens' Petitions has become more prevalent, the Committee also has developed a Guideline for Citizens' Petitions. The Committee believes that while citizens' petitions are a useful tool, they should be used after other traditional avenues have been exhausted. It is the hope of the Committee that the guidelines will provide clarity to the process so petitions have the highest chance for success.

There are many other topics that the Committee continues to discuss relating to alternative voting methods. These include on-site voting with an electronic hand-held device, remote online voting, split deliberation and ballot vote, split deliberation and physical vote, and Representative Town Meeting. With the exception of Representative Town Meeting and on-site voting with an electronic hand-held device, the main challenge to these other alternative voting methods is that they would require a change in Massachusetts law. The Committee does, however, plan to make a recommendation should these methods become available.

The Committee is looking for community feedback on these topics as well as other remaining topics such as the time of day and day of the week through the use of a public survey. The details are still being sorted out. The final report is expected to be submitted to the Board of Selectmen the summer of 2014.

#### Selectmen's Town Meeting Advisory Committee Members

*appointed by the Board of Selectmen*

Harvey R. Boshart, Chair	T. Alex Shimada-Brand (At Large)
John A. Fiske (At Large)	Patricia K. Shotwell (At Large and
Leslye P. Fligor (Weston PTO)	League of Women Voters)
Douglas P. Gillespie (Board of Selectmen)	J. Barry Tubman (Community Preservation Committee)
Christopher E. Houston (Finance Committee)	Thomas S. Crane Moderator (ex officio)
Richard A. Manley, Jr. (School Committee)	Deborah M. Davenport Town Clerk (ex officio)
John F. McCahan (Council on Aging)	Donna S. VanderClock Town Manager (ex officio)
David O. Mendelsohn (Planning Board)	

### **REPORT OF THE TREE ADVISORY GROUP**

Weston's Tree Advisory Group (TAG) was appointed by the Board of Selectmen to oversee the planting and maintenance of new trees on streets and public spaces. Each year we work with the Town's tree warden, homeowners, schools, Town committees, boards and departments to choose appropriate locations for new trees. We continue to meet the standards established by the National Arbor Day Foundation and have received Tree City USA designation for the Town of Weston for the past ten years.

#### Planting Projects

There were two planting projects in 2013. The first was planting of the Arbor Day tree, *Ulmus americana* (American elm "Princeton"), as well as an additional two elms of the same cultivar; two *Cercis canadensis* (white flowering redbud "Royal White"); and one *Cladrastis kentukea* (yellowwood). The



trees were planted at Soldiers Field, also known as Fiske Park, and they were generously donated by the Weston Garden Club in commemoration of Weston's tercentenary.

In the second planting project, six trees were planted in the spring on Ash Street at the reservoir. They were two *Nyssa sylvatica* (tupelo/black gum), two *Liquidambar styraciflua* (sweetgum), and two *Liriodendron tulipifera* (tulip tree). All were donated and planted by NStar. These trees continue the succession of six trees previously planted at that site.

We are most appreciative of the efforts of Robert Hoffman as the Town's Tree Warden and Director of the Public Works Department, Bill O'Neil of the Parks and Cemeteries Division, and the Public Works crew for their help in overseeing planting, watering, and mulching the new trees. Without the cooperation and hard work of many Town employees the success of our projects would not be possible.



*DPW crew member Steven Schertzer, Parks and Cemeteries Supervisor Bill O'Neil, and Selectman Michael Harrity during the annual Arbor Day planting*

#### Pests

Damage from winter moths has been minimal this year. A remediation program was initiated for trees at Town Hall, on the Town Green, and other public spaces. This program, as well as a possible cyclical decline, encourages the hope that winter moths will have minimal effect in subsequent years. Elongate hemlock scale, which has joined wooly adelgid as a dire threat towards our precious hemlocks, warrants watching. Unfortunately, its negative effects are potentially more harmful than those of the adelgid.

#### Pruning

Pruning to improve structure for health and safety continues to be done on the Town Green, Linwood Cemetery, and other Town parks.

#### Removals

We continue to lose mature trees each year due to age, disease, or storms. There were 26 tree removals on scenic roads and 45 removals on non-scenic roads this year.

#### Geographic Information Systems Website

Information and location for TAG-planted trees can be found online at [www.mapsonline.net/westonma](http://www.mapsonline.net/westonma) under map layer "Town Planted Trees."

#### 2013 Tree Advisory Group

*Appointed by the Board of Selectmen*

Marilyn Doyle, Chair	2015	Barbara Landy	2016
Cynthia Chapra	2015	Ruth Leiby	2014
Amy Corcoran	2016	Edward Recka	2014
Dee Freiberg	2015	George Santos	(resigned)
Beth Jakubowski	2015	John Skillman	2016
Nea Glenn (ex officio)		Robert Hoffman (ex officio)	

## REPORT OF THE TRUSTEES OF THE MERRIAM FUND

The Merriam Fund originated in a gift made by Charles Merriam in 1865 who wanted to modestly assist Weston residents caught in a temporary situation of financial hardship. The gift was accepted at the Annual Town Meeting held in 1865. Trustees of the Merriam Fund are appointed by the Board of Selectmen for a term of three years.

In Weston today there are more people on limited incomes for whom paying the basics, like utilities, can be a problem. Sometimes it can be embarrassing for them to ask for help, even from relatives and friends. The Merriam Fund continues to give assistance to Weston residents in difficult, short-term situations. There is not a lot of money in the Merriam Fund – currently about \$27,470 – with income only to be distributed. In fiscal year 2013, the Trustees of the Merriam Fund distributed a total of \$300.00 in January 2013. As of January 31, 2014 the Trustees had \$2,289.09 to distribute in the coming year. By making a tax-deductible donation to the “Town of Weston-Merriam Fund” you can help the Merriam Fund Trustees help our neighbors in need in quiet and confidential ways.

### 2013 Trustees of the Merriam Fund Members

*Appointed by the Board of Selectmen*

Linda J. Perrin	2016
Patricia K. Shotwell	2014
Reverend Dr. Thomas Wintle	2015

## REPORT OF THE WEST SUBURBAN VETERANS’ SERVICES DISTRICT

The West Suburban Veterans’ Services District includes the Towns of Weston, Wayland, Wellesley, and Needham. The Veterans’ Services District Board is comprised of four members with one Board of Selectmen designee from each community. The district office is very busy assisting and facilitating the needs of veterans and their families with benefits and services that they need or to which they may be entitled.

The central office is located in the Wellesley Town Hall with satellite offices in each town in order to provide services more conveniently for veterans and their families. Office hours in Weston are 9:00 a.m. to noon on Wednesdays at the Council on Aging. A full range of benefits and services are available to veterans and their families based on certain qualifications and eligibility requirements. Further information is available on the district website at [www.WestSuburbanVeterans.com](http://www.WestSuburbanVeterans.com). The office may also be contacted at 781-489-7509 with questions or to schedule appointments.



*Community Outreach efforts included the popular Veterans Breakfast held at the Council on Aging*

Director Stanley W. Spear, Jr. and Deputy Director Matthew L. Ching carry out the functions assigned to the Veterans’ Office by Chapter 115 of the General Laws of Massachusetts. Together, they provide assistance in applying for U.S. Department Veterans’ Affairs benefits; maintain a depository of discharges and records of veterans; and oversee the disbursements of veterans’ benefits to veterans and their families.

During 2013, Mr. Spear and Mr. Ching spoke with many Weston veterans and spouses or relatives of veterans either in person, on the telephone or through email, regarding many inquiries such as picking up flags and markers for the graves of a family members and obtaining a copy of discharge papers to file for veteran benefits, burial benefits, and various other benefits that are available.

#### 2013 Highlights

- provided \$46,686.91 in Chapter 115 Benefits to Weston residents
- presented an overview of state and federal Veterans' Affairs Benefits at the Council on Aging several times during the course of the year
- hosted district-wide benefits presentations that were attended by many Weston Veterans
- attended the annual Massachusetts Veterans' Service Officers Association's Legislative Luncheon at the Massachusetts State House
- expanded community outreach
- attended several veteran-related events at the Weston Council on Aging
- advised and assisted many veterans with veteran benefit application process
- offered support to the Memorial Day and Veterans Day Committee
- attended formal training sessions provided by the Commonwealth of Massachusetts Department of Veterans' Services on current veterans benefits and services

#### West Suburban Veterans' Services District Board

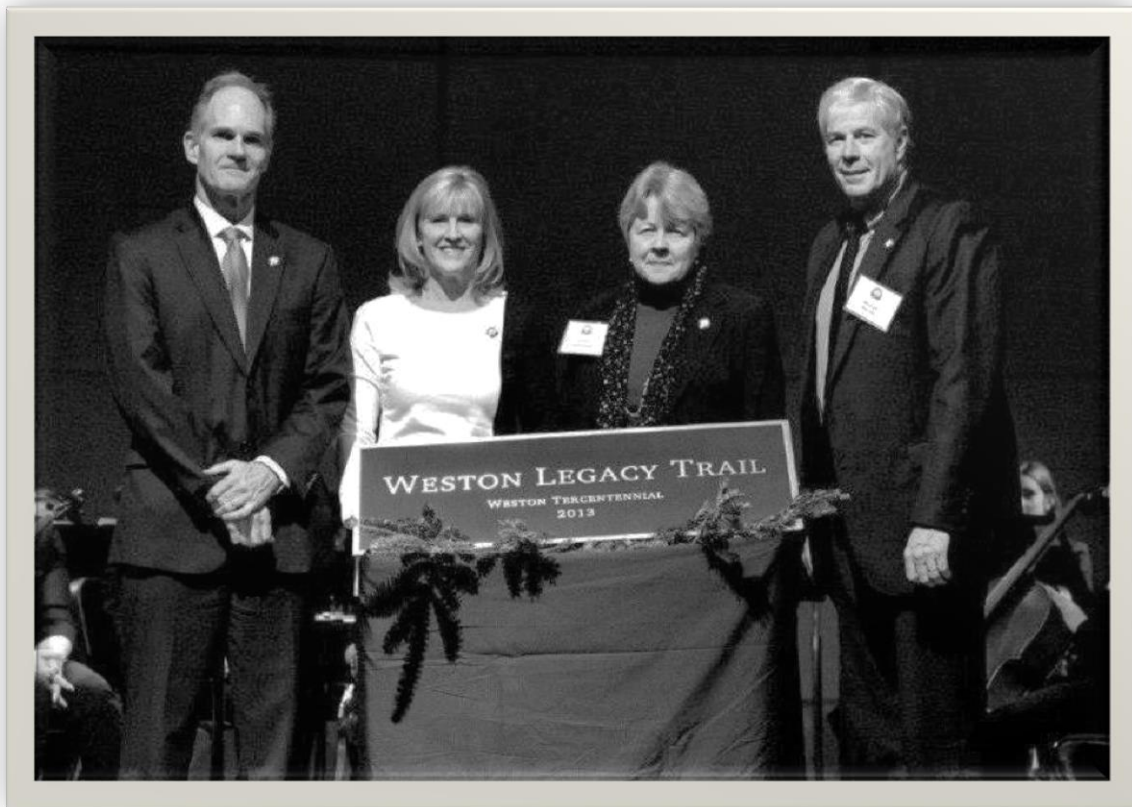
*Appointed by the Board of Selectmen*

Donna S. VanderClock, Town Manager





## LAND USE, PLANNING, AND ZONING

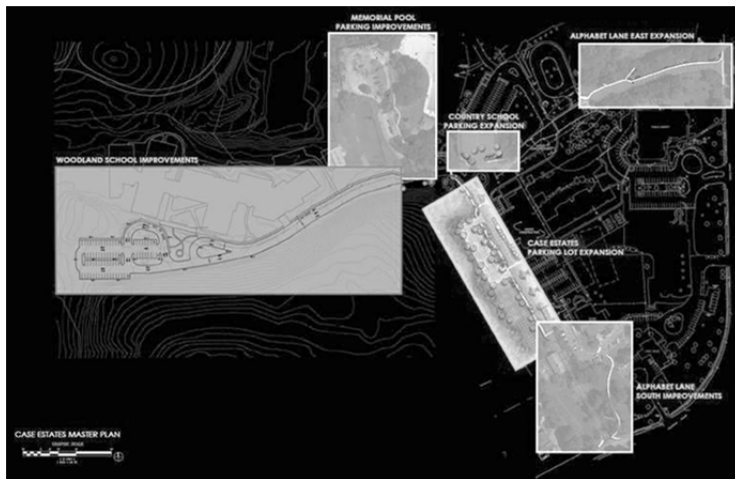


*The Weston 300 formed the Weston 300 Legacy Trail Trust to fund the initiative of beautifying a natural one-mile trail on the newly designed Case Campus. The trail, ideal for pedestrians of all ages, will be dotted with benches, sculptures, native plantings and stone walls. The Weston Legacy Trail Trust was established as a 501(c)(3) in 2013 to raise funds and to allow for hosting opportunities for residents towards sidewalk pavers, statues or park benches. Pictured from left are Weston 300 Host Committee co-chairs Franklin Kettle and Kelly Renner, Town Manager Donna VanderClock, and Selectman Michael Harrity*

## REPORT OF THE CASE CAMPUS MASTER PLAN COMMITTEE

In the planning process for the new Field School many functional issues were uncovered with regard to traffic safety, parking and pedestrian safety in the greater Case Campus area. This area includes the following facilities and organizations: the Town Library, Community Center (housing the Council on Aging and Recreation Department), Country and Woodland Schools, Case House (School Administration), Alphabet Field, and the Town Pool. Because the issues identified were beyond a reasonable scope for the Field School replacement project, a separate, parallel project was initiated to document these issues and design possible solutions to them and to assure that the Field School design would not inadvertently interfere with future options to resolve the problems identified. This work was documented in the "Greater Case Campus Master Plan Report." This report includes conceptual design

solutions and order of magnitude cost estimates.



*Package 2 design and construction funds were approved by Town Meeting in May and December*

The Board of Selectmen and the School Committee voted to form the Case Campus Master Plan Committee to pursue the recommendations in this report. This Committee is comprised of 22 members of the above mentioned campus organizations, abutters, and individuals interested in historical and scenic roadway reconstruction and landscaping.

The committee has reviewed and modified the scope of the original Greater Case Campus Master Plan, adding the Woodland School extension

of Alphabet Lane and the Town Pool driveway and parking area for consideration as part of the roadway, parking and pedestrian access improvements. The major activity of the committee in 2013 was to address the scope and the design of improvements to various segments of Alphabet Lane. These improvements include:

- paving of all segments of Alphabet Lane not redone as part of the new Field School Project
- adapting the roadway for traffic flow changes resulting from the relocation of the Field School
- providing safe parent drop-offs for Alphabet Field, Town Pool, Woodland School
- connecting various sidewalk segments into a cohesive, pedestrian-friendly network allowing access between all Case Campus facilities
- developing a shared-use parking lot for all facilities on the adjacent parcel of Case Estates land now owned by the Town

By the fall, the Town approved funding for the construction of all of the Alphabet Lane roadway and nearby sidewalk improvements except the Woodland School extension, which is still in design. The design of these improvements is substantially complete. Construction is scheduled to begin in the spring of 2014 and will be completed in the fall of 2014.

As presented at the Town Meeting in May, the Case Campus Master Plan was budgeted to cost \$5.9 million from various sources through completion. This included the restoration of the open space and scenic roadway with arboretum along School Street, yet to be designed, on the site of the current Field School building. By the end of 2013 the total Master Plan budget from all sources and with all changes to scope stands at \$5.5 million.

### 2013 Case Campus Master Plan Committee Members

Edward Heller, Chair, School Committee  
Rosemary Tomaso, School Committee (alternate)

Michael Harrity, Board of Selectmen

#### *Appointed to Serve at the Pleasure of the Board of Selectmen and School Committee*

##### *Neighbor/Abutter:*

James Mannix  
Denise Mosher

##### *Residents at Large:*

Clint Schuckel  
Tom Selldorff  
Laura Sher

#### *Designated by Respective Organizations*

Jonathan White/Barbara Keller, Land's Sake  
Roy Chatalbash, Planning Board  
John DeTore, Traffic and Sidewalk Committee  
Douglas MacDougall, Recreation Director

Alicia Primer, Historical Commission  
Henry S. Reeder, Case Estates Review Committee  
Linda McCabe, Council on Aging  
Doris Atwood Sullivan, Library Trustees Chair

#### *Non-Voting Members*

Donna VanderClock, Town Manager  
Gerard McCarty, Facilities Director  
Douglas W. MacDougall, Recreation Director

Dr. Cheryl Maloney, Superintendent of Schools  
Dr. Christine Price, Country School Principal  
Dr. Cynthia Crimmin, Woodland School Principal  
Matthew Lucey, Field School Principal

## **REPORT OF THE COMMUNITY PRESERVATION COMMITTEE**

The Community Preservation Committee (CPC) evaluates proposals submitted by Town boards and committees or community groups for use of funds that the Town receives pursuant to Article 31 of the Town By-laws and the state Community Preservation Act (CPA), which the Town accepted in 2001. The Act provides for a participating municipality to adopt and dedicate a property tax surcharge of up to 3 percent to specified community preservation purposes, with the state matching a portion of local receipts. Recent changes to the CPA now allow municipalities to include some combination of a minimum 1 percent property tax surcharge and other municipal revenues in the maximum 3 percent figure upon which the state bases its match.

In November the Town received its 12<sup>th</sup> disbursement from the state's matching Community Preservation Trust Fund. All 148 CPA communities received a first round match of just over 52 percent. The 73 communities that have a maximum 3 percent surcharge, including Weston, received additional funding in the second and third round distributions. Weston's total state match was \$999,622, representing a nearly two-fold increase over last year's match and over 56 percent of the local CPC surcharge. The dramatic increase in the state's match was the result of changes to CPA legislation enacted in July 2012, which included the transfer of \$25 million from the state's fiscal year 2013 budget surplus to the CPA Trust Fund. Massachusetts legislators have expressed support for, but not guaranteed, similarly sized annual state budget surplus transfers to the CPA Trust Fund. From the program's inception through the end of fiscal year 2013, the Town collected over \$10.1 million in CPA revenue from the state and nearly \$16.8 million in CPA revenue locally, and earned nearly \$2.5 million in investment income on these receipts.

Pursuant to the CPA legislation, a community must spend, or set aside for future spending, a minimum of 10 percent of annual CPA receipts on open space including recreational purposes, historic preservation, and community housing. The remaining 70 percent of funds, the so-called "unreserved funds," may be allocated to any one or a combination of the three main uses at the discretion of the CPC

and subject to the approval of Town Meeting. Up to 5 percent of the annual CPA funds may be spent on the operation and administration costs of the CPC.

At the Annual Town Meeting in May the CPC presented its recommendations for fiscal year 2014 as follows:

<b>Administrative Allowance</b>	Operating Expenses	122,000
<b>Recreation</b>	Creation of Recreational Land (Walkways)	250,000
<b>Open Space</b>	Preservation of 80 Acre Conservation Area (Hobbs Pond Dam)	150,000
	Debt Service on Case Estates	454,800
<b>Historic Resources</b>	Restoration of Historic Resources (Farmers' & Central Cemeteries)	125,000
<b>Community Housing</b>	Creation of Community Housing - Warren Avenue Design Fees	180,000
	Community Housing Support (Staff Support & Regional Housing Office)	15,480
	Debt Service on Brook School Apts.	259,713

All recommended appropriations were approved.



*The preservation of 80-acre conservation area near Hobbs Pond Dam was one of the open space appropriations approved at Annual Town Meeting*

Recently approved CPA funded projects are in various stages. The Recreation Master Plan Field Steering Committee is proceeding with plans for restoration of playing fields and tennis courts in the wake of the legislative changes to the CPA enacted in the summer of 2012, which allow for the rehabilitation of existing recreational assets. The design of Gail Road field and the rehabilitation of High School Field 3 (formerly Field 10) and the Brook School Tennis Courts were undertaken in 2013 and are nearly complete.

With CPA funds appropriated at annual Town Meetings in 2012 and 2013, the Conservation Commission completed design work, secured permits, and began the reconstruction of Hobbs Pond Dam in the fall of 2013. The expected completion date of the project is June 2014.

The Town's purchase of the 62.5-acre Case Estates (funds for which were originally appropriated in November 2006 and partially returned according to a mitigation plan approved in May 2010) continues to be delayed as the Town and Harvard University negotiate the details of the cleanup of contaminants discovered on the property.

Restoration and stabilization work on the Old Library, for which CPA funding was approved at May 2011 Town Meeting, had been halted as the Town evaluated the proposal by Urbanica Inc. for adaptive re-use of the Josiah Smith Tavern and Old Library complex. Following the defeat last spring of a zoning by-law change that was a necessary prerequisite to the Urbanica proposal, the Old Library exterior restoration project has resumed. The Permanent Building Committee (PBC) recently retained Russo Barr Associates to replace the project's former architect, Prellwitz Chilinski Associates. The PBC expects to put the project out to bid in the spring for an end of fall 2014 completion date. The Historical Commission hopes to request additional funding at May Town Meeting to complete work anticipated in 2011 that cannot be accomplished with funds remaining from the original appropriation. If additional funding is approved, the additional work will be accomplished through change orders to the general contractor's contract.

The Town's Affordable Housing Trust is continuing its plans to renovate three existing Town-owned buildings on Warren Avenue (a single family home, a duplex, and the former Water Department garage) to create seven community housing units. The Trust hopes to seek construction funding for the project at November 2014 Town Meeting. The PBC will oversee construction of the project; the management team at Brook School Apartments will manage the complex.

The Brook School Apartments Building Envelope Project (half funded by CPA funds and half funded by the Brook School Apartments Enterprise Fund) addresses roofs, windows, and masonry of the three older buildings in the complex which have exceeded their useful lives. The CPA funded portion of this project, approved at the May 2012 Annual Town Meeting, was completed in 2013.

In July 2013, Weston renewed its contract with the Regional Housing Services Office staffed by the Sudbury Housing Trust that includes the neighboring communities of Bedford, Concord, Lexington, and Lincoln. This office provides a variety of housing services related to lottery, monitoring, administration of the subsidized housing inventory, and consultation regarding specific projects in a more cost efficient manner than the Town was previously able to provide.

The table on the following page details CPA fund revenues and appropriations through fiscal year 2013.

#### 2013 Community Preservation Committee Members

Stephen W. Ober	Appointed by the Moderator	2015
Nina Danforth	Appointed by the Moderator	2014
Nathalie Thompson	Appointed by the Moderator	2015
J. Barry Tubman	Appointed by the Moderator	2014
Andrew L. Keehn	Appointed by the Board of Selectmen	2016
Brian Donahue	Appointed by the Conservation Commission	2013
Laurie Bent	Appointed by the Conservation Commission	2016
Steven Wagner	Appointed by the Historical Commission	2013
Shirley Dolins	Appointed by the Housing Partnership	2016
Susan Zacharias	Appointed by the Planning Board	2015



**CPA Fund Revenue and Appropriations Through Fiscal Year 2013**

	<u>FY02</u>	<u>FY03</u>	<u>FY04</u>	<u>FY05</u>	<u>FY06</u>	<u>FY07</u>	<u>FY08</u>	<u>FY09</u>	<u>FY10</u>	<u>FY11</u>	<u>FY12</u>	<u>FY13</u>
<b><u>Community Preservation Act - Revenue</u></b>												
Prior Year Balance		931,777	1,836,099	3,288,633	4,399,431	5,678,243	3,919,732	5,196,389	6,280,902	8,191,516	8,782,334	8,977,003
Property surcharge	927,936	1,045,262	1,123,880	1,186,916	1,321,730	1,382,903	1,484,306	1,555,319	1,594,179	1,634,624	1,731,731	1,774,072
State match		935,343	1,051,629	1,122,336	1,189,089	1,315,380	1,404,486	1,065,215	582,830	470,359	468,394	502,911
Investment income	2,457	8,141	16,750	117,960	320,375	663,808	608,191	335,096	180,894	87,624	71,584	56,699
Donations/other	1,384	2,821	2,145	23,713			840		108			
Total Revenues	931,777	2,923,344	4,030,503	5,739,559	7,230,625	9,040,334	7,417,555	8,152,019	8,638,912	10,384,122	11,054,043	11,310,685
<b><u>Use of CPA Funds</u></b>												
<b><u>Open Space Allocation</u></b>												
Balance - beginning of fiscal year		93,212	239,101	123,101	(6,149)	1,351	199,681	33,243	60,174	8,499	824	83,149
Appropriation not used						18,330		50,606				
New allocation	93,212	180,000	220,000	220,000	800,000	1,200,000	1,800,000	510,000	470,000	502,000	580,000	383,000
Open Space subtotal	93,212	273,212	459,101	343,101	793,851	1,219,681	1,999,681	593,849	530,174	510,499	580,824	466,149
Less: Appropriations for												
Debt service - Sunday Woods												
Field restoration												
Dupont/Nicholas land												
Recreation - Multipurpose Field												
Rec. - Pres. of Fields/Ten. Courts												
Case Estates Consultants												
Debt Service - Case Estates												
Balance at end of fiscal year												
		(34,111)	(336,000)	(329,250)	(322,500)	(315,000)	(307,500)	(20,000)	(20,000)	(20,000)	(20,000)	
				(20,000)	(450,000)	(600,000)	(1,000,000)					
						(85,000)	(638,939)	(513,675)	(501,675)	(489,675)	(477,675)	(466,050)
	93,212	239,101	123,101	(6,149)	1,351	199,681	33,243	60,174	8,499	824	83,149	99
<b><u>Historic Preservation Allocation</u></b>												
Balance - beginning of fiscal year		93,212	58,212	53,212	33,212	53,212	173,378	972,878	477,878	696,878	513,228	1,228
Appropriation not used						182,666	200,000			350		
New allocation	93,212	180,000	220,000	220,000	250,000	400,000	800,000	255,000	219,000	221,000	338,000	228,000
Historic Preservation subtotal	93,212	273,212	278,212	273,212	283,212	635,878	1,173,378	1,227,878	696,878	918,228	851,228	229,228
Less: Appropriations for												
787 Boston Post Rd.		(155,000)										
Mill Dam, 39 Crescent St.		(60,000)										
809-811 Boston Post Rd.			(225,000)									
Melone Homestead				(240,000)			(85,000)			(75,000)		
Fiske Law Office					(230,000)		(28,000)			(80,000)		
Whitney Tavern, 171 North Ave.												
Central & Farmers' Cemeteries						(12,500)						
412 Highland Street						(200,000)						
823 Boston Post Road						(250,000)						
116-118 Conant Rd.										(250,000)		
Feas Study - JST & Old Library							(35,000)					
Feas Study - JST & Old Lib. Supp.							(50,000)					
Evaluation of Old Lib. - Archives							(2,500)					
Old Library - Ext. Pres./Rehab.											(850,000)	
JST & Old Library Final Design												
Historic Artifact Pres./Restoration								(750,000)				
Balance at end of fiscal year	93,212	58,212	53,212	33,212	53,212	173,378	972,878	477,878	696,878	513,228	1,228	18,649
												(210,579)

**CPA Fund Revenue and Appropriations Through Fiscal Year 2013**

<b>Community Housing Allocation</b>													
Balance - beginning of fiscal year		93,212	273,212	333,212	190,212	186,491	13,184	81,743	20,387	25,275	320	1,117	
Appropriation not used							8,608	9,967	2,856	321		67,447	
New allocation		93,212	180,000	220,000	220,000	350,000	400,000	260,000	1,080,108	587,000	397,000	268,000	
Community Housing subtotal		93,212	273,212	493,212	553,212	640,212	536,491	421,792	351,710	612,595	397,320	336,564	
Less: Appropriations for													
809-811 Boston Post Road			(160,000)										
Debt Service - Brook School Apts.				(363,000)	(453,721)	(420,307)	(305,049)	(301,323)	(296,832)	(287,030)	(280,183)	(268,658)	
15 Jones Road						(83,000)			(759,666)	(3,020)	0		
Housing Staff Assistance							(10,000)	(30,000)	(21,578)	(22,225)	(16,020)		
16 Love Lane										(300,000)	(100,000)		
Affordable Housing Consultant							(20,000)	(25,000)					
Balance at end of fiscal year		93,212	273,212	333,212	190,212	186,491	13,184	81,743	20,387	25,275	320	1,117	67,906
<b>Administrative Funds</b>													
Allocated			59,500	44,000	60,000	120,000	116,000	75,840	80,000	80,000	80,000	104,000	104,000
Spent			(8,134)	(20,870)	(37,878)	(76,161)	(35,791)	(22,786)	(41,693)	(36,168)	(69,529)	(79,363)	(75,069)
Returned to unallocated Funds			51,366	23,130	22,122	43,839	80,209	53,054	38,307	43,832	10,471	24,637	28,931
<b>Unallocated Funds</b>													
Balance - beginning of fiscal year		652,141	1,265,574	2,779,108	4,182,156	5,437,189	3,533,489	4,108,526	5,722,463	7,460,864	8,267,962	8,891,508	
New Unallocated Funds		652,141	1,392,067	1,490,404	1,730,926	1,211,194	1,296,091	421,983	1,850,630	508,903	802,607	852,709	1,350,683
Appropriation not used							100,000		1,185,667		0	361	
Unexpended Administrative Funds			51,366	23,130	22,122	43,839	80,209	53,054	38,307	43,832	10,471	24,637	28,931
Unallocated subtotal		652,141	2,095,574	2,779,108	4,532,156	5,437,189	6,813,489	4,108,526	5,997,463	7,460,864	8,273,942	9,145,308	10,271,483
Less: Appropriations for													
Sunday Woods			(800,000)										
Fiske Law Office			(30,000)										
Historic Pres. - Josiah Smith Tav.													
Open Space - Case Estates				(350,000)			(360,000)						
Rec. - Field & Court Preservation							(2,920,000)						
15 Jones Rd.									(250,000)	(5,980)			
Brook School Apts. Feasibility											(28,800)		
699 Boston Post Rd.											(225,000)		
Hemlock Treatment													
Recreation - Design Fees													(82,500)
Hobbs Hagar House-88 North Ave.													(165,000)
Field Restoration													(20,000)
Hobbs Pond Dam													(317,000)
Town Archives									(25,000)				(331,421)
Preserv./Rest.of Historic Artifacts													(9,500)
Brook School Envelope (10% Hist.)													(137,500)
Brook School Envelope (90% Hous.)													(1,237,500)
Housing Staff Assistance													(15,343)
Balance at end of fiscal year		652,141	1,265,574	2,779,108	4,182,156	5,437,189	3,533,489	4,108,526	5,722,463	7,460,864	8,267,962	8,891,508	7,955,719
<b>Total all balances at end of fiscal year</b>		<b>931,777</b>	<b>1,836,099</b>	<b>3,288,633</b>	<b>4,399,431</b>	<b>5,678,243</b>	<b>3,919,732</b>	<b>5,196,389</b>	<b>6,280,902</b>	<b>8,191,516</b>	<b>8,782,334</b>	<b>8,977,003</b>	<b>8,042,374</b>

## REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission is responsible for the protection and management of Weston's conservation land and the administration of the Massachusetts Wetlands Protection Act.

### Conservation Commission Members and Staff

The Conservation Commission is comprised of seven residents who serve three-year terms and are appointed by the Board of Selectmen. In May 2013, Joyce Schwartz resigned from the Commission after serving eight years and Rees Tulloss was appointed to the Commission in September. Michele Grzenda functions as the Town's Conservation Administrator. Her role includes reviewing applications for work near wetlands, drafting permits and issuing Orders of Conditions, and monitoring construction activities to ensure compliance with the Wetlands Protection Act. In addition, Ms. Grzenda provides residents with education and outreach information on the wetland permitting process, administers a number of land management contracts, and conducts baseline documentation and inventories of Conservation Land.

### Wetland Protection Act Administration

Persons contemplating any work in or within 100 feet of a wetland, or within 200 feet of a stream, which flows continuously throughout the year, should seek information about the Wetlands Protection Act at the Commission's office in the Town Hall. During 2013, the Commission held 22 public meetings during which it reviewed 38 Notices of Intent and 13 Requests for Determinations of Applicability. Furthermore, the Commission issued 38 Orders of Conditions, 3 Amended Orders of Conditions, 2 Orders of Resource Area Delineations, 7 Notices of Wetland Violation, and 29 Certificates of Compliance.

### Major Wetland Permitting Projects in 2013

#### *Town of Weston – Transfer Station Bridge Replacement (DEP # 337-1135)*

The Town of Weston received an Order of Conditions that allowed the Town to replace an existing bridge and make improvements to the road approaching the Transfer Station Bridge at 195 Church Street. The project went through extensive environmental permitting due to its close proximity to wetlands, flood zones, and Stony Brook, the main tributary to Cambridge's drinking water supply.



*New Transfer Station Bridge*

Funding for the bridge construction was secured at the Annual Town Meeting. E. T. & L. Corporation was hired as the project's construction company. Although the project did result in some wetland alteration, the Town mitigated wetland impacts by creating a new wetland and by providing compensatory flood storage. The Town also stabilized the stream bank and improved stormwater drainage. Due to the sensitive nature of the site and financial constraints, the bridge width could not be increased to two lanes. The access road was rebuilt at a higher elevation to reduce the likelihood of future flooding.

#### *Hobbs Pond Dam Reconstruction (DEP #337-1163)*

Severe rain storms during March 2010 caused Hobbs Pond Dam off Lexington Street to partially collapse. Throughout much of 2012 and 2013, the Commission worked with its engineer, Pare Corporation, to fully design and permit the repair to Hobbs Pond Dam. The project entails removing vegetation along the entire dam, demolishing and replacing the primary spillway structure, constructing a new 80-foot overflow spillway, re-grading the dam embankment, and installing stone (rip-rap) protection along the upstream dam slope.

Site work associated with the reconstruction of Hobbs Pond Dam began in November of 2013. The Conservation Commission hired New England Infrastructure Inc. to complete the dam project, which is expected to take approximately seven months. Pedestrian access to Hobbs Pond has been temporarily restricted during the period of dam construction. Funding for the dam reconstruction was made possible by funds from the Community Preservation Act, the Federal Emergency Management Agency, and by contributions from neighbors.

#### *Pony Truss Foot Bridge Reconstruction (DEP #337-1102)*

Restoration of the Riverside Park Pony Truss Bridge continued in 2013. Work within Riverside Park included re-grading and repaving the existing pathway leading to the bridge, rehabilitation of the bridge itself, as well as landscaping and removal of invasive plants. Thanks to funding from Massachusetts Department of Transportation (MassDOT), the Riverside Park, with its refurbished path and bridge, is now open to the public and is a beautiful place to visit for a picnic or walk.



*Reconstructed Pony Truss Foot Bridge and Walkway*

#### *Pine Brook Country Club DEP #337-1160)*

Pine Brook Country Club received an Order of Conditions allowing it to make major upgrades to its turf irrigation system. These upgrades include installing new irrigation lines and pump system, and dredging two irrigation ponds located along golf holes 13, 14, 15 and 16. Specifically, Pine Brook will replace the existing irrigation system with a state-of-the-art irrigation system that will distribute irrigation water much more efficiently. The new system will increase the number and decrease the volume of irrigation heads, allowing the club to irrigate turf more uniformly, and exercise far greater control over variable turf conditions. Pine Brook expects to reduce the amount of water consumed for irrigation purposes by as much as 10 percent.

#### Land Management and Stewardship

During the past year, the Commission remained committed to the responsible use and management of approximately 2,000 acres of Conservation land. The Weston Forest and Trail Association has provided most of the funds that maintain approximately 90 miles of trails, fire roads, and hilltop outlooks. In 2013, Weston Forest and Trails published a revised trail map in commemoration of Weston's 300<sup>th</sup> anniversary. The new colored map showing all town trails can be purchased from the Conservation Department in Town Hall for \$10.00. The history and ecology of the conservation areas are described by Professor Elmer E. Jones in his book "Walks on Weston Conservation Land." It is also available for purchase at the Conservation Office in Town Hall. The price is \$15.00 and helps cover the cost of printing and distribution.

#### New Interpretive Signage Available at Conservation Land Kiosks

As part of her high school Senior Internship with the Weston Conservation Commission, Emma Walsh designed and installed interpretive signage at three conservation areas in Town: Cat Rock and 80-Acre Conservation Area (at the end of Drabbington Way and Indian Hill Road); Jericho Town Forest (off Gun Club Lane and Concord Road); and College Pond Conservation Area (at Burchard Park off Concord Road). The new signage includes a trail map along with information on the Conservation Commission, Weston Forest and Trail Association, and Weston's Dog By-law. Quick Response (QR) Codes were developed for visitors to scan with their phones so they can learn more about these organizations and Weston's dog walking rules.



*Emma Walsh posted new interpretive information at the trailhead 80-Acre Conservation Area*

### Case Forty-Acre Field, Green Power Farm, and Community Gardens

The Case Forty Acre Field, Green Power Farm, and Community Gardens are municipal lands and the Commission oversees its management. Land's Sake, a nonprofit community service organization, manages the Community Farming and Education Program on Town property through a contract with the Town. Land's Sake's services include operating an organic farm and farm stand, providing produce for the Hunger Relief Fund, and providing education and employment for young people in Weston. The Commission supported Land's Sake's involvement with environmental education projects, which were conducted in partnership with the School Department. Many resident children and teenagers participated in Green Power Farm Summer Camp, which was held at the Forty-Acre Field. These young people received a practical introduction to organic farming and gardening. The Commission also oversees Weston's Community Gardens, located on Merriam Street. Residents may rent a plot at the Community Gardens by contacting the Conservation Office.

### Hunger Relief Project

The Hunger Relief Project continues to be a vital part of the Town's activities. This project is administered and funded by the Conservation Commission and managed by Land's Sake. Fresh produce totaling 9,960 pounds and 20 community-supported agricultural shares were donated at no cost to Community Servings in Boston, Weston Council on Aging, Lovin' Spoonfuls in Boston, Bristol Lodge in Waltham, and St. Julia Church in Weston.

### Forest Management

A forest management plan has been implemented that allows for selective cutting of firewood and saw logs. By selective cutting and careful management, the Town's forests will be more productive in the long run and will also provide a diverse wildlife habitat. In 2013, Land's Sake, through a contract with the Commission, continued to selectively cut areas within the Highland Forest.



*Seasoned firewood stacked at Sears Land*

### Maple Syrup Project

Land's Sake Inc., through a contract with the Commission, continued its tradition of involving the community in the process of tapping trees, collecting sap, and boiling and bottling syrup. Land's Sake conducted educational lessons of the maple sugaring process for students from Weston and surrounding communities and held the annual Sugaring Off Festival to celebrate the season. Land's Sake installed 325 taps in 235 trees throughout Town. In February, 12 middle school students helped Land's Sake staff collect sap. A total of 34 gallons of maple syrup was produced in 2013, which was due to the unseasonably warm winter; the maple trees produced less sap than usual.

### Deer Impact on Conservation Land

Weston Conservation Commission completed the second year of its Deer Management Program. This multifaceted program includes studying the effects of deer on Weston's forests, educating residents on Lyme disease and deer tick prevention, and reducing the deer population to ecologically appropriate levels.

As the result of a Town Meeting Warrant article, submitted by a group of concerned residents who wanted to ban hunting on all Town Land, the Commission organized several outreach and educational events, including:

- a nature walk in April hosted by the Commission on the Sears Conservation Land where U.S. Forest Service Botanist Thomas Rawinski showed participants how to identify and monitor the extent of deer browse in a forest



*Commission member, Brian Donahue, shows residents the recently installed deer exclosure at the Sears Land*

- a Deer Management Forum, also hosted by the Commission in April
- a talk by Dr. Sam Telford of Tufts University entitled, “Lyme, Ticks, Deer, and Mice: What are the Connections?”
- a talk by Dr. Allen Rutberg from the Tufts Cummings School of Veterinary Medicine on “The Complex Relationship Between Tick-borne Illness, Ticks, Their Hosts, and What Practical Approaches Communities Can Take to Reduce the Incidence of These Diseases”
- a talk by Dr. John McDonald, assistant professor at Westfield State University, on “Deer Biology and Management Options”

At May Town Meeting, after a lengthy discussion, residents voted in overwhelming support of the Commission’s Deer Management Program by not banning hunting on Town Land.

Weston’s Bow Hunting Program resumed in October for its second season. Permits were issued to 27 hunters who harvested 20 deer on Town Conservation land. No complaints about the hunters were received by the Conservation Office, Weston Police, or the Environmental Police.

#### Deer Browse Impact on Vegetation

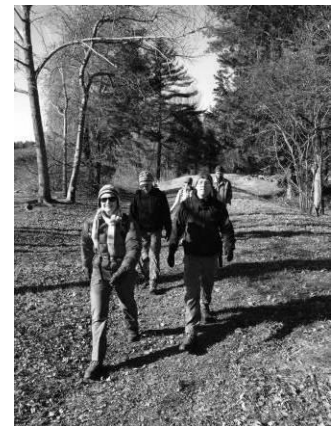
The Conservation Commission has established transects of several species to give us long-term measures of whether deer browse is increasing or decreasing in our woodlands. Because lady’s slippers are perennial and easy to recognize, we have an opportunity to gather data all across town by noting changes from year to year in those numbers at every colony we can find. Like other large-scale “citizen science” efforts, such as the Audubon Christmas Bird Count, this annual survey will not give us a precise index of change for any single year, but over a longer period significant trends will become apparent.

With help from the Weston Garden Clubs, lady’s slipper orchid abundance was assessed at several conservation lands. The Commission continues its assessment on seedling growth along transects established at the Sears Land. In addition, four deer exclosures are being monitored by Brandeis University students.

#### Trail Creation and Improvements and Land Protection

##### MWRA Aqueduct Trail Access

The Commission has been working with Massachusetts Water Resources Authority (MWRA) to allow for official public access on the Weston Aqueduct. The Weston Aqueduct runs from Loring Road west to Buckskin Drive. Weston is unique among towns along the Aqueduct in that the Town has an Memorandum of Understanding with MWRA that allows for public access on parts of the Weston Aqueduct (on Weston Reservoir and Loring Road sections only), as well as around Norumbega Reservoir. This permit application will build upon that access and allow public access throughout the entire segment of the MWRA-owned Weston Aqueduct. The Conservation Commission prepared and submitted the trail access application to MWRA, with the Board of Selectmen’s consent. MWRA is reviewing the application and the Town anticipates issuance of the permit in 2014.



*Walkers enjoy an autumn day on the Weston Aqueduct trail near Newton Street*

##### Installation of Bridges, Boardwalks, and Benches

With help from Weston Forest and Trail Association and members of the Conservation Commission, several boardwalks, bridges, and benches were installed in 2013. Thanks to generous contributions, a wonderful new bridge was reconstructed over a stream at the Sears Land and Melone Homestead in memory of Leon Cohen for his life-long work in protecting Weston’s Open Space.



*A reconstructed bridge at Sears Land in Memory of Leon Cohen*

Visitors of Sunset Corner can enjoy the wonderful view of Wachusett Mountain from a new granite bench installed to the east of Highland Street, thanks to contributions made by Weston Forest and Trail Association in commemoration of Weston's 300<sup>th</sup> anniversary. Commission Members also installed several boardwalks along a flooded part of the

trail leading into Jericho Town Forest from Sudbury Road.



*New granite bench at Sunset Corner*

#### Acceptance of Donation of Land – Hobbs Brook Road

The Conservation Commission and several other Town departments worked throughout 2013 to secure two parcels of land on Hobbs Brook Road. These two lots consist of 1.8 acres, abut Hobbs Brook, and are part of Cambridge Water Supply Zone A area. The owner, Salvatore Vinciullo offered these properties as a gift to the Conservation Commission contingent upon the Town waiving all back taxes owed. This land contributes to important public values such as open space, wildlife habitat, groundwater protection, drinking water protection, storm damage prevention, and passive recreation opportunities. Although the Commission has no plans to create a formal trail on the property, the site does provide public access to fishing.

#### Property Boundary Survey Project

The Commission continues to survey the bounds of the land under its jurisdiction. This project will clarify the limits of the private land that abuts the conservation land in Town. As a result of this land survey project, the Commission has discovered over 30 encroachments (expanded lawns, misplaced fencing, and dumped debris) on Conservation Land. Landowners who are maintaining the encroachments have been notified. Several encroachments have ceased; others are still pending.



*Bird Watchers admire view of Duck Pond behind the Transfer Station*

#### Education and Outreach

The Conservation Commission provided a number of education and outreach opportunities in 2013 including presenting stormwater management and deer biology lessons at the Weston High School; leading bird walks and night hikes on conservation land; coordinating public forums regarding Weston's deer dilemma; publishing several articles in the Town Crier; and developing web pages on deer issues in Town and Hobbs Pond Dam construction updates.

The Conservation Commission also set up an educational display at Weston's Town-wide Spring Fling Event on the Town Green in April. Commission members provided information about Weston's land management programs and the various plants and animals that live on conservation land.

#### Appreciation and Assistance

Many people have donated time and effort on behalf of the Commission. The Conservation Commission gratefully acknowledges the assistance of:

- Brandeis Students for installing deer exclosures and browse monitoring transects;
- Linda Cabot, Dickson Riding Rings Volunteer Coordinator;
- David Hutcheson for his continued work maintaining the east/central rail trail throughout Town;

- Land's Sake Inc.;
- Thomas Rawinski, U.S. Forest Service Botanist, for his assistance in measuring deer browse on Conservation Land;
- Jim Shelhamer, volunteer, for rehabilitating five kiosks at trailheads and installing tick prevention signs;
- Emily Silver, Brandeis University instructor, for her work with long-term monitoring plots in Weston;
- Gordon Smith and Matthew Kelly, volunteer hunter coordinators;
- Emma Walsh, for serving her high school spring internship with the Conservation Commission;
- Weston Forest and Trail Association; and
- Freddie Wiss, steward for the Community Gardens.



*Volunteer Jim Shelhamer installs kiosk windows and tick prevention brochure boxes at several trailheads*

### 2013 Conservation Commission Members

*Appointed by the Board of Selectmen*

Laurie A. Bent	2014	Brian Donahue	2015
Christopher S. Babayan	2016	Roberta Lamb	2014
Alison Fronk Barlow	2016	Rees Tulloss	2015
George Bates	2015	Joyce Schwartz	<i>resigned</i>



*Commission members Alison Barlow, Laurie Bent, and Roberta Lamb at Weston's Spring Fling*



## REPORT OF THE CRESCENT STREET HISTORIC DISTRICT COMMISSION

The Crescent Street Local Historic District was established under Massachusetts General Law Chapter 40C and is the only such district in Weston. There are eight houses in the district. The Crescent Street Historic District Commission is charged with review of proposed exterior modifications of structures and other features located within the district, in accordance with Article XXIV of the By-law as enacted in 1993, provided that the changes are visible from Crescent Street. Of the five members serving on the Commission, three are district residents.

In 2013, the Commission reviewed proposed modification of one property. On December 19, under administrative procedures adopted in 2011, two Commission members considered an application to undertake exterior repairs to the garage at 34 Crescent Street, including siding replacement and installation of a



new garage door in an existing opening. The Commission members determined that replacing the existing siding with clapboards matching the main house was consistent with the character of the neighborhood, and a Certificate of Appropriateness was issued for this work. The Commission members also determined that the proposed garage door would not be visible from Crescent Street, and a Certificate of Non-Applicability was issued for this work.

### 2013 Crescent Street Historic District Commission Members

#### *Appointed by the Board of Selectmen*

Alfred Aydelott, Chair	2015	Anna Melone Pollock	2014
Catherine Adams Fiske	2016	Alicia Primer	2015
Patricia Mansfield	2014		

## REPORT OF THE HISTORICAL COMMISSION

The Weston Historical Commission is the local authority charged with Town-wide preservation responsibilities. The Commission is appointed by the Board of Selectmen to preserve Weston's architectural, cultural, and landscape history; to identify and document Town buildings, domestic architecture, and other local features of historical significance; and to educate the public about the value of their preservation. The seven-member Commission formally meets every three to four weeks at Town Hall, but members are also engaged in other aspects of the Commission's work throughout the year. The following is a summary of the Commission's activities for 2013.

### Demolition Delay Activity

The Historical Commission administers Weston's Demolition Delay By-law, which requires the Commission to review every demolition application for buildings constructed by 1945 to determine whether the proposed demolition, either partial or total demolition, would adversely affect a historically or architecturally significant structure. If the building is deemed significant and the proposed demolition is deemed detrimental, the Commission may impose a six-month delay on demolition permitting to try to find a way to save the structure. A delay may be lifted whenever the proposed demolition is no longer detri-

mental. If a structure constructed by 1945 is demolished without proper authorization, the building inspector is authorized to impose a two-year building moratorium on the site.

The total Demolition Delay applications received were 60 for 2013, four more applications than in 2012. Of the applications, three had a six-month demolition delay imposed. The Commission had four informal reviews, and spent several months reviewing the details of the Urbanica proposal for the Old Library and the Josiah Smith Tavern.

The following table tracks the Commission's activity and the disposition of applications received since 2006. Information on the Demolition Delay, including applications, procedures, and the text of the By-law, can be found on the Town website and the Commission's website [www.westhistcomm.org](http://www.westhistcomm.org).

<b>Total Appli- cations</b>	<b>Applications al- lowed without initial hearing</b>	<b>Applications sent to initial determination hearing</b>	<b>Applications sent to public hearing</b>	<b>Applications with a six month demoli- tion delay im- posed</b>	<b>Two-year building moratoriums imposed</b>
<b>2013</b>					
60	21	39	21	3	0
<b>2012</b>					
56	24	29	24	1	0
<b>2011</b>					
61	25	36	18	2	0
<b>2010</b>					
61	30	31	15	4	0
<b>2009</b>					
47	14	31	20	1	0
<b>2008</b>					
62	34	28	20	3	0
<b>2007</b>					
57	26	31	12	5	1
<b>2006</b>					
43	28	15	2	2	0

#### Historic Markers

In 2013, the Commission authorized one new historical marker, for the 1855 Otis Train House located at 138 Wellesley Street.

The \$160 fee for the markers covers expenses and is paid by the applicant. Successful applicants receive a brief written history of their house prepared by architectural historian Pamela Fox and a hand-painted, weatherproof wooden marker with the date of the house and name of the original owner. The Commission is eager to enhance the visibility of properties throughout Weston that meet the marker criteria. Any type of building is eligible if it was built by 1945 and maintains its basic design integrity. Additions must be in keeping with the original. The marker application form can be found on the Commission's website as well as at Town Hall.

#### Historical Archives Committee

The Commission has consistently stressed the need for responsible stewardship of all of Weston's historical treasures. Though the Historical Archives Committee has been mostly inactive since submitting its major opus to the Selectmen in 2007, which is available on the Town's website on the Historical Archives

Committee web page, a plan to turn a portion of the Town Hall basement into an archival storage vault was approved by Annual Town Meeting in 2012 and is with the Permanent Building Committee for design and construction oversight.

### Preservation Restrictions

In 2013 no new Preservation Restrictions were voted upon at Town Meeting.

#### *118 Conant Road*

A remarkably intact saltbox circa 1740, the John Walker House was the subject of a Preservation Restriction approved and funded by \$250,000 from the Town's Community Preservation Act (CPA) Funds in May 2010. New owners purchased it in August of 2012, and added an appropriate rear addition, which was reviewed and approved by the Commission. The Preservation Restriction was submitted for Massachusetts Historical Commis-



*118 Conant Road (John Walker House) showing rear addition and split rail fence*

sion approval in the fall of 2013, and was finalized and recorded at the registry of deeds in January 2014. A \$250,000 check was happily presented to the owners.

#### *171 North Avenue*

The "Whitney Tavern," circa 1707, is another remarkably intact saltbox house. It was the subject of a Preservation Restriction funded and approved by Town Meeting in fall 2010. The Restriction was placed on the deed in 2012, allowing for the release of \$80,000 in CPA money. This year saw the careful design of an addition to this house, reviewed and approved by the Commission, and the Commission helped the owner get a variance from the Zoning Board of Appeals, which allowed the addition to be located in the proper historic place on the site.



*171 North Ave. (Whitney Tavern), c. 1880*

#### *699 Boston Post Road*

The Horatio Hews House is a grand Victorian built in Weston in 1879-1880. An unusual example of the Stick Style, with a later Colonial Revival renovation, the house is in the Boston Post Road National Register Historic District, at the western entrance to the Town. The Preservation Restriction was funded with \$225,000 from the CPA at the November 2011 Special Town Meeting. The Preservation Restriction was finalized in September of 2012 and 2013 saw the continued restoration of this house.



*699 Boston Post Rd. (Horatio Hews House) – hand colored postcard from Grant Atwood*

### *88 North Avenue*

The Hobbs-Hagar house, a highly visible house on the corner of North Avenue and Church street, was built in 1786, with the east end front door addition added around 1800. The Preservation Restriction for this house was approved at the 2012 Special Town Meeting, and the owner will receive \$160,000 of CPA money when it is finalized. The Massachusetts Historical Commission still needs to approve this restriction, but it is anticipated to occur in early 2014.



*88 North Ave. (Hobbs Hagar House) – old photograph with carriage house, c 1928*

### The Old Library and the Josiah Smith Tavern Preservation Restriction Status

#### *The Old Library*

The landmark 1899 building in the center of Town is in the Boston Post Road National Register District. The Commission requested CPA administrative money to hire Sara Chace, a well-known preservation and historic materials expert, to study the Old Library exterior and interior to confirm its significance. She helped write a detailed analysis of the materials and design of the Old Library that will become part of the guidelines of the Preservation Restriction. The Commission wants to place a final Preservation Restriction on the building now, but the Board of Selectmen prefers to wait to understand its future use.

In the fall the Commission reviewed the Permanent Building Committee's (PBC) plans for the restoration work scheduled for the exterior of the Old Library, which, after much delay, will commence in 2014. Since the CPA appropriation from the 2011 Annual Town Meeting for exterior repairs, the Old Library's condition has deteriorated even further. The Commission, along with the PBC, has decided to request additional CPA funds at the 2014 Annual Town Meeting, so the exterior will be restored and protected from the elements. See section below for the Report on the Old Library Exterior Restoration Project.

#### *The Josiah Smith Tavern*

Another iconic building in Weston's Boston Post Road National Historic Register District was reviewed by Preservation Carpentry expert Steve O'Shaughnessy of the North Bennet Street School. He and Ms. Chace made a detailed, room-by-room analysis of interior architectural details, including the period of origin of each. Mr. O'Shaughnessy found four distinct times when work was done: the first occurred during the 18<sup>th</sup> century when the Tavern was built; the second period happened circa 1805 when the ball-room wing was added; the third period was during the late 19<sup>th</sup> century when it was a private home; and the fourth period occurred in the 1950's when it was given to the Society for the Preservation of New England Antiquities, which "brought it back to colonial era" design.

In December, the Commission requested and received administrative money to hire a Preservation Consultant Eric Drey to work on updating the Preservation Restriction with Historic New England, which holds the Restriction. This must be complete before any work can be done on the building.

### The Old Library Exterior Restoration Project (and a note regarding the Josiah Smith Tavern)

The passage of time and numerous false starts have left a budget of about \$700,000 from the CPA money initially committed to the Old Library exterior. A stabilization project was initiated using Town General Funds that mainly involved reconstructing the two big copper valleys and surrounding slates; the source of the worst of the leaks that were damaging the interior. The rest of the building continues to deteriorate

due to problems with the exterior systems from the gutters up and to the poor condition of the windows that are steel and wood.

The PBC has retained Russo Barr Associates Inc. to finish the drawings, work up a biddable job for the Old Library exterior, and supervise the construction. Andrew Russo and the PBC do not think the remaining money will be sufficient to complete all the necessary work and as such an RFP will be put out with a base bid and four additional alternates. The funds on hand will cover the base and perhaps one or two of the alternates. A request has been made to the Community Preservation Committee (CPC) for additional funding in order to fully secure the exterior from the ground up. If granted by the 2014 Annual Town Meeting, the remaining alternates will be added to the job as change-orders. The basic principle underlying this work is what is repaired or replaced should be exactly what the original architect specified and the work should have the same 100 year lifespan.

#### Josiah Smith Tavern

Nothing new has been done to the exterior of the Tavern since the exterior restoration was completed in 2007. The exterior will need repairs prior to being repainted; however there are no current plans to work on those repairs.

#### Weston's Community Preservation Act Funds for Historic Preservation

This May, Town Meeting approved \$125,000 for the "Restoration of Historic Town Cemeteries." The oldest cemetery in Weston with the oldest headstones is known as Farmers' Burial Ground and was established in 1703. This cemetery is located on the corner of Boston Post and Colpitts Roads. The Central Burying Ground was established on land the Town purchased in 1790 just west of the Farmers' Cemetery further down on Boston Post Road. These grounds are in need of above-normal maintenance.



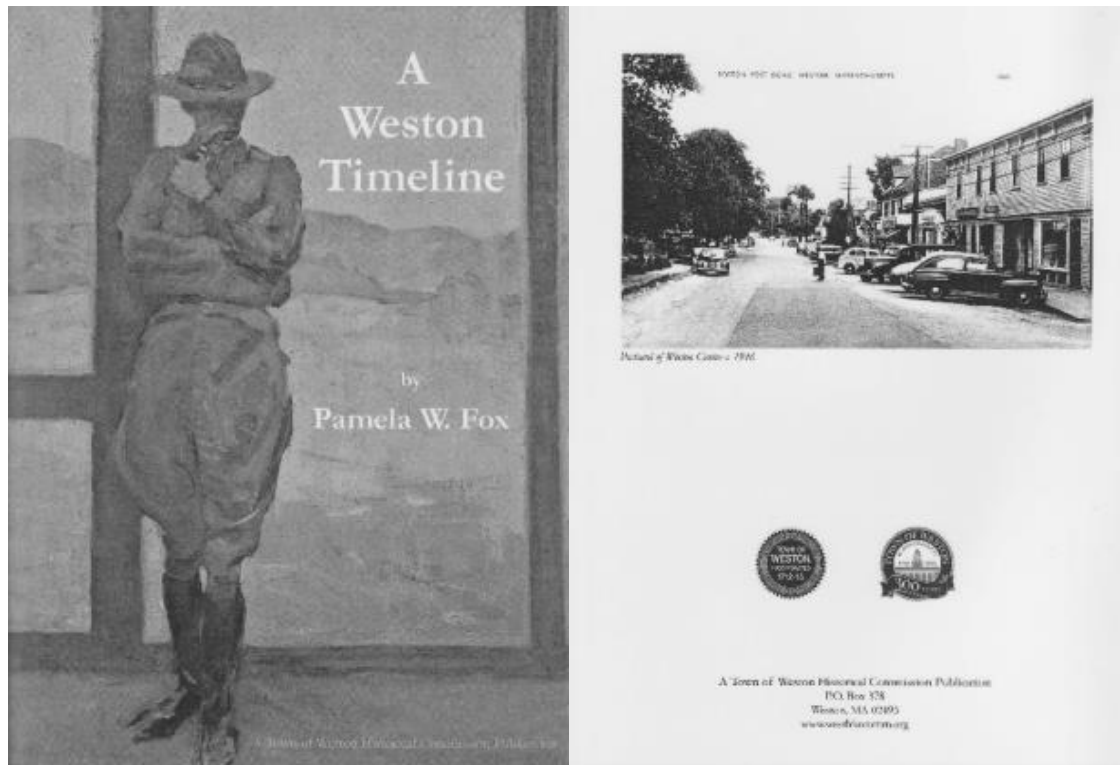
*A view inside Central Cemetery shows the need for restoration work. The stones will be righted and stabilized as part of the cemetery restoration work.*

Conservation and repair issues at both sites have been assessed and prioritized; a multiyear conservation project comes with an anticipated cost of \$500,000. The first phase, estimated at \$125,000, will conserve gravestones and footstones, repair stone walls, restore entrance gates, and stabilize the Mound Tomb in Central Cemetery. Additional CPA funds will be requested to finance the remaining phases of the project. When completed, the cemeteries will retain their present charm and will be stabilized to ensure safe accessibility for future generations.

#### Publication of "A Weston Timeline"

The Historical Commission published a booklet entitled "A Weston Timeline" written by Pamela W. Fox in 2012 in cooperation with the Weston Historical Society. This is the Commission's permanent contribution to the Town's 300<sup>th</sup> Anniversary. It is a beautiful, well-illustrated booklet that spans events and landmarks in Weston's history beginning in 1630, when the Town was known as "Watertown Farms," all the way through to 2011. The Weston Public Schools began using the publication in the elementary level social studies curriculum. By the end of the year, the Commission sold 200 copies of the booklet. Copies are still available and can be ordered on the Commission's website for \$12 each (plus shipping and handling).





*Front and back covers of A Weston Timeline*

### Weston 300

The Historical Commission manned a booth along the parade route during the Weston 300 Founders' Day Parade and Festival held on October 5<sup>th</sup>. The booth was a part of the "Weston 300 Tavern to Tavern Trek" and was located just outside the gates of the Central Cemetery close to the Fiske Law Office on Boston Post Road. The booklet "A Weston Timeline" was available for sale, and information pamphlets on the Trek were handed out as well.

### Historic Building Tax Credit Seminar

On September 23<sup>rd</sup>, the Historical Commission sponsored a seminar on the use of federal and state historic preservation tax credits for rehabilitating historic buildings. The seminar was held in the Great Room at the Weston Community Center. The presentation, led by attorney Daniel Kolodner, senior counsel with Klein Hornig LLP, explained tax incentives for historic preservation projects and how those can be used to develop and invest in historic buildings.

The tax programs can re-capture 20 percent of an eligible historic renovation project cost as a tax credit. The federal program has been around since 1976 and meant more than \$62 billion in 38,000 historic property renovations. The state program awards up to \$50 million in tax credits each year.



*Co-chairs of the Commission, Alicia Primer and Phyllis Halpern, at the Weston 300 Founders' Day Parade*

It was perceived that knowledge of available credits might make alternative uses, and therefore alternative reuse proposals, for the Old Library and Josiah Smith Tavern a greater possibility. The attorney pre-

senting the seminar offered his expertise free to the Town. The Historic Building Tax Credit Seminar was broadcast by Weston Media Center and is available on a DVD that can be purchased through its website [www.westonmedia.org](http://www.westonmedia.org).

#### Massachusetts Historic Preservation Conference

The Massachusetts Historical Commission held an all-day conference on October 18<sup>th</sup> in Lexington. The conference brought preservation personnel from all parts of the state to a program of multiple topic seminars ranging from the preservation of historic structures to ways of increasing the effectiveness of local historical commissions. Most members of the Commission attended the program.

#### Demolition Delay Rules and Regulations Change

During the year, the Commission reviewed the Rules and Regulations under which it operates. With the assistance of Building Inspector John Field, a draft modification to the rules addressing Demolition Delay time limits was considered, which was then submitted to Town Counsel for review. In early 2014, the Commission voted to accept a Rules and Regulations change that includes a subsection D to Section II,



*Entrance to Farmers' Burial Ground*

Administration of the Demolition Delay By-law. This revision gives a time period before and conditions under which a decision expires. The Historical Commission's website has been updated with the full text of the Rules and Regulations.

#### Cemetery Plaques

Two of the historic cemeteries in Town, the Farmers' Burial Ground and the South Burying Ground (also known as the Leadbetter Cemetery) do not currently have identifying signs. The Commission decided to provide a pre-patinated bronze plaque by the entrance of each site and funds have been encumbered for their purchase. The sign to be set in front of the South Burying Ground will read: "South Burying Ground, The Leadbetter Cemetery, Before 1789." The other will read: "Farmers' Burial Ground, Weston's Oldest Cemetery, 1703." The plaques will be a contribution from the Commission to the Town and we expect them to be installed in 2014.

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#### In Appreciation

The Commission is very grateful to:

- Ann Swaine for her continued patience, good humor and consistency in supporting the Commission's day to day operations at Town Hall. As the Historical Commission's first contact with the public, Ann is always a model of steady and thorough professionalism.
- Tracey Lembo, Community Preservation Committee administrator, for her endless help with Preservation Restrictions and all the other projects where the CPC and the Commission overlap.
- Pam Fox for her work on "A Weston Timeline," her support of the Historic Markers program, and for her countless contributions to the Commission's work.
- Chair Dusty Rhodes and the Tercentennial Committee for organizing and executing a wonderful, year-long celebration of our Town's tercentenary in 2013. We hope that our contribution of the booklet "A Weston Timeline" by Pam Fox enhances the appreciation of Weston's history and architecture for at least the next 300 hundred years.
- George Bates, for his tireless and generous pursuit of historic preservation in Weston. Previously, George and his wife Nancy voluntarily protected forever their 18th century Glen Road house

through a preservation restriction. This year George compiled all the Town's preservation restrictions and doggedly followed up on every detail. Very few care as much about Weston as does George and we thank him for his continued efforts.

- Stephen Oppenheimer who was elected to the Planning Board. Steve provided the Commission with detailed and insightful help in all aspects of our tasks.
- Gloria Cole who served as Commission co-chair for many years. Gloria provided a calming and legal point of view as well as a positive attitude toward all applicants and her co-commissioners.

### 2013 Historical Commission Members

#### Appointed by the Board of Selectmen

Phyllis Halpern, co-chair	2016	Gloria Cole	<i>resigned</i>
Alicia Primer, co-chair	2016	Stephen R. Oppenheimer	<i>resigned</i>
Alfred Aydelott	2015	<u>Associate Members</u>	
Alan D. Fobes	2015	Adrienne Giske	
Marisa Morra	2014	Alex Selvig	
Henry S. Stone, Jr.	2016	Gloria Cole, <i>ex officio</i>	
Steven Wagner, CPC liaison	2014	Judith Markland, <i>ex officio</i>	



*Scenes from the Tavern to Tavern Trek*



## REPORT OF THE DEPARTMENT OF INSPECTIONAL SERVICES

For 2013, permit activity was down slightly, while the estimated value of projects was up sharply, indicating bigger, more complex and expensive projects.

The Inspectional Services Department is responsible for enforcement of the various building, electrical, plumbing, mechanical, and fire protection codes for residential and commercial construction and local enforcement of Zoning Regulations. It is staffed with a one full-time Land Use Coordinator/Inspector of Buildings/Zoning Enforcement Officer; one full-time Permit Administrator; one full-time Staff Assistant; one full-time Zoning Board/Housing Staff Assistant; one full-time Conservation Administrator; one part-time Building Inspector; one part-time Electrical Inspector; one part-time Plumbing and Gas Inspector; and one part-time Sealer of Weights and Measures.

The Department receives applications for permits; reviews plans and construction documents to ensure compliance with applicable laws, regulations, building codes and zoning by-laws; issues permits for construction; and performs inspections to ensure work is performed in compliance with approved plans and in compliance with applicable code provisions. Staff also performs investigations and responds to complaints to ensure that activities, including those other than construction, are not in violation of the Zoning By-law. This Department is also responsible for the periodic inspection and certification of certain buildings and structures. These include annual inspections of public and private schools including Regis College, daycare facilities, residential apartment buildings, indoor and outdoor grandstands, fire escapes, banquet facilities, and other places of assembly.

The building codes are an ever evolving set of rules. Since 2012, following a state mandate, sheet metal permits have been issued and various new ducted systems have been inspected. This program is working well as only qualified personnel can install ducted systems. The improvement in quality of work is already apparent. The focus on licensing and inspections means that, among other things, mechanical and ducted systems are being sized correctly, that the components are installed as designed, and that the duct systems have less leakage, proper amounts of insulation, and are better built overall. This adds up to energy savings. The Town of Weston also adopted the Stretch Energy Code in 2012, which is a more stringent set of energy codes than the base building code. As of October 2013, 134 municipalities have adopted this extra set of energy efficiency requirements and it has proven to be a very successful program. Energy savings can pay for the increases in costs of insulation and other efficiency in as few as three years.

The Inspectional Services Department would like to remind residents to change smoke and carbon monoxide detector batteries every six months. Also, smoke detectors have a limited useful life and once that lifespan has expired, the detectors may not work. Be sure to test each device when replacing the batteries. Please call us if you have any questions.

If you wonder whether the project needs a permit, then most likely it does. Give us a call.



*Weston Building Inspector*

**REPORT OF INSPECTIONAL SERVICES  
CALENDAR YEAR 2013 AND 3-YEAR SUMMARY REPORT**

	2013			2012			2011		
	Permits Issued (Number)	Estimated Value (Dollars)	Fees (Dollars)	Permits Issued (Number)	Estimated Value (Dollars)	Fees (Dollars)	Permits Issued (Number)	Estimated Value (Dollars)	Fees (Dollars)
Single Family Residence	23	27,656,861	288,593	32	31,270,076	312,678	31	46,407,014	464,659
New Building-Commercial/Municipal	2	22,573,000	1,730	-	-	-	2	4,372,152	43,737
Amended Building Permits - Res/Comm.	60	13,632,634	136,657	78	9,122,348	92,753	49	6,034,950	61,039
Remodel/Additions Residential	173	21,255,516	217,040	142	22,806,411	232,998	157	15,168,654	158,496
Remodel/Additions Commercial/Municipal	12	4,413,927	44,419	11	597,238	6,372	21	12,628,532	32,977
Demolition (includes garages & homes)	22	700,200	7,899	24	2,776,200	29,202	33	-	6,910
Other Construction Residential	171	3,107,814	32,984	158	4,815,632	29,438	232	5,614,850	58,305
Other Construction Commercial/Municipal	26	244,624	3,560	38	766,573	7,115	38	1,239,919	6,837
Sheet Metal - Residential/Commercial	78/8	2,830,798	25,981	116/3	1,902,217	20,488	143	-	23,332
Mechanical - Residential/Commercial	153/4	2,073,095	20,874	153/3	2,972,208	21,538			
<b>Total Construction</b>	<b>732</b>	<b>98,488,469</b>	<b>779,737</b>	<b>758</b>	<b>77,028,903</b>	<b>752,582</b>	<b>706</b>	<b>91,466,071</b>	<b>856,292</b>
Certificate Occupancy/Periodic Inspections	46/59		7,500	60/83		7,700	36/67		7,400
Gas Permits	388	-	24,117	411	-	17,164	276	-	11,147
Plumbing Permits	284	-	31,453	330	-	23,528	281	-	19,367
Wiring Permits**	630	-	80,445	739	-	77,194	574	-	72,289
<b>Total</b>	<b>1,302</b>		<b>136,015</b>	<b>1,480</b>		<b>117,886</b>	<b>1,234</b>		<b>110,203</b>
	66 **Alarm Security Fee		plus ** \$6,600	81 **Alarm Security Fee		plus ** \$8,100	75 **Alarm Security Fee		plus ** \$7,500
<b>Weights and Measurers</b>	<b>9 Inspections</b>			<b>8 Inspections</b>			<b>\$2,385</b>		
<b>Zoning Board of Appeals</b>	<b>50 Applications</b>			<b>36 Application</b>			<b>\$8,000</b>		
							*Revised Figures as of 1/1/14		

## REPORT OF THE PLANNING BOARD

The Planning Board is responsible for review of land division, either through construction of a subdivision road or, where sufficient frontage exists, through submission of an Approval Not Required plan under the Subdivision Control Law. The Board also reviews and approves proposals for new residential development constructed on officially designated Scenic Roads and/or exceeding a certain square footage; commercial projects; and tree and stone wall removals/alterations in the Town's right-of-way on a Scenic Road. The Board also undertakes long-range planning activities, including proposed amendments to the Zoning By-law and other land-use regulations.

In 2013, the Board held 42 formal meetings, numerous public hearings, and 30 site walks. More specifically, the Board:

- reviewed and approved 12 Site Plan Approval applications for new or replacement residential construction under the Residential Gross Floor Area (RGFA) provision of the By-law -- of these applications, six qualified for review because of their location on a Scenic Road;
- reviewed and approved six amendments to previously issued approvals under the RGFA and/or Scenic Road provisions of the By-law;
- reviewed and approved seven additions to houses that were constructed after 1997 and triggered the RGFA threshold;
- reviewed and approved four applications for removal and rebuilding of stone walls under the General Town Scenic Road By-law;
- reviewed, held public hearings, and approved recommendations by the Tree Warden for removal of dead and dying trees along the right-of-ways of designated Scenic Roads;
- reviewed and approved amendments to the Special Permit for Highland Meadows, a 69-unit active adult residential development;
- reviewed and approved six Limited Site Plan applications for educational or religious uses;
- reviewed and granted Site Plan/Special Permit Approval for two day camps;
- reviewed two applications for a Flexible Subdivision Development -- one was approved (Sears Road) and one is currently under review (#1 and #5 Concord Road);
- reviewed traffic monitoring reports associated with the Biogen Idec building and site, owned by Boston Properties at the former Massachusetts Broken Stone site; and
- prepared amendments to the Zoning By-law regarding the definition of Demolition/Destruction, Non-Commercial Club, and Professional (all passed).

### Site Plan Approval for Residential Construction

The Board reviewed and approved 12 projects that exceeded the RGFA for a house greater than 10 percent of its lot size or greater than 6,000 square feet. Five of these involved tearing down the existing house. In each case, the Board placed conditions on Site Plan Approval, which included the elimination of excessive exterior lighting, maintenance of existing vegetation, addition of new vegetative buffers, reduction in the amount of impervious surface, and management of stormwater. Additionally, the Board granted amendments to six properties that previously were issued a Special Permit or Site Plan Approval. Based on referral from the Building Inspector, the Board also reviewed seven proposed additions to houses that were constructed after the passage of the 1997 RGFA by-law. In these cases, the additions triggered Site Plan Approval because the expanded square footage exceeded the RGFA threshold.

### Non-Residential Site Plan Approval

An application for the renewal of a Limited Site Plan Approval for the private school located at St. Demetrios Church at 57 Brown Street was approved and the decision limited the enrollment to 96 students.

The site plan approval and a special permit for a Soccer Day Camp and a Red Sox Baseball camp at The Cambridge School of Weston were granted. The Board also approved the modification of a 2009 decision for the Day Camp at Meadowbrook School to use the recently constructed soccer fields.

#### Scenic Road Review under the General Town By-laws

The Tree Warden proposed removal of numerous dead or dying trees on Scenic Roads in the public right-of-way, and the Board approved the removal.

Four public hearing were held for the alteration of stone walls on Scenic Roads, located at 72 and 84 Love Lane, 217 Newton Street, and 18 Wellesley Street.

#### Boston Properties Biogen Idec Building at Mass Broken Stone Site

The Board, with its traffic consultant, reviewed traffic monitoring reports prepared by Boston Properties. The corridor study of Summer Street was started and the Board's traffic consultant presented preliminary results of the data gathering component of the study. The study will be completed in 2014.

#### Highland Meadows

The Planning Board continues to work with the developers of Highland Meadow, the Town's first active adult residential development. The developer has returned to the Planning Board several times during the past year to make slight adjustments to building footprints and modifications to the architectural elevations of some units.

#### Town Meeting Zoning Amendments

The Board proposed and Town Meeting approved amendments to definition of "demolition/destruction" and new definitions for "professional" and "non-commercial club" at the December Special Town Meeting. The Board also proposed and Town Meeting defeated the creation of a Historic Structures Preservation Development (Limited Version) at the June Special Town Meeting and a Historic Structures Preservation Development (Full Version) at the December Special Town Meeting.

#### Case Campus Master Plan

Roy Chatalbash was appointed as the Planning Board representative on the Case Campus Master Plan Committee. The Committee presented to the Board a Phase 1 and 2 Campus plan, which was later successful in obtaining funding by the December Special Town Meeting.

#### Continuing Activities

The Town Planner and Planning Board consultants meet informally each week with developers to answer questions about Town by-laws related to their projects.

The Town Planner is a member of the Stormwater Permitting Authority, which is comprised of the Board of Health Director, the Conservation Commission Administrator, and the Town Engineer. The Committee oversees the Stormwater By-law that was approved by the 2011 Annual Town Meeting.

In addition to Planning Board responsibilities, Board members serve as liaisons to the following Committees: Community Preservation Committee, Susan Zacharias; Police Station Project, Stephen Oppenheimer; Case Campus Master Plan Committee, Roy Chatalbash; Selectmen's Town Meeting Advisory Committee, David Mendelsohn; and Josiah Smith Tavern/Old Library Working Group and Housing Partnership, Al Aydelott.

#### Changes to the Board

The Board membership changed early in the year with the appointment of Stephen Oppenheimer in January to fill the vacancy left by Pamela Fox's resignation. Mr. Oppenheimer was elected to the Board in the May Annual Town Election.

### 2013 Planning Board Membership

*Elected by the voters*

Alfred L. Aydelott, Chair	2014	Stephen R. Oppenheimer	2017
Roy Chatalbash	2018	Susan Zacharias	2016
David O. Mendelsohn	2015		

## **REGIONAL AGENCY REPORTS**

### **REPORT OF THE MASSACHUSETTS BAY TRANSPORTATION AUTHORITY ADVISORY BOARD**

As one of the 175 cities and towns represented on the MBTA Advisory Board, Weston participates in the development process for the MBTA operating budget and its annual capital investment program. The MBTA is one of the entities within the Massachusetts Department of Transportation as the umbrella transportation agency for the state. The MBTA Advisory Board retains a limited advisory role but no longer approves the operating budget or supplemental budget requests. In its advisory capacity the Board continues to evaluate and comment on major proposed capital projects, system expansion proposals, and the fare increase proposals, which are the subject of many public hearings attended by senior MBTA managers and the public.

Weston's elected representatives continue to work with the MBTA and its contractor Massachusetts Bay Commuter Railroad to improve service reliability and on-time performance on the Worcester and Fitchburg commuter rail lines. We anticipate that a similar working relationship will develop with the new rail contractor chosen to assume responsibility for the railroad. Additionally, the Weston Council on Aging periodically receives information on Weston residents' usage of the paratransit service (The Ride), which continues to meet critical transportation needs for seniors and other qualifying Town residents. Weston's usage of The Ride has continued to increase and it remains an important source of service for those who are unable to access the public transit system.

The members of the Advisory Board try to identify opportunities for improved service, productivity and cost effectiveness. The Advisory Board remains concerned about the MBTA's growing fiscal problems, and continues to call for a legislative solution to the structural deficit resulting from the transfer of debt from the Commonwealth to the MBTA as part of its restructuring in 2002. This dialog continues and it appears that the Governor and the Legislature are considering various proposals to alter and expand the funding mechanisms for the Department of Transportation including a bond bill to fund system expansion. Furthermore the Advisory Board has suggested alternative additional sources of revenue from the private sector that include foundations and the corporations that benefit from the reach of the service area of the MBTA in accessing a diverse employee base.

Further detailed information is available on the Advisory Board website at [www.mbtaadvisoryboard.org](http://www.mbtaadvisoryboard.org)

### 2013 Weston Representative for the MBTA Advisory Board

*Appointed by the Board of Selectmen*

Gerri Scoll

## **REPORT OF THE METROPOLITAN AREA PLANNING COUNCIL**

The Metropolitan Area Planning Council (MAPC) is the regional planning agency serving the people who live and work in the 101 cities and towns of Greater Boston. With a mission to promote smart growth and

regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."

Founded in 1963, MAPC celebrated its 50th Anniversary this year, which marked a half-century of promoting smart growth and regional collaboration in Greater Boston. It was also the five-year anniversary of "MetroFuture: Making a Greater Boston Region," our plan for development and preservation through 2030. We celebrated by breaking ground in diverse, innovative areas of planning.

MAPC continues to lead in environmental, land use, and transportation planning. We augment more traditional planning with projects in clean energy, public health, economic development, and housing planning. MAPC is well positioned to help our region stay at the forefront of equity and sustainability.

#### Pursuing a Sustainable Future

Some of MAPC's most vital work this year has been in implementing MetroFuture, as funded by the final phase of our Sustainable Communities grant, and in collaboration with the Metro Boston Consortium for Sustainable Communities. The consortium has grown considerably; it is now 170 members strong, and it includes municipalities that are home to nearly 80 percent of the region's population.

As the grant comes to a close in June 2014, more than 60 projects have been completed or will be wrapping up. They cover areas as varied as state policy campaigns, community organizing, transit-oriented development planning, and bicycle and pedestrian network analysis.

MAPC is committed to assisting municipalities in making smart decisions that will help guide future growth.

#### Expanding Transportation Choice

A reliable and diverse transportation system for everyone—regardless of age, income, or ability—is an ongoing focus of MAPC's work. A Greater Boston with a dynamic, multi-modal transportation system will enhance the region's prosperity, equity, and overall quality of life.

#### Projects That Improve Options and Access to the Region's Transportation Network

In collaboration with the Massachusetts Water Resources Association, MAPC is opening the region's aqueducts to the public and developing trails for walking and biking. MAPC is coordinating bicycle and pedestrian improvements in several communities. The aim is to build a regional pedestrian and bicycle network that improves connectivity throughout the region with safe access to major walking and biking destinations.

One of the few regional bike-share programs in America, the Hubway Bike Share system has grown to nearly 130 stations in Boston, Cambridge, Brookline, and Somerville. By October 2013 more than 1.5 million trips had been taken and users have collectively burned almost 70 million calories. Hubway will stay open year-round for the first time as Cambridge pilots winter operations in 2013-2014.

MAPC's Regional Trail Map ([trailmap.mapc.org](http://trailmap.mapc.org)) is a singular resource for pedestrians and cyclists who want to explore our region. It offers municipalities a new perspective on their walking and biking connections with neighboring communities, while inspiring stakeholders to strengthen those connections.

#### Improving Public Health

Our public health department continues to look at investing in the wellness of the region's residents and to help build healthy communities in both traditional and unexpected ways. MAPC did work this past year to increase the access of low-income residents to the fresh food found at farmers markets. With the help of a Middlesex County Community Transformation Grant, MAPC implemented a program that allows vendors in five towns to accept SNAP cards and WIC vouchers. As part of the project, MAPC col-

lected data on current usage of SNAP and WIC at the markets, as well as data on the barriers that keep SNAP and WIC participants from using the benefits. The data will help develop best practices and recommendations for roll-out of the program throughout the state.

#### Leading the Way on Clean Energy

MAPC is helping municipalities enter the clean energy field by assisting cities and towns that have little or no dedicated staff. With the launch of our online Clean Energy Toolkit, MAPC has made it easier for municipalities to implement clean energy at the local level and realize savings through their efforts. One such effort in Sudbury included obtaining solar energy management services through a regional procurement process.

#### Enhancing Public Safety

MAPC works in tandem with the Northeast Regional Advisory Council (NERAC) to offer vital public safety resources. This work is supported by the U.S. Department of Homeland Security's Homeland Security grant program through the Massachusetts Executive Office of Public Safety and Security. In one recent NERAC project, MAPC worked with the neonatal intensive care units (NICUs) of 11 hospitals about how to evacuate babies and infants from the facilities during major weather events. Each hospital received a "babypod" infant module that puts a child patient in a controlled and secure environment for transportation. One or two people can carry the babypod, freeing up rescue staff to help others. This program is one step toward ensuring the region is prepared for significant weather events.

#### Collaborating Across Municipal Lines

Regional collaboration remains at the core of the value MAPC offers to the region. We help municipalities work across borders in order to save money, gain efficiencies, and improve the quality of services to residents.

#### Protecting Parks, Farms, Habitats, and Watersheds

MAPC advocates for growth in cities and town centers, but part of our work is also helping to protect valuable landscapes, places to play, habitats for flora and fauna, farms that grow food for local consumption, and water resources. Our goal in protecting water resources was to increase the economic viability of farming and protect sustainable farms and agricultural soils close to metropolitan markets. Preserving agricultural land creates and maintains jobs, discourages low-density development in these areas, and protects local food production, which ultimately decreases the energy needed to ship food from distant locales.

#### Democratizing Data and Technology

MAPC continues its pioneering use of data and technology to support informed decision making. The Data Services Department developed new population and housing demand projections for the region and its municipalities that predict trends as far into the future as 2040. We completed an analysis of 16 million vehicle inspection records and created a detailed picture of driving patterns in Massachusetts. We compiled a statewide atlas of land parcels and assessor's data. In partnership with the Massachusetts Department of Public Health, we launched [ourhealthymass.org](http://ourhealthymass.org), a new online data portal with information about public health outcomes and programs.

MAPC worked with MassDOT to upgrade and re-launch [MASafeRoutesSurvey.org](http://MASafeRoutesSurvey.org). This online school-commute survey tool will be the principal assessment and performance measurement tool for the state's Safe Routes to School (SRTS) program. The upgraded site is now available to any school in Massachusetts. It can generate automated reports for school and district administrators with information about mode choice, distance to school, and greenhouse gas emissions, along with a map of survey responses that can help local SRTS programs identify infrastructure improvements and other initiatives.

The year 2013 saw the first full-scale application of MAPC's new scenario-modeling platform. Created for general use with the support of the Barr Foundation, this new tool allows communities to create multiple land-use scenarios and compare them on a variety of metrics, including greenhouse gas emissions, affordable housing production, tax revenue, vulnerability to sea-level rise, and impacts to neighboring communities.

#### Fair Housing Toolkit

In keeping with our mission to promote equity in the region, MAPC and the Fair Housing Caucus of the Sustainable Communities Consortium partnered with an outside vendor to develop a Fair Housing Toolkit. The toolkit includes practical examples of how municipalities and developers can proactively ensure inclusion, diversity, and equity by promoting access to housing opportunities. During 2014, MAPC and its partners will lead trainings with the toolkit, which includes a sample curriculum for workshops to "affirmatively further fair housing" throughout the region.

#### Advancing the State's Policies in Line with MetroFuture

In 2013, MAPC played a leading role in a campaign to increase state investment in our chronically underfunded, multi-modal transportation system. MAPC held a series of regional forums, bringing together business leaders, municipal officials, activists, lawmakers, and the media to examine the importance of transportation investments.

Visit [www.mapc.org](http://www.mapc.org) throughout the year for news and updates about our work.

#### 2013 Metropolitan Area Planning Council Representative

Michael Harrity - 2016

## **REPORT OF THE METROWEST REGIONAL COLLABORATIVE**

#### Meetings and Events

- The Metro West Regional Collaborative (MWRC) held regular Member and Executive Board meetings in 2013. Local officials and citizens from Metro West communities had the opportunity to discuss a variety of planning and regionalization issues including transportation priorities, grant programs for municipalities, the Route 9 Smart Growth Plan, MWRA aqueduct access, and open space connectivity.
- MWRC and MAPC co-sponsored a Medical Marijuana Working Session on April 4<sup>th</sup> at the offices of the Metro West Health Foundation. Cheryl Bartlett, Interim Deputy Commissioner at the Department of Public Health, presented a summary of the state's Draft Medical Marijuana By-laws. The session was attended by approximately 30 local officials, included selectmen, planning board members, planners, Board of Health directors, and police chiefs among others. An informative question and answer session followed, focusing on such issues as local regulatory powers, inspection and oversight, and moratoria.
- MWRC and MAPC hosted the annual Metro West Legislative Breakfast on April 12<sup>th</sup> at the Morse Institute Library in Natick. Over 40 regional leaders had an opportunity to discuss a range of important issues with members of the Metro West delegation. Among a variety of issues, there was a keen interest in the controversial transportation budget, including its potential impacts and benefits to Metro West.
- The MWRC held the Metro West Regional Transportation Forum on November 14<sup>th</sup> at the Morse Institute Library in Natick. Approximately 50 leaders from across Metro West attended the Forum featuring Transportation Secretary Richard Davey and Metro West RTA Administrator Ed



Carr. The focus of the forum was on the prioritization of long-planned transportation projects throughout Metro West and ensuring that the region gets its fair share of funding.

- MWRC continued meeting with trails and open space advocates as part of the Metro West Open Space, MWRA/Aqueduct Accessibility, and Boroughs Trails Working Groups.
- MWRC will relocate its offices from Ashland Town Hall to Downtown Framingham at the start of 2014.

#### 2013 Metro West Regional Collaborative Representative

Edward Coburn - 2014

### **REPORT OF THE METRO WEST REGIONAL TRANSIT AUTHORITY**

This year the Metro West Regional Transportation Authority (MWRTA), with the leadership of Executive Director Ed Carr and his team, expanded services and vision for public transit for the residents of the Metro West Region.

#### Service Expansion

A study conducted by The Central Transportation Planning group determined that there was enough public demand to establish a new bus route in two towns within the region and fixed transit routes were established in Westborough and Wellesley. Additionally, initial conversations began for the Town of Hudson to join the MWRTA with the goal to offer future services to its residents. The Central Transportation Planning group is also conducting a study for an Advisory Planning Committee for possible public transportation in Milford.

#### Facility Expansion

Mr. Carr requested \$9 million from the transportation bond bill to fund the purchase and renovation of a larger transit facility to address the future transit needs of the region. The request includes \$7 million to support all architecture and construction needs and \$2 million for a compressed natural gas station and installation of solar energy equipment. This larger facility, on Blandin Avenue in Framingham, will provide space for transit driver training, MWRTA staff and headquarters, and house all public and para transit vehicles.

#### Fiscal Expansion

Through the effort of Lynn Ahlgren, a grant consultant for the MWRTA, \$2.3 million in grants has been secured for fiscal year 2014 to support training, vehicles, and services.

#### Weston Public Transportation Committee

Rather than focus on bus service, efforts have been achieved to enhance the commuter rail parking lot in Weston with a proposal to institute parking fees for out of town cars.

#### 2013 Weston Representative on the MWRTA Advisory Board

*Appointed by the Board of Selectmen*

Toni Wolf - 2014

## REPORT OF THE SOLAR PHOTOVOLTAIC PANELS EXPLORATORY COMMITTEE

The committee was established in January 2013 with a charter to identify and prioritize potential solar photovoltaic sites within Weston. The Committee reviewed parcels during the first quarter as it refined the criteria for inclusion on the site list. By March, the criteria included Town-owned land with a minimum area of 15,000 square feet, but no wetlands or Conservation Land.

During discussions, a consensus formed that the former Town landfill located at the Transfer Station was by far the most appropriate site for a photovoltaic (PV) array. The site is comprised of 17 acres, which is enough area for a 1- to 2-megawatt array surrounded by a 100-foot or more buffer. The topography is favorable for a PV array with a pitch towards the south. When the landfill was closed in 1994, it had been capped with a durable plastic sheet topped with 12 inches of sand and a similar layer of soil. The capping was supervised by the state, which maintains a strong regulatory interest in the site due to concerns for punctures, seepage of rainfall, and run-off to adjacent streams. Close state supervision is expected when the land is reopened for renewable energy, as PV panels would be the first reuse of the site.



*Site of the proposed solar photovoltaic array on the closed landfill off Church Street; in the back right is the Transfer Station. The plans are for an array that covers six acres and provides 33 percent of the municipal and schools electricity, about 2.3 million kilowatt-hours per year*

After consulting with the Board of Selectmen, the Committee chose to move forward with an article on the Annual Town Meeting Warrant, which left only six weeks to inform the Town voters that reuse of the site was possible, friendly to the environment, financially attractive to the Town, and responsibly managed by a third-party owner from start to eventual disassembly. Many people joined in the advocacy, including abutters, particularly around the importance of renewable energy in Town given the perils of too much CO<sub>2</sub> in the atmosphere. This included site walks and public information meetings, among other outreach efforts. The final vote at Town Meeting was unanimous, save for one person.

Progress was halted due to the financial incentives to encourage solar renewable energy that were up for review by the Massachusetts Department of Energy Resources. In 2013, these incentives overpaid developers at the expense of electricity ratepayers, given the PV market's maturity at that time. By late June, Massachusetts Department of Energy Resources stopped all further project financing to allow analysis of a new round of renewable energy incentives. By the end of 2013, the announcement of the new incentives was expected within two months.

### 2013 Solar Photovoltaic Panels Exploratory Committee Members

*Appointed to serve at the pleasure of the Board of Selectmen*

Arthur M. Coates	Kevin F. Fitzgerald
Wendell B. Colson	Michael Kelley
Nina Danforth	Donald Stewart

## **REPORT OF THE STORMWATER PERMITTING AUTHORITY**

The Town of Weston's Stormwater and Erosion Control By-law (Article XXVII) and its Regulations (Article XXVII, Section VI.C) were in place for the second year in 2013. The Stormwater Management Permit that was established has been required for all projects that trigger the set of criteria or thresholds in the Stormwater and Erosion Control By-law (the By-law). Construction of a project cannot begin until a Stormwater Permit is applied for and issued.

All approved projects that were issued a Stormwater Management Permit were in compliance with the By-law and its Regulations. Projects were either in compliance when submitted to the Permitting Authority or were revised, including plans and calculations, following the Stormwater review and review comments. A set of conditions was included upon issuance of approved Permits. The conditions are primarily related to the construction of the project, which the contractor or developer must adhere to during construction of the project.

The majority of the Stormwater Management Permit Applicants in 2013 included property owners, contractors, engineers, and developers. Most of the projects reviewed consisted of private development projects, such as the construction of new houses and additions; new or upgraded septic systems; and new or enlarged driveways. Projects that are seeking Site Plan Approval through the Planning Board are reviewed by the Planning Board's engineering consultant.

There were approximately 70 applications submitted and approved in 2013. Of these, 26 were Major Permits and 44 were Minor Permits. The permit fees generated approximately \$26,000.

Information related to the By-law and its Regulations, as well as additional stormwater related information, is available at the Town Hall, the Department of Public Works, and the Town's website.

### 2013 Stormwater Permitting Authority Members

*Appointed by the Board of Selectmen*

Stephen Fogg, P.E., Chair – Town Engineer

Mario Alagna – Town of Weston Resident - 2015

Wendy Diotalevi – Board of Health Director

Michele Grzenda – Conservation Administrator

Joseph Laydon – Town Planner

Richard Sweeney, P.E. – Stormwater Engineer/ Assistant Town Engineer (non-voting)

## **REPORT OF THE ZONING BOARD OF APPEALS**

The Town of Weston adopted its first set of zoning regulations in 1928. Since that time, the Zoning By-laws have been amended periodically to promote the health, safety, convenience, morals and welfare of the citizens of the Town. The Zoning By-laws provide for certain building requirements, and it is the role of the Board of Appeals to determine whether relief from these regulations is warranted in certain situations. To that end, the Board of Appeals hears, and makes decisions, on applications for variances from zoning regulations; special permits for the reconstruction, alteration or extension of a pre-existing, non-conforming structure or lot; special permits; Comprehensive permits; and appeals of the decisions of the Building Inspector.

When an application is filed with the Zoning Board of Appeals, a legal notice is published in a local paper, posted in the Town Clerk's office and on the Town website, and mailed to abutters within 300 feet, announcing the substance of the matter to be heard. The hearings are public, and any interested parties

are welcome to attend. Following review of testimony, the Board deliberates and announces its decision. The written account of the proceedings is filed with the Town Clerk's office, and posted on the Town website. Notification of the decision sent to the petitioner and abutters, and is subject to a 20-day appeal period; all actions are in accordance with Massachusetts General Law, Chapter 40A.

The Board of Appeals typically meets twice a month. The Board makes every effort to consider the opinions of the petitioners, their neighbors, and other interested Town entities such as the Planning Board, the Board of Selectmen, the Historical Commission, the Conservation Commission, the Board of Health, the Building Inspector, and the Town Engineers when rendering their decisions.

Assistance with applications, and questions related to the Zoning Board of Appeals, may be directed to the zoning administrator, Noreen Stockman, in the Town hall.

### Variances

A variance is a request to override the local zoning. A property owner may petition the Board of Appeals for relief from the regulations or requirements of the Zoning By-law. A variance may be granted only upon the petitioner demonstrating that:

1. "owing to circumstances relating to the soil conditions, shape or topography of such land or structures and especially affecting such land or structures but not affecting generally the zoning district in which it is located..."
2. "...a literal enforcement of the provisions of the ordinance or by-law would involve substantial hardship, financial or otherwise, to the petitioner or appellant, and..."
3. "that desirable relief may be granted without substantial detriment to the public good and without nullifying or substantially derogating from the intent or purpose of such ordinance or by-law."

Satisfaction of these three legal requirements must be made at the public hearing before the Board of Appeals will grant a variance request.

### Special Permits

Many of Weston's properties were created and developed prior to the current Zoning By-law's adoption. These older properties may be deemed to be pre-existing, non-conforming structures and/or lots. Although they are "grandfathered," any property owner seeking to extend, alter or reconstruct the buildings must petition the Board of Appeals. The grant of a Special Permit requires the determination that the proposed addition or change shall not be substantially more detrimental to the neighborhood than the existing nonconforming structure or use. Special permits may also be granted for a variety of exceptional uses of property as described in the "Use Regulations" section of the Zoning By-law. Special permits are granted for uses that are in harmony with the general purpose and intent of the Zoning By-law and may include conditions, safeguards and limitations. An example of special permit includes those granting the conversion of a portion of a residential dwelling to include an accessory apartment.

### Comprehensive Permits

In 1969, Massachusetts General Law Chapter 40B (the "Anti-Snob Zoning Act") was enacted, which allows for the override of local zoning legislation (including density and setbacks) in order to construct low and moderate income housing. All municipalities with less than 10 percent affordable housing are subject to this type of development request. Weston has 3.5 percent affordable housing, as determined by the state. A developer must meet state qualifications in order to apply for this permit. All Town departments review the application utilizing their specific expertise. The Zoning Board reviews all these recommendations, as well as input from any interested parties. Due to the complexity of the Comprehensive permit process, these requests may require additional hearings, in order to reach a decision.

In 2013, the Board held 22 meetings, to hear and decide 69 cases, including:

- 19 variance requests
- 45 special permit requests
- 4 appeals of the Building Inspector
- 3 cases for commercial/change of use
- 8 cases for new or replacement dwellings
- 4 cases for accessory apartments
- 2 cases for the 'Dover Amendment'
- 0 cases for Comprehensive Permits

#### 2013 Zoning Board of Appeals Members

*Appointed by the Board of Selectmen*

Jane Fisher Carlson, Chair	2014	Steven Garfinkel, Associate Member	2016
Winifred I. Li	2015	Connie K. Gutierrez, Associate Member	2015
Gary Wolf	2014	Alan D. Rose, Jr., Associate Member	2014



*Town of Weston employees participated in the annual Run of the Charles relay race on April 26<sup>th</sup>. Pictured from left: Building Inspector John Field, Town Planner Joe Laydon, Financial Analyst Travis Ahern, Conservation Administrator Michele Grzenda, Town Engineer Steve Fogg, Clerk Assistant Dianne Poole, and Assistant Town Manager/Human Resource Director Lisa Yanakakis*



## PROTECTION OF PERSONS AND PROPERTY



*Weston Police and Weston Fire Honor Guards*

## **REPORT OF THE EMERGENCY MANAGEMENT DIRECTOR**

The Town's Emergency Management Team continually updates the Town's Comprehensive Emergency Management Plan with representatives from the Massachusetts Emergency Management Agency (MEMA). This plan will be critical in the event of a natural disaster or other emergencies.

The Team works with the School Department and other Town agencies on response plans to various types of emergency situations. The schools update their plans with the help of the Police and Fire departments. The Emergency Management Team updates the town-wide crises book that will help all Town employees in the event of an emergency. The updates include gathering data from various organizations within the Town and transferring it to an electronic version, which is given to MEMA for review.

Members of the Emergency Management Team cannot stress enough the importance of residents being prepared in the case of an emergency. Have a plan and assemble a 72-hour emergency kit, which should include the basic items necessary to get you through first 72 hours of an emergency. Information on this kit as well as other related topics can be found on the Town's website under Public Safety, through the American Red Cross, and on the Massachusetts or Federal Emergency management Agencies' websites.

## **REPORT OF THE FIRE DEPARTMENT**

The Weston Fire Department responded to 2,183 calls for service in 2013. There were many small fire incidents, but fortunately none were large. The Department cannot stress enough the importance of making a conscious effort to protect against the dangers of fire; including installing and testing smoke and carbon monoxide detectors, and having and practicing a home escape plan.

It is far easier to prevent a fire than to extinguish one, and as such, prevention remains a core component of our mission. We continue to conduct school visits and make required fire safety inspections. These inspections include oil burning equipment, liquefied propane installations, home fire and carbon monoxide alarms, fuel tank removals, and blasting operations. Additionally, quarterly inspections of nursing care and other public facilities are conducted as required by law.

While our Emergency Ambulance Service accounted for 54 percent of our call volume, the Department's Emergency Medical Technicians continue to provide critical care to the residents and visitors of Weston. We are fortunate to have Emerson/Pro as our Advanced Life Support (ALS) provider to the community. We entered into a regional ALS system over three years ago, and in that time we have seen a dramatic increase in our ALS coverage; however, it is critical that we take steps to ensure that this level of care remains available for the community in both a timely and cost effective manner. In the coming year we will be working on upgrading and improving upon the system. We encourage residents wishing to take a class in CPR or to learn more about defibrillators to please contact the Fire Department.

We look back with gratitude to all of those who have supported and assisted this Department in many ways: the citizens of Weston, the Honorable Board of Selectmen, Finance Committee, Town Manager and the members of the Weston Fire Department who have all worked so diligently. Citizen support and cooperation is essential if we are to continue to keep our town fire safe and maintain an effective level of service.

## 2013 FIRE DEPARTMENT STATISTICS

In 2013 the Weston Fire Department responded to 2,183 incidents as follows:

Fire Incidents	792
Ambulance Incidents	1,187
Other Emergency Services	204

The Emergency Ambulance Service responded to 1,187 incidents as follows:

Medical Emergencies	881
Motor Vehicle Accidents	161
Medical Assist and Other Rescues	145

### Comparison of Alarms Answered – 10 Year Period

<i>Year</i>	<i>Alarms</i>	<i>Year</i>	<i>Alarms</i>	<i>Year Average</i>	<i>Incidents Annually</i>
2004	2,007	2009	2,009		
2005	2,023	2010	2,453	10	2,119
2006	1,934	2011	2,272	5	2,216
2007	1,990	2012	2,166	3	2,207
2008	2,152	2013	2,183		

### Permits Issued Pursuant to Massachusetts General Laws

Burning Permits	423
Blasting Permits	8
Carpet Installation	0
Sprinkler	12
LP Gas Storage Permits	30
Tank Truck Inspections	3
Explosives Storage Permits	0
Flammable Liquid Storage Permits	0
Underground Tank Removal Permits	30
Oil Burner Installations/Alterations	17
Fire Alarm Systems – New Construction	148
Fire Alarm Systems – Residential Sales	304
Ansul Fire Suppression	0
Environmental Report	60
Above Ground Storage Tank Permits	1
Cutting /Welding Permits	7

### Fiscal Year 2013 Revenue

Fees for Ambulance Services Rendered	\$ 428,380.00
Fees for Permits	23,047.00
Master Box Fees	18,600.00
Other Revenues	250.00
<b>Total</b>	<b>\$ 470,277.00</b>





*1914 White - Weston's first motorized apparatus – on display during the Founders' Day Festival*

### **REPORT OF THE PARKING CLERK**

Vehicles violating Town and/or state parking regulations may be ticketed by the Police Department. If a ticket remains unpaid and no request for a hearing has been made to the Parking Clerk within 21 days, an additional fee of \$5 will be imposed for each unpaid violation and, after notice to the vehicle's owner, the ticket is marked at the Registry of Motor Vehicles. Once a vehicle has been marked at the Registry, the owner may not renew or his or her driver's license or vehicle registration until all fines and late fees plus a \$20.00 penalty have been paid and a release has been issued by the Parking Clerk.

Safety issues and traffic circulation are of primary concern in establishing and enforcing parking restrictions. Of greatest importance is the ability of emergency vehicles to gain unimpeded access to all areas of the town as necessary. Massachusetts law prohibits parking within 10 feet of a fire hydrant or 20 feet of an intersection, in crosswalks, on State Highways or in handicapped spaces without a handicap license or placard. Town regulations include a two hour time limit for parking in the Town Center; a prohibition on parking on any Town road unless there is a 10 foot wide lane for traffic flowing in each direction; restrictions on where parking is permitted at the Weston Public Schools, the Kendal Green train station, and other town facilities; and restrictions on parking on various streets due to safety considerations.

The Parking Clerk has the ability to check ticket status online. Tickets may be paid in the office or online on the Town website through Online Services. Questions may be addressed to the Parking Clerk at Town Hall in the Assessor's Office or to the Police Department. Additional information is available at [www.weston.org](http://www.weston.org).

### Parking activity for the year ending December 31, 2013

Tickets issued	144	Fines levied	\$2,850.00
Tickets paid	154	Total fines collected	\$2,840.00
Tickets dismissed	3	Fines dismissed	\$45.00
Tickets adjusted	3	Fines adjusted	\$65.00

### REPORT OF THE POLICE DEPARTMENT

The year 2013 has brought two new police officers to Weston. Officer Drew Gribbons graduated from Holy Cross and then went to work for the Public Safety Department at Holy Cross before coming to Weston. Officer Joe Kosowyk comes to Weston after working for six years with the Suffolk County Sheriff's Department. If you see them on the street, feel free to walk over and introduce yourself.

#### New Police Station

This project began in 2007 with a feasibility study that recommended the construction of a new station, rather than renovating the current station. Because of the other Town buildings that were in need of repair or replacement, the project was put on hold until 2012, when a Police Station Study Committee was formed to confirm the findings of the 2008 feasibility study and make further recommendations for the programming needs and size of the building. At the May 2013 Annual Town Meeting, residents overwhelmingly voted in favor of appropriating design fees for a new police station. Since that vote, the Permanent Building Committee has hired an owner's project manager and architect, and has been developing a detailed design, plans and specifications in preparation for a vote on construction funds at the May 2014 Annual Town Meeting.



*Police station architectural rendering*

Many Town employees and resident volunteers have been working hard on this project, as there is an incredible amount of work that goes into an undertaking such as this. The Department is very appreciative of all of the effort. The location for the new building will be on the same site it is now. For the duration of the construction, the Police Department will operate out of temporary quarters located on the hill behind the Department of Public Works.

Just as a side note of interest, Chief Steven Shaw's father, Frank Shaw was the Chief of Police in Weston for many years and was the driving force in bringing the Police Department out of the basement of the Town Hall and building the current station.

#### Traffic

Traffic remains a major problem in Weston, as it is for nearly every other town. With Weston being close to all major routes, the area takes a big hit every day and especially during the morning and evening commute. However, even with the volume of traffic, Weston's accident rate dropped significantly from

last year: from 408 accidents in 2012 to 287 in 2013. That represents a 42 percent drop, which is attributable to the department's greater emphasis on rigorous traffic enforcement.

Though fortunately there were no fatalities this year, there were three pedestrian accidents, which was one more than the past two years. The Department works diligently with the Traffic and Sidewalk Committee to come up with new ways to keep motorists and pedestrians safe. As a reminder to all drivers, the number one cause of accidents is distracted driving. Phone calls, texts and other distractions will not seem so important after a crash.



*Officers Drew Gribbons and Joe Kosowyk*

#### Internet Fraud

It seems that every day someone is coming up with new and innovative ways to separate us from our money. For the last decade, identity theft has been the single most prevalent and costly crime each year; however, online scams are quickly on the rise. Please remember – *If it seems too good to be true it probably is!*

No one is going to give you money from a contest you never entered or entrust you with a multimillion dollar account from overseas. Do not give out your bank account information or any other personal information. Courts do not conduct business online asking for personal information because you missed jury duty. The Internal Revenue Service will not contact you by email saying your taxes were done incorrectly and you have to wire money right away. Take the time to verify the request before you give out any of your information.

#### School Safety

Each year there is an increase in training required by the police, and one of the primary reasons is to address school safety. We work with the schools, the Fire Department, and outside agencies to update training every year. The Department is competent in the latest training and has assembled individual, comprehensive safety plans for each of the schools. The Department uses the actual school buildings to train in whenever possible to make the response more realistic.



*Lt. Lyons showing the 300th Anniversary logo that was displayed on all emergency vehicles*

#### Thank You

As always, thank you to the residents, the people who support the Police Department in our efforts, and to the various Town boards and committees that work to advise us and keep things running smoothly. We appreciate your commitment and the time you spend in your efforts.

**2013 Police Department Statistics  
Department Activity**

Automobile accidents investigated	287	Fire department, assist on calls	1,591
Persons reported injured	166	Lockouts, auto/home	41
Accidents involving bicycles	4	Lost property found in Weston	67
Accidents involving deer	24	Missing Items	36
Accidents involving Pedestrians	3	Noise Complaints	70
Burglar alarms investigated	1,193	Sudden deaths investigated	5
Officers responding to burglar alarms	2,360	Traffic warnings forwarded to Registry	1,528
Complaints and investigations	13,154	Civil citations forwarded to Registry	1,155
Complaints referred to Dog Officer	124	Trespassing	13
Complaints Animal Investigated	146	Acts of vandalism reported	21
Report of dog bites	27	Mailbox Damage	27
Domestic abuse orders	32	Identity Theft	31
Elderly Assist	2	Disturbances	26
Emergency orders served	4	Criminal Comp Applications	119
E911 Emergency calls recorded	3,518	Well Being Checks	64

**2013 Adult Arrests**

<i>Charges</i>	<i>Male</i>	<i>Female</i>
Suspended License	14	-
Operating Under the Influence of Liquor	37	11
Warrants	20	1
Unlicensed	1	-
Larceny Over	6	-
Video Nudity	1	-
209A Violation	1	1
Domestic Assault and Battery	3	1
Possession Class D	1	-
Possession Class E	2	-
Possession Class B	-	1
Operating Under the Influence of Drugs	1	-
Larceny of Motor Vehicle	1	-
Assault	1	1
Breaking and Entering	1	-
Disturbance	1	-
Breaking/Entering Motor Vehicle	1	-
Receive Stolen Property	1	-
total for each	<b>93</b>	<b>16</b>

### 2013 Court Activity

<i><b>Criminal Cases</b></i>	
Arraignments	166
Pre-Trial Hearings	134
Discovery Compliance and Jury Election	117
Motion Hearings	15
Probation Matters	43
Bench Trial	4
Jury Trial	25
Restraining Orders	27
<i><b>Motor Vehicle</b></i>	
Clerk Motor Vehicle Hearings	204
Responsible	87
Not Responsible	117
Appeals to Judge	19
Clerk Criminal Complaints	53
Complaints Issued	18
Complaints Denied/Resolved	35

### 2013 Motor Vehicle Violation/Complaints

School Bus violation	28
Fail to keep right	29
Fail to yield at intersection	84
Stop sign violation, Town road	259
Not wearing proper seatbelt restraint	120
Operating, no license/registration in possession	77
Improper display of plates	76
Fail to stay in Marked Lanes	185
Non-inspected motor vehicle	402
Operating, after license suspended	99
Operating uninsured motor vehicle	31
Operating, no display of registration sticker	40
Defective equipment	221
Operating unregistered motor vehicle	75
Operating, violation of Town by-laws	41
Operating, violation of DPW rules/regulations	13
Speeding	708
Fail to stop - Red light	259
Miscellaneous	225

### 2013 Juvenile Statistics

	Male	Female
Breaking and Entering	3	0
Child in Need of Services	0	2
Disorderly/Disturbances		11
Drug Offenses	8	0
Domestic complaints	16	19
Fire setting	1	0
Vandalism	4	3
Liquor Violations (possession and use)	29	31
Pellet gun	1	0
Possession of a dangerous weapon	1	0
Runaway	4	2
Miscellaneous	51	47
<b>Total - 282</b>	<b>167</b>	<b>115</b>
Disposition:		
<i>Juvenile court appearance</i>	8	3
<i>Settled at School/Family level</i>	136	89
<i>Referred to Outside agency</i>	23	23
<b>Total - 282</b>	<b>167</b>	<b>115</b>

### REPORT OF THE COMMUNITY SERVICES OFFICER

Community Services Officer Kellie Connarton was out on maternity leave from January through April. During that time, other members of the Department were able to take on some of Officer Connarton's responsibilities. A safety and security audit of every public school was conducted by Sergeant Thomas Kelly, along with Superintendent Cheryl Maloney, and Lieutenant Daniel Maguire kept the lines of communication open between the Police Department and the Council on Aging, community groups, and the public and private schools.

This year's Police Intern was Weston High School senior Aubrey Kief. Throughout the four-week program Mr. Kief was able to participate in several ride-alongs with the Department. He also qualified with a variety of weapons at the firing range, learned defensive tactics skills, followed criminal and civil cases at the Waltham District Court, and dispatched in our 911 center.

In August, the Town's summer camp program participated in a Safety Day. Campers received important safety tips from the Police and Fire departments. Counselors and campers were able to see first-hand how Search and Rescue dogs from the Wellesley Police Department and the Massachusetts State Police conducted a search for a "missing counselor" in a simulated exercise. An armored vehicle was provided by the Middlesex County Sheriff's Department.

In September, Lt. Maguire participated in the "Walk to School Day" with Field School students, delivered glow sticks to the elementary school students for Halloween night, and taught freshman health classes at the High School on the dangers of drinking and driving. The "Drunk Busters" program has students navigate a course with "drunk goggles" on to show the effects of alcohol while driving. Lt. Maguire, along with Sgt. David Tinglof, Officer Philip Bird and Officer Jeremy Girouard, assisted Officer Connarton in teaching the Drunk Busters program.

Throughout the year Officer Connarton scheduled tours for community groups where children and adults were able to get an up-close view of our booking and detention rooms, emergency 911 call center, and the police cruisers. Officer Connarton donated a Ride to School in a Police Cruiser for Weston Education Enrichment Fund Committee's (WEEFC) fundraiser. It is always a popular item!

The Police Department continued to be involved in community events, including the Weston 300 Anniversary celebrations, the Weston High School Spring Fling, Weston High School Graduation, and the Thanksgiving Day Football game.

By the end of 2013, lockdown drills had been conducted at the High School, Middle School, Field School, Country School, Woodland School, and The Meadowbrook School. A safety drill was created for the Gifford School and two staff drills were conducted. Officer Connarton and Recreation Director Douglas MacDougall began working on safety plans for the Community Center.

As the Community Services Officer, Officer Connarton is responsible for investigating all incidents involving domestic violence, sexual assaults, elder and child abuse, and issues relating to juveniles. Officer Connarton is available Monday through Friday, 7:00 a.m. to 3:00 p.m. at 781-786-6201 or [connarton.k@westonmass.org](mailto:connarton.k@westonmass.org).

## **REPORT OF THE OFFICE OF ANIMAL CONTROL AND INSPECTIONS**

The Office of Animal Control and Inspections is under the supervision of the Chief of Police and is located at the Weston Police Department. The Animal Control Officer/Animal Inspector is a part-time position working out of the police station and staffed by Officer Richard Murray who is on-call seven days a week. Citizen complaints or concerns, in general, are reported to Police Dispatch and then directed to the ACO for response.

Stray or abandoned domestic animals found in Weston are kept in temporary kennels, located both outside and inside the Police station. Animals needing shelter for more than 24 hours are taken to the Natick Animal Clinic for safekeeping and, unless claimed by the owner, will remain there for a mandatory seven day period while attempts are made to identify the owner. If the owner is not identified, the animal is placed with Buddy Dog in Sudbury and is either put up for adoption or placed in a foster home. When practical, injured wildlife such as geese, birds of prey and reptiles are taken to Tufts Veterinary School for treatment. The ACO works closely and cooperatively with the Massachusetts Environmental Police and the Division of Fisheries and Wildlife in this regard.

This year, the Weston Police Department recorded a total of 297 animal complaints or incidents. Of those calls, 96 of them required additional follow up investigation by the ACO and subsequent written reports. Additionally, approximately 100 verbal, animal related complaints or reports were received directly by the ACO. Of those, 37 official reports of stray dogs running loose in neighborhoods or along public ways were received. Many of these animals were taken under the control of the ACO and returned directly to the owner or taken to the station kennel where the owners picked them up later in the day. Only two dogs were found abandoned in Weston during the year, and after the seven day mandatory holding period, one was placed with Buddy Dog where it was successfully adopted and the other was adopted directly through the ACO office by a Weston resident. Of the six incidents of excessive dog barking, one case resulted in a \$100 fine to the owner for repeated violations.

## 2013 Total Animal Complaints

Recorded animal complaints				297
Non-recorded complaints				100 (appx)
Dog Bites	19	Loose Dogs		37
Barking Dogs	6	Bat Calls		2
Birds of Prey	2	Miscellaneous		30

In addition to responding to animal complaints, the ACO patrols Town Conservation land as well as the property belonging to the Weston Forest and Trail Association, the Recreation Department, and the School Department. All of these areas are popular places to walk or jog and for dog walkers, both individual and commercial. On occasion, conflicts arise in these areas due to the differences in use and interest and the ACO plays a role in resolving these conflicts.

A total of five civil violations were issued during the year; four of them to Town residents and one to a Newton resident for violation of the Town's dog regulations. Two of these violations were written warnings and the remaining three were issued a \$100 fine each.

A total of 935 dogs were licensed by Town residents this year, generating \$14,535 in general revenue for the Town. Of that total number of dogs, 884 were spayed or neutered. The three most popular dog breeds licensed this year were golden retriever, Labrador retriever, and labradoodle. The number of Weston residents who were fined \$25 for failing to license their dogs was 31. The Town Clerk also licensed a total of 12 commercial dog walking companies this year, resulting in 18 employees being



*a recent surge in fishers in Weston is a threat for small house pets allowed outside unattended*

permitted to walk dogs in our community. These Commercial Dog Walking permits produced a total of \$15,275 for the Town's General Revenue stream.

Massachusetts law requires that annual inspections be conducted by the Animal Inspector on any public or private property where farm type animals are housed or stabled including, but not limited to horses, cattle, swine, sheep, goats, chickens, exotic animals, etc. In addition, the Board of Health requires annual inspections where domestic dog or cat breeding is taking place. The purpose of these inspections is to insure that the animals are being responsibly cared for, living under sanitary conditions, and are properly sheltered

from the weather. In addition, information gathered from these inspections, particularly the head count of each type of animal, is reported to the Massachusetts Department of Agriculture where it is placed within a state wide database that is made available in the event of a natural or manmade disaster that would require the relocation or rescue of these animals. This year in Weston, 30 such properties were inspected and all were found to be in compliance.



### 2013 Animal Inspections – Type and Count

Horses	36	Poultry	200
Ponies	5	Ducks	12
Mini Ponies	3	Peacocks	5
Mules	1	Pheasant	5
Alpaca	1	Sheep	28
Cattle	20	Pigeons	4
Goats	14	Persian Cats	30

Weston, like our neighboring towns, is experiencing an increase in the number of wildlife species that are living within our borders. Coyote and deer continue to be the number one sources of complaint and the sighting of both of these species is not uncommon. A recent surge in the sighting of fishers is also occurring. Local small dogs and cats are being preyed upon and taken as a food source, particularly by coyotes. Pet owners are warned not to let small dogs or cats outside and unattended. Information on protecting your pet is available on the Town website or by contacting the Animal Control Officer.

### REPORT OF THE TRAFFIC AND SIDEWALK COMMITTEE

Since the Traffic and Sidewalk Committee was re-formed by the Board of Selectmen in 2009, members have worked diligently with Town staff, state and local elected officials, and residents to identify cost-effective ways to address the most critical traffic, bicycle, and pedestrian safety issues while seeking solutions that fit within the rural and historic character of Weston. The Committee has tried to address both large and small issues with the goal to improve the quality of life for all Weston residents.

Work done to date, includes:

- turning arrows north and south at Route 20 and Wellesley Street
- electronic speed signs at both school campuses
- turning lane into the Middle School driveway
- turning lane westbound from Route 20 onto Highland Street
- handicapped access light at School and Wellesley streets with both a count down clock and voice notification for the visually impaired
- input with the School Department to create a single school bus drop off point in the morning
- 10 foot travel lanes on local roads and 11 foot travel lanes on major roads to create more dedicated visual lanes for bicycle safety
- a safer visual crosswalk at the Scout House
- Do Not Block driveway signs at the High School north entrance and a Do Not Block driveway sign at the north-bound entrance of Brook School Apartments
- Slow School Zone signs at both school campuses for driver awareness
- coordinated changing the Yield sign to a Stop sign at the Church Street/Boston Post Road intersection for better pedestrian safety at the cross walk

The following accomplishments highlight the Committee's efforts this year.

#### Wellesley Street at Newton Street (Case's Corner)

Plans for a modern round-a-bout for Cases Corner were created; however, this option was rejected by Town Meeting. Most on the Committee still feel that this will be the best option for traffic mitigation,

especially after the opening of the new Field School. The project has been tabled for now or until residents ask for it to be reconsidered.

#### High School - Middle School Campus Traffic and Parking Study

The impacts of the new dynamic speed limit signs and the left-turn lane striping on Wellesley and Brown streets were evaluated and received generally favorable feedback. The engineering consultant, Vanasse Hangen Brustlin Inc., was hired in the fall of 2012 to complete a comprehensive review of traffic circulation and parking at the campus. This study was completed and is awaiting final approval by the Committee.

At Town Meeting, voters approved a traffic pedestrian crossing signal be designed for the Wellesley and Brown street intersection. The Committee is actively working to coordinate this project, despite not taking a vote to be in favor or opposed to this option that was voted favorably at Town Meeting.

#### Sidewalk Master Plan

Approximately four miles of new sidewalks have been added to the Town's Sidewalk Master Plan, including segments along portions of Brown Street, Winter Street, Glen Road, Highland Avenue, Ash Street, and Merriam Street. Priorities in the Master Plan are given to "missing links" and connections to schools, recreational facilities (including footpaths), and commuter rail stops. The Town Engineer created concept plans for each segment, noting which side of the street was most feasible for a sidewalk and locations where topography and/or an available public right-of-way would be challenging for sidewalk construction. The Committee is now pursuing funding for new sidewalks using Community Preservation Act funds and existing Town funds budgeted for this purpose.

At Town Meeting, the first phase of the plan, along Brown and Winter streets, was approved. The Committee is actively working towards construction and is hopeful it will be completed by summer 2014.

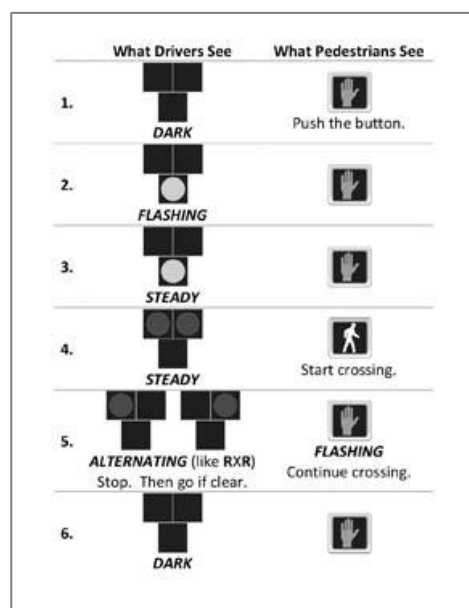
#### Speeding

One of the number one complaints that the Traffic and Sidewalk Committee receives are concerns of cars speeding on Weston roads. This is not an easy problem to solve, but the Committee continues to research and consider different traffic calming measures. Police Chief Steven Shaw has been talking with the Commonwealth to lower the rate of speed by 5 miles per hour near the schools.

#### Goals

The Committee continues to work with the Town's consultant, Vanasse Hangen Brustlin, to complete the traffic study of the School Street/Route 20; Wellesley Street/Route 20; and School Street/Church Street/Boston Post Road intersections. The Committee will communicate study results to local and state officials since any improvements to state Route 20 would require state approval and funding. The Committee also hopes to advance the School Street/Church Street/Boston Post Road intersection to a Town Meeting request for design funds and ultimately construction funds.

The Committee is also looking to improve the intersection and pedestrian crossing access of Church Street/North Avenue (117) and Lexington Street/North Avenue, and will look into the feasibility of having turning lanes and a more dedicated pedestrian crossing system possibly utilizing a HAWK-type



*High-intensity Activated crosswalk beacon (HAWK) is a traffic signal that allows for safe pedestrian crossing that stops traffic only as needed*

signal, which allows a pedestrian crossing light to go from yellow to red. Additoinally, the committee is looking into a HAWK-type signal for the Scout House crossing area.

The Committee continues to work with the Town's consultant, Vanasse Hangen Brustlin, to complete the traffic and parking study of the High School and Middle School campus.

#### Committee Contact

It is the Committee's goal to discuss each letter received, soliciting insight from the School Department, Public Works, and the Police Department. The balance of each meeting is spent in discussions of the major traffic and pedestrian issues in Town, collecting and analyzing data, and listening to residents and each other in order to make a fully informed vote on recommendations or specific actions that are taken to the Board of Selectmen or a Town department.

The Committee can be contacted via email at [traffic@westonmass.org](mailto:traffic@westonmass.org). The Town website contains additional committee activities as well as meeting minutes. At the start of each meeting, there is an opportunity for public comment and a review of correspondence received since the prior meeting.

#### 2013 Traffic and Sidewalk Committee Members

##### *Appointed by the Board of Selectmen*

Peter G. Hill, Chair	2016	George W. Benning, Business Representative	ex officio
James A. Doyle, Vice chair	2015	Stephen Fogg, PE, Town Engineer	ex officio
John Detore	2014	Cheryl Maloney, Superintendent of Schools	ex officio
Bradley D. Dutot	2014	Chief Steven F. Shaw, Police Department	ex officio
Clint Schuckel	2015		



*Weston's Ladder 1 got an assist from the Lincoln Fire Department in greeting parade-goers to the Founders' Day Festival*



## DEPARTMENT OF PUBLIC WORKS



*The Public Works fleet on display for the Founders' Day Parade*

## **REPORT OF THE DEPARTMENT OF PUBLIC WORKS**

The mission of the Town of Weston's Department of Public Works is:

- to construct and maintain the physical infrastructure that provides for the public's health and safety;
- to protect the environment; and
- to enhance the quality of life and to ensure that Weston continues to be a desirable place in which to live and conduct business.

The mission of the Department will be accomplished through an equitable and cost effective delivery of the following services and products.

Activities to ensure community health and to protect the environment:

- the provision of water
- the drainage of surface water
- the disposal of waste refuse
- the recycling of waste
- the composting of leaves and yard waste
- the maintaining of parks, cemeteries and recreation areas

Activities to provide for the safety of pedestrians and motorists:

- the construction and maintenance of roads and sidewalks
- the provision of street signs, traffic signals, and pavement markings
- the sanding, de-icing, plowing, and removal of snow

## **REPORT OF THE PUBLIC WORKS ADMINISTRATION**

The Department Administration is responsible for the budgeting, planning, construction, maintenance and overall management of the entire scope of services provided to the citizens of Weston by the Department of Public Works. The success of the Department would not occur without the talent and commitment that exists within its workforce, the support and guidance that is provided by the Town Manager and Board of Selectmen, and the cooperation that exists between Town departments.

The consolidation of the Town's fleet services, now in its second year, continues to provide improved repair turnaround time, efficiencies gained through preventive maintenance, and significant savings through bulk purchasing and competitive procurement practices for equipment parts and fluids.

Management of snow and ice operations is considered one of the most important of Public Works functions. During the winter of 2012 - 2013 the Town of Weston experienced a turnaround from the previous year's remarkably mild winter with a moderately severe winter. The Town received 74.5 inches of snow during this period, slightly more than the ten year average of 65 inches per year. The season's largest snow event occurred between Friday, February 8<sup>th</sup> and Saturday, February 9<sup>th</sup> in which Weston received 26.5 inches of snow. Power outages, property damage and snow clean-up efforts were significant throughout the northeast to such an extent that the event was eventually declared a disaster by the Federal Emergency Management Agency (FEMA) allowing cities and towns to be reimbursed for expenses related to this event. Reimbursements from FEMA amounted to \$140,154.63 for costs incurred by the Department while responding to this storm and the following clean-up effort.

The winter snow operations included six major plowing events and 34 road de-icing events while expending \$542,900 to keep the Town's roads and walkways safe. The Department continues its ongoing

commitment to reduce the amount of road de-icing materials it places on town roads in order to lessen the environmental impact caused by the overuse of these materials. This task is accomplished through a conservative approach by balancing the need for public safety while continuously monitoring material output.

Construction projects managed during 2013 included:

- Road Paving
  - the reconstruction of the entire lengths of Beech Road, Colonial Way, Trailside Road, Maple Road, Forest Ridge Road and Hobbs Brook Road which amounted to 1.5 miles of roadway
  - .5 miles of pavement overlay on Glen Road, from Oak Street to the Wellesley town line
- Transfer Station Bridge Replacement and Pavement Reconstruction
  - The one lane access bridge to the Transfer Station and Recycling Center was replaced as a result of an accelerated construction project that provided for a pre-stressed concrete structure to be installed in a two week span and a short closure of the trash and recycling facility. The entire Transfer Station paved area along with the Kendal Green Commuter Parking Lot was reconstructed shortly thereafter.
- Sidewalk Reconstruction
  - .6 miles of reconstructed sidewalks occurred on Maple Road, Beech Road, Colonial Way and Trailside Road
- Guardrail Replacement
  - 2,620 linear feet, or .5 miles, of new galvanized guardrail installed on Conant Road, Concord Road, Viles Street, Lexington Street and North Avenue
  - 400 linear feet of guardrail was also replaced at the Transfer Station
- Streetlights
  - four new streetlights were installed on Hobbs Brook Road and two streetlights were installed on Forest Ridge Road as a result of a resident petition

The following divisional reports contain our accomplishments for the year.

### **REPORT OF THE TOWN ENGINEER**

The Engineering Division is responsible for the implementation of the capital improvements program for the Department, including water, roadway and drainage system improvements, implementation of the Geographic Information Systems (GIS) program, and assistance to various other departments and boards. This division consists of the Town Engineer and the Assistant Town Engineer / Stormwater Engineer.

Capital improvement projects constructed in 2013 included the new Transfer Station Bridge.

Ongoing design and planning projects include drainage and roadway improvements for North Avenue (phase 3), final design and permitting of drainage improvements for the South Side Drainage area including Shady Hill Road, Ledgewood Road and Woodchester Drive, water main improvements on



*The new one-lane bridge to the Transfer Station facility was completed this year*

Fairview Road and Pinecroft Road, water booster pumping station improvements for the Black Oak Road Area, Traffic and Safety Improvements design at the Brown Street - Wellesley Street intersection and the South Avenue - Wellesley Street intersection, design of a new sidewalk on Brown Street, and drainage improvements in several areas identified as having poor drainage issues.

Geographic Information Systems (GIS) milestones and activities are highlighted in a separate report.

Other activities and ongoing projects included:

- serving on Traffic and Sidewalk Advisory Committee
- oversight of environmental monitoring at the former landfill
- management of the Environmental Protection Agency Phase II Stormwater permit
- assistance to Brook School Apartments regarding proposed parking improvements
- chair of the Stormwater Permitting Authority (SWPA)

## **REPORT OF THE HIGHWAY DIVISION**

The Highway Division is responsible for the maintenance and care of the roads and sidewalks to promote safe vehicular and pedestrian travel in town, as well as all street signage, guardrails, and pavement markings. The Division responds to regular and after hour emergencies such as snow and ice conditions, downed trees and hanging tree limbs, and roadway hazards like patching potholes and cutting back vegetation from road sides.

The six employees who make up this division accomplished the following special projects in 2013.

- Prepared for and supervised the full depth reclamation, grading, and paving of Trailside Road, Colonial Way, Beech Street, Maple Road, Hobbs Brook Road, and Forest Ridge Road followed with signage and pavement marking improvements, as needed;
- prepared for and supervised the reconstruction of the bituminous concrete sidewalk and curbing on Trailside Road, Colonial Way, Beech Street, and Maple Road;
- worked with the Stormwater Division to install and update the drain system on Trailside Road, Colonial Way, Beech Street, Maple Street, and Hobbs Brook Road prior to the road reconstruction;
- prepared for and supervised the placement of the bituminous concrete leveling surface on Glen Road from the Wellesley town line to the Glen Road/Oak Street/Cliff Road intersection;
- prepared for and supervised the full-depth reclamation and paving of approximately 2,700 linear feet of roadway in the Linwood Cemetery;
- prepared for and supervised the full-depth reclamation and paving of the Kendal Green Parking Lot and the Weston Transfer Station facility;
- worked jointly with the Stormwater Division to crush and process 1,200 cubic yards of raw gravel produced from the 2011 Road Program for reuse on future projects;
- assisted the Water Division with the installation of a new cross country water main between Buckskin Drive and Applecrest Road to improve water quality;
- assisted the Water Division with Water Distribution System upgrades, as needed, to the roads that were reconstructed later in the construction season; and
- assisted the Water Division with emergency water breaks and scheduled fire hydrant replacements

## REPORT OF THE PARKS AND CEMETERIES DIVISION

The primary responsibility of the Parks and Cemeteries division is the care, maintenance, and operation of the Town's Cemeteries. This includes planning funeral arrangements with residents, carrying out interment and committal services, and tending to perpetual care of the landscape. This same group of dedicated employees also cares for several scenic parks, the Town Green, and the grounds at an assortment of Town buildings including Town Hall.

Linwood cemetery sits on 35 acres of rolling terrain with winding paths, native shrubs, specimen trees, and is a well maintained example of the park-like, romantic style cemetery which became popular in the late 19<sup>th</sup> century. Dating from 1873, it is Weston's largest and only active burial ground. We are committed to providing exceptional service to the residents of Weston and their families in guiding them through the daunting and often emotionally challenging process of selecting burial plots, making funeral arrangements, and carrying out committal services. We also tend to their needs during the grief and aftercare period with assistance in choosing memorials, plantings, and any other specific requests they might have. It is our goal to assist people in getting through one of the most difficult periods in their lives and help alleviate the pressure, anxiety, and fear that is a natural part of the funeral process. We ensure that when a family comes to Linwood Cemetery, their experience is as pleasant and well managed as possible.

The paved roadway replacement program in Linwood Cemetery was completed this past summer. This brings to a close a multi-year project in which over two miles of old and deteriorated roadway were completely reconstructed. These improvements will last for many years to come and is in keeping with our goal to maintain the grounds of the cemeteries and green spaces under our purview in a manner that reflects and compliments the natural beauty, architecture, and serenity of the landscape.

Late winter storms once again brought heavy tree damage to much of the area and several more mature shade trees were lost in Linwood Cemetery. Cleanup and repair work progressed quickly and was completed in time for Memorial Day. We are currently working with the Tree Advisory Group to find a means for replacing some of the old growth trees that have been lost to Mother Nature in recent years. It is our intention to help revitalize and maintain the landscape for future generations to come.



*A downed oak tree is removed from Linwood Cemetery in the wake of the February blizzard*

The 2013 Arbor Day celebration was held at Soldier's Field on a beautiful spring morning. The official proclamation was given by Selectman Michael Harrity.

"Today we are enjoying the efforts of Weston residents of years, decades and generations past [who] committed time, energy and money to preserve open space and plant trees. We are following in their footsteps in a commitment to conservation, preservation and rejuvenation." Six trees were graciously donated by the Weston Garden Club including white flowering redbuds and yellowwoods. The planting of the trees took place a week prior in a collaborated effort between the Tree Advisory Group, Weston Garden Club, and the Park and Cemetery grounds crew.

The ongoing improvements and maintenance of the Town Green are done in conjunction with the Public Spaces Committee, the various garden clubs, and the Tree Advisory group. The efforts of many dedicated individuals are evident in the resulting landscape. Much thought and care is given to these decisions in order to protect and preserve this preeminent treasure.



Memorial Day and Graduation festivities on the Green were both very successful this year with the added benefit of being afforded sunny and pleasant weather. The Town Green continues to be the center stage for many important events and we wish to thank all of those who help keep the area clean and beautiful for all to enjoy. Weston's 300<sup>th</sup> anniversary celebrations on the Green were enormously successful and some of the most notable to date.

The Weston Garden Club, as they have been doing for many years, placed wonderful hand-made Christmas wreaths on municipal buildings and Town offices. Members take cuttings from evergreen shrubs around town and make each wreath individually in an amazing group effort rivaling Santa's workshop. They are also responsible for the many beautiful seasonal displays at the historic watering trough in the Town's center.

We would again like to thank all of the many garden club members, traffic island sponsors, and other residents who donate their time and knowledge towards the betterment of our surroundings. The Town continues to benefit from this sense of community pride and spirit. There are many unseen hands involved that deserve our accolades and applause.

The Department's fiscal year 2013 statistics are as follows:

Interments - 66

Casket - 33

Cremation - 33

Interment Fees Collected - \$33,150.00

Lot Sale Fees Collected

Perpetual Care Trust Fund - \$12,960.00

Sale of Lots Fund - \$19,440.00

Town Clerk Recording Fees - \$60.00

Memorials

Monuments - 13

Markers - 30

Fees Collected - \$6,195.00

Total Cemetery Revenue - \$71,805.00



*Handmade wreaths by the Weston Garden Club adorn the windows and doors of municipal buildings*

## **REPORT OF THE SOLID WASTE AND RECYCLING DIVISION**

There were many and much needed site improvements at the Transfer Station this past year including the reclamation and repaving of all the asphalt surfaces, the reconstruction of the commuter parking lot for Kendal Green, and the complete removal and replacement of the access bridge leading to the Transfer Station. All aspects of the bridge project went according to plan and access to the Transfer Station was only interrupted for two weeks thanks to the extraordinary efforts of E. T. & L. Corp. from Stow, MA.

The Department continued its initiative to collect recyclable products from municipal and school buildings and process them through the Transfer Station. By doing so we help to ensure that these materials are removed from the waste stream and processed according to Department of Environmental Protection (DEP) regulations while at the same time lowering overall disposal costs and increasing the Town's recycling rate.



*After the Founders' Day festivities, DPW employee Steve Schertzer collected all the scarecrows from all around town*

The Transfer Station accommodates all residential trash disposal needs, including residential yard waste and multiple recyclables. We also provide a collection area for televisions, computer monitors and components, and fluorescent light bulbs per DEP mandate, as well as an annual hazardous waste collection day. Donated clothing, household goods, books, and bicycles for several charities are accepted at the Swap Shack. By removing these items from the waste stream, a continued reduction of expenditures on Solid Waste and Recycling Operations will result, as well as aiding us in our goal for a cleaner and healthier environment.

An annual fee for a Transfer Station permit covers the disposal of Solid Waste and recycling products. Recycling Only permits are also available at a reduced minimal fee of \$25.00. A full list of what is accepted at the Transfer Station is available on the Public Works web page on the Town's website. Thank you to all individuals and families who continue to recycle. Our recycling program is a success because of their enthusiastic effort. Recycling not only helps to protect and preserve our environment, but also reflects a substantial cost savings to the Town.

The Division's statistics for fiscal year 2013 are as follows:

- annual recycling rate was 43.55 percent or 30.58 percent excluding yard waste
- average cost to process recycled product was \$26.14 per ton, an increase of \$6.81
- average cost to process solid waste was \$102.97 per ton, an increase of \$1.94
- overall processing cost of solid waste and recyclables was \$69.23 per ton, an increase of \$3.30
- 1,489 tons of material was removed from the waste stream by recycling
- recycling generated \$17,152 in revenue and saved a total of \$113.655 in avoided disposal costs
- Total Solid Waste and Recycling Revenue was \$363,528
  - Resident Permit Sales \$345,859
  - Commercial Haulers \$517
  - Recycling Proceeds \$17,152
- Materials Processed at the Transfer Station
  - Total Solid Waste 1,930 tons
  - Total Recycled 1,489 tons
  - Total Materials 3,419 tons

## REPORT OF THE STORMWATER DIVISION

The Stormwater Division is responsible for the maintenance of the Town's storm drains and waterways. The division is staffed with three employees whose focus is promoting Stormwater Management as prescribed by the Environmental Protection Agency. Areas of attention include street sweeping, catch basin cleaning, repairs to catch basins and drainage systems, and the clearing of brush and debris from brooks, streams, and waterways. The Stormwater Division also responds to snow and ice emergencies as well as all reports of flooding in the Town.

Operation highlights of 2013 included:

- rebuilt and/or replaced eight existing drainage structures in connection with the Capital Roadway Program
- pipe cleaning (jetting) and inspection of all existing drainage systems on the roads scheduled to be reconstructed or repaved
- worked with the Highway Division to prepare and execute the full-depth reclamation and paving of approximately 2,700 linear feet of roadways in the Linwood Cemetery
- worked with the Highway Division to prepare and execute the full-depth reclamation and paving of the Kendal Green Parking Lot and the Weston Transfer Station facility
- removed approximately 200 tons of debris from approximately 1,500 catch basins
- street sweeping 92 miles of roadway in Town with many of the roads, such as problematic low areas, Weston Center, and the main roads being swept many times during the course of the year
- worked jointly with the Highway Division to crush and process 1,200 cubic yards of raw gravel produced from the 2011 Road Program for reuse on future projects
- worked with the Town Engineer, Board of Health, and the Conservation Commission to eliminate stormwater, wetland, and pollution problems
- assisted the Water Division with the installation of a new cross country water main between Buckskin Drive and Applecrest Road to improve water quality
- assisted the Water Division with emergency water breaks and scheduled fire hydrant replacements
- assisted the Highway Division during emergencies and its day to day operations, including the Road Resurfacing Program

## **REPORT OF THE TREE WARDEN**

The role and authority of a Tree Warden are defined under Massachusetts General Laws, Chapter 87, Sections 1 - 13, more commonly referred to as the "Public Shade Tree Act." The Tree Warden is responsible for the care and protection of public shade trees including the identification and removal of hazardous trees within the public right-of-way. The Tree Warden also serves as an advisor to the Tree Advisory Group.

The Tree Warden is responsible for setting up public hearings with Board of Selectmen when a public shade tree is proposed for removal. When the public shade tree is located within the right-of-way on a designated scenic road the Planning Board must hold a hearing for the proposed removal. If a public shade tree endangers travelers on a public way and the Tree Warden deems the tree to be an imminent hazard, it may be trimmed, cut or removed without notice or hearing.

In 2013 the Town of Weston was again designated by the National Arbor Day Foundation as a "Tree City USA" for the tenth straight year. On April 26<sup>th</sup> the Town held a special Arbor Day celebration at Soldier's Field off of Fiske Lane in commemoration of the planting of three American elms, two white flowering redbuds, and one yellowwood all of which were generous gifts provided by the Weston Garden Club. Public Works personnel assisted the Tree Advisory Group in planting these trees. NSTAR also generously donated two tulip trees, two sweet gums, and two tupelos, which were planted on Ash Street during this period.

NStar continued its ongoing program of pruning, trimming, and removing dead and diseased trees around utility wires in order to reduce the occurrence of power outages caused by fallen trees and branches. NStar maintains a clearance easement of 8 feet to the side, 8 feet below, and 12 feet above the uppermost primary wire. Trees on a total of 52 streets were pruned by NStar along its circuit this year.

NStar also performed mechanical vegetation management on the transmission line corridor along the abandoned railway network that runs from Waltham to Wayland, which crosses Church Street, Conant Road, and Concord Road. Transmission line clearing is more aggressive than utility line pruning and resulted in many complaints from concerned residents.

A scenic road tree hearing with the Planning Board was held on October 1<sup>st</sup> to seek approval for the removal of 25 hazardous trees. During the year, 45 hazardous trees were removed on non-scenic roads and 26 trees were removed on scenic roads as part of our normal tree maintenance. A total of 8 trees were removed at the Linwood Cemetery, 3 trees were removed at Soldier's Field on Fiske Lane, 6 trees were removed at Lamson Park on Town House Road, and 2 trees were removed at Children's Park on Boston Post Road. Emergency trimming was required for 11 trees for safety and 61 tree stumps were ground.

Ornamental trees on the Town Green, Linwood Cemetery and other Town parks were pruned and treated for winter moth during this past year as well. This work is not only essential to the health of the trees but also ensures public safety. The preservation of the health and beauty of shade trees along Weston's public roads is essential to the rural character of the Town. The Tree Warden is grateful to the employees of the Highway Division and Parks and Cemeteries Division for their hard work and commitment during all hours and weather conditions in order to address emergency tree problems.

## **REPORT OF THE WATER DIVISION**

The Water Division is responsible for the provision of safe and potable drinking water to 3,646 residents in the Town of Weston and responds to all water system emergencies including system leaks, loss of service, poor water quality and low water pressure. Water Division personnel also perform a variety of Public Works related tasks including responding to snow and ice emergencies.

The four employees that make up the division maintain over 116 miles of water main, 954 hydrants, the Wellesley Street Pump Station, and four water storage tanks that contain 2,721,000 gallons of water. The Town's water is supplied by the Massachusetts Water Resource Authority which uses ozone treatment as the primary disinfectant and chloramines for residual disinfection in providing the safest drinking water possible.

### 2013 Operational Highlights:

- emergency repair of three water main breaks and five water service leaks
- added four house service lines to the system
- replaced two fire hydrants and repaired 15 others
- assisted homeowners in location and repairing of 18 water service leaks
- performed a comprehensive leak detection survey of the entire Town, which found 10 undetectable fire hydrant leaks that were promptly repaired
- performed pre-excavation Dig Safe mark-outs to over 2,000 locations
- continued the cross-connection control and prevention maintenance program, as required by the Department of Environmental Protection
- changed out 146 water meters with updated models
- With the assistance of the Highway Division, added 330 feet of 6-inch water main and two fire hydrants to connect Apple Crest Road and Buckskin Drive. By looping the water main, several water quality issues on Apple Crest Road were addressed.

During 2013, the Town of Weston consumed 615 million gallons of water; an increase of 8 million gallons of water from the previous year. Weston's daily average consumption was 1.685 million gallons of water. The greatest amount of water pumped in one day was 4,625,889 gallons of water on July 19<sup>th</sup>.

The Water Division collected over 120 water samples to ensure that the quality of water provided meets Environmental Protection Agency and Department of Environmental Protection Drinking Water Standards. The water supply passed all required water quality tests including lead and copper testing and weekly coliform testing.



*The Founders' Day Parade floats were kept in the DPW garage until participants were organized and ready to march*



## HEALTH AND HUMAN SERVICES



*A few of the ice sculptures that were made during Winterfest were enjoyed as a perfect photo opportunity for many*

## REPORT OF THE AFFORDABLE HOUSING TRUST

In 2013 the Weston Affordable Housing Trust continued its work on the Warren Avenue Project, which is the renovation of three existing, Town-owned buildings -- a single family home at 71 Warren Avenue, a duplex at 66 - 68 Warren Avenue, and the former Water Department garage at 74 Warren Avenue -- into seven affordable housing units. At the May 2013 Town Meeting voters appropriated \$180,000 in Community Preservation Act (CPA) funds to bring conceptual plans developed in 2012 to the construction-ready stage.

The Trust spent much of the summer meeting with various private and public consultants evaluating issues relating to the implications of developing the Project publicly (continued Town ownership) versus privately. In September the Trust voted to proceed with the development of the Project publicly and to contract with the team at Brook School Apartments to manage the property. Since the Project involves Town owned buildings, Weston's Permanent Building Committee will take on responsibility for the Project's design and construction, with Trust Chair Sarah Rhatigan as a temporary and voting member, while the Trust shepherds the project through the State's Chapter 40B, Local Initiative Program permitting process. With continued input from neighbors and Town boards, the Trust hopes to seek CPA funding at Town Meeting in May 2014 in order to begin construction of the Project in the fall.

### 2013 Affordable Housing Trust Members

#### *Appointed by the Board of Selectmen*

Sarah L. Rhatigan, Chair	2014	Edward H. Coburn	2014
Steven L. Charlip	2014	Michael J. Price	2015

## REPORT OF THE BOARD OF HEALTH

The Board of Health is responsible for the promotion and protection of public health. This is done through education and enforcement of environmental, public, medical and mental health laws and regulations, and emergency preparedness planning. The Board provides enforcement of the State Sanitary Code under the Department of Public Health and the State Environmental Code under the Department of Environmental Protection. The State Sanitary Code includes permitting, regulating and inspecting housing, food sales and service, pools, camps, lead, asbestos and lead abatement, solid waste, surveillance, and reporting of communicable disease and animal health. The State Environmental Code includes permitting and regulating wells, septic systems, ground water and air protection.

The Board is committed to providing the highest protection of the public health possible with available resources. During 2013, Hugo M. Yamada, MD was appointed by the Board to serve the community as the Medical Health Director.

### Communicable Disease

The Board is required to investigate communicable diseases to determine how an individual came to be infected and who may be at risk from exposure to the infected individual. This information is then shared with the Massachusetts Department of Public Health. The infected individual and contacts are observed by the Board to be certain all are treated with the proper medication for the disease.

A total of 116 cases were tracked by the Board of Health in 2013:

	Case(s)		Case(s)
Campylobacteriosis	6	Chicken Pox	2
Ehrlichiosis/H GA*	7	Giardiasis	2
Invasive Group A Strep	1	Hepatitis B	2
Hepatitis C	2	Latent Tuberculosis	5
Invasive Streptococcal Pneumonia	1	Active Tuberculosis	1
Norovirus	1	Lyme Disease	50
Salmonellosis	3	Shingles	3
Pertussis	1	Babesiosis	9
Malaria	1	Influenza	19

\* Human Granulocytic Anaplasmosis

### Animal Health

The health and welfare of farm animals owned by the citizens of Weston were monitored to ensure the standards of care are met as required by law. A total of 23 Livestock Permits were issued with over 400 animals noted during inspections of all permitted properties.

Cattle	21	Goats	18	Sheep	35	Alpacas	1
Horses	42	Ponies	9	Mules	2	Peacocks/Pigeons	9
Waterfowl	12	Rabbits	6	Pheasants	5	Chickens	262

### Mental Health

Services are provided to Town citizens through contracts with Human Relations Service in Wellesley.

### Food Safety

A total of 123 routine food service inspections were conducted during 2013 and minor violations cited during the inspection process were corrected in a timely manner.

### Camp Safety

Recreational camps for children are routinely inspected by the Board, which continues to encourage education and provide materials about sun safety, heat exhaustion, and protection from mosquitoes and ticks.

### Pool/Beach Safety

All public, semi-public, and special purpose pools are routinely inspected, and compliance with the Virginia Graeme Baker Pool and Spa Safety Act is maintained. Public and semi-public beaches were inspected and permitted in accordance with Massachusetts Department of Public Health Beach Regulations 105 CMR 445.000 Minimum Standards for Bathing Beaches. Water testing results are monitored weekly throughout the bathing season. This year, all beaches were below the State's limit for E. coli, which indicated safe for swimming throughout the entire swimming season.

### Emergency Preparedness

Several successful Seasonal Flu Vaccine Clinics were conducted in 2013 during which 450 doses of vaccine, provided by the Massachusetts Department of Public Health, were administered. This was made possible with the strong support of the Weston Emergency Reserve Corps (WERC), a branch of the Massachusetts Region 4A Medical Reserve Corps. The Board of Health is grateful to all the WERC Volunteers who provided services for all the flu clinics, with a special mention to the new Community Medical Health Director Hugo M. Yamada, MD.



Sandra Ashley	Kathy Becker, RN	Karl Benedict, MD	Christine Conran
Patricia Hoban, RN	Julie Hyde	Robin Jones, MD	Beth Keane
David Kominz, MD	Phyllis Kominz	David Mordecai	Alvin Newstadt, RPH
Marcia Newstadt	Elly Pendergast	Rudy Ruggles	Marilyn Savage
Jan Townsend, RN	Janet Weinstein, RN	Patty Wright, RN	Hugo M. Yamada, MD

WERC was present at town-wide activities all year long providing more than 300 hours of service to Weston. The volunteers provided public health safety education for Lyme disease, mosquitos, sun, rabies, 72 Hour Preparedness Kits, and healthy food during Winter Fest, Spring Fling, Field Day, Father's Day at Ogilvie's, and Founder's Day. WERC also partnered with the fraternal order of Masons to provide the MYCHIPS program to families in Weston; 155 children now have ID kits. The Board is appreciative of all of the WERC volunteers for all they have done to keep Weston residents safe and healthy. Our volunteers are here to help if needed and this is a great service to our fellow Westonians, the Town's government, school, and first responder personnel.

### Environmental Health

All residential properties in Weston are served by individual septic systems. Title V of the State Environmental Code is a set of regulations established by the Massachusetts Department of Environmental Protection that sets standards for the design and construction of septic systems. The Board of Health is responsible for the enforcement of this Code and invests approximately 80 percent of its staff time in the area of environmental health enforcing Title V of the State Environmental Code.



*The Board of Health focused on Lyme disease education at every opportunity during the year*

Enforcement of Title V consists of the witnessing of percolation and deep test holes, review of septic system plans, and inspection of the installation of new septic systems and wells. Title V inspections of existing septic systems and renovation projects require research of existing files to establish abutting lot and site conditions. Building renovation projects are all reviewed to ensure that the proposed work is in compliance with Title V of the State Environmental Code.

There are several large complexes that require sewage treatment plants. These complexes have ground water discharge permits issued through the Department of Environmental Protection. Reports are forwarded to the Board and are reviewed to

establish that the treatment plants are operating within the parameters of the permit.

### Detail of Regular Services Provided by the Board of Health

Activity			
Permits	2011	2012	2013
Soil Tests Permit	51	56	56
Septic System Review Application	63	47	67
Septic System Permit Application	82	112	100
Septic System Installer's License	41	50	46
Septic System Pumper Permit	40	22	23
Solid Waste Hauler Permit	49	28	27
Septic Pumping Reports	1,534	1,325	1,536
Title V Inspection Permit	138	168	224
Trench Permit	94	108	96
Well Permit	15	12	9
Food Service Permit	72	77	89
Camp Permit	19	19	16
Residential Pool Permit	17	10	5
Commercial Pool Permit	15	15	18
Burial Permit	111	97	98
Portable Toilet Permit	58	58	73
Livestock Permit	19	26	23
Renovation/ Addition Permit	121	136	178
Demolition Permit	36	69	146
Dumpster Permit	38	37	49
<b>Total Permits Issued</b>	<b>2,613</b>	<b>2,472</b>	<b>2,879</b>



*WERC present at the 300th anniversary celebratory Founder's Day festival as part of the 300 Scarecrow Challenge*

<b>Inspections/Reviews/Meetings</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>
Soil/ Percolation Tests Witnessed	248	376	262
Septic System Plan Reviews/ As-Built	186	162	189
Septic System Inspections/ meetings	386	319	384
Title V Inspection Reports/ Reviews	185	278	321
Environmental Investigations/ Meetings	64	48	47
Housing Complaint Investigations/ Meetings	49	43	12
Well Permits Application Review/ Inspection	35	36	19
Food Service Inspections	100	127	123
Food Service Plan Review	1	1	2
Camp Inspections	41	55	42
Camp Permit Review	22	23	21
Commercial/ Residential Pool Permit Review	32	27	33
Commercial/ Residential Pool & Beach Inspections	37	44	38
Renovation/ Addition Permit Review/ Meetings	167	184	295
Renovation Inspections	76	94	103
Demolition Inspections	60	48	182
Administration Meetings	166	143	100
Administrative Training Meetings	49	60	45
Housing Nuisance Complaint	49	43	6
Communicable Disease Investigation	113	88	116
Emergency Preparedness Meeting	73	54	48
Community Health and Wellness Meetings/ Training	30	39	31
<b>Total Inspections/Reviews/Meetings</b>	<b>2,169</b>	<b>2,292</b>	<b>2,419</b>

#### **Administrative**

Phone Calls	4,565+	4,388+	5,074+
Research	2,795+	2,843+	3,248+
Emails	7,500+	7,914+	10,553+
Letters	*	*	765+
Faxes	*	*	617+
<b>Total Revenue</b>	<b>\$116,806.00</b>	<b>\$128,912.00</b>	<b>\$163,243.00</b>

*\* previous numbers unavailable*

#### 2013 Board of Health Members

*Elected by the voters*

David R. Kominz, MD 2014

Rudy Ruggles 2016

Peter K. Taylor 2015

## REPORT OF THE COUNCIL ON AGING

The Weston Council on Aging has provided Weston's older residents with programs, resources and support in response to diverse interests and needs since 1974. Collaborating with a network of local resources, we strive to promote initiatives in keeping with the Council's mission: "The Weston Council on Aging is dedicated to the support and welfare of the Town's seniors and those who care for them."

The annual report for 2013 highlights progress towards fulfilling this mandate and in doing so reflects the consistent support of the Council on Aging Board, the Friends of the Council on Aging, and Weston residents.

### Overview

The COA offers a wide array of services, resources and programs targeted to the interests of Weston residents, especially those 60 years and older that comprise 25 percent of the Town's population. Our services include comprehensive information, referral and social services; health and wellness programs; educational and social offerings; transportation; and opportunities for people to stay connected to the community. This array of programs is possible through the dedication of the staff, volunteers and Board who work together to provide these programs, information and services to 1,500 people in 2013.

### The Staff

The staff is comprised of three full-time and four part-time positions. Four and a half of these positions are funded by the Town, with the remaining positions funded by the Executive Office of Elder Affairs, the Friends of the Council on Aging, grants and gifts. Our staff is supported by more than 200 volunteers who provided 11,000 hours of service in 2013 and embody the Weston spirit of volunteerism and sense of community.

### Our Volunteers

Our volunteers are integral to the work of the COA. New volunteers join throughout the year as our Volunteer Coordinator strives to match residents' skills and interests to local needs. In fact, 60 percent of our programs are volunteer-led and organized. Their presence is operational at our front desk, in the office, delivering meals to home-bound seniors, and teaching or leading classes. Our volunteers also have an impact in the community by driving seniors to medical appointments and by helping elementary grade students practice reading in the schools. Volunteers established and maintain the COA's social media presence and work to enhance computer literacy. Now celebrating its 11<sup>th</sup> year, the afghan knitters of Project Linus have crafted and donated 1,675 spectacular afghans while sharing techniques and creative uses of color and design.



*Adienne (Pat) Richard discusses architecture with students after class*

We are grateful to the many groups who help out at Saturday programs and organize food drives. Volunteer groups including religious organizations, scout troops, the Dad's Foundation, the Rotary Club, the Country Garden Club, and the Weston Garden Club, are all a part of the fabric of community volunteerism.

### Programs

On a monthly basis, we offer nearly 100 programs in which residents can become involved. In 2013, 11 percent of the people who accessed our services and programs were doing so for the first time. One of our newest programs, established with a two-year federal grant from Springwell, funded a part-time staff person dedicated to the development of an in-home contractor information and referral program, which expanded the scope of our available informational resources. Our grant-project starting point was the development of a specialized resource list of pre-screened contractors whose businesses focus on basic home and yard repair, maintenance, and home modification services. The current list organizes vetted providers into 13 service categories. From its inception, the lists have generated a steady volume of requests for information. In 2014, we will evaluate our accomplishments and identify resources to continue and expand this resource.

In support of our programs, the recently acquired database known as MySeniorCenter has improved our data collection capacity as well as establishing systems to contact residents to better communicate timely program information.

Legal, financial, and health insurance questions continue to be a focus throughout the year. To address the many concerns about health insurance, Weston's volunteer counselor from the Serving Health Information Needs of Elders (SHINE) Program is on-site each week and the volunteer AARP income tax preparer is present during tax filing season. Through a series of lectures planned for 2014, our newly formed personal finance and money management group will offer information sessions to address the many complex legal and financial issues faced by Weston seniors and their families.

On a daily basis, the many inquiries we receive are clear indicators of the need for information, social service, and nurse consultation assistance. With their impressive experience, our social workers and nurse offer residents access to referrals for housing options, information about in-home services, discussions about health concerns, transportation, support groups, and valuable guidance on strategies to remain independent in one's own home.



*Participants of the COA Walk to raise funds for the Alzheimer's Association programs and research*

One of our social workers and a volunteer facilitate a support group each month for caregivers of those with Alzheimer's disease and related dementia. In September we sponsored our first walk to raise funds to support the Alzheimer's Disease Association research efforts and

programs. Our social workers and nurse worked closely with the Council on Aging Board and volunteers to host a series of symposiums to share information, experiences and resources. Our nurse and volunteers facilitate a support group each month for people dealing with neuropathy issues. The success of both groups lies in the wealth of wisdom, support, and shared resources.

Now in its eighth year, outreach meetings between the COA social workers and nurse, the managers of Brook School Apartments and Merriam Village, and the Police and Fire departments review the status of

“at risk” residents to ensure these individuals are prepared to shelter at home and have knowledge of town resources in the event of a local or regional emergency. Through this collaboration, 877 contacts have been completed. New in 2013, one of our social workers has weekly dedicated on-site office time for Brook School Apartments resident to support the goals of independent living.

#### Nutrition and Wellness

During a typical month, the Council on Aging hosts a Wednesday “Soups On!” lunch sponsored by Norumbega Point, and Springwell sponsors a Monday lunch dining site at Brook School Apartments. The daily delivery of in-home meals is another successful collaboration with Springwell with 2,998 meals delivered to Weston residents during the year. The blood pressure monitoring clinic, seasonal donations from Land’s Sake Farm, and the food pantry at the COA are additional programs readily available to Weston seniors.

The occasional Friday morning breakfast for Weston Veterans has transitioned into a quarterly and well attended Wednesday morning program. Hosted in collaboration with the Veterans’ agents of the West Suburban Veterans District, the breakfasts at the COA offer a chance for veterans to meet, talk, and catch up on changes in veteran services while enjoying a delicious meal. The gatherings were instrumental to the publication of the award winning book “Weston’s World War II Veterans.” It has been so well received that Weston authors and publishers Margaret and Adolph Caso are in the midst of writing volume II that will highlight additional stories of Weston residents from that period of time.



*Weston World War II veterans enjoy breakfast and conversation at the COA’s increasingly popular veterans’ breakfast*

#### Fitness

Led by our trained instructors, COA fitness programs offer a unique opportunity to exercise five days a week, close to home and with one’s peers. Classes target balance, flexibility, strength training and cardiovascular health. Tai Chi has proven to be such a popular offering this year that a second class was added and the COA walking group completed another season of walks to a variety of destinations. A mini-grant from the Harvard Pilgrim Health Foundation provided continued financial support for the walking group.

The COA nurse continues to be involved with our fitness programs and is available to consult as one chooses a class appropriate to fitness level and schedule. She also oversees the blood pressure clinic and works with our social workers to support our medical equipment loan closet.

#### Education

The COA offered health education lectures on topics as varied as safe driving, allergies, the science of cooking, paper clutter, discussions on Alzheimer’s disease, and programs to address vision and cardiac concerns. Our lecture series will continue to introduce new topic areas, like brain health, and revisit ongoing concerns such as hearing loss. Our lectures continue to be well attended, and can also be seen at home on the Weston local cable station. Copies of past cable broadcasts can be borrowed from the COA.

Our monthly newsletter highlights many social and educational opportunities on a variety of topics, including art and architecture appreciation, sharing of memories and stories, fluency in Spanish, the Weston 300 celebration, social bridge groups, and enhancing computer skills. During the year, we introduced several new programs such as hula lessons, French conversation, and ukulele instruction. Our



*Learning to play the Ukelele helps to sharpen the brain and was a very popular and fun class*

newest programs were enthusiastically received and French conversation is now a monthly event. Ukulele instruction will continue in the spring of 2014 with financial support from the Weston Cultural Council. Weston residents also meet each month at the COA to discuss local, national and international current events.

Through a series of lectures planned for 2014, our newly formed personal finance and money management group will offer information sessions to address the many complex legal and financial issues faced by Weston seniors and their families.

#### Transportation

Transportation is delivered through an impressive coordination of local resources. The volunteer F.I.S.H. program provides transportation to medical appointments and in 2013 provided 450 rides. Our taxi contract makes travel within Weston and to neighboring towns possible.

In addition to taking seniors to local markets for groceries, the Friend Ship Bus II takes monthly trips to destinations such as the Boston Symphony, theaters, museums, restaurants, and river cruises. We are grateful for the financial support of the Friends of the Council on Aging for the many aspects of our transportation services.

#### The COA Board

The Council on Aging Board is comprised of 13 Weston residents who are appointed by the Board of Selectmen and dedicate their efforts to the achievement of the COA mission. Much of the work of the COA is led by Board members who work on projects listed below. Board members also serve as liaisons to various Town committees and local groups.

#### *The Aging in Weston Symposium Committee*

Charged with hosting educational forums to bring information and resources to the community, the Committee hosted two forums in 2013 on retirement and caregiving. These informative and well attended programs were presented in collaboration with the Friends of the Council on Aging, the Weston Community League, the Weston Community Health Coalition, and the PTO. In collaboration with the Committee, a concerned group of Weston residents met regularly to discuss the challenges, concerns and rewards of caring for a loved one. This Caregiver Group hosted a spring symposium on the "Heart of Caregiving" that focused on shared experiences, resources and information to support Weston residents in their complex multi-generational caregiver roles. The Committee has refocused its mission on Community Connections for 2014 and, in addition to a fall 2014 symposium, the committee will initiate a monthly series of talks at the Weston Public Library to focus on topics as diverse as travel, cooking, and social services.

#### *The Arts Council*

This sub-committee hosted a series of four art shows at the COA gallery that highlighted the talents of local artists. These shows have been especially effective in bringing many Weston residents to the COA for the first time and the Committee is busy planning news shows for 2014.

#### *The Transportation Committee*

As transportation is a major concern for older adults, this sub-committee is vital to the planning and coordination of local and regional services. Members monitor the quality and utilization of COA

transportation programs while maintaining current information about local and regional transportation resources.

#### *The Welcome Committee*

New residents are paired with a member of this sub-committee and as they are welcomed and oriented to the Town as well as to the resources of the Council on Aging.

#### In Appreciation

The dedicated and generous efforts of many individuals, community groups and our wonderful volunteers make it possible for the Weston Council on Aging to serve as a resource center for Weston seniors and their families. We are grateful for the support as we look ahead to 2014.

#### 2013 Board of the Council on Aging Members

##### *Appointed by the Board of Selectmen*

Linda McCabe, Chair	2014	Pamela G. Remis	2017
Alice K. Benson	2017	Arria Sands	2015
Joseph L. Butt, Jr.	2017	Alicia G. Sargent	2016
Melissa Galton	2016	Robin J. Strickman	2014
Donald Goldstein	2016	Mary Tigg Johnston	2013
Vida Goldstein	2017	Richard Wohlers	2013
Elizabeth R. Hochberger	2015	Akshay N. Dalal	<i>resigned</i>
John McCahan	2014	Joseph Scaparrotta	<i>resigned</i>

### **REPORT OF THE EAST MIDDLESEX MOSQUITO CONTROL PROJECT**

The East Middlesex Mosquito Control Project conducts a program in Weston consisting of mosquito surveillance, larval and adult mosquito control, ditch maintenance, and public education.

Relatively dry spring conditions for the second consecutive spring resulted in below average mosquito populations from late May through most of June. Flooding rains during June produced an emergence of floodwater mosquitoes that resulted in high levels of mosquito activity through early August. Although the mosquito-borne disease risk declined from the previous year, there were eight Massachusetts residents who contracted West Nile Virus and one resident who contracted Eastern Equine Encephalitis (EEE) in 2013.

The adult mosquito surveillance program monitored mosquitoes from 12 Weston trap collections during the season. During the summer and early fall, five batches of Weston mosquitoes were sent to the Massachusetts Department of Public Health to be tested for EEE and West Nile Virus. A batch is comprised of up to 50 mosquitoes of the same species from a survey trap. There were no EEE or West Nile Virus isolations found in any of the Weston mosquitoes that were tested.



*Truck-mounted aerosol sprayer was used at night to apply Sumithrin to 823 acres following high collections of adult mosquitoes*

The larval mosquito control program relied on the larvicides *Bacillus thuringiensis* var. *israelensis* (Bti) and *Bacillus sphaericus*, which are classified by the Environmental Protection Agency as relatively non-



toxic. In April a helicopter was used to apply Bti to 150 wetland acres to control spring floodwater mosquitoes. Field crews using portable sprayers applied Bti in the spring and summer to 19 wetland acres when high densities of mosquito larvae were found in stagnant water. In August, packets of *Bacillus sphaericus* were applied to 1,239 catchbasins.

In July following high collections of adult mosquitoes in survey traps, a truck-mounted aerosol sprayer was used to apply Sumithrin to 823 acres at night. Advance notification of the spraying was done through notices in the Town Crier and on the Town website ([www.weston.org](http://www.weston.org)).

An excavator and hand tools were used to excavate sediment and to remove obstructions along a 287-foot section of a waterway by Raynor Road. Hand tools were also used to remove obstructions from an 835-foot section of a waterway near Pine Street and to maintain a 635-foot section of a brook between Linwood and Colpitts roads.

The Project's public education program is designed to develop awareness within the public and the private sectors as to their roles in mosquito control. The Project serves as a resource to residents, municipal officials and the local media on mosquitoes and mosquito-borne diseases. The web page [www.town.sudbury.ma.us/services/health/emmcpr](http://www.town.sudbury.ma.us/services/health/emmcpr) provides residents with information on mosquitoes, control programs, and related topics.

## REPORT OF THE ELDERLY HOUSING COMMITTEE

Brook School Apartment rentals continue at full capacity. There were five vacancies in 2013; three units were market rate and two were subsidized. The waiting list of prospective renters is considerably long with 49 people waiting for a subsidized apartment, which represents a three to six year wait period. Due to the low turnover and long wait, the elderly subsidized list was closed to new applications in 2012. The need for affordable housing for the elderly and disabled remains greater than the available supply. The Committee continues to seek ways to expand the senior affordable housing needs in the Town, as it investigates the various options within the existing complex and property as well as looking forward to other opportunities as they arise, such as the Old Library.

The window replacement project for buildings A, B and C was completed this year. Kudos go to Jerry McCarty, director of Facilities, for his leadership and to the Permanent Building Committee for its oversight on this project. A noticeable cost savings in gas heat became evident since the completion of the roof and window replacements. Two residents, Rhoda Werblin and Joy Yawn, served as building monitors during the interior installations and contributed greatly during the disruption from the construction for the other residents. Mr. McCarty and the Permanent Building Committee continue to provide project oversight with the replacement of the older entry doors on buildings A, B and C. That project is expected to be completed in 2014. The Committee also appreciates the assistance and contributions provided by the Historical Commission as well as

the Community Preservation Committee with the overall envelope improvements. Interior improvements and updates occur as older units become vacant.



*John Grant helps with the recycling efforts for the residents*

Many members of the Weston community lend their continuous support and the Committee is greatly appreciative of the generosity shown to the residents and the complex: the High School varsity basketball team that serves the resident's annual Holiday Dinner; Ingrid J. Mansfield and the Roxbury Weston Preschool for delighting the residents with an annual December sing-a-long; the Country Garden Club



*Brook School accepted the 300 Scarecrow Challenge and was proud to contribute to the Weston 300 celebration by creating six scarecrows to represent the community. Tenants Cecile Benotti, Phyllis Davidoff, Mary LePage, Margaret Pace, Mary Jane Rose, Rhoda Werblin, Gerri Wilcox, and Joy Yawn contributed to the creation and also helped make three more to represent the Board of Selectmen*

for maintaining the center urn with beautiful floral arrangements; the Weston Garden Club for providing holiday wreaths made from the yews on campus for the four buildings and other Town buildings; the Lee family on Merriam Street for their donation of the large screen television for the Building C community room; and Lily Gordon who brings the residents baked goods from Whole Foods on a regular basis.

Additionally, many Town Departments lend support to the Brook School Apartments tenants including the Fire and Police departments and the Council on Aging. A new service of support from the COA was the introduction of an onsite social worker. Special thanks go to Ireta Metchik who has been spending one afternoon a week to assist residents.

The average age of our residents is 80, with 24 percent male and 76 percent female; the youngest resident is 45 and the oldest is 99. Many of the Brook School tenants contribute to the community feeling on a regular basis: the weekly fun and game groups of the Crazy 8's, the whist card players, and the mah-jongg players, nurture inter-building relations through their laughter and high spirits; residents Frank Baiarrio and Phyllis Davidoff help with the weekly Monday lunch program; John Grant and Jan Sherman help maintain the recycling program; Cliff Wirth provides the graphics for the monthly resident newsletter; Mary LePage and Phyllis Davidoff organize a well-attended, weekly Movie Night; and the green thumbs and gardening enthusiasts like George Brown, Rena Stark, Jan Sherman, Michael King, Art Jones, and Meredith Zaldastani whose contributions are appreciated in the beautification of the campus. The Brook School Resident Association, which coordinates programs throughout the year including summer cookouts, the holiday party, and this year's very successful yard sale, must be acknowledged for its continuous efforts in fostering the community spirit.

#### 2013 Elderly Housing Committee Members

*Appointed by the Moderator*

John Heine, Chair	2015	Carol Ott	2016
John Hennessey	2015	Thomas Timko	2014
Theodore Kirchner	2016		

## REPORT OF THE HOUSING PARTNERSHIP

The Board of Selectmen has made the development of affordable and moderately priced housing a key priority for the Town. In January 2003, the Board of Selectmen issued Guidelines for Affordable Housing in Weston, for the purpose of welcoming proposals to develop both home ownership and rental affordable housing. The guidelines state that priority will be given to developments that meet the needs of the Town, with the goal of each development to maintain the affordability of low and moderate units in perpetuity. Development proposals “must be sensitive to the land involved ...and must be compatible with the general style of housing in the neighborhood.”

In July 2007, a consultant presented the report, “Weston Affordable Housing: Present and Future,” highlighting the fact that Weston and other towns are facing a serious affordable housing crisis. The Board of Selectmen established the Weston Housing Partnership in 2008, to supersede the former Housing Needs Committee. The Partnership was created as the central organization for communications and advocacy regarding affordable housing in Weston.

In March 2011, the Housing Partnership developed and adopted detailed policies and criteria with the purpose of informing and guiding Town boards or developers, who might make or review proposals for the development of affordable housing in Weston. In May of that year, the Town approved the creation of the Affordable Housing Trust as the financial arm of affordable housing in Weston and charged with support, development, and maintenance of affordable housing.

The Housing Partnership is the initial point of contact, and helps coordinate efforts or proposals for affordable housing. The Partnership serves as the policy advisor for affordable housing in Weston with no decision-making authority and works closely with the Board of Selectmen, the Housing Trust, and the Community Preservation Committee, as well as interested members of the community. Additionally, the Partnership:

- reviews and makes recommendations on all requests to the Community Preservation Committee related to affordable housing funding, including commenting on competing priorities or timing issues;
- is the contact point with the Regional Housing Services Office, which provides technical support for the administration of affordable housing units within the six-community regional area;
- responds to proposals for affordable housing, known as Chapter 40B, or Comprehensive Permit requests, where Massachusetts state law permits additional density in order to create affordable housing; and
- communicates with interested donors to discuss financial or property contributions for affordable housing

More information about the Weston Housing Partnership can be found on the Town’s website [www.weston.org](http://www.weston.org), under the Boards and Committees navigation tab or from Noreen Stockman at the Weston Town Hall. Letters of interest are encouraged for anyone seeking appointment to the Partnership, and should be forwarded to the Board of Selectmen.

### Important issues in 2013

The Partnership monitored developments with respect to the following issues that arose during the year.

#### *Town-owned Land on Warren Avenue*

The Town owns a nine-acre parcel on Warren Avenue that is improved with three existing structures. The Partnership has met with the Trustees to discuss the redevelopment of the single-family dwelling at 71 Warren Avenue, the former Town water building at 74 Warren Avenue, and the two-family dwelling at 66-68 Warren Avenue into a total of seven affordable rental housing units. Community Preservation Act funds have been utilized for a feasibility study and the design phase. At the Annual Town Meeting,

the Town voted to authorize the Selectmen to convey the Warren Avenue property to the Housing Trust, when it becomes timely for the Trust to proceed with the development of that project.

#### *The Old Library and Josiah Smith Tavern*

As a result of negative votes at the Annual Town Meeting, the Urbanica proposal was withdrawn. Discussions continue with respect to possible initiatives to use the Old Library for affordable housing units.

#### *North Avenue*

On July 24<sup>th</sup>, the Partnership met with developers and their engineering team to discuss the possibility of a five-unit, clustered development on undeveloped land on North Avenue, which is to include an affordable housing unit as part of a potential Local Initiative Petition. Following the initial presentation, the developer expressed its intention to consider possible designs, with input from Town departments, before returning to the Partnership.

#### 2013 Housing Partnership Membership

##### *Appointed by the Board of Selectmen*

Hugh R. Jones, Jr., Chair	Thalia Price
Priscilla N. Dickson	Shirley Dolins, Community Preservation Committee Designee
William Kelsey	Rev. Stephen T. Melius, Local Clergy Designee

## **REPORT OF THE REGIONAL HOUSING SERVICES OFFICE**

### Introduction and Summary

The Regional Housing Services Office is a collaborative effort between the Towns of Acton, Bedford, Concord, Lexington, Sudbury, and Weston with Sudbury as the Host Community. The Regional Office has been operating for almost three years providing technical support for the administration of 3,200 affordable housing units in this regional service area. Noreen Stockman serves as Weston's representative on the Regional Housing Services Advisory Board.

### Project Goals

The goals of the Regional Housing Services Office are to help municipalities plan, permit, monitor, and maintain their affordable housing inventory.

The model is built upon three premises:

- Develop a regional approach for finding common solutions for common challenges, looking at housing through a municipal lens
- Make efficient use of resources, both leveraging knowledgeable staff and providing shared access to affordable housing opportunities for residents
- Proactively monitor the community's affordable housing inventory to ensure the preservation of the units

### Service Model

The five member towns pay an annual membership fee to the Town of Sudbury, the service provider, which covers the expenses of the Regional Office. The member communities purchase technically competent staff hours, with no requirement for hiring, contracting, training, or supporting such personnel. The allocation of hours per town was determined using each town's affordable housing stock, and an estimate of current staff time spent on affordable housing related issues.

### Project Cost

The primary expense related to the Regional Housing Services Office is for staffing. The model includes a total of 193 hours per year exclusively for Weston to access four part-time consultants with expertise in affordable housing. This staffing model provides for flexibility to be able to expand or contract based on need or funding to the Town to focus on the Town's unique needs, and offers a breadth of skills and level of expertise. Weston's share of the project cost in fiscal year 2014 was \$9,824, or 8.6 percent of the total Regional Office budget. This program is funded with Community Preservation Act Funds.

### 2013 Activities

Regional Housing Service Office activities for Weston in the past year included:

- Conducting annual recertification process for Dickson Meadow affordable owners, resulting in payments for the benefit of the condominium association from owners who exceeded the income limit, as required by the deed restriction
- Working with the Weston Affordable Housing Foundation Inc. (WAHFI) on income certifications and rent calculations
- Monitoring affordable housing units to identify possible problems for resale or refinancing. Four units were identified for follow-up
- Identifying seven individual deed restriction violations and preparing letters to owners reminding them of requirements of their deed restrictions
- Assisting the Weston Affordable Housing Trust with inquiries on development of a Local Initiative Program (LIP) application for the Warren Avenue Affordable Housing Development
- Reviewing Weston's Subsidized Housing Inventory, which currently includes a total of 142 units of affordable housing, or 3.59 percent
- Providing updated property values for all deed restricted units to the Assessors' Office



*A very cold Winterfest was perfect for friends, family, hot chocolate and horse-drawn sleigh rides around the Green*



## CULTURE AND RECREATION



*"The Farmers' Precinct: Three Centuries of Weston History" was a tremendous exhibit that was launched at the Public Library in celebration of Weston's anniversary. The Exhibit Committee (from left) Rebekah Gardiner, Mary Gregory, Tania Deary, Pamela Fox, Robin Reisman, and Mary Marder, worked tirelessly for a year in preparation of this museum-quality show. Funding was provided in part from the Weston 300 Committee, Weston Public Library Trustees, Friends of the Weston Public Library and the Weston Cultural Council, along with many private and business sponsors. Parts of the exhibit remain in Town Hall.*

## REPORT OF THE WESTON CULTURAL COUNCIL

The Weston Cultural Council is charged with distributing money allotted to Weston by the Massachusetts Cultural Council (MCC). Grants are awarded by the Weston Cultural Council to individuals or groups in support of projects in the arts, humanities, and sciences that enhance the cultural side of our Town. Grants are also available to educational institutions for transportation to concerts and museums.

Weston's allocation for fiscal year 2014 was \$4,250.00 from the state. The 2013 allocation had a balance of \$420.00. After combining the 2013 balance with the 2014 allocation then setting aside administrative funds and revenue from bank interest, the Weston Cultural Council had \$4,350.00 to distribute for 2014. By the October 15<sup>th</sup> postmark deadline, the Council had received 13 eligible applications for the fiscal 2014 grants totaling \$6,149.00. On November 13<sup>th</sup>, the Weston Cultural Council held a public business meeting and voted to partially fund five grants and fully fund seven grants.



*Larry Grob at the Weston Public Library*

### Grants Presented for Cultural Enrichment in 2014

Grant Title	Council Liaison	Grant Amount	Performance Date
<b>Contemporary Arts International, Inc.</b> 2014 Stone Carving Symposium	Cheryl Alpert	\$200.00	August 1 – August 21, 2014
<b>The Center for Arts in Natick</b> Rock Off Main Street: Teen Rock Band Performances	Alisa Taylor-Kapoor	\$500.00	Monthly through 2014
<b>Music Serving Elders, Inc.</b> Musical Visits for Elders – Epoch Senior Living/ Alzheimer's Care	Inge Thorn Engler	\$280.00	6 performances through 2014
<b>The Discovery Museum</b> Free Friday Night Fun	Laura Lamere	\$250.00	Summer 2014
<b>Walden Forum</b>	Audrey Pepper	\$300.00	September 10, 2013 – May 2014
<b>Weston Council on Aging</b> Ukulele Instruction	Laura Lamere	\$400.00	Winter/Spring 2014
<b>Ed the Wizard</b> Reading is Magic: Alchemy Laboratory – Weston Public Library	Marna Kennedy	\$300.00	October 2014
<b>Larry Grob</b> Weston's Nature through a Landscape Painter's Eyes – Weston Public Library	Marna Kennedy	\$500.00	October 2014
<b>Spellman Museum of Stamps &amp; Postal History</b> Massachusetts on Stamps	Fang Liu	\$650.00	February - December 2014

<b>Weston High School Theatre / Mass. Educational Theater Guild</b> Mass. High School Drama Festival	Cheryl Alpert	\$500.00	March 15, 2014
<b>John Sebastyen</b> String Duo Concert at Weston Public Library	Alisa Taylor- Kapoor	\$200.00	March 30, 2014
<b>Solstice Sackbuts</b> Trombone Trio Concert at the Weston Public Library	Audrey Pepper	\$450.00	February 2, 2014

Council members may only serve two terms. In March 2013 both Nancy McFarland 's and Susan Kuhr's second, three-year terms were completed and in November both Diana Chaplin's and Andrea Levinson's second, three-year terms were completed. A resignation was accepted in the fall from Melissa Price.

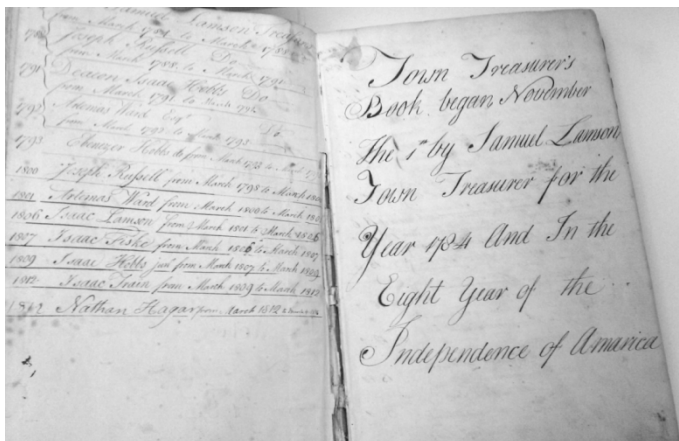
### 2013 Weston Cultural Council Members

#### *Appointed by the Board of Selectmen*

Audrey Pepper, Chair	2016	Carmenelisa Perez-Kudzma	2016
Fang Liu, Treasurer	2015	Melissa Price	<i>resigned</i>
Marna Kennedy, Secretary	2015	Diana Chaplin	2013
Cheryl Alpert	2015	Susan Kuhr	2013
Inge Thorn Engler	2016	Andrea Levinson	2013
Alisa Taylor-Kapoor	2015	Nancy McFarland	2013
Laura Lamere	2015		

## REPORT OF THE WESTON PUBLIC LIBRARY

The Library was a busy place in 2013 as the Town celebrated its 300<sup>th</sup> anniversary and we continued working on projects outlined in our long range plan. We began the process of converting our collection to Radio Frequency Identification (RFID) technology. The transition means that each item in the collection must have a label attached for the new system. While this requires a sizeable amount of time, the benefits are many. The new technology allows for better inventory control and loss prevention. It will facilitate shelving and prevent shelving errors. Library materials can be checked out in batches instead of one item at a time making the process faster and more efficient for everyone.



*Town Treasurer's Book recorded by Samuel Lamson in 1784*

In January, at the beginning of the Weston 300 celebration, the Library hosted a room-sized display created by members of the Historical Society. This three-dimensional exhibit included a timeline of Weston's history over the last 300 years as it relates to nine aspects of society: agriculture, industry, education, commerce, estates, professionals, summer pleasures, Weston in wartime, and post-war growth. The display traveled to other Town departments for the rest of the year. The annual ice cream social was incorporated into the Weston 300 festivities as part of the June Field Day celebration and was enjoyed by many as it was a very warm



afternoon.

Library staff and volunteers continued working on a project begun in 2011, sorting, organizing, and creating an inventory of reports and records stored in the basement of Town Hall in preparation for construction of a temperature and humidity controlled vault. The goals of this project are to eliminate duplicated information, provide an efficient system to locate needed records for Town Hall personnel, and preserve historic, permanent records.



*Payroll information organized by year in standardized, acid free boxes*

In September, new shelving was added to several areas of the Library creating more space in the main library and in Youth Services. The shelving in the foyer where the Friends of the Weston Public Library have books available for sale year-round was doubled. Funding for library programs was provided by the Friends and we are deeply grateful for all of their tireless efforts selling books, organizing programs, baking, volunteering their time, and supporting the Library in the myriad ways that they do.

We finished the year with a much needed carpet replacement in December. Nearly 20 years of high foot traffic in our main library necessitated new carpet in approximately half the space. The library closed to the public for seven days to move furniture and books away from construction areas and install the new carpet tiles. Thanks to the expert planning of Jerry McCarty, Director of Facilities, the project went very smoothly and the Library opened three days ahead of schedule. During the time the Library was closed to the public, staff worked in areas of the library not under construction, tagging items for the RFID technology change.



*Staff tagging materials in area of library away from construction area*



*Library media materials awaiting RFID processing during carpet installation project*

### Adult Services

Annual circulation for adults at the Library held steady when compared with last year's figure. The total number of items borrowed this year was 444,989, including items we send out to other libraries. Fiction

and nonfiction books went out the most of any item, with a 6 percent increase from 2012. Movies, new fiction, and nonfiction books were among the top three most borrowed items. More than 20,000 books on CD and 18,000 music CDs were charged out. In our popular DVD section, over 10,000 new movies and television series were borrowed; British television shows, both new and classic, were much appreciated by our patrons. Almost 7,000 magazines were also borrowed this year, which is a 10 percent increase over 2012.

More and more people are using tablets and other mobile devices. Minuteman Library Network offers a collection of 14,000 free e-books for patrons to download. In 2013, Weston Library patrons downloaded over 4,600 free electronic titles. Weston owns a supplemental collection of free downloads, called OverDrive Advantage, which is available exclusively to Weston residents. There are nearly 1,000 titles in this supplemental collection. In 2013, patrons checked out over 1,500 Advantage e-books, a 59 percent increase over the usage in 2012. The OverDrive digital library is available 24 hours a day from the library's website at [westonlibrary.org](http://westonlibrary.org); scroll to the bottom of the page and click on the OverDrive icon. The Help option in OverDrive offers video tutorials with information about borrowing library e-books and audiobooks. Additionally, Weston librarians are available to assist people with learning the process. Patrons can call the Information Desk with questions or to schedule a one-on-one appointment.

The Library offered two history programs in March. The first covered the history of film and the second was about the origin of The Franklin Park Zoo in Boston. Robert Gerst, chair of Liberal Arts at the Massachusetts College of Art, spoke about his book, "Make Film History: Rewrite, Reshoot, and Recut the World's Greatest Films." Rory Browne, Zoo New England board member and Weston resident, educated attendees on the rich history and current offerings at Boston's Zoo in his entertaining talk, "Beastly Boston: 100 Years at Franklin Park Zoo."

In October, a panel of authors from the Life Planning Network led an interesting and instructive library talk about life after 50. This lively program was based on the recent title, "Live Smart After 50! The Experts' Guide to Life Planning for Uncertain Times" and was full of audience participation.

The Weston Library collaborated with the Weston Wayland Interfaith Action Group, on a local author event in November. Born and raised in Weston, Susan Katz Miller spoke about her recent book, "Being Both: Embracing Two Religions in One Interfaith Family." A capacity crowd of 100 attendees in our Community Room enjoyed this captivating book talk.

#### Youth Services

As the statistics show, it was a busy year in Youth Services. Staff assisted with 14,777 questions with 1,926 questions asked in July alone. The only month that decreased from the prior year was December, when the Library was closed for a few days due to carpet installation and snow. There were 284 programs held. Some additional programs had been planned, but had to be cancelled due to weather issues, especially in February, March and December. Even though 17 fewer programs were held, 382 more people attended the programs that took place.

Reference Use	14,777
Computer Use	2,266
Programs Held	284
Program Attendance	4,910
Crafts Created	1,450

Over the course of the year, 159,915 juvenile and teen items circulated. The month of heaviest use was August, followed by July and March. Books still circulate about four times as much as media, and in some months, almost five times as much.

Our Summer Reading Program was successful, with 46 Young Readers, 178 Readers, and 55 Teen Reader participants. While the youngest and oldest groups kept track of books, the middle group could track their totals by books or hours. All groups read a combined total of 6,035 books and 1,104 hours. They also wrote reviews for 5,944 books.

Two improvements were introduced to the Summer Reading program this year. The prize give-away for our Young Readers was modified with the very exciting addition of a Pirate Treasure Chest. For every five books read from the participant's Reading Log, Young Readers could dig through the prize chest each week for one reading treasure. In the Teen program, we had a give-away for a Kindle e-reader as an end-of-summer prize. Teens participating read and reviewed a different genre book each week to get a chance in the Kindle drawing. There were 300 raffle entries, and the Kindle was won by Alexandra Palocz. Our younger participants earned a guess at two age-level guessing jars for every five books (or four hours) that they read over the summer. The Young Readers drawing was won by Marcello Varela, and the Summer Reading Guessing Jar was won by Jackie Stjernfeldt.

The biggest visible change in Youth Services this year came with the new shelving added in September for the paperbacks, the picture book area, and displays. As well as making the paperbacks more organized, the new shelving made the room look more open and much brighter. The new displays in the Teen section and DVD areas have helped promote new materials and highlight selections that deserve more attention. The new shelf range near the entry of Youth Services has been very useful to promote everything from Holiday books to school assignments.

A new feature this year was the addition of e-book titles specifically for teens and elementary students. We have offered e-books through the Minuteman Library Network for several years, but this summer we purchased as many of the titles from the Weston Public Schools' summer reading lists that were available to libraries for Weston readers. Staff offered help to students and parents with learning how to download electronic titles when hardback copies were not available. Our e-book circulation in the library has increased significantly this year.

In October we began making a seasonal poster of upcoming new releases. These are titles from ongoing series or favorite authors among tweens and teens. The aim was to increase awareness of new titles, as well as to educate younger readers about the ability to put a book on hold prior to publication.

In addition to our regular schedule of programs, we added "Read to a Dog" in February, which has proven to be a big hit. Our local contacts with Therapy Dogs International, Connie Fulenwider and Sherri Herbert and their dogs Luna and Katie Bear, come to the Library every month to let children practice their reading aloud skills. It has been a fun and successful program for all. It is wonderful to see the patience of the dogs and the pride in the kids' faces as they read together.

Our Youth Services Blog, found at [BellaOnBooks.wordpress.com](http://BellaOnBooks.wordpress.com), had another successful year. The site received about 50,000 hits in 2013 and added 57 new posts. On our busiest day, we had 325 views. Our most popular topics were "The Gallagher Girls" series, author Ally Carter, and our booklist on twins,



*Youth Services Library Display Newsletter  
featuring seasonal booklists, crafts and recipes*

triplets and other multiples.

Also of note, quite a bit of time was spent weeding the juvenile and teen collections for the RFID project; this involved removing books that do not circulate to make space for new books. We also created displays to coincide with Weston's 300<sup>th</sup> anniversary; welcomed a new preschool class from Country School for monthly visits; and our gerbil population has remained steady.



*The "Core Borings" geology display, courtesy of Blue Hill Adventure and Quarry Museum, featured bedrock samples from Boston Harbor to the Berkshires in celebration of Earth Month*

We had no significant changes in staff this year, but had volunteers who helped out during the summer and with the 2013 tagging project. They included Wendy Dong, Deema Haidar, Kelly McCabe and Nicole Kendall.

#### Reference and Information Services

The Reference Department serves as a point of contact for individuals seeking information. Librarians help people locate facts, figures and particulars, provide instruction in the use of library resources, and offer guidance in selecting materials. For more scholarly or obscure titles, our staff is able to secure resources through the Minuteman Library Network's inter-library loan program. This year our team assisted patrons with 11,586 questions that were answered across the desk, via telephone, email, and in off-desk

consultation. This area of the Library also supports patrons who need quiet places to study or work. The Library installed an additional study room this year. Use of study rooms climbed to over 1,200 times during the year and many more patrons avail themselves of carrels and other workspaces in the building. In addition, Reference staff participates in collection development, library programming, and coordination of displays in the library's rotunda.

The Reference Department is at the center of the library's technology services. Offerings include web-based resources, wireless internet and printing, public access computers, and the flatbed scanner. Improvements this year included upgraded wireless access with new routers and extenders, installation of new public access computers, and the acquisition of two highly-rated databases. The first, called "Testing and Education Reference Center," offers study guides and practice tests for exams such as the SAT, GRE, and TOEFL. The other database, "Career Transitions," offers articles and videos covering topics such as creating a resume, interviewing, and networking. Public computer station use reached 7,798 and use of the iVina flatbed scanner remained strong with nearly 2,000 sessions since it was installed two years ago. The popularity of downloadable e-books and audio books continued and Librarians offer a variety of ways to assist patrons in getting started such as brochures, one-to-one training, and workshops.

Programming highlights arranged by the Reference Department included: Parliamo Italiano, an Italian language conversation group; Zen Painting Workshop; "Stealing Rembrandts: The Untold Stories of Notorious Art Heists," a lecture with Anthony Amore, the Director of Security at the Isabella Stewart Gardner Museum; Hearty Winter Suppers and Quick Holiday Hors D'oeuvres and Desserts both hosted by noted cooking instructor Ellie Deaner; and "Arctic Whales in a Melting World" a lecture with natural history writer Todd McLeish. In total, 1,635 people attended 410 programs. The Friends of the Library generously supported funding for these programs.

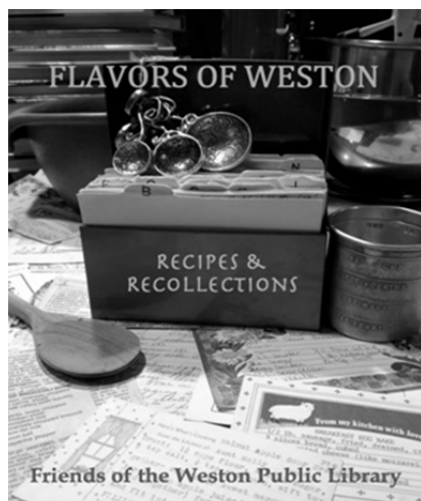
The Department continues to offer resources and services for English language learners including ongoing conversation groups, instructional books, DVDs, audio CDs, web-based training, and one-to-one tutoring. In the course of the year, 31 volunteer tutors were paired with 37 English language learners. When the two-year federal Library Services and Technology Act grant known as Small Talk closed this fall, a total of 64 learners had found a supportive place to practice speaking skills and to learn about American culture. Small Talk leader Deb Bendetson reported that during one session when participants were asked which day of the week was their favorite and why, the heartwarming and unanimous reply was "Small Talk day!"

### Local History Room

The staff of the Local History Room, which is supported by the Friends of the Weston Public Library, assists library patrons in their historical and genealogical research pursuits. Over 200 questions were answered in 2013 ranging in complexity from requests for obituaries in the "Weston Town Crier" to research pertaining to the celebration of Weston's 300<sup>th</sup> anniversary.

Madeleine W. Mullin, the Local History Librarian, has been expanding the "Index of Unindexed Books on Weston, Massachusetts." "Random Recollections" by Brenton H. Dickson, III has been indexed and will join the works by Lee Marsh, Elmer Jones, and the First Parish Church in a master index. These books, which contain photographs of Weston, thoughts on the natural environment of Weston, the history of the First Parish Church of Weston, and the memories of an individual whose family in Weston dates back to 1673, all provide a window into the history and heritage of the Town of Weston, Massachusetts. The information and knowledge contained in these works will now be accessible through the use of the index.

Throughout the year, the Library continued to work with the Weston Historical Society in providing exhibits that showcase the history of the Town. Exhibits this year have pertained to Weston's tercentennial.



*The "Flavors of Weston" cookbook features recipes, anecdotes and Weston traditions*

### Arts and Exhibitions Committee

The mission of the Arts and Exhibition Committee is to bring a revolving display of art to the library gallery. The Committee is comprised of dedicated volunteers and a representative from the Board of Library Trustees. Artists are allowed one month to exhibit their work for the public and the gallery is booked for the entire year, with the exception of August. The Committee is also responsible for choosing an artist who can display a piece of sculpture on library grounds. Weston residents are always welcome to apply for an exhibit of their work to the Committee.

### The Friends of the Weston Public Library

Members and volunteers are two keys to the success of the Friends of the Weston Public Library. With the help of over 452 generous contributors, a board of 29 members and countless volunteers donating their time and energy, the Friends has had a truly successful year.

In an effort to avoid another year of major storms, the annual Book Sale and Bake Sale were held a week earlier than in previous years. Our effort paid off as we avoided poor weather, had numerous happy customers and a successful sale.

To celebrate the 300<sup>th</sup> year of the Town of Weston, the Friends sponsored a cookbook. The book went to print in the spring after nine months of collecting and editing. "The Flavors of Weston" is a compilation of recipes, anecdotes, traditions of the Town, and is sprinkled with interesting history of our Town.

The book cart continues to bring in strong, consistent revenue. In the spring, a decision was made to increase the size of the area of books available for purchase. Library patrons appear to be enjoying the increased availability and diversity of books.

Our committees work hard to bring new experiences to the Library and keep our constituency informed as well as entertained. The Music Committee and Program Committee continue to provide a wide variety of concerts and speakers for patrons and Friends to enjoy. The Children's Programs Committee organized monthly craft, story, and snack hours which were in great demand and enjoyed by school-aged children on early release day. The Hospitality Committee supports our programs, and in the spring, acknowledges the Library staff for their hard work and effort with a celebratory luncheon. The Newsletter Committee publishes upcoming events, human-interest stories, and happenings in the Library.

We continue to provide numerous museum passes, programs, and concerts for the Library, and are constantly looking for new ways to support it.

Our deepest gratitude goes out to the patrons and Friends for their book donations, financial contributions, volunteer hours, and continued support.

#### Trustees of Weston Public Library

As always 2013 was busier than ever at the Library. We watched worldwide geological history evolve as earthquakes continued to appear on the seismograph. We celebrated our past with the Weston Historical Society's Weston 300 exhibits, and saw Weston's future emerging before us as the new Field School took shape next door.

The Library itself continued to change with the times. We learned about newer and more efficient ways to circulate books and to control inventory, and used trust funds to install RFID technology in the collection. We also used trust funds for additional shelving for books, CDs, and movies.

As the year progressed, the Trustees began to consider the possibility of adding space to our library, which is almost a quarter of a century old. As libraries increasingly become meeting, cultural and learning centers, many local libraries are providing areas for refreshment and relaxation in response to public demand. Our Friday Interlude program, which offers coffee, tea and cookies, is well attended and we have had requests for similar offerings on a daily basis. Our initial thinking about expansion led us to investigate the facilities of neighboring libraries, and we also toured the new cafe at the Rivers School. We have begun to seriously consider a new addition to provide a cafe as well as a learning, exhibit, or media center. We continue to pursue this very exciting project.

As always the Trustees take seriously their responsibility to protect, increase, and productively use the trust funds that have been granted to the Library through the generosity and community spirit of so many Weston residents as well as from loyal Weston Public Library patrons from other towns. As times change, so do the needs and interests of the library community. The Trustees pay heed to these changes, but never forget their responsibility to use the funds bequeathed for the benefit of the Library and its patrons. Trust funds are gifts from past patrons to be used for the benefit of future library users. We are always searching for ways to maximize the resources we have.

#### 2013 Board of Library Trustees

*Elected by the voters*

Doris A. Sullivan, Chair	2016	Denise Mosher	2015
Joel Angiolillo	2015	Joseph W. Mullin	2014
Emily Hutcheson	2016	Julie D. Panagakos	2014

## REPORT OF THE WESTON RECREATION DEPARTMENT

Like previous years, 2013 was again a very busy year for the Recreation Department as we endeavored to make available a wide variety of programs for town residents of all ages. The Community Center continued to be a special gathering place for Weston residents as well as out-of-towners whose events help to offset operating costs. Every day of the week, there was a constant flow of happy faces parading through both the Great Room and the classrooms around it. Cooking, exercise and educational classes were running on a daily basis throughout the year; many of the perennial favorites were offered as well as new offerings that aligned with what is happening in today's busy world. The Department continued to bring recreation-sponsored "Rec Nights" to kids of different ages and the Community Center remained a wonderful setting for a child's birthday party or celebratory gathering of any sort on weekends.

The Recreation Department budget for this past fiscal year was \$1,449,787 and was offset by \$988,069 in user fees. The remaining amount of \$461,718 comes from the tax levy.

The Recreation Staff consists of seven full-time employees ably assisted by an ever-evolving staff of part-time help. Everyone in the Department is committed to making operations run smoothly, whether lifeguarding, maintaining our fields, or handling questions and concerns in the office. The seasonal program brochures are posted on the Town's website and residents can both register and pay for classes online, helping busy families by saving them a trip to the Community Center. This Virtual Department transition progressed greatly over the year and has simplified the registration process by allowing staff to immediately recognize whether or not a program will be sufficiently populated.



*Getting in the spirit for Weston's 300<sup>th</sup> kick-off celebration Winterfest*



*Getting ready for the Field Day celebration*

New programs offered this year were "Cute as a Cupcake," "Advanced Robotics," and "Land's Sake Fall Explorers." While attendance in some of our summer camps was down slightly, they were still well-attended overall, with some 965 campers taking advantage of the diverse and comprehensive programming during the six weeks the camps are in operation.

This past summer, the Memorial Pool was once again a gathering spot for residents who took advantage of the exceptional facility, family night programs, and theme events. Pool memberships for 2013 received 743 new patrons and 1,949 renewals. The Department continued to offer a limited number of pool memberships to individuals and families from surrounding towns as well as to the relatives of people still living in Weston. These memberships provide a much-needed source of revenue. The pool facilities can accommodate this patron expansion and the practice will continue in coming years.

Citizens of all ages take advantage of this remarkable facility, with the dedicated seniors swimming laps in the morning and evening bookending the campers and family members who visit during the hours in between. By summer's end, 15,742 patrons had visited Memorial Pool during the season. This number was down from past years due to the very wet June and early closing by a week to allow contractors the time to complete road drainage work and paving for the new Field School before the start of the new school year.

The annual Wednesday night Concerts on the Town Green were enjoyed by residents young and old, and families brought picnic dinners and socialized to the sounds of a variety of musical groups throughout

the summer. During the winter months, Open Gym, indoor swimming at the Middle School pool, Red Waves swim program, and adult basketball programs balanced out the arts and crafts, musical, and exercise offerings that the Department provides.

#### 2013 Recreation Commission Members

*Elected by the voters*

James I. Rubens, Chair	2014	Matthew G. Schulman	2016
Allison Payne Jones Elvekrog	2015	Alison A. Slater	2015
Elly D. Pendergast	2014	Victoria A. Whalen	2016

### **REPORT OF THE RECREATION MASTER PLAN STEERING COMMITTEE**

The Recreation Master Plan Steering Committee (RMPSC) was formed in October 2005 for the purpose of acting as the advocate for the playing fields and outdoor recreational facilities in the Town.

The Committee presented a 10-year Master Plan for renovation and improvements to the Town fields and outdoor recreational facilities (tennis courts, basketball courts) in October of 2005 to the Selectmen and School Committee, which was unanimously adopted. The Master Plan called for capital expenditures over 10 years in the form of capital improvements and maintenance, and through a collaborative effort of the Town and townspeople, the Fields Master Plan is 95 percent complete. In total, over \$6,000,000 in funds has been raised – 30 percent public and 70 percent private – to provide for the preservation and renovation of the fields and facilities as well as construction of new fields.

This year the RMPSC oversaw the completion of the renovation of Field #3 at the High School and the rehabilitation of the Brook School Tennis Courts located behind the Brook School Apartment complex. Additionally, with a portion of the \$82,500 in funding secured at Special Town Meeting in November 2012, the Committee commenced the design and due diligence associated with the renovation and rehabilitation of the Burt Field located at the end of Gail Road. The balance of the funds will be used in 2014 to perform the due diligence associated with the renovation of Fields #7 and #8 at the High School/Middle School complex.



*Rehabilitation to the tennis courts behind Brook School Apartments was completed this year*

Recognizing that proper maintenance of our Town fields and recreational facilities is vital to long-term viability, the RMPSC continues to work with the Schools, the Recreation Department, and the various sports clubs (baseball, soccer, and lacrosse) in Town on a comprehensive maintenance plan for our fields. This plan would include proper aeration, fertilization, and seeding of many of the natural grass fields as well as a periodic use rotation to allow the fields a chance to rest and recover naturally.

In conclusion, the work to date by the Committee has helped to expand the capacity of playing fields for our Town well into the future while respecting the precious commodity of open space, which we all revere as a truly unique characteristic of Weston. The Town of Weston possesses some of the finest recreational facilities in the Commonwealth of Massachusetts. Much work remains to be done, but the



Committee greatly appreciates the cooperative effort put forth by all branches of the Town, the sports clubs, Schools, and townspeople. The spirit of cooperation and collaboration exhibited on this project is the essence of Weston.

#### 2013 Recreation Master Plan Steering Committee Members

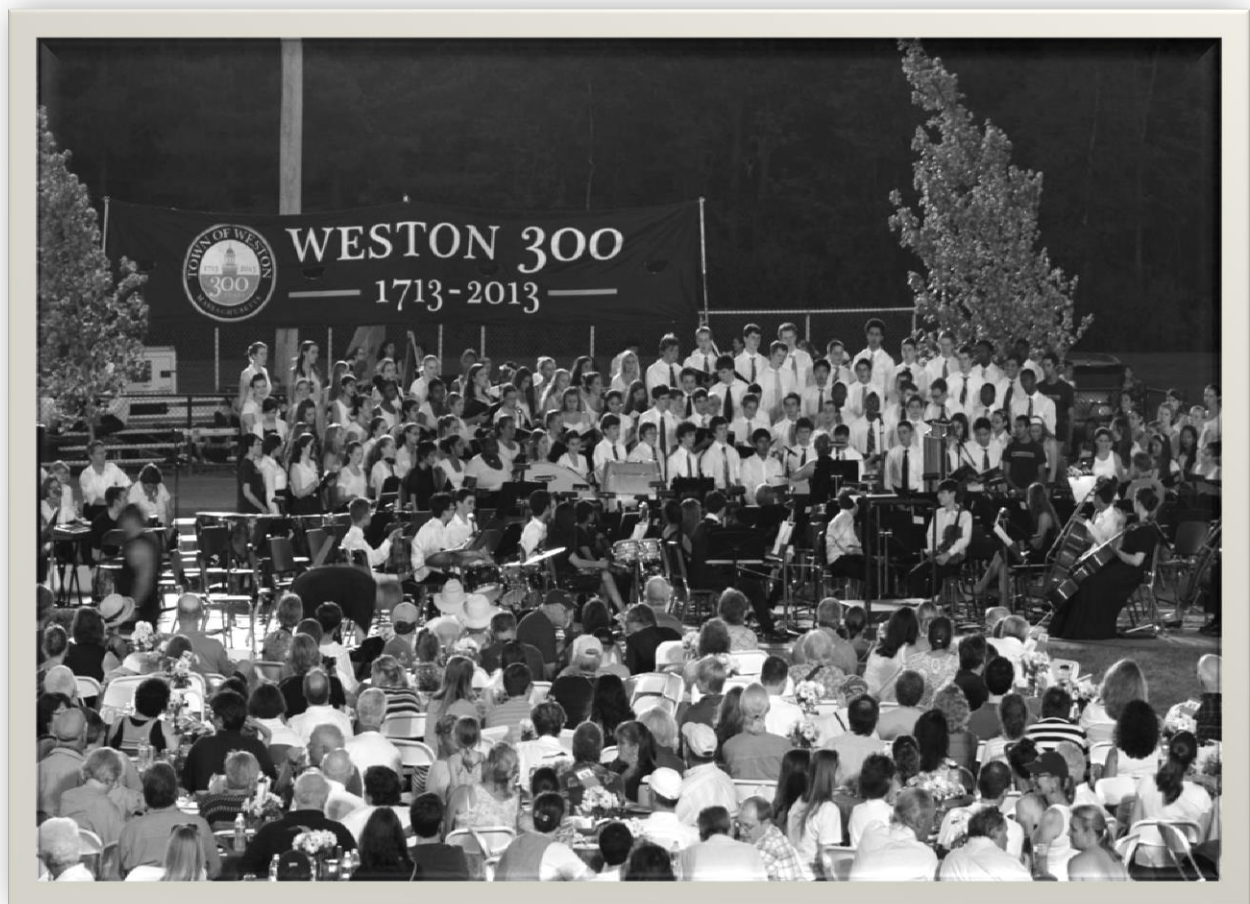
*\* jointly appointed by the Board of Selectmen and School Committee. Others identified by position*

William McCabe, Chair *	At-large	Voting
Allison Abrams	President, Weston Youth Lacrosse	Voting
Edward Heller	School Committee	Voting
Christopher Lemley	President, Weston Youth Soccer	Voting
Tani Marinovich *	At-large	Voting
Alan Orth *	At-large	Voting
John Power	Managing Director, Team Up For Weston	
Matthew Schulman	Representing Recreation Commission	Voting
Robert Scott	President, Weston Little League	Voting
Peter Foley	Athletic Director (retired)	Ex-officio
Douglas MacDougall	Recreation Department Director	Ex-officio
Gerard McCarty	Director of Facilities	Ex-officio
Michael McGrath	Athletic Director	Ex-officio
Ripley Hastings	<i>resigned</i>	
Robert Peatman	<i>resigned</i>	
Steve Russell	<i>resigned</i>	
Adam Wisnia	<i>resigned</i>	





## SCHOOLS



*On an over-sized stage, a 300-person school and town-wide choral group and combined school orchestras performed American favorites, gospel, jazz and contemporary classics at the Grand Celebration Concert. A performance by the Weston High School Chamber Orchestra and the Rivers Conservatory Youth Symphony performed Tchaikovsky's "1812 Overture," as a spectacular fireworks display capped off the celebration and lit up the night sky*

## REPORT OF THE WESTON PUBLIC SCHOOLS

To the Weston Community:

The purpose of this report is to help our citizens develop an informed perspective on the performance of the Weston Public School System.

What you will find below are:

- Highlights of the past 12-18 months
- Important state and school system trends
- Data and commentary on how our school system is performing, specifically:
  - 1) Effectiveness: Are our students learning and growing?
  - 2) Leadership: How ready / able is our school staff?
  - 3) Innovation: How are our schools adapting?
  - 4) Efficiency: Are we getting a good return on our investment?

As in prior years, this report is in a “Balanced Scorecard” format. It is our hope that this report will:

- Boost the transparency of our school system for citizens and parents
- Enable our school administration to drive accountability and change into every school and classroom
- Provide a variety of “leading” and “lagging” indicators of student achievement and school system health
- Inform further dialogue about the educational challenges and opportunities that lie ahead



Measurement in education is not easy. Learning is a people-intensive business with a great many variables that make it difficult to “prove” efficacy or efficiency. Nevertheless, we think you will find “evidence” which demonstrates that Weston students are healthy and Weston Schools are performing well.

We look forward to an ongoing discussion on the goals, strategies, and metrics for our school system in the coming years. An electronic version of this document as well as further information is available at [www.westonschools.org](http://www.westonschools.org).

Sincerely,

The Weston School Committee and  
Administration

## HIGHLIGHTS OF THE PAST YEAR

Major news items from this most recent reporting period include:

- Implementation of changes and improvements derived from the science curriculum review; specifically, the infusion of an engineering strand within our science instruction
- Second year implementation of the new faculty evaluation model. In accordance with new state-wide mandates, Weston school administration and Weston faculty worked collaboratively to develop and implement a new evaluation model
- Continuation of the K-12 Fine Arts curriculum review
- Commencement of the grade 1-12 Foreign Language curriculum review, with the self-study phase of the review process well underway
- Implementation of significant curriculum changes to our Special Education programming, including the development of new programs and a continuum of services to better meet the needs of our Special Education students
- Focused Weston Public School's faculty's professional development on Response to Intervention
- Continued focus on the safety and security of Weston's students and its facilities:
  - Swipe cards access added to each of the district's school buildings
  - Security cameras added to the entrances of each of the district's school buildings
  - The installation of a gate prohibiting general access to the road behind the Middle School and High School
  - Weston Public School's participation in The Great American Shakeout; a nationwide earthquake drill provided an opportunity to practice student and faculty response to an emergency situation
- With our ongoing goal to be a Green Community, Weston Public Schools replaced the High School and Middle School boilers with new energy efficient models
- Continued implementation of technology as a curriculum tool
  - Weston Public Schools continued the third year of an iPad program, expanded to involve all 6<sup>th</sup> grade students. The one-to-one (1:1) model at the Middle School is fully implemented. Continued focus in the future will be to sustain this program
  - Commencement of the Bring Your Own Technology (BYOT) plan at the High School; increased focus on faculty readiness and requested 9<sup>th</sup> grade students bring their own devices
- Welcomed LaToya Rivers as the new Director of METCO



*High School Spring Musical production of  
"Hairspray"*

The Weston Education Enrichment Fund Committee (WEEFC), a permanent subcommittee of the School Committee, raised \$310,211 in fiscal year 2013 compared with \$306,025 raised in fiscal 2012, reflecting an overall increase of roughly 1 percent. The average donation amount per family decreased from \$440 in fiscal 2012 to \$374 in fiscal 2013 with the number of donors remaining relatively flat. A decrease in annual solicitations was more than offset by increased proceeds from the annual auction and spring fundraiser. As a result, WEEFC was once again able to make significant contributions via continued support of the core programming funded every year, as well as funding a substantial number of new and creative programs within the schools. Just a few of those programs include funding for the Science Inspirations

Fair at Field School, enhancements to the science and arts curriculum at the High School, and a variety of innovative professional development programs benefitting all students. Since its inception, WEEFC has raised over \$6.5 million to enrich the educational experiences at every level of the Weston Public Schools.

Continuing our focus on providing the Weston Community with an excellent school system, the Weston School Committee and Weston School Administration have identified issues to address. As we continue to look forward, we will consider:

- Weston High School's recent ranking as the 11<sup>th</sup> best school system in Boston magazine (September 2013)
- Advanced Placement (AP) preparation and exam scores of our High School students
- High School class size guidelines / policy
- Exploration and implementation of online offerings for our students

## IMPORTANT SCHOOL SYSTEM DATA

### Effectiveness

In this category, we report outcome metrics that evaluate student "achievement" and "well-being".

#### **A. WHS academic outcomes compare favorably with leading local public and independent schools**

##### 1. Weston High School has an excellent academic record

- Our graduation rate is 97 percent
- 94 percent of graduating seniors were accepted into 4-year colleges
  - 61 percent enrolled under an "early" application program
  - 56 percent enrolled in "most competitive" (<50 percent acceptance rate)
  - 5 percent elected to work, enroll in a Post-Grad year, or take a "gap" year

Students Continuing Their Education, by Class				
Class	Number of Graduates	Percent to 4-Year	Percent to 2-Year	Total Percent Continuing
2013	171	94	1	95
2012	173	94	3	97
2011	177	96	1	97
2010	172	95	1	96
2009	169	92	2	94
2008	183	96	2	98
2007	174	93	4	97
2006	154	94	3	97
2005	162	95	3	98
2004	161	93	5	98
10 Year Ave.	170	94	2.5	97

## Schools and Colleges Attended by the Class of 2013

161\* Members of the Class of 2013 will attend 98 colleges and universities. These schools are located in 28 states, the District of Columbia, Canada and the United Kingdom.

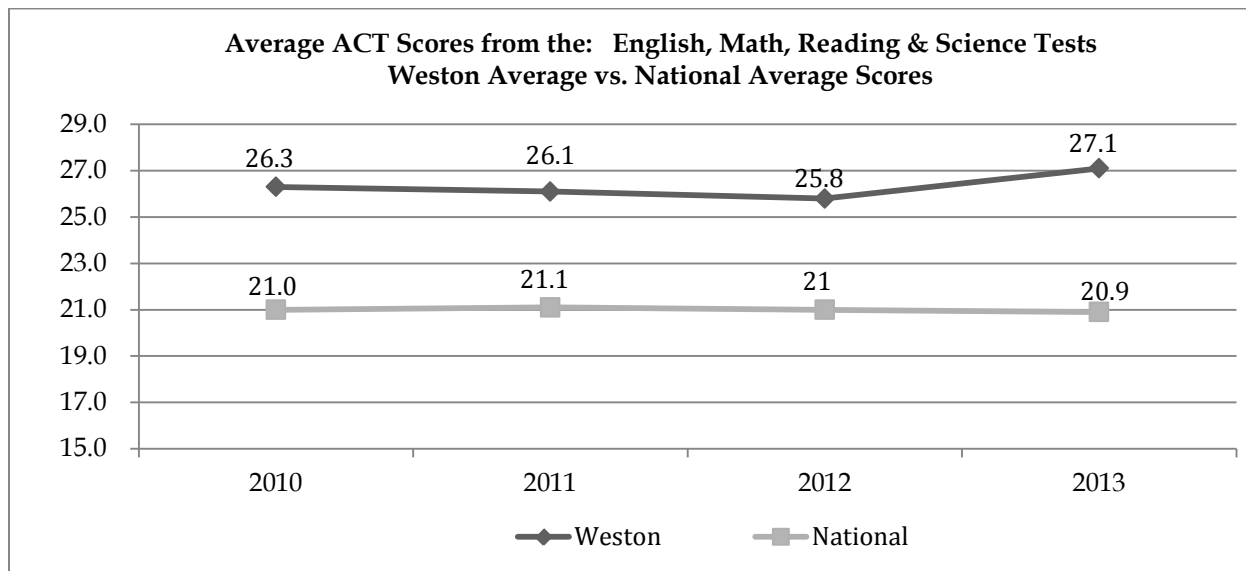
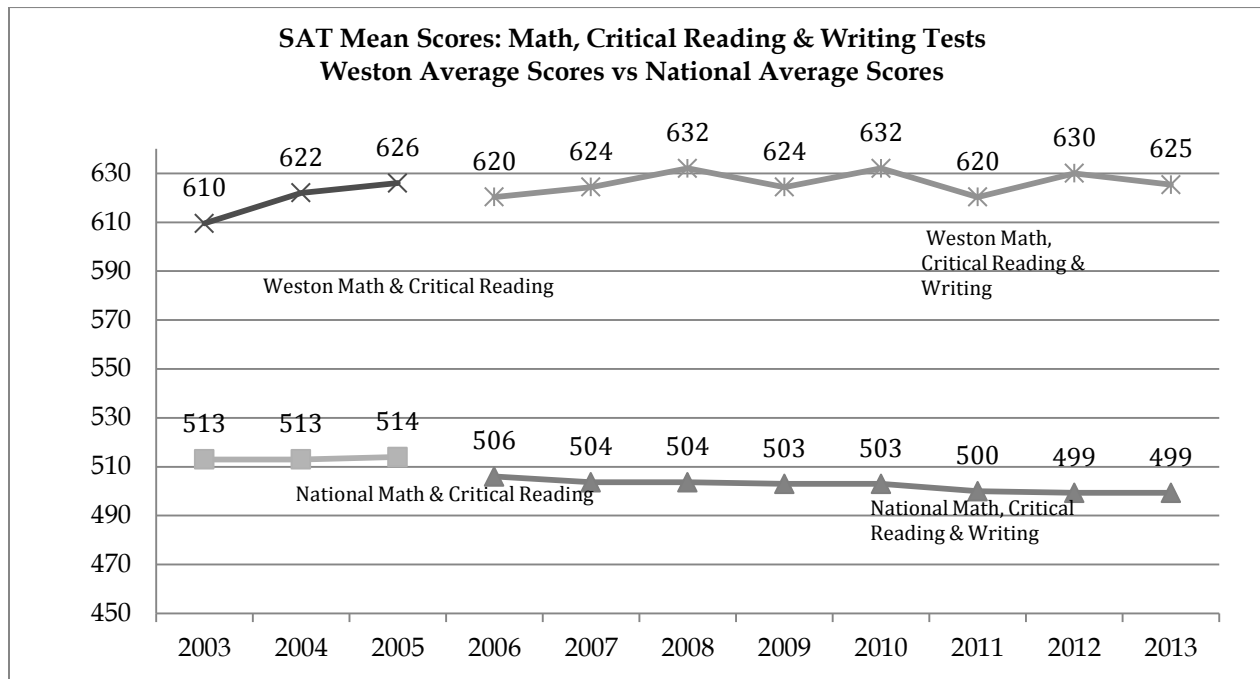
Alfred University	Fordham University	Rollins College
American University (2)	George Washington University, The	Sacred Heart University
Amherst College	Georgetown University	Saint Anselm College
Bates College	Hartford, University of	Saint Louis University
Bennington College (2)	Harvard College (5)	San Diego State University
Bentley University (2)	High Point University	School of the Art Institute of Chicago
Boston College (4)	Hobart and William Smith College (3)	Simmons College
Boston University (4)	Holy Cross, College of the (2)	Skidmore College
Bowdoin College (4)	Lehigh University	Smith College
Bridgewater State University	Louisiana State University	Southern California, University of (3)
Brown University (4)	Loyola University, Chicago	Southern California, U. of (School of Cinematic Arts)
California, University of @ L.A.	Loyola University, Maryland (2)	Southern Methodist University
Carleton College	Mass. College of Pharm. & Health Sci.	St. Andrews, University of
Carnegie Mellon University	Massachusetts Institute of Technology	Stonehill College (2)
Chapman University	Mass, University of @ Amherst (5)	Suffolk University (2)
Colby College (3)	McGill University	Syracuse University (3)
Colby-Sawyer College	Miami University, Oxford (2)	Texas Christian University
Colgate University (3)	Miami, University of (2)	Trinity College (3)
Colorado College	Michigan, University of (6)	Tufts University
Columbia University	Middlebury College (2)	Tulane University
Connecticut College (3)	Musicians Institute	United States Naval Academy
Cornell University (3)	New York University (3)	Vanderbilt University (2)
Dartmouth College (3)	Northeastern University	Vermont, University of (4)
Davidson College	Northern Arizona University	Virginia Polytechnic Inst. and State U.
Dayton, University of	Northwestern University	Wake Forest University
Delaware, University of	Oregon, University of	Washington and Lee University
Denison University	Penn. State University, University Park	Washington University in St. Louis
Drexel University	Pitzer College (2)	Wesleyan University
Duke University (3)	Providence College	Western New England University
Furman University	Quincy College	Western Washington University
Elon University	Quinnipiac University (2)	Wheaton College, MA
Emory University	Reed College	Wheelock College
Evergreen State College	University of Rhode Island	
Fisher College	Rochester Institute of Technology	
Florida, University of	Rochester, University of	

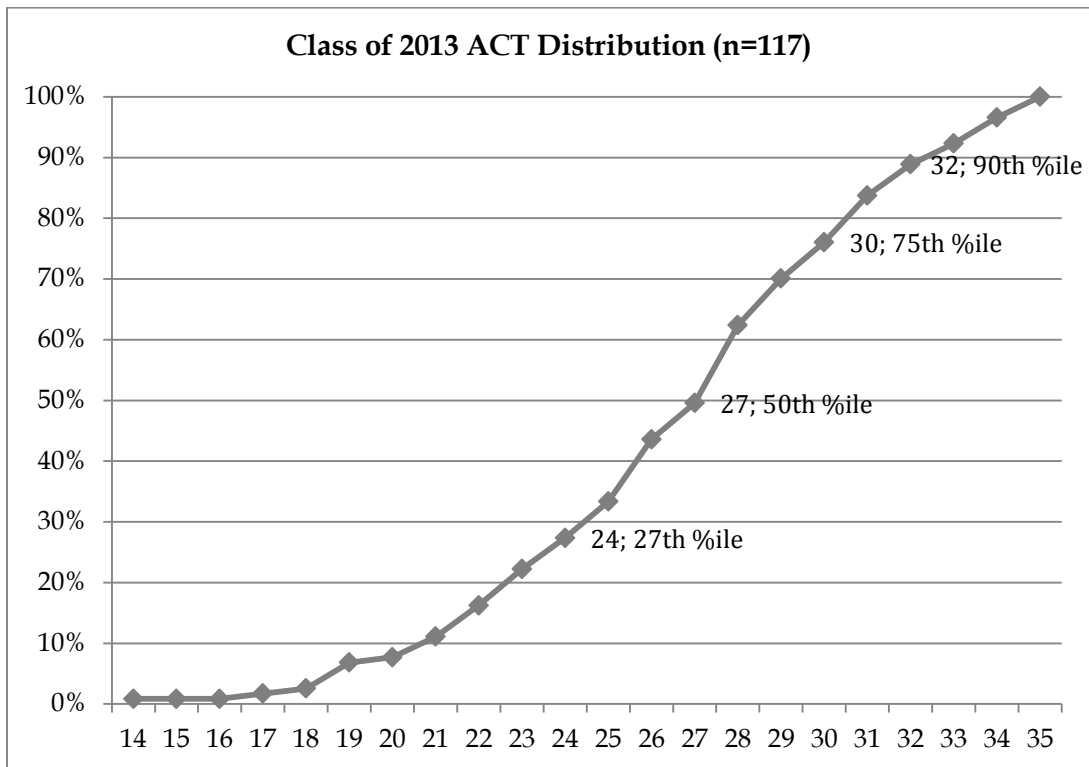
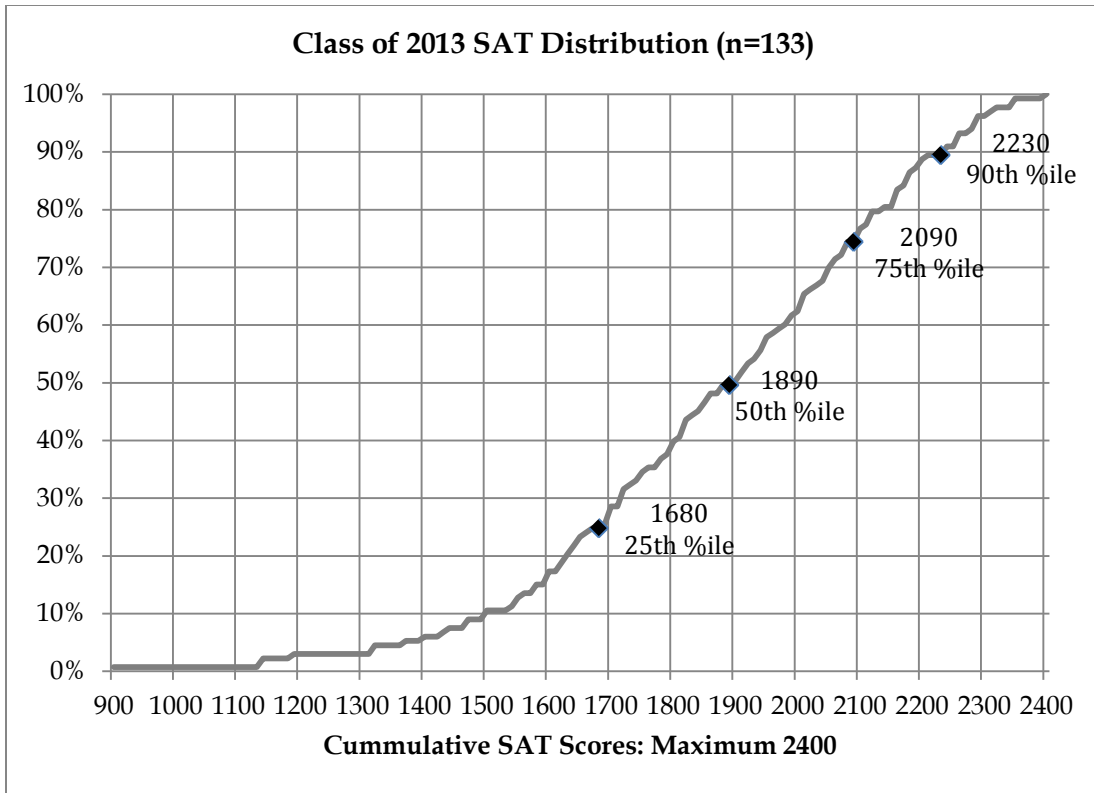
*These results show that our students are well prepared for college*





2. WHS students' performance on standardized (SAT, ACT) tests compares favorably to national benchmarks





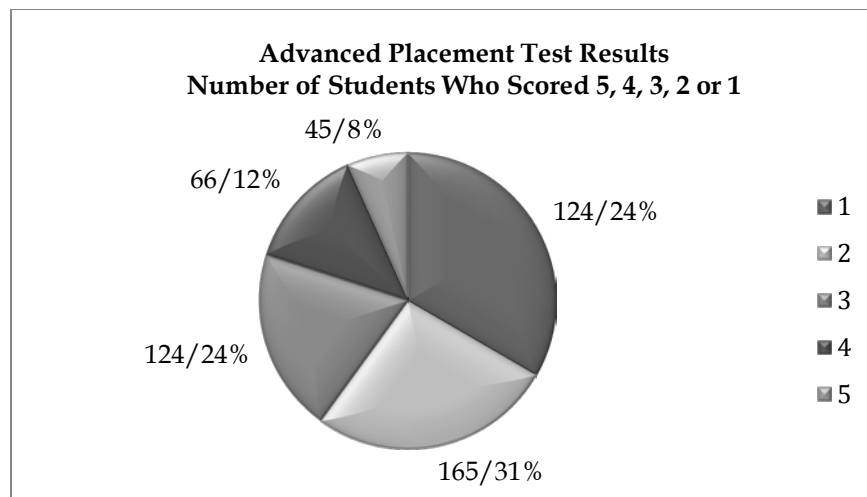


3. Advanced Placement (AP) courses that teach college-level curriculum are a 'quality' indicator of a school's academic standards

- Just over 1/3 of Weston High School students take AP courses in a given year
- Our students perform well on AP tests
- These outcomes confirm the rigor of our school's curriculum

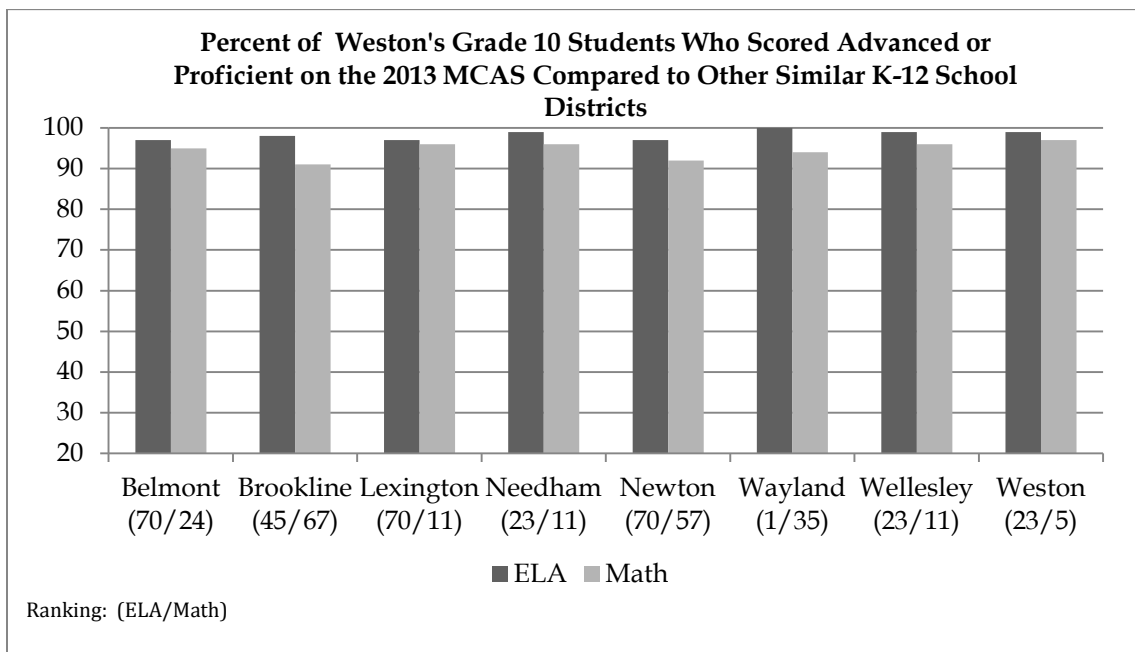
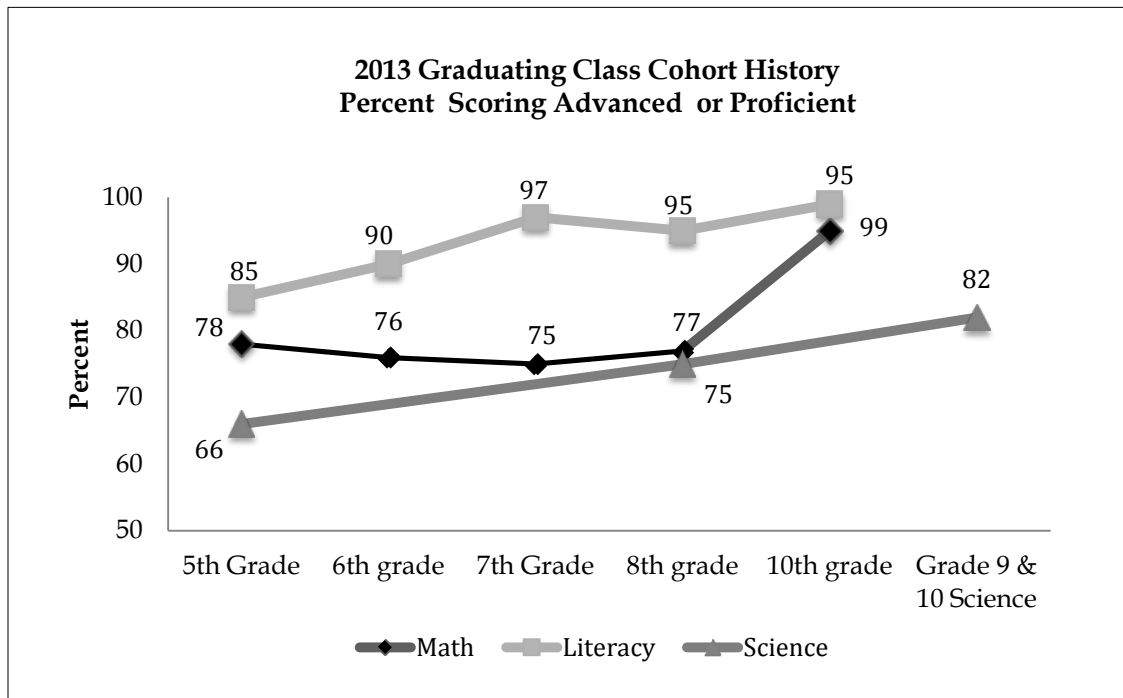
Advanced Placement
<ul style="list-style-type: none"> <li>• 299 Students <ul style="list-style-type: none"> <li>○ 117 Seniors</li> <li>○ 149 Juniors</li> <li>○ 28 Sophomores</li> <li>○ 5 Freshmen</li> </ul> </li> <li>• 524 Tests</li> <li>• 21 Subject Areas</li> <li>• 79 percent scored 3, 4 or 5</li> </ul>

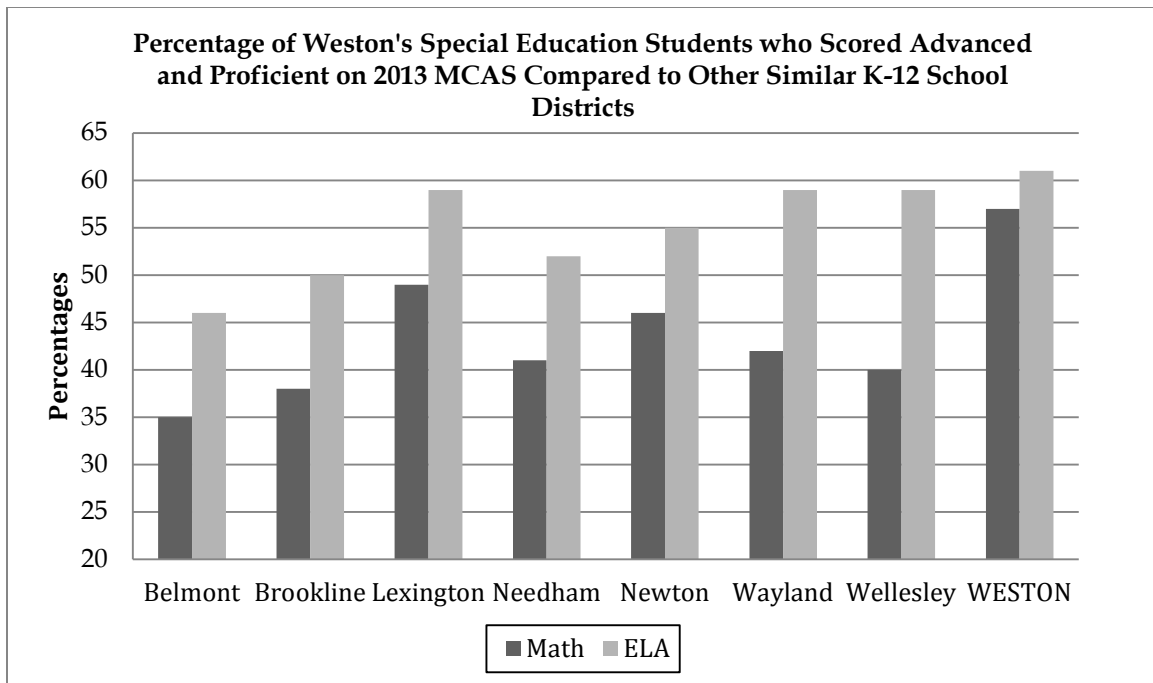
AP Scholar Awards
<ul style="list-style-type: none"> <li>• AP Scholar Award – 39 students</li> <li>• AP Scholar with Honor Award – 16 students</li> <li>• AP Scholar with Distinction Award – 32 students</li> <li>• AP National Scholar Award – 7 students</li> <li>• A Total of 94 AP Awards were awarded to Weston School Students</li> </ul>



Weston High School Advanced Placement Test Results				
	13-May Mean	12-May Mean	11-May Mean	10-May Mean
U.S. History (144 students)	3.20	3.50	3.08	3.29
World History (27)	4.18	3.83	4.00	4.36
European History (16)	2.93	3.70	3.36	2.88
*Microeconomics (1)	4.00	4.00	4.67	
*Psychology (1)	3.00	5.00	4.00	
*U.S. Gov. & Politics (2)	3.50	3.33		
Com Gov. & Politics		5.00		
English Lit. & Composition (31)	4	4.25	4	4.13
Spanish Language (34)	3.38	3.69	3.77	4.58
French Language (10)	3.60	4.60	2.91	2.67
*German Language			5.00	5.00
Latin Virgil (6)	3.16	3.28	4.10	3.82
*Chinese Language & Culture (2)	5.00		5.00	
Physics C: Elect. & Magnetism (12)	4.41	3.90	4.21	4.86
Physics C: Mechanics (12)	4.58	4.36	4.64	4.71
Biology (33)	3.66	3.04	3.53	3.86
Chemistry (19)	4.00	2.93	4.00	4.92
*Environmental Science (1)	2.00		3.00	
Calculus BC (16)	4.25	4.83	4.54	5.00
Calculus AB (38)	3.65	3.97	3.97	4.05
Computer Science A (20)	3.95	4.92	4.24	
Statistics (86)	2.90	2.94	3.11	3.69
Music Theory (13)	3.23	3.62	3.83	3.08
Studio Art Portfolio		5		
<b>Of all Tests</b>	<b>3.64</b>	<b>4.03</b>	<b>3.95</b>	<b>4.02</b>
<p>* Taken through independent study (AP course not offered at school)</p> <p>Source: Weston High School Student Performance and Participation Report (Annual)</p>				

4. Mass Comprehensive Assessment System (MCAS) tests are administered to students in grades 3 through 10 and evaluate student growth and readiness for pre-college courses and tests.
- The results show temporal advancement for the graduating class cohort
  - Favorable performance compared to local public schools, especially for students in special education category





5. Educational Records Bureau (ERB) tests are administered to students in 3rd through 7th grades and can be used to compare student performance to national independent and public schools.
- Weston students typically outperform students in other schools in mathematics and reading

**Educational Research Bureau 2013 Mathematics 1 & 2 Scaled Scores**

Grade	50% Percentile			90% Percentile		
	Weston	Suburban	Independent	Weston	Suburban	Independent
3	308	310	308	340	342	338
4	342	325	322	376	363	356
5	344	328	333	387	369	365
6	356	346	345	386	385	378
7	362	349	350	393	389	382

### Educational Research Bureau 2013 Reading Comprehension Scaled Scores

Grade	50% Percentile			90% Percentile		
	Weston	Suburban	Independent	Weston	Suburban	Independent
3	338	337	338	372	367	365
4	346	345	345	372	372	371
5	360	349	355	390	381	381
6	357	356	358	386	386	385
7	365	359	362	388	387	387

**B. The over-all ‘well-being’ of our students is confirmed by high levels of participation in extra-curricular activities and low levels of disciplinary actions.**

**1. Arts**

- About 50 percent of students at WHS participate in some form of music: Orchestra, Band, and Chorus; as well as electives such as Jazz Band
  - An impressive number of students are selected for Districts and All-State competitions
- At WMS, 80 percent of students participate in some form of music
- More than 80 percent of Field School and 3rd grade students participate in Band, Orchestra, and Chorus
- A record number of students auditioned for the fall play

**2. Clubs**

- The number of students involved in High School clubs remained high

Extra-Curricular Participation – Spring 2013							
	2013-2014	2012-2013	2011-2012	2010-2011	2009-2010	2008-2009	Comments
Number of Active Clubs	70	61	59	58	49	54	Club proposals taken September – April
Number of New Proposals	11	6	5	8	3	1	Ongoing
Number of Participants	TBD	1,374	1,401	1,352	1,183	1,434	Fall numbers may vary slightly from spring numbers

**3. Community Service**

- Participation through community service has always been a valued tradition in our schools. Students from Pre-K through 12th grade “give back” to various organizations in many different ways throughout the year. These include, but are not limited to:
  - The American Cancer Society
  - Best Buddies

- Bristol Lodge
- Camp Sunshine
- Cradles to Crayons
- The Intergenerational Club (outreach programs to our Weston senior citizens)
- The Kasiisi Project
- The Special Olympics



#### 4. Sports

- State Championships:
  - Girls Soccer (Fall 2012)
  - Girls Cross Country (Fall 2012)
  - Girls Crew (Fall 2012)
  - Boys Crew (Fall 2012)
  - Boys Swimming (Winter 2012/2013)
  - Boys Outdoor Track (Spring 2013)

#### Participation in Weston Athletics (High School)

	2013			2012			2011			2010		
	Total	% of Stud-ents	% Δ	Total	% of Stud-ents	% Δ	Total	% of Stud-ents	% Δ	Total	% of Stud-ents	% Δ
<b>Fall</b>	418	53%	4%	380	49%	2%	356	47%	0%	355	47%	0%
<b>Winter</b>	367	47%	5%	329	42%	8%	256	34%	0%	253	34%	-1%
<b>Spring</b>	397	51%	5%	361	46%	-1%	355	47%	0%	361	48%	3%
<b>total</b>	1182*		6.7%	969*		28.5%	967*		1.7%	969*		
* Numbers exceed population due to duplicate membership in more than one sport												

#### 5. Attendance and Tardiness Trends

- Our students are committed students

#### Student Attendance Report 2012-2013

Issue	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08
Absent <i>Daily Average</i>	3.59%	3.18%	2.96%	2.53%	2.56%	3.76%
Tardy <i>Daily Average</i>	5.9%	5.23%	4.74%	5.49%	6.17%	7.05%
Cuts / No. of Students	396/188	419/183	307/141	202/95	254/112	293/134
Cuts <i>Average per Student</i>	0.24	0.29	0.28	0.29	0.36	0.41

## 6. Disciplinary Statistics

- Trends are reflection of more consistent enforcement of rules

### Student Discipline Report 2012-2013

Issue	2012-13	2011-12	2010-11	2009-10	2008-09	2007-08
# Sat. School/ Earned by # of Students	823/298	992/375	789/326	504/201	514/215	535/219
Out-of-School Susp. /Earned by # of Students	97 Days/ 27 Students	46 Days/ 35 Students	53 Days/ 35 Students	71 Days/ 21 Students	37 Days/ 12 Students	63 Days/ 20 Students

## 7. Risky Behavior Data

- There has been a dramatic reduction in risky behavior activities across all ages

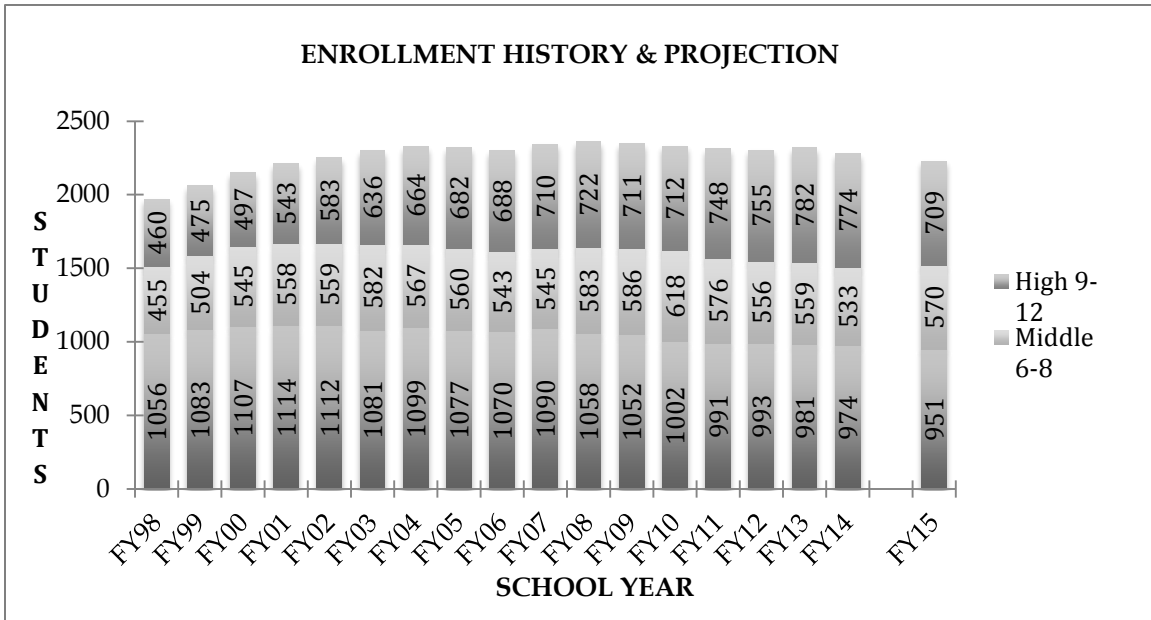
	School Year	Safety Violations	Property Destruction	Inappropriate Behavior
<b>Elementary</b>	'06-07	31	3	88
	'07-08	12	1	38
	'08-09	13	0	33
	'09-10	31	0	37
	'10-11	32	0	45
	'11-12	29	0	19
	'12-13	16	0	12
<b>Middle</b>	'06-07	12	0	34
	'07-08	8	0	30
	'08-09	4	1	28
	'09-10	2	0	9
	'10-11	4	0	10
	'11-12	15	0	10
	'12-13	4	0	2
<b>High</b>	'06-07	9	0	12
	'07-08	4	0	10
	'08-09	6	0	8
	'09-10	5	0	1
	'10-11	1	0	0
	'11-12	5	0	4
	'12-13	2	0	2
<b>Total</b>	'06-07	52	3	134
	'07-08	24	1	78
	'08-09	23	1	69
	'09-10	38	0	47
	'10-11	37	0	55
	'11-12	49	0	33
	'12-13	22	0	16

## Efficiency

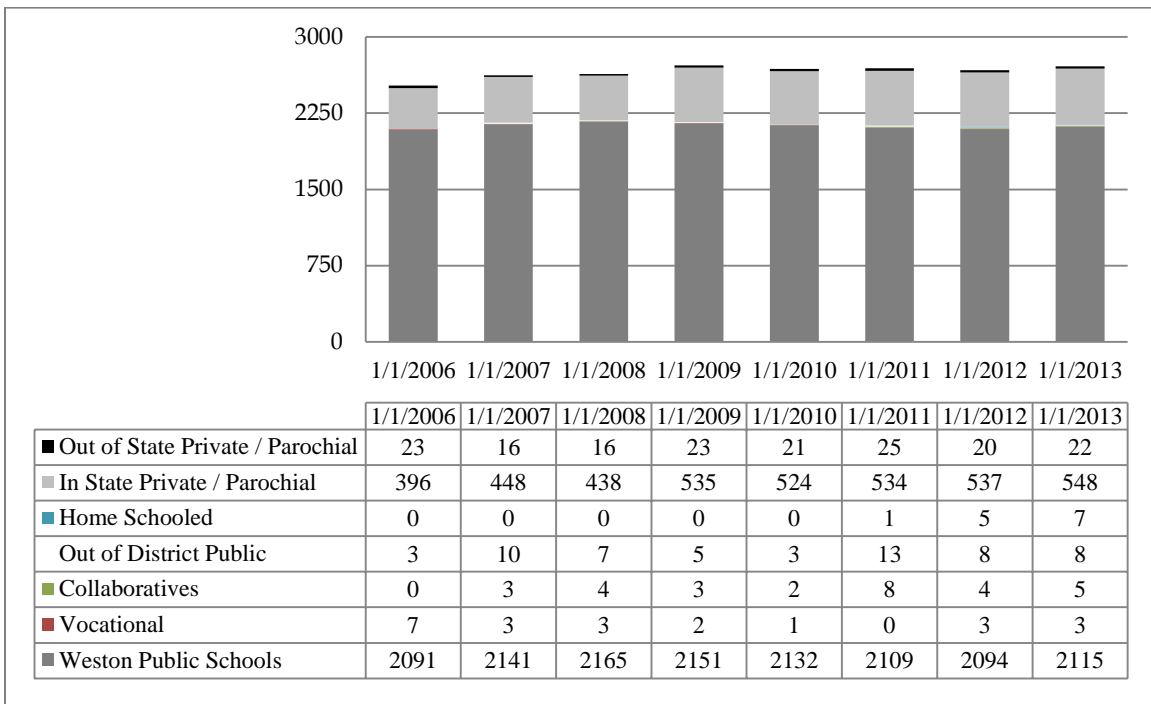
In this section we report metrics that help us determine if we are achieving our outcomes at a reasonable cost.

### A. Enrollment

- Enrollment at WPS has been relatively constant over the past decade



- Enrollment in non-WPS by Weston children is shown below





- Since 1967, Weston has participated in METCO, (Metropolitan Council for Educational Opportunity), a voluntary desegregation program. Approximately 8 percent of the total student populations at WHS are METCO students

**B. Average Class size has remained within school committee guidelines**

**Average Number of Pupils per Classroom - Grades K-5**

Grade	Range (Min-Max)	Target	06-07	07-08	08-09	09-10	10-11	11-12	12-13	13-14
K	17-21	19	19.0	17.6	19.4	17.1	19.7	17.1	19.3	17.7
1	17-21	19	18.3	20.3	19.5	20.9	18.8	17.9	19.5	19.1
2	18-22	20	20.0	18.9	20.9	19.9	20.0	19.4	18.9	20.5
3	18-22	20	22.2	21.2	20.4	21.1	20.0	20.8	20.1	19.4
4	20-24	22	22.6	22.7	21.0	20.6	22.0	20.6	20.8	20.9
5	20-24	22	21.2	20.9	20.1	20.4	20.6	22.9	21.5	21.3

**Average Number of Pupils per Classroom - Grades 6-12**

Middle School	10-11 Range	10-11 Med	10-11 Mean	11-12 Range	11-12 Med	11-12 Mean	12-13 Range	12-13 Med	12-13 Mean	13-14 Range	13-14 Med	13-14 Mean
English	15 to 24	21	20.38	12 to 24	20	19.20	13 to 24	21	20.86	12 to 26	21	19.90
Social Studies	16 to 24	20	20.21	14 to 25	20	19.70	13 to 24	22	20.70	11 to 25	22	20.50
Math	11 to 24	21	19.69	10 to 25	20	19.00	13 to 26	20	19.82	11 to 28	21	19.70
World Lang.	10 to 27	20	18.29	12 to 23	18	17.20	10 to 25	20	18.48	8 to 24	20	18.50
Science	15 to 25	20	20.50	14 to 24	20	19.80	15 to 24	22	20.70	12 to 24	22	20.50

High School	10-11 Range	10-11 Med	10-11 Mean	11-12 Range	11-12 Med	11-12 Mean	12-13 Range	12-13 Med	12-13 Mean	13-14 Range	13-14 Med	13-14 Mean
English	11 to 24	20	19.62	13 to 24	22	20.90	15 to 24	22	20.77	10 to 24	21	20.50
Social Studies	11 to 24	21	20.85	11 to 24	22	20.70	10 to 24	22	20.72	10 to 25	23	20.90
Math	11 to 25	20	19.57	9 to 26	19	18.90	13 to 26	20	20.00	11 to 25	22	20.80
World Lang.	11 to 24	18	18.59	9 to 26	19	18.20	7 to 27	19	18.50	8 to 24	19	17.80
Science	14 to 24	19	19.49	11 to 24	21	20.10	13 to 24	20	20.15	10 to 24	22	20.80

**C. Student education is enhanced by several categories of student services**

- Guidance and Bridge Program (transitional support program for returning students)
- Curriculum (Open Circle, Health Seminars, Health and Physical Education)
- Health Services
  - Over 2,000 students visit the nurse's office at least once during a school year
  - The vast majority (94 percent) of students returned to the classroom to continue their studies
- General Education Support (e.g. Reading Recovery, Early Math Intervention, Middle School Directed Study Program, The Enrichment Center at the High School)

- Special Education
  - Provided to eligible students ages 3-22
  - Eligible students are those with a diagnosed disability and are not making effective progress in the general education setting, and thus require specially designed instruction
  - Services provided include assessment in the area of suspected disability, eligibility determination, and individualized, direct instruction in the area (s) of disability, related services, re-evaluation and progress monitoring.
  - Approximately 15 percent percent of our students are in special education category comparable to neighboring towns

**Numbers and Percentages of  
Special Education Students versus Other Towns**

Town	Percentage of SPED Students	Number of SPED Students
Belmont	9.5	391
Sherborn (5-8)	11.3	46
Dover (K-5)	12.2	65
Sudbury	13.4	406
Carlisle (PK-8)	13.4	87
Needham	13.5	748
Lexington	13.8	912
Lincoln (PK-8)	14	175
Dover/Sherborn (9-12)	14.6	175
Weston	14.7	353
Brookline	17	1,224
Concord/Carlisle (9-12)	17.1	215
Wellesley	17.4	872
Concord (PK-8)	17.9	389
Wayland	19.3	530
Lincoln/Sudbury (9-12)	19.5	318
Newton	19.5	2,440

- English language instruction
  - Provided in all of our schools to eligible students
  - Students speak 19 languages, including Armenian, Arabic, Chinese, Dutch, Farsi, French, German, Greek, Haitian Creole, Italian, Korean, Japanese, Russian, Spanish, Thai, Tibetan, Tigrigna, Turkish, and Vietnamese
  - Weston currently employs 3 ELL teachers and 2 ELL tutors
  - When students enter WPS, our ELL instructors assess students' English language skills, and they are supported according to their level of need
  - Length of ELL service is also determined by level of need, and ongoing formal and informal assessment provides data for this determination

## Numbers and Percentages of English Language Learners versus Other Towns

Town	Percentage of ELL Students	Number of ELL Students
Concord/Carlisle (9-12)	0.2	3
Sudbury	0.3	8
Dover/Sherborn (9-12)	0.4	5
Lincoln/Sudbury (9-12)	0.4	7
Wayland	0.9	24
Needham	1.3	73
Wellesley	1.8	89
Carlisle (PK-8)	2	13
Lincoln (PK-8)	2.2	27
Belmont	2.6	105
Concord (PK-8)	2.6	56
Weston	3.1	73
Sherborn (5-8)	3.2	13
Dover (K-5)	3.8	20
Lexington	5.3	347
Newton	6.3	780
Brookline	8.9	636



*MSBA Executive Director Jack McCarthy and Rep. Alice Peisch sign the top beam for the new Field School during the Topping Out ceremony held June 21. The beam was signed by students and administrators before being placed*

## D. Personnel

	Actual 12-13	Actual 13-14	Proj- ected 14-15		Actual 12-13	Actual 13-14	Proj- ected 14-15
<b>Elementary (K-5)</b>				<b>System-wide</b>			
Regular Classroom Teachers <sup>1</sup>	49.00	49.00	47.00	Central Office	3.00	3.00	3.00
Spec. Ed./ELL Teachers	21.14	12.00	12.00	Special Ed. and Other	13.98	23.29	25.90
Special Subject Teachers <sup>2</sup>	14.13	13.97	13.53	Buildings and			
Guidance Counselors	3.00	3.00	3.00	Grounds	30.88	30.00	30.00
Librarian	3.00	2.00	2.00	Human Resources	1.00	0.86	0.80
Supervisors <sup>3</sup>	3.40	3.40	3.40	Nurses	4.79	4.79	4.79
Administrators	3.00	3.00	3.00	OT/PT	2.23	3.94	4.14
<b>Sub-Totals</b>	<b>96.66</b>	<b>86.37</b>	<b>83.93</b>	Paraprof./Tech/ Instr. Aides	24.60	15.39	15.39
				Secretarial Aides	20.42	17.67	17.10
<b>Middle School (6-8)</b>				Administrative			
Regular Classroom Teachers	44.70	43.06	42.98	Assistants	12.93	16.93	16.93
Spec. Ed./ELL Teachers	4.33	6.80	6.80	Transportation	20.73	20.51	20.50
Guidance Counselors	3.00	3.00	3.00	Tutors/Literacy			
Librarian	0.00	1.00	1.00	Assistants	35.48	36.92	35.27
Supervisors	2.45	2.65	2.65	<b>Sub-Totals</b>	<b>170.03</b>	<b>173.29</b>	<b>173.81</b>
Technology	1.00	1.00	1.00				
Administrators	2.00	2.00	2.00	<b>General Fund Totals</b>	<b>408.90</b>	<b>406.03</b>	<b>404.03</b>
<b>Sub-Totals</b>	<b>57.48</b>	<b>59.51</b>	<b>59.43</b>	External Sources	45.49	47.07	46.50
<b>High School (9-12)</b>				Total <sup>4</sup>			
Regular Classroom Teachers	65.65	65.96	65.96	<b>TOTAL STAFFING</b>	<b>454.39</b>	<b>453.10</b>	<b>450.53</b>
Spec. Ed./ELL Teachers	7.18	8.90	8.90	<p>The staff above reflects the consolidation of English Language Learner (ELL), Speech and Language Pathologists, School Psychologists, Physical and Occupational Therapists, and Board Certified Behavioral Analyst positions in Special Education district wide in Fiscal Year 2014 forward.</p>			
Guidance Counselors	4.50	4.50	4.50				
Librarian	1.00	1.00	1.00				
Supervisors	3.40	3.50	3.50				
Technology	1.00	1.00	1.00				
Administrators	2.00	2.00	2.00				
<b>Sub-Totals</b>	<b>84.73</b>	<b>86.86</b>	<b>86.86</b>				

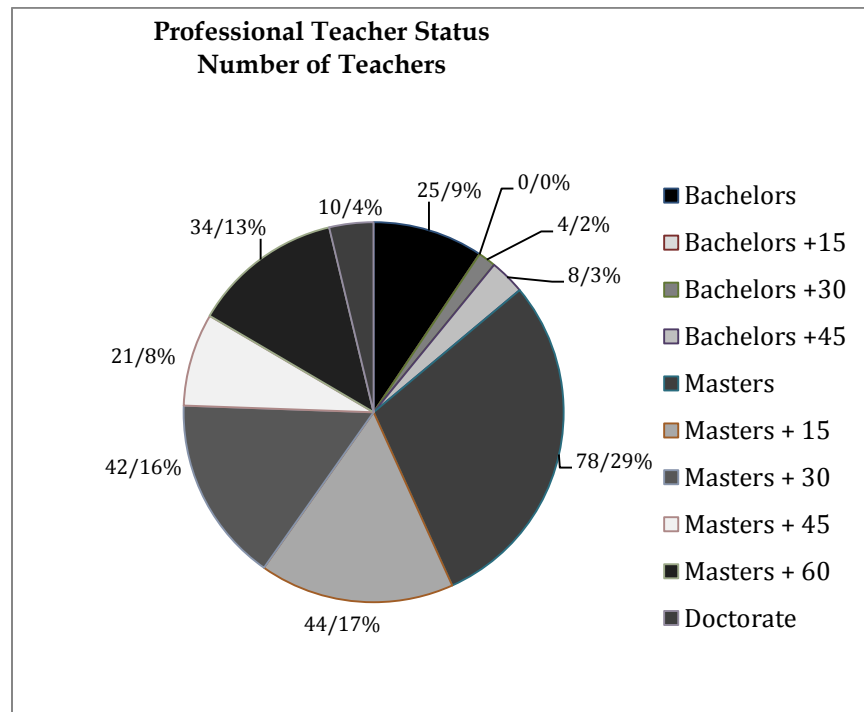
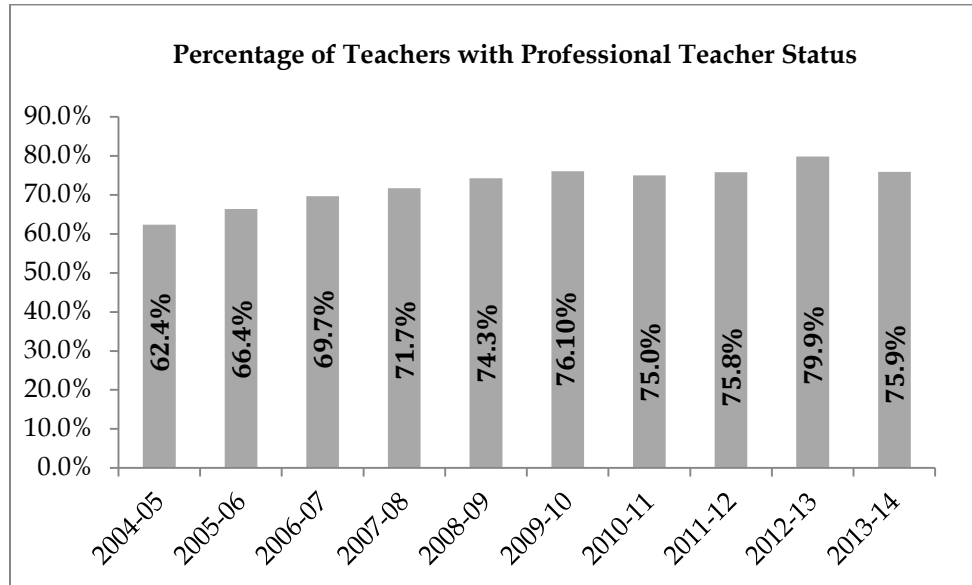
<sup>1</sup>Teachers of students with special needs and English Language Learners (ELL)

<sup>2</sup>Teachers of art, music, physical education, reading, world languages, science and math

<sup>3</sup>Includes supervisory positions of Directors, Department Heads and House Leaders

<sup>4</sup>In FY'13, the staffing sheet was modified to include all external funding sources. Previously, the line included federal and state grants. The new total reflects grants (federal, state and private), as well as, revolving funds

- Our teachers are highly qualified professionals



- We have low rates of teacher turnover ensuring consistency in educational activities

## E. Financials

- School operating expenses have shown modest growth

Funding Source	FY 2011	FY 2012	FY 2013
Chapter 70 Funding	\$ 2,406,938	\$ 2,419,859	\$ 2,512,979
School Based Revenue/Offsets	\$ 1,173,355	\$ 1,322,162	\$ 1,682,678
Town Appropriation	\$ 28,872,197	\$ 29,605,641	\$ 30,103,937
<b>Total General Fund Budget</b>	<b>\$ 32,452,490</b>	<b>\$ 33,347,662</b>	<b>\$ 34,299,594</b>
State Grants (Mass. DOE & Mass. DPH)	\$ 938,718	\$ 943,877	\$ 983,736
Federal Grants (Mass. DOE & Fed. DOE)	\$ 1,590,671	\$ 1,107,718	\$ 887,584
Local / Private Grants (WEEFC, Med. Found.)	\$ 349,781	\$ 313,608	\$ 307,946
Revolving Funds	\$ 2,588,039	\$ 2,748,789	\$ 2,974,507
<b>Total Weston Public School Funding</b>	<b>\$ 37,919,699</b>	<b>\$ 38,461,654</b>	<b>\$ 39,453,367</b>

*Note: These are budgeted amounts and may vary from actual expended amounts*

- Our PPE are higher than most comparable public schools

### Special Education Budget as a Percent of the Total District Budget

District	FY'08 % of Total Budget	Rank	FY'09 % of Total Budget	Rank	FY'10 % of Total Budget	Rank	FY'11 % of Total Budget	Rank	FY'12 % of Total Budget	Rank
Belmont	20.0%	10	21.2%	9	19.8%	10	20.2%	10	21.8%	10
Brookline	20.4%	9	21.1%	10	22.9%	6	21.8%	8	22.6%	9
Carlisle	22.2%	6	21.7%	7	22.7%	8	25.1%	3	25.6%	3
Concord	25.5%	3	23.2%	5	23.8%	4	25.0%	4	N/A	
Concord Carlisle	25.9%	2	26.0%	2	25.5%	2	23.7%	6	24.2%	6
Dover	28.2%	1	30.0%	1	27.6%	1	28.5%	1	30.2%	1
Dover Sherborn	7.3%	16	6.8%	16	7.1%	16	8.4%	16	11.9%	15
Lexington	22.0%	7	22.8%	6	22.6%	9	20.6%	9	23.1%	7
Lincoln	16.3%	13	17.1%	13	13.3%	15	15.1%	13	13.6%	14
Lincoln Sudbury	18.4%	12	17.9%	12	19.2%	11	19.1%	12	24.3%	5
Needham	19.6%	11	19.6%	11	19.0%	12	19.9%	11	21.1%	11
Newton	23.3%	5	23.3%	4	23.4%	5	24.5%	5	25.2%	4
Sudbury	20.9%	8	21.5%	8	22.8%	7	23.1%	7	22.7%	8
Wayland	15.8%	14	17.0%	14	16.0%	13	9.7%	15	18.4%	12
Wellesley	25.2%	4	24.2%	3	24.0%	3	25.2%	2	28.1%	2
Weston	12.9%	15	14.5%	15	14.0%	14	14.2%	14	14.5%	13
<b>State Average</b>	<b>19.8%</b>		<b>20.1%</b>		<b>20.0%</b>		<b>19.8%</b>		<b>23.0%</b>	

*Source: Massachusetts Department of Elementary and Secondary Education (MA DESE) website*

- Our teacher salaries are on the upper half of comparable public schools that allows us to retain the best teachers

### Average Teacher Salary Trend Data

District	FY'08		FY'09		FY'10		FY'11		FY'12	
	Average Salary	Rank	Average Salary	Rank	Average Salary	Rank	Average Salary	Rank	Average Salary	Rank
Belmont	\$66,366	15	\$56,786	15	\$58,445	15	\$66,366	14	\$79,143	14
Brookline	\$78,308	1	\$64,662	11	\$67,399	7	\$78,308	6	\$85,867	7
Carlisle	\$72,000	9	\$65,384	8	\$67,517	6	\$72,000	7	\$85,406	8
Concord	\$72,540	8	\$61,901	12	\$66,931	9	\$72,540	5	\$84,883	9
Concord Carlisle	\$74,296	4	\$65,798	7	\$70,262	2	\$74,296	2	\$93,712	1
Dover	\$77,088	2	\$66,415	5	\$70,007	3	\$77,088	1	\$91,933	2
Dover Sherborn	\$73,396	5	\$65,307	9	\$68,177	5	\$73,396	3	\$90,578	3
Lexington	\$69,129	13	\$61,093	13	\$61,763	14	\$69,129	15	\$75,115	15
Lincoln	\$69,778	12	\$77,541	1	\$63,892	12	\$69,778	11	\$79,798	11
Lincoln Sudbury	\$76,022	3	\$65,179	10	\$66,799	10	\$76,022	8	\$89,017	5
Needham	\$67,977	14	\$58,914	14	\$63,324	13	\$67,977	12	\$79,303	12
Newton	\$70,961	11	\$66,911	4	\$67,080	8	\$70,961	10	\$79,152	13
Sudbury	\$58,395	16	\$52,600	16	\$55,835	16	\$58,395	16	\$69,107	17
Wayland	\$73,015	7	\$65,817	6	\$64,037	11	\$73,015	4	\$88,329	6
Wellesley	\$71,128	10	\$67,310	3	\$69,784	4	\$71,128	13	\$73,975	16
Weston	\$73,338	6	\$69,360	2	\$70,617	1	\$73,338	9	\$83,884	10
<b>State Average</b>	<b>\$66,166</b>		<b>\$67,577</b>		<b>\$68,781</b>		<b>\$70,340</b>		<b>\$70,959</b>	

*Source: Massachusetts Department of Elementary and Secondary Education (MA DESE) website*

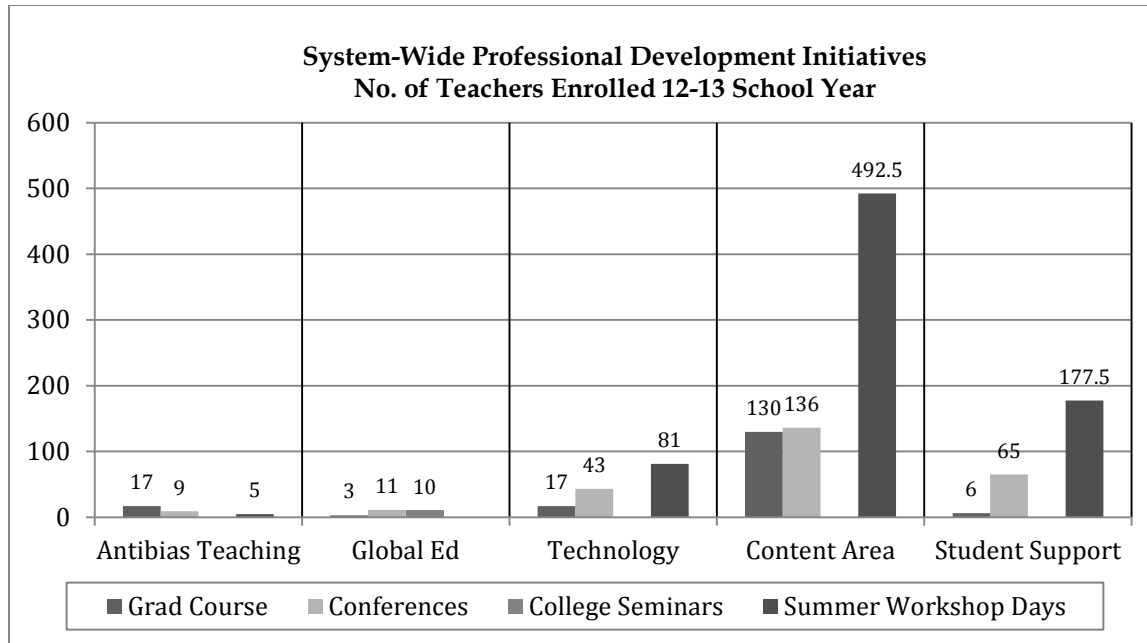
### Leadership and Innovation

In this category we track indicators that tell us where we stand on deploying new ideas and curricula and how quickly are we seeing innovation translated into meaningful student experiences.

- Our teachers are heavily engaged in professional development activities

### Professional Development for School Year 2012-13

	No. of Teachers	No. of Courses	Percent of Faculty
Graduate Courses	88	173	34%
Conferences	137	264	54%
College Seminars	15	15	6%
Summer Workshops	226	98	88%
Weston In-House PD	256	14	100%
Full Day Faculty PD	256	4	100%



The School Committee wishes to recognize the following employees who retired from the Weston Public Schools in fiscal year 2013. We are grateful for their dedication to our learning community during their careers in Weston!

#### Retired School Personnel 2013

Faculty / Staff	Department	Building
Kay Cottle	HS English Teacher	High School
Barbara Crouse	Elementary School Aide	Woodland School
Brenda D'Amore	Elementary School Aide	Field School
Amy Eastwood	High School Aide	High School
Barbara Stevens	Grade 5 Teacher	Field School

#### CONCLUSION

Given the economic, budgetary, and demographic challenges we face, our school system is doing quite well across all four key dimensions of performance. We continue to work toward the goals in the Long Range Plan to improve our schools. We look forward to a continuing dialogue with all Town citizens about how to sustain Weston's legacy of public education success.

#### 2013 School Committee

*Elected by the Voters*

Danielle Black, Chair	2014	Sanjay Saini	2016
Edward E. Heller, Vice Chair	2016	Rosemary B. Tomaso	2015
Richard A. Manley, Jr.	2015		



## **REPORT OF THE MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT**

### About Minuteman

Minuteman is a four-year public high school in Lexington, Massachusetts founded in the Career and Technical Education tradition. Minuteman serves the member towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston and teaches more than 700 diverse young men and women from local communities across eastern Massachusetts. Minuteman is a Revolution in Learning, preparing every student for success in college, industry and life.

### Weston Enrollment

As of October 1, 2013, four high school students were enrolled at Minuteman from Weston providing a full time equivalent of four residents of Weston.

### Weston High School and Minuteman Half Day Program

Minuteman offers a unique program allowing juniors and seniors, who have passed the MCAS, enrollment on a half day-every day basis in a career major. This allows a student to graduate from Weston High School and receive a competency certificate from Minuteman. Currently, no Weston students participate.

Minuteman offers technical training programs to adults who are looking for rewarding jobs in high demand careers. Adults may apply to the Minuteman Technical Institute programs to hone skills in a technical area, retrain for new employment, or learn new technical skills for the first time.

### 2013 Weston SkillsUSA Results

Christopher Symonds received a Silver Medal in Culinary Arts in District Competition.

### Class of 2013 Graduate Achievement Highlights

- 64 percent college bound or advanced Technical Training, 23 percent career bound and 8 percent military (4 percent unknown)
- 100 percent achieved both the Early Education and Care Infant/Toddler and Preschool Teacher Certification
- 100 percent Cosmetology test takers passed the State Board examination
- 100 percent of Health Occupation graduates achieved college acceptance
- 100 percent of Environmental Technology graduates were certified in a 10-Hour General Safety and Confined-Space Entry training; 91 percent were certified in Occupational Safety and Health Administration (OSHA) 40-Hour Hazardous Waste Operations and Emergency Response Training; 82 percent received their First Aid/CPR Certification; and 55 percent passed the Massachusetts Grade II Municipal Wastewater Treatment Plant Operator License exam and the Massachusetts Drinking-Water Treatment Plant Grade 1 Operator License Exam

### Regional Agreement

A draft Regional Agreement has been created and will be presented for approval at member community town meetings. This draft was developed over a period of months as a result of receiving a Department of Elementary and Secondary Education (DESE) Grant for the study of Minuteman's long-term sustainability as a Regional Vocational High School.

### Capital Projects: Massachusetts School Building Authority Update

Minuteman is currently in the midst of Module 3 of the MSBA process, the Feasibility Study, as authorized in June 2010 on the Building Improvement Program. In conducting this study, the professional team including the Skanska Group, as the Owner's Project Manager, and Kaestle Boos

Associates, as the designer, has been working closely with the School Building Committee and the MSBA. This design team has submitted a Preliminary Design Program to the MSBA containing six proposals for renovating the current facility or constructing a new one. As part of the MSBA process the Education Plan Task Force, formed by the School Committee, formulated program offerings based on enrollments of either 435 or 800 students. The projected date for MSBA Board approval of the schematic design/final program is September 2014, to align with the District's need to receive feedback from the 16 member communities on the draft amendment to the Regional Agreement.

#### Curriculum and Instruction

The first-time pass rates on MCAS remain high across all disciplines including a 100 percent passing rate in English Language Arts in 2013. Minuteman instituted its first Advanced Placement course offering in English Literature and Composition, as well as adding Calculus A-B.

As part of our Revolution in Learning, we want every Minuteman student to fully explore their interests and discover their passion. Minuteman offers more than 20 different majors categorized into three clusters: Bio-Science/Engineering; Human and Commercial Services; and Trades and Transportation. The Educational Program planning process has identified potential new programs that offer students increased choices in career majors, including Criminal Justice, Entertainment Engineering, and Dental Assisting.

Each student graduates with the OSHA 10 Safety Certification. In addition, during the Career and Technical Education (CTE) week, juniors and seniors participate in an Entrepreneur Class. Prior to commencement, seniors are required to produce a comprehensive Business Plan related to their career major. Written mid-term exams and project-based finals were given across every CTE program.

#### Professional Development

Minuteman teachers continue to control much of the context for their professional development. Teachers pursue academic and CTE goals that emphasize formative assessment practices and common summative assessments. Teachers use common planning time to meet and review student work and adjust the curriculum and instruction as needed. Teacher-to-teacher professional conversations are conducted at least twice per year according to protocols derived from the National School Reform Faculty model. More and more, Executive Function strategies and techniques are being adopted toward the development of a specific Minuteman approach to student organization, note-taking, unit presentation, and study skills.

Academic-Career and Technical curriculum integration results in lessons and student work that feature the application of academic skills in the CTE context and vice versa. That integration lends itself to students' developing and practicing 21st century skills (reading, writing, speaking, listening, collaborating, researching, and presenting). The integration of technology to enhance student learning is an on-going commitment.

Finally, this year professional development will again be focused on the new DESE model teacher evaluation system, which requires the development of individual and team goals following the SMART model (Specific and Strategic; Measurable; Action-oriented; Rigorous, Realistic, and Results oriented; and Timed). To enhance to the implementation of the new evaluation system and to ensure consistency, a total of 15 Minuteman staff (teacher leaders and administrators) completed the Organizing and Analyzing Teaching course. This past summer, five teachers began the Skillful Teacher course in collaboration with the staff at Greater Lawrence Regional Technical School. Both offerings are presented by Research for Better Teaching.

### Student Access, Participation and Support

An Executive Function initiative was launched in 2010. Led by our reading specialist, we have expanded our efforts to include study skills, pre-reading strategies, and unit re-organization to help students with resources to develop habits and techniques to enhance their planning and organization skills.

Minuteman continues to support a full-time Reading Specialist. In addition to working with the students on his own caseload, he consults with academic and CTE teachers toward the development and application of a school-wide reading program.

The Special Education Department continuously develops individualized programs and provides services so that all our students succeed. We focus on teaching students about the nature of their disability and their Individualized Education Program. The Special Education department successfully implemented the Student Learning Center (SLC), which allows students to understand their disability, develop skills, and techniques to minimize the impact of that disability, and promote independence and personal responsibility. The SLC also supports the transition to post-secondary education, by following a model of service delivery that is popular among most colleges and universities in the United States.

The Music and Art department continue to grow. Most recently, two students were accepted to the Massachusetts Music Educators Association Northeast District Chorus; one of whom also received an All State Chorus recommendation. We have also initiated a select chorus. The Visual Arts Department offers eight different elective courses including traditional studio courses and Digital Photography to over 200 students. Student work has been displayed in various communities including Lexington, Carlisle, Arlington and Watertown. Recent graduates have been accepted at MassArt, Savannah College of Art and Design, Lesley University, New Hampshire Institute of Art, and Art Institutes of Boston. The program continues to grow as student interest and enthusiasm is high.

Minuteman offers 16 sports with three levels (Varsity, Junior Varsity and Freshman) throughout the school year. Over the past 12 years the number of participants has doubled in many of the sports offered. The athletic department is also looking to expand to include a track team. Students are offered more than 20 clubs and activities. Success of the Athletic teams has been outstanding within the past few years as students are winning awards and competitions. Minuteman has been participating in the Vocational and MIAA State tournaments. This past fall season, Cross Country runners qualified for the Vocational tournament, the golf team competed in the individual Vocational tournament, the Girls Soccer team qualified and competed in the Vocational tournament (losing in the Quarterfinals) and also competed in the MIAA State tournament, and the Minuteman Football team competed and was runner-up in the Vocational Superbowl.

The Minuteman Parent Association (MPA) meets monthly and supports all aspects of the Minuteman community. In addition, the Grant-a-Wish program supports numerous initiatives and incentives for student achievement.

### Recognition of Alumni and Other Significant Members of the Minuteman Community

The second class of the Minuteman Hall of Fame was inducted last fall, and the second class was announced for inclusion October 2013.

### 2013 Minuteman Regional Vocational Technical School District Representative

*Appointed by the Moderator*

Douglas Gillespie                      2014

## REPORT OF THE WESTON VETERANS MEMORIAL EDUCATIONAL FUND COMMITTEE

The Weston Veterans Memorial Educational Fund was established by Town Meeting in 1953 as a living memorial to the men and women of Weston who have served our country in the armed forces. The Committee, appointed by the Town Moderator, is composed of five residents: two of whom are graduates of Weston High School; one a member of the high school faculty; and at least one a veteran.

For 60 years, the Committee has provided financial assistance to members of the Weston High School graduating class who demonstrate need and the scholastic ability to succeed in college. In 2013, the Committee was pleased to award \$13,500 to five deserving students. The Committee thanks the many residents and friends who make tax deductible contributions each year to keep the scholarship fund going.

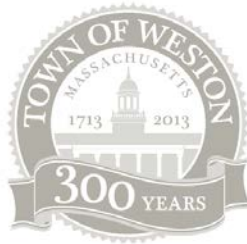
### 2013 Committee Members

#### *Appointed by the Moderator*

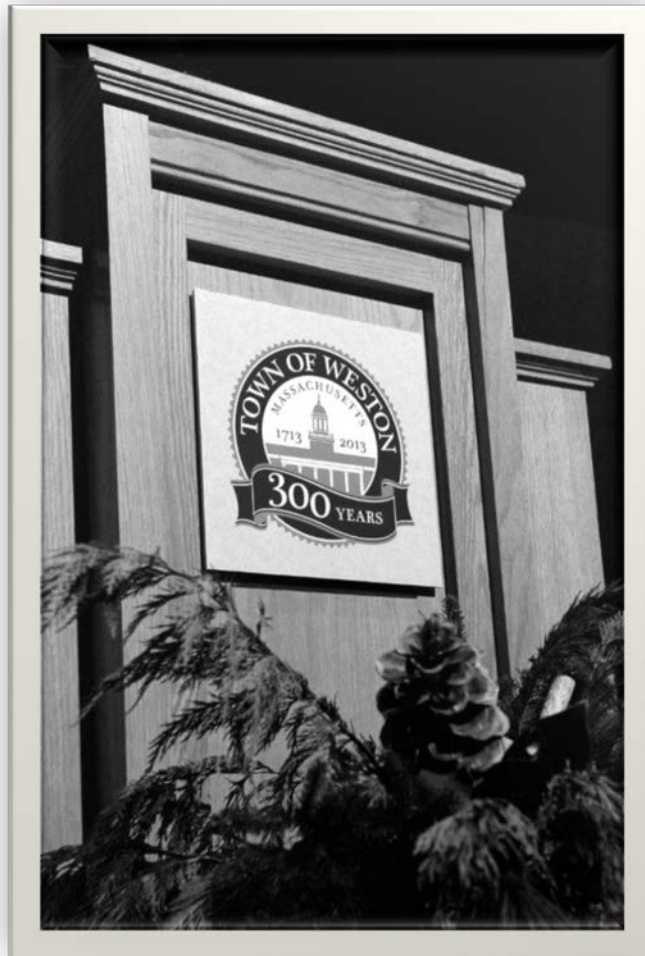
Nancy Benotti	2017
Hugh W. Chandler	2015
Belinda Davenport	2016
Lisa Alcock	2014
Robert Anthony Nolan	2016



*Weston Veterans viewing the Founders' Day Parade from a special location*



**CONDENSED TOWN RECORDS OF  
WESTON, MASSACHUSETTS  
FOR THE YEAR 2013**



**ANNUAL TOWN ELECTION**  
**May 11, 2013**

Pursuant to a Warrant duly served, the Annual Town Election was called to order in the Town Hall Auditorium by Warden Susan Banghart at 8:00 a.m. on May 11, 2013, for the election of Town Officers. Ms. Banghart swore the election officers to the faithful performance of their duties.

Total ballot cast were as follows:

Precincts 1 & 2	935
<u>Precincts 3 &amp; 4</u>	<u>734</u>
Total	1,669

The results of the election were as follows:

	<b>Precincts 1 &amp; 2</b>	<b>Precincts 3 &amp; 4</b>	<b>Grand Total</b>
<b>Moderator - One Year (vote for 1)</b>			
Harvey R. Boshart, Jr.	432	328	760
Thomas S. Crane	449	356	805
Blanks	53	50	103
Write-Ins:			
Scattering	1	0	1
Total	935	734	1,669
<b>Selectman - Three Years (vote for 1)</b>			
Douglas P. Gillespie	454	359	813
Bill Sandalls	451	341	792
Blanks	29	31	60
Write-Ins:			
Scattering	1	3	4
Total	935	734	1,669
<b>Assessor - Three Years (vote for 2)</b>			
Paul Leonard Zorfass	601	505	1,106
Blanks	322	221	543
Write-Ins:			
Scattering	12	8	20
Total	935	734	1,669
<b>Assessor - One Year (vote for 1 - to fill a vacancy)</b>			
Blanks	876	694	1,570
Write-Ins:			
Susie Shortsleeve	42	29	71
Scattering	17	11	28
Total	935	734	1,669

<b>School Committee – Three Years (vote for 2)</b>			
Edward E. Heller, Jr	638	508	1,146
Sanjay Saini	590	483	1,073
Blanks	638	477	1,115
Write-Ins:			
Scattering	4	0	4
Total	1,870	1,468	3,338
<b>Recreation Commission – Three Years (vote for 2)</b>			
Matthew G. Schulman	593	470	1,063
Victoria A. Whalen	604	485	1,089
Blanks	669	511	1,180
Write-Ins:			
Scattering	4	2	6
Total	1,870	1,468	3,338
<b>Recreation Commission – Two Years (vote for 1- to fill a vacancy)</b>			
Isabella P. Jancourtz	193	143	336
Alison A. Slater	595	488	1,083
Blanks	146	101	247
Write-Ins:			
Scattering	1	2	3
Total	935	734	1,669
<b>Planning Board – Four Years (vote for 1- to fill a vacancy)</b>			
Glenn C. Cardozo, Jr.	200	195	395
Stephen R. Oppenheimer	531	381	912
Blanks	200	157	357
Write-Ins:			
Scattering	4	1	5
Total	935	734	1,669
<b>Library Trustees – Three Years (vote for 2)</b>			
Emily L. Hutcheson	649	517	1,166
Doris Atwood Sullivan	625	489	1,114
Blanks	595	462	1,057
Write-Ins:			
Scattering	1	0	1
Total	1,870	1,468	3,338
<b>Board of Health – Three Years (vote for 1)</b>			
Rudy L. Ruggles	637	520	1,157
Blanks	295	214	509
Write-Ins:			
Scattering	3	0	3
Total	935	734	1,669

<b>Commissioner of Trust Funds – Three Years (vote for 1)</b>			
Janell Phillips	603	498	1,101
Blanks	329	234	563
Write-Ins:			
Scattering	3	2	5
Total	935	734	1,669
<b>Measurers of Lumber – One Year (vote for not more than three)</b>			
James K. Barry	521	413	934
Robin Peakes Coutts	504	433	937
Cameron Gregory Peters	541	417	958
Blanks	1,232	934	2,166
Write-Ins:			
Scattering	7	5	12
Total	2,805	2,202	5,007
<b>Question No. 1 - Proposition 2 1/2 Debt Exclusion</b>			
Yes	428	344	772
No	408	314	722
Blanks	99	76	175
Total	935	734	1,669

#### **BALLOT QUESTION NO. 1: PROPOSITION 2 1/2 DEBT EXCLUSION**

Shall the Town of Weston be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond(s) issued in order to design, engineer, construct and equip the following, including all costs incidental and related thereto: (1) DPW Drainage Improvement Projects; (2) South Side Drainage Improvement Project; (3) Roundabout at Newton, Wellesley, School Streets; (4) Case Campus Master Plan - Phase 1; and (5) new Police Station - Design Services?

**Yes: 772      No: 722**

#### **SUMMARY**

State law provides for an exemption from the limits of Proposition two and one-half of those amounts required to pay for the debt service for bonds approved by the Voters. Question 1 would exempt the debt service for the bonds issued for projects to be considered at the May 2013 Annual Town Meeting:

1. New Police Station - Design Services (Article 12)	\$800,000
2. Case Campus Master Plan (Article 13)	709,000
3. Roundabout at Newton, Wellesley, School Streets (Article 14)	681,000
4. DPW Drainage Improvement Projects (Article 15)	300,000
5. South Side Drainage Improvement Project (Article 16)	<u>1,220,000</u>
	<b>\$3,710,000</b>



**SPECIAL TOWN MEETING  
MAY 3, 2013**

Pursuant to a Warrant, duly served, Wendy Spector, the Moderator, called the Special Town Meeting to order at 7:30 p.m. in the auditorium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

The Moderator welcomed visitors and outlined the change in procedures to be followed. A Majority vote was taken on the procedural changes to the Town Meeting format.

The Moderator appointed tellers and the Town Clerk swore them to their duties.

Tellers in the Auditorium:

Lenore Lobel  
Dianne Poole  
Mary Shaw  
Doris Atwood Sullivan

Deputy Moderator: Alex Shimada-Brand

**ARTICLE 1: AMEND FISCAL YEAR 2013 OPERATING BUDGET**

Mr. Douglas Gillespie moved amend the following line items in the Fiscal Year 2013 Operating Budget adopted under Article 2 of the 2012 Annual Town Meeting, by reducing line items and appropriating additional funds to other line items as follows:

	<u>Changing From</u>	<u>Changing To</u>	<u>Difference</u>
Town Clerk & Registrars of Voters -			
Salaries	\$144,465	\$161,265	\$16,800
Expenses	33,325	38,525	5,200
Insurance - Workers' Compensation	270,000	220,000	(50,000)
Public Works - Expenses	1,230,870	1,180,870	(50,000)
Public Works - Snow and Ice Control	252,900	542,900	290,000

And as funding therefor, that \$212,000 be transferred from available funds (free cash).

**The motion was approved by unanimous vote**

**RECOGNITION OF SERVICE**

Mr. Harrity expressed gratitude to retiring elected and volunteer officers of the Town of Weston. The following is a list of persons who have left or are leaving office whose service to the Town is greatly appreciated and should be duly recognized.

<b>Elected by the Voters</b>		
<b><i>Office</i></b>	<b><i>Elected Officer</i></b>	<b><i>Served Since</i></b>
Board of Assessors	David C. Bennett	2004
	Janice M. Glynn	2005
Board of Health	Nicholas G. Guerina	1998
Board of Library Trustees	Barbara Coburn	2001

Planning Board	Pamela W. Fox Carol Seto	1997 2010
Measurers of Lumber	Richard L. Hall Susan L. Kannenberg	2012 2012
Moderator	Wendy Spector	2010
Recreation Commission	Lucy Armour Bradley Richard L. Hall	2010 2006

<b>Committee Members Appointed by the Board of Selectmen</b>		
<i>Committee</i>	<i>Officer</i>	<i>Served Since</i>
Affordable Housing Trust	Nicolas Timperio	2011
Agricultural Commission	Lelia Orrell Elliston Lucy G. Carter Kathryn Dell'Erario	2006 2007 2011
Community Preservation Committee	Barbara J. Hill	2006
Conservation Commission	Thomas C. Chalmers	2004
Council on Aging	Mary Johnston Richard Wohlers	2005 2005
Cultural Council	Karen Gallagher Susan Kuhr Susan McFarland	2009 2007 2007
Public Transportation Advisory Committee	Lee Engler	2011
Registrar of Voters	Joseph W. Mullin Warren E. Norquist	2004 2009
Traffic and Sidewalk Committee	Alan Simmons Nicolas Timperio	2009 2009
Tree Advisory Group	John Thompson	2006
Zoning Board of Appeal	Marc Margulies Gary Wolf	2002 2009
Police Station Study Committee	Harvey R. Boshart Edward H. Coburn Josef J. D. Gazzola Leslie A. Glynn Richard A. Murray Carl Stjernfeldt	2012 2012 2012 2012 2012 2012

<b>Officers and Committee Members Appointed by the Moderator</b>		
<i>Committee</i>	<i>Officer</i>	<i>Served Since</i>
Community Preservation Committee	E. Christopher Palmer	2006
Finance Committee	Harvey R. Boshart	2006
Minuteman Regional High School Committee	John Blyzinsky	2012
Town Meeting Advisory Committee	Thomas S. Crane	2012
	Alex Shimada-Brand	2012
	Beverly Foster	2012
	Nancy Benotti	2012
	William Crum	2012
	Douglas P. Gillespie	2012
	Christopher Houston	2012
	Isabella Jancourtz	2012
	Richard Manley	2012
	John McDonald	2012
	Richard Murray	2012
	Betsy Romeri	2012
	William Sandalls	2012
	Richard Sher	2012
	Patricia Shotwell	2012
	Patricia Siek	2012
	Jean Thurston	2012
	Henry Viles	2012
	Edmund Ward	2012

<b>Committee Members Appointed by the Selectmen and School Committee</b>		
<i>Committee</i>	<i>Officer</i>	<i>Served Since</i>
Permanent Building Committee	Mark Susser	2006
Recreation Master Plan Steering Committee	Adam Wisnia	2008

<b>Committee Members Appointed by the Selectmen and Moderator</b>		
<i>Committee</i>	<i>Officer</i>	<i>Served Since</i>
Tercentennial Steering Committee	Edward H. Coburn	2010
	Patricia P. Gowdy	2010

**A Motion to dissolve Special Town Meeting was made, seconded, and adopted at 7:38 p.m.**

## ANNUAL TOWN MEETING MAY 13 2013

Pursuant to a Warrant, duly served, Wendy Spector, the Moderator, called the Annual Town Meeting to order at 7:45 p.m. in the auditorium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

The Moderator welcomed visitors and outlined procedures to be followed, warned about brevity, and requested citizens to give their names and addresses before speaking.

**ARTICLE 1:** Deborah M. Davenport, Town Clerk, read the results of the May 11, 2013, Annual Town Election, of which the results appear in the report of the Town Election above.

**ARTICLE 2: APPROPRIATE THE FISCAL YEAR 2014 OPERATING BUDGET**

Mr. Gillespie moved that the several sums of money recommended by the Board of Selectmen for the Fiscal Year beginning July 1, 2013, in accordance with Section 5 of Article II of the General Bylaws, as amended, and set forth in pages 8-10 of the report entitled, "Fiscal Year 2014 Recommended Operating Budget," be raised and appropriated for their respective purposes as set forth on said pages, and that the Town transfer the following sums to meet, in part, appropriations made at this Town Meeting:

- a. \$2,300,000 from the Free Cash Account;
- b. \$25,000 from the "Accrued Income, Well Litigation Settlement" account;
- c. \$35,000 from the Cemetery Trust Fund;
- d. \$213,000 from Overlay Surplus; and
- e. \$6,000 from the Josiah Smith Tavern Trust Fund;

and that the Board of Assessors be authorized to use such available funds to meet appropriations in their computation of the tax rate for fiscal year 2014.

**The motion was approved by majority vote**

**ARTICLE 2 (Motion 2)**

Mr. Gillespie moved that the Town transfer \$250,000 from the Well Litigation Settlement Account to meet, in part, appropriations made at this Town Meeting

**The motion was approved by unanimous vote**

**ARTICLE 2 (Motion 3)**

Mr. Gillespie moved that the compensation for the following elected officers of the Town for the fiscal year commencing July 1, 2013, as required by Massachusetts General Laws, Chapter 41, Section 108, be fixed at:

Assessors                      \$100

and that all other elected officers of the Town be unpaid.

**The motion was approved by unanimous vote**

**ARTICLE 2 (Motion 4)**

Mr. Gillespie moved that five persons be appointed by the Moderator to serve as a Memorial Day Committee in 2014 with authority to expend funds for the 2014 Memorial Day observance from the World War Trust Fund for this purpose.

**The motion was approved by majority vote**

**ARTICLE 2 (Motion 5)**

Mr. Gillespie moved that in purchasing property or equipment, any allowance for turning in or selling other property or equipment may be applied to the purchase price.

**The motion was approved by unanimous vote**

# FISCAL YEAR 2014 RECOMMENDED OPERATING BUDGET

TITLE OF ACCOUNTS		Recommended Fiscal Year <u>2014*</u>
<b>UNCLASSIFIED</b>		
Insurance	Insurance, Workers' Compensation	220,000
	Public Safety - Injured on Duty+	20,000
	Unemployment Compensation	100,000
	Insurance-Property & Liability	350,000
	Uninsured Losses+	-
	subtotal	690,000
Fringe Benefits	Insurance-Group Health/Life, Medicare	9,868,593
	Contributory Retirement-Middlesex	3,876,306
	Compensated Absence Fund+	110,000
	subtotal	13,854,899
Street Lighting		44,000
Reserve Fund		540,000
Debt Service (non-excluded)	Principal & Interest	46,968
<b>TOTAL UNCLASSIFIED</b>		<b>15,175,867</b>
<b>GENERAL GOVERNMENT</b>		
Town Manager's Office	Salaries	438,483
	Expenses	82,575
	Consulting & Professional Services+	55,000
	Arsenic Remediation+	-
	subtotal	576,058
Cost of Living & Merit Pay	Transfer Account	71,920
Legal	Expenses	190,000
Facilities Maintenance	Salaries	64,330
	Expenses	110,850
	Town Hall Equipment+	3,000
	subtotal	178,180
Town Clerk & Registrars of Voters	Salaries	149,980
	Expenses	35,535
	subtotal	185,515
Information Systems	Salaries	258,743
	Expenses	245,700
	Computer Hardware & Maintenance+	162,000
	Telephone Consultant (Town-Wide)+	-
	subtotal	666,443

NOTE: Accounts indicated by + are continuing appropriations that carry balances forward to the next fiscal year.

TITLE OF ACCOUNTS		Recommended Fiscal Year <u>2014*</u>
Weston Veterans Memorial		
Educational Fund Committee	Expenses	2,100
Senior Service Program	Expenses	15,000
<b>TOTAL GENERAL GOVERNMENT</b>		<b>1,885,216</b>
<b>FACILITIES TOWN-WIDE</b>		
	Salaries	273,580
	Expenses	594,675
	Facilities Improvements-Town-wide+	439,898
<b>TOTAL FACILITIES TOWN-WIDE</b>		<b>1,308,153</b>
<b>FINANCE</b>		
Finance Committee	Expenses	400
Finance	Salaries-Elected Officials	500
	Salaries	669,420
	Expenses	138,025
	subtotal	807,945
<b>TOTAL FINANCE</b>		<b>808,345</b>
<b>LAND USE, PLANNING &amp; INSPECTIONAL SERVICES</b>		
Clerks of Committees	Salaries	
Salaries		527,754
Expenses		194,680
Planning Board	Salaries	
	Repair Dam+	-
<b>TOTAL LAND USE , PLANNING &amp; INSPECTIONAL SERVICES</b>		<b>722,434</b>
<b>PUBLIC SAFETY</b>		
Police	Salaries	2,678,088
	Expenses	299,264
	Equipment and Apparatus+	91,000
	Radio Equipment+	-
	subtotal	3,068,352
Fire	Salaries	2,819,005
	Expenses	303,670
	Hydrant Service	44,000
	Emergency Management+	2,000
	Brush Truck +	-
	Chief's Vehicle +	-
	Equipment and Apparatus+	45,000
	subtotal	3,213,675

NOTE: Accounts indicated by + are continuing appropriations that carry balances forward to the next fiscal year.

TITLE OF ACCOUNTS		Recommended Fiscal Year <u>2014*</u>
Inspectional Services	Salaries Expenses subtotal	
Animal Control Officer	Salaries Expenses subtotal	20,485 7,300 <u>27,785</u>
<b>TOTAL PUBLIC SAFETY</b>		<b>6,309,812</b>
<b>EDUCATION</b>		
School Department	Salaries Instructional, Maint. & Other Expenses Transportation Salaries Transportation Expenses subtotal	29,870,019 <u>5,289,596</u>   35,159,615
Minuteman Regional Voc. Technical School District	Assessment	104,311
<b>TOTAL EDUCATION</b>		<b>35,263,926</b>
<b>PUBLIC WORKS</b>		
	Salaries Expenses Snow and Ice Control	1,872,953 1,197,170 252,900
Continuing Balance Accts.	Construction of Public Ways+ Departmental Equipment + Construction of Sidewalks+ Stone Retaining Wall Repairs+ Access to 40 Acre Field+ Guard Rail Rehabilitation Program+ Boston Post Road-Rt 20 Traffic Study+ HS/MS Traffic Study + Transfer Station Bridge Replacement + Monitoring Groundwater - Landfill+ Parks & Cemeteries Improvements+ subtotal Cont Bal Accounts	300,000 235,000 120,000 10,000 - 50,000 - - - 21,675 - <u>736,675</u>
<b>TOTAL PUBLIC WORKS</b>		<b>4,059,698</b>

NOTE: Accounts indicated by + are continuing appropriations that carry balances forward to the next fiscal year.

TITLE OF ACCOUNTS		Recommended Fiscal Year <u>2014*</u>
<b>HEALTH &amp; HUMAN SERVICES</b>		
Board of Health	Salaries	231,192
	Expenses	7,800
	Mental Health Services	25,000
	subtotal	<u>263,992</u>
Mosquito Control, E. Middlesex Project	Expenses	37,677
Council on Aging	Salaries	285,122
	Expenses	31,600
	subtotal	<u>316,722</u>
Veterans' Services	Expenses	73,044
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>		<b>691,435</b>
<b>PUBLIC LIBRARY</b>		
Libraries	Salaries	1,012,053
	Expenses	152,759
	Library Materials	68,200
	Minuteman Library Network	<u>41,217</u>
<b>TOTAL PUBLIC LIBRARY</b>		<b>1,274,229</b>
<b>TOTAL OPERATING BUDGET APPROPRIATIONS</b>		<b>67,499,115</b>
<b>DEBT SERVICE (EXCLUDED)</b>		<b>7,781,831</b>
<b>GRAND TOTAL BUDGET APPROPRIATIONS</b>		<b>75,280,946</b>

NOTE: Accounts indicated by + are continuing appropriations that carry balances forward to the next fiscal year.



**ARTICLE 3: APPROPRIATE THE FISCAL YEAR 2014 WATER ENTERPRISE BUDGET**

Mr. Edward Coburn moved that the Town appropriate \$2,968,296 from water receipts, allocated by line item as shown on the screen, to operate the Water Division of the Department of Public Works during fiscal year 2014, under the provisions of Massachusetts General Laws Chapter 44, section 53F<sup>1/2</sup>; and that said \$2,968,296 be funded as follows; \$2,768,296 from water receipts and \$200,000 from Water Enterprise fund retained earnings.

**The motion was approved by unanimous vote**

**ARTICLE 4: APPROPRIATE THE FISCAL YEAR 2014 RECREATION ENTERPRISE BUDGET**

Mr. Coburn moved that the Town appropriate \$1,673,077, to operate the Recreation Department during fiscal year 2014, under the provisions of Massachusetts General Laws Chapter 44, Section 53F<sup>1/2</sup>; and that said \$1,673,077 be funded as follows: \$1,039,879 from departmental receipts, \$461,655 to be raised from the tax levy, and \$171,543 from Recreation Enterprise Fund Retained Earnings.

**The motion was approved by unanimous vote**

**ARTICLE 5: APPROPRIATE THE FISCAL YEAR 2014 BROOK SCHOOL APARTMENTS ENTERPRISE BUDGET**

Mr. Coburn moved that the Town appropriate \$1,113,955, to operate the Brook School Apartments during fiscal year 2014, under the provisions of Chapter 76 of the Acts of 2009; and that said \$1,113,955 be funded as follows: \$913,955 from rental receipts and \$200,000 from Brook School Apartments Enterprise Fund retained earnings.

**The motion was approved by unanimous vote**

**ARTICLE 6: APPROPRIATE TO STABILIZATION FUND**

Mr. Gillespie moved that the Town raise and appropriate \$250,000 to the Stabilization Fund, pursuant to Massachusetts General Laws Chapter 40, section 5B, to be used for any lawful purpose.

**The motion was approved by unanimous vote**

**ARTICLE 7: APPROPRIATE TO OPEB TRUST FUND**

Mr. Gillespie moved that the Town raise and appropriate \$1,631,367 to the Other Post Employment Benefits Trust Fund for costs of post employment benefits.

**The motion was approved by unanimous vote**

**ARTICLE 8: CONTINUE DEPARTMENTAL REVOLVING FUNDS**

Mr. Gillespie moved that the Town continue revolving funds for certain Town departments pursuant to the provisions of Massachusetts General Laws chapter 44, section 53E<sup>1/2</sup> for the fiscal year beginning July 1, 2013

<b>Revolving Fund</b>	<b>Authority to Spend</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY14 Budget</b>
Recreation Skating Programs	Recreation Director	Program Fees	Program Costs	\$50,000
Historic Marker	Historical Commission	Program Fees	Costs Related to Purchase of Historic Markers	\$1,500
Josiah Smith Tavern	Town Manager	Rental Fees from Women's Community League	Building Repairs and Maintenance (Improvements)	\$30,000
Council on Aging Special Programs	Council on Aging Director	Program Fees	Program Expenses	\$30,000
Town Building Rentals	Town Manager	Rental Fees Town Hall	Utilities, Cleaning, Building Monitor	\$6,000
Board of Health	Health Director	Insurance Reimbursement, Flu Clinics	Public Health Education, Outreach, Health Clinics, Emergency Preparedness	\$20,000
Affordable Housing Monitoring	Town Manager	Fees from Original Sale and Resale of Affordable Homes	Monitoring Costs, including Salaries and Benefits	\$35,000
Fiske Law Office	Town Manager	Rental Fees	Building Repairs and Maintenance	\$25,000
Ambulance Services	Fire Chief	Ambulance Fees	Paramedic (ALS) Service Fees	\$150,000
Planning Board	Planning Board	Application Fees	Expenses Related to Action on Applications	\$75,000

**The motion was approved by unanimous vote**

**ARTICLE 9: ACCEPT CHAPTER 90 ROAD IMPROVEMENT FUNDS**

Mr. Gillespie moved that Town authorize the Board of Selectmen to permanently construct, reconstruct, resurface, alter or make specific repairs upon all or portions of various Town Ways and authorize the expenditure of any sums of money that may be received for the fiscal year commencing July 1, 2013 from the Massachusetts Department of Transportation.

**The motion was approved by unanimous vote**

**ARTICLE 10: APPROVE PROPERTY TAX DEFERRAL INCOME LIMITS**

Mr. Gillespie moved that that Town establish a fiscal year 2014 income eligibility limit of \$70,000 under Chapter 421 of the Acts of 2004, An Act Authorizing the Town of Weston to Regulate Certain Property Tax Exemption Eligibility Requirements for the Elderly.

**The motion was approved by unanimous vote**

**ARTICLE 11: APPROPRIATE FOR WESTON MEDIA CENTER INC.**

Mr. Gillespie moved that Town raise and appropriate or transfer from available funds \$110,000 as a grant to Weston Media Center Inc., to provide continued support for Public Educational and Government television programming on local cable channels; said sum to be expended by the Town Manager pursuant to a grant agreement between the Town Manager and the Weston Media Center Inc., on such terms and conditions as the Town Manager deems appropriate.

**The motion was approved by majority vote**

**ARTICLE 12: APPROPRIATE FOR DESIGN OF NEW POLICE STATION**

Mr. Coburn moved that the Town appropriate \$1,200,000 to pay costs of engineering and architectural services for plans and specifications for the design and construction of a new Police Station, and all incidental costs related thereto, to be spent under the direction of the Town Manager, \$400,000 to be transferred from the amount appropriated under Article 14 of the May 11, 2009 Annual Town Meeting for the construction of the Public Works building, which project is now complete, and \$800,000 to be borrowed under the authority of Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

**The motion was approved by a two-thirds majority vote as declared by the Moderator**

**ARTICLE 13: APPROPRIATE FOR CASE CAMPUS MASTER PLAN - PHASE 1**

Mr. Harrity moved that the Town appropriate \$709,000 to pay costs to design and reconstruct, resurface or alter the configuration of roadways, walkways and parking areas on the Case Campus, generally located on either side of Alphabet Lane and within the boundaries of School Street and Wellesley Street, and all incidental costs related thereto, to be spent under the direction of the Town Manager, the money so appropriated to be borrowed under the authority of Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

**The motion was approved by a two-thirds majority vote as declared by the Moderator**

**ARTICLE 14: APPROPRIATE FOR TRAFFIC CALMING AND SAFETY IMPROVEMENTS AT NEWTON, WELLESLEY AND SCHOOL STREETS (CASE'S CORNER)**

Mr. Harrity moved that the Town appropriate \$681,000 to pay costs for the construction of a modern roundabout at the intersection of Newton Street and Wellesley Street and reconfiguration of the intersection of Wellesley Street and School Street, and all incidental costs related thereto, to be spent under the direction of the Town Manager, the money so appropriated to be borrowed under the authority of Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

Mr. Henry Viles spoke against roundabout. Mr. David Rolde commented that traffic roundabouts could be dangerous and cause backups. Mr. John Hupalo expressed safety concerns around bicyclists. Traffic and Sidewalk Committee member, Peter Hill, responded that roundabouts work and are very effective; the construct forces drivers to go slower, making it safer for bicyclists and pedestrians alike.

Mr. Alex Cobb requested an opinion from Police Chief Steven Shaw regarding the traffic roundabout. Chief Shaw stated that the charge of the Traffic and Sidewalk Committee is to make traffic intersections and Weston road travel safer and that all the hired traffic consultants felt this is the safest approach.

Mr. Richard Sher, Mr. David Harmon, Mr. Tom Scholz, Mr. Lee Engler, Mrs. Laura Sher, Ms. Patricia Siek, Mr. Matt Rosenthal, Mr. Richard Devito, and Mr. George Berbeco all spoke in opposition to this article.

Mr. Chris Houston spoke in favor of this article.

Mr. Larry Fordham made a motion to move the question.

**Motion to move the question was defeated**

**The motion was defeated**

**Motion to adjourn the Annual Town Meeting until 7:30 p.m. on Wednesday, May 15<sup>th</sup> was made, seconded and adopted at 11:20 p.m.**

**ADJOURNED ANNUAL TOWN MEETING  
Wednesday, May 15, 2013**

Pursuant to a Warrant, duly served, Wendy Spector, the Moderator, called the Adjourned Annual Town Meeting to order at 7:30 p.m. in the auditorium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

The Moderator appointed tellers and the Town Clerk swore them to their duties.

Alex Shimada-Brand  
Burton Foster  
Mary Shaw  
Doris Sullivan

**ARTICLE 15: APPROPRIATE FOR DEPARTMENT OF PUBLIC WORKS - DRAINAGE IMPROVEMENTS**

Mr. Gillespie moved that the Town appropriate \$300,000 to pay costs of the construction or reconstruction of surface drains and all incidental costs related thereto, to be spent under the direction of the Town Manager, the money so appropriated to be raised by borrowing under the authority of Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

**The motion was approved by unanimous vote**

**ARTICLE 16: APPROPRIATE FOR DEPARTMENT OF PUBLIC WORKS - SOUTH SIDE DRAINAGE IMPROVEMENT PROJECT**

Mr. Gillespie moved that the Town appropriate \$745,000 to pay costs of the construction or reconstruction of surface drains and all incidental costs related thereto, including the acquisition of such temporary or permanent easements as may be necessary for this project, to be spent under the direction of the Town Manager, the money so appropriated to be raised by borrowing under the authority of

Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

**The motion was approved by unanimous vote**

**ARTICLE 17: APPROPRIATE FOR CAPITAL PROJECTS**

Mr. Coburn moved that the Town appropriate \$860,000 from free cash, to be spent under the direction of the Town Manager, for the capital projects listed.

Motion made from the floor to vote each Capital Project separately. Motion was approved by a majority vote.

<b>Purpose</b>	<b>Amount</b>	<b>Expend under the Direction of</b>	<b>Vote</b>
Kendal Green Parking Lot Improvements	\$25,000	Town Manager	Majority Vote
Transfer Station Bridge Replacement	\$110,000	Town Manager	Majority Vote
Traffic Signal Design – Wellesley Street at Brown Street/Middle School Driveway	\$75,000	Town Manager	Majority Vote
Fire Departmental Equipment - Pumper	\$600,000	Town Manager	Majority Vote
Fire Department Replacement Equipment - Radios	\$50,000	Town Manager	Majority Vote
<b>Total</b>	<b>\$860,000</b>	<b>Town Manager</b>	<b>Majority Vote</b>

**All motions were approved by majority vote**

**ARTICLE 18: APPROPRIATE FOR WATER MAIN REHABILITATION**

Mr. Gillespie moved that the Town appropriate \$253,000 to pay costs of laying and relaying water mains of not less than six inches but less than sixteen inches in diameter, and all incidental costs related thereto, to be spent under the direction of the Town Manager, the money so appropriated to be raised by borrowing under authority of Massachusetts General Laws Chapter 44, Section 8, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

**The motion was approved by unanimous vote**

**ARTICLE 19: APPROPRIATE FOR SOUTH AVENUE AND WELLESLEY STREET INTERSECTION IMPROVEMENTS**

Mr. Harrity moved that the Town raise and appropriate \$10,000 and to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise the fee and/or permanent and temporary easements in certain parcels of land, adjacent to and/or contiguous to South Avenue (Route 30) and Wellesley Street, as depicted on certain plans titled “Massachusetts Department of Transportation Highway Division Preliminary Right of Way Plans South Avenue (Route 30) and Wellesley Street,” dated December 2009, revised through February 2013, on file with the Town Clerk, and the fee and/or

permanent and temporary easements in parcels of land located within two hundred feet of said parcels, as such additional areas may be shown on said Right of Way Plans, as hereinafter revised, for public way purposes, including, without limitation, drainage, utility, slope, grading and construction of improvements and structures, and other related purposes, which will enable the Town to undertake the South Avenue (Route 30) and Wellesley Street improvement project.

**The motion was approved by unanimous vote**

**ARTICLE 20: AMEND GENERAL BY-LAW, ARTICLE III, POLICE REGULATIONS - NO HUNTING ON TOWN-OWNED LAND (SUBMITTED BY PETITION)**

Ms. Alicia Primer moved to amend General By-law, Article III, Police Regulations, by adding a new Section 14, as follows: "There shall be no hunting on any Town-owned land in the Town of Weston, Massachusetts."

Mr. Brian Donahue, Ms. Evelyn Lord, Mr. Steve Garfinkel, Ms. Maryellen Sikes, and Mr. Fred Crafts spoke against the motion.

Mr. William Sandalls, Ms. Alicia Primer, Ms. Mary Gershanoff, Mr. John Hupalo all spoke in support of the motion.

**The motion was defeated**

**ARTICLE 21: AMEND GENERAL BY-LAW, ARTICLE 1: TOWN MEETING (SUBMITTED BY PETITION)**

Mr. Bill Sandalls moved that the Town amend the By-laws of the Town of Weston by deleting Section 9 of Article 1, in its entirety and replacing it as follows:

"Section 9. All votes on all motions, unless otherwise mandated by the laws of the Commonwealth or otherwise provided hereinafter, shall be taken initially by display of official voting cards issued one each to every registered voter upon entry to Town Meeting, and the Moderator shall declare the outcome of such votes.

"If a supermajority vote of Town Meeting is required by law or by-law and the initial vote is not unanimous, or if the Moderator or any registered voter immediately doubts the initial vote for a simple majority, the Moderator shall call for a count in the following manner: The Moderator shall first call the voters who appear to be in the minority to display their official voting cards and be counted, and then call the voters who appear to be in the majority to stand and be counted only to the extent necessary to determine the result of the vote. The Moderator shall then declare the outcome of the count upon the report of the tellers.

"If circumstances at any Town Meeting impair the use of official voting cards, the Moderator may instead call for voice votes and standing counts, using the same procedures as applicable to voting cards as described above. In lieu of a counted vote, the Moderator may call for a vote by ballot."

Mr. Chris Houston moved to amend the motion as follows:

To replace second paragraph of Section 9 (as proposed in Article 21)

"If a majority vote or two-thirds vote is required by law, the Moderator may declare the outcome of said vote. If any registered voter immediately doubts the vote the Moderator shall call for a count in the following manner: The Moderator shall first call the voters who appear to be in the minority to display their official voting cards and be counted, and then call the voters who appear to be in the majority to

stand and be counted at least to the extent necessary to determine the result of the vote. The Moderator shall then declare the outcome of the count upon the report of the tellers."

**Mr. Houston's amendment was approved by a majority vote**

**ADJOURNED ANNUAL TOWN MEETING  
Wednesday, May 20, 2013**

Pursuant to a Warrant, duly served, Wendy Spector, the Moderator, called the Adjourned Annual Town Meeting to order at 7:30 p.m. in the auditorium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

The Moderator appointed tellers and the Town Clerk swore them to their duties.

Tom Crane  
Burton Foster  
Jill Harris  
Doris Sullivan

**ARTICLE 22: AMEND GENERAL BY-LAW, ARTICLE II, POWERS AND DUTIES  
OF TOWN OFFICERS - RESIDENT COMMENT PERIOD, DRAFT MINUTES OF MEETINGS  
(SUBMITTED BY PETITION)**

Ms. Isabella Jancourtz moved that the two provisions of Article 22 be bifurcated and voted separately.

**The Amendment to vote was approved by a majority vote**

Ms. Jancourtz moved to amend the Town By-law, Article II, Powers and Duties of Town Officers, by adding a new Section 15, as follows:

"The first 10 minutes of each meeting of every Town of Weston board and committee be made available for resident questions and comments, whenever possible, in the discretion of the chair."

**The motion was approved by unanimous vote**

Ms. Jancourtz moved to amend the General By-law, Article II, Powers and Duties of Town Officers, by adding a new Section 15, as follows: "Draft minutes of each meeting of every Town of Weston board and committee shall be posted on the Town of Weston website within ten days of the meeting."

**The motion was defeated**

**ARTICLE 23: AMEND GENERAL BY-LAW, ARTICLE II - FILLING OF VACANCIES  
(SUBMITTED BY PETITION)**

Ms. Diana Chaplin moved to amend the General By-Laws of the Town of Weston by adding a new section 15 to Article II, as follows:

Section 15 Vacancy

Vacancy. A vacancy occurs when an official or board member:

- a. resigns;
- b. ceases to be a resident of the Town, if required to be a resident or registered voter;
- c. dies;

- d. is barred by law from serving in the position; or
- e. no longer has the qualifications required for the position.

Vacancy in Board of Selectmen. A vacancy in the Board of Selectmen shall be governed by the provisions of chapter 41, Section 10 of the General Laws, which provides for a special election under certain conditions.

Vacancy in Elected Positions. A vacancy in an elected board other than the Board of Selectmen shall be filled by appointment in accordance with Chapter 41, Section 11 of the General Laws, or by election in accordance with Chapter 41, Section 10. However, no person who is appointed to fill a vacancy shall be eligible to "Appear on the Ballot", in the subsequent election, to the position to which they were appointed.

A vacancy in the office of Town Clerk shall be filled in accordance with Chapter 41, Section 14 of the General Laws.

Vacancy in Appointed Positions. A vacancy in any appointed board or office shall be filled by appointment in the same manner as the original appointment was made, except as otherwise specifically provided by law.

Ed Coburn clarified that the Town Clerk's is not an elected position.

**The motion was defeated**

**ARTICLE 24: AMEND ARTICLE XXIX: COMMUNITY PRESERVATION COMMITTEE**  
**(SUBMITTED BY PETITION)**

Mr. Sandalls moved to amend Section 1 of Article XXIX of the Town By-laws to change the manner of selection of the four optional members of the Community Preservation Commission from appointed to elected by deleting section (6) of said by-law and inserting in place thereof the following:

6) Four Weston registered voters to be elected by the voters; appointed incumbents holding office as of the effective date of this amendment shall serve until the expiration of their appointed term or sooner resignation or removal, after which the office shall appear on the ballot for a three-year term.

And further, by deleting the last two sentences of said Section 1 and inserting in place thereof:

Vacancies in any appointed position shall be filled by the respective appointing authority for the remainder of the three-year term; vacancies in any elected position shall be filled in accordance with the provisions of G.L. c. 41, Section 11 until the next annual election by the board of selectmen and the remainder of the members of the Community Preservation Committee.

**The motion was defeated**

**ARTICLE 25: AMEND SPECIAL ACT AUTHORIZING BOARD OF SELECTMEN TO ISSUE LICENSE FOR SALE OF WINE AT FOOD STORE TO ALSO INCLUDE SALE OF MALT BEVERAGES**  
**(SUBMITTED BY PETITION)**

Ms. Maria Forbes moved to petition the General Court to amend Chapter 37 of the Acts of 2008, "An Act Authorizing the Town of Weston to Grant a License for the Sale of Wines at a Food Store" to authorize the Board of Selectmen to grant to a food store, as defined in the act, a license to sell both beer and wine; and further, to authorize the General Court to make clerical or editorial changes of form only to the bill,



unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of this petition; or take any other action relative thereto:

**AN ACT AUTHORIZING THE TOWN OF WESTON TO GRANT A SINGLE LICENSE FOR THE SALE OF WINES AND MALT BEVERAGES AT FOOD STORES**

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the Board of Selectmen as the licensing authority of the Town of Weston shall be authorized to issue a single license for the sale of wine and malt beverages at food stores, not to be drunk on the premises, and, for such purposes, the provisions of chapter 37 of the acts of 2008 shall be amended by inserting, in the first paragraph of section 1 after the words "wines" the following: and malt beverages.

SECTION 2: The holder of the license issued under said chapter 37, as of the effective date of this act, shall be eligible at any time, or at the time of renewal, to apply for an amendment of said license to authorize the sale of malt beverages in addition to wines.

SECTION 3. This act shall take effect upon passage.

**The motion was approved by Majority Vote**

**ARTICLE 26: APPROPRIATE FOR FISCAL YEAR 2014 COMMUNITY PRESERVATION COMMITTEE OPERATING BUDGET**

Mr. Steve Ober moved that the Town hear and act on the report of the Community Preservation Committee on the fiscal year 2014 Community Preservation budget and appropriate or reserve the following amounts from the Community Preservation Fund:

Appropriations from fiscal 2014 estimated annual revenues

\$122,000 for Community Preservation Committee administrative expenses;

Reservations from FY2014 estimated annual revenues -

\$455,000 for the acquisition, creation and preservation of open space including land for recreational use;

\$254,000 for the acquisition, preservation, rehabilitation and restoration of historic resources; and

\$260,000 for the creation, preservation and support of community housing;

Appropriations for Debt Service Payments -

\$259,713 from the Community Housing Reserve for the expansion of the Brook School Apartments, as approved under Article 19 of the May 2004 Annual Town Meeting; and

\$454,800 from the Open Space Reserve for the purchase of the Case Estates land, as approved under Article 1 of the November 8, 2006 Special Town Meeting.

**The motion was approved by unanimous vote**

**ARTICLE 27: AMEND ZONING BY-LAW - HISTORIC STRUCTURES PRESERVATION DEVELOPMENT**

Mr. Alfred Aydelott moved that this article be passed over and so disposed of.

**The motion was approved by unanimous vote**

**ARTICLE 28: TRANSFER AND AUTHORIZE SALE OF OLD LIBRARY**

Mr. Harrity moved that this article be passed over and so disposed of.

**The motion was approved by unanimous Vote**

**ARTICLE 29: APPROPRIATE FOR HISTORIC RESOURCES - OLD LIBRARY**

Mr. Harrity moved that this article be passed over and so disposed of.

**The motion was approved by unanimous Vote**

**ARTICLE 30: TRANSFER AND AUTHORIZE CONVEYANCE OF WARREN AVENUE PARCEL**

Ms. Sarah Rhatigan moved that the Town transfer the care, custody, management and control of the land shown as Lot 26 on Assessors' Map 26 (66-68, 71 and 74 Warren Avenue) described in the deed dated July 1, 1921 and recorded with the Middlesex South Registry of Deeds as Book 4446, Page 143, from the Board of Selectmen for water purposes, to the Board of Selectmen for the purpose of conveyance for affordable housing purposes, which may be to the Affordable Housing Trust or to another entity, and to authorize the Board of Selectmen, on such terms and conditions as it may determine, to convey all or any portion or any interest in said land for such purposes.

**The motion was approved by two-thirds majority vote as declared by the Moderator**

**ARTICLE 31: APPROPRIATE FOR COMMUNITY HOUSING - DESIGN OF WARREN AVENUE AFFORDABLE HOUSING**

Ms. Rhatigan moved that the Town transfer \$180,000 from the Unallocated allocation of the Community Preservation Fund for community housing purposes under the Community Preservation Program in order to pay costs of engineering, architectural services for plans and specifications, and other predevelopment expenses for the development of affordable housing on an approximately 8 acre parcel of Town-owned land located at 66-68, 71 and 74 Warren Avenue, Weston as a grant to the Weston Affordable Housing Trust, pursuant to a grant agreement between the Town Manager and the Weston Affordable Housing Trust, on such terms and conditions as the Town Manager, in consultation with the Community Preservation Committee, deems appropriate, and as funding therefor, to transfer said sum from the Unallocated allocation of the Community Preservation Fund.

**The motion was approved by a majority vote**

**ARTICLE 32: APPROPRIATE FOR COMMUNITY HOUSING - REGIONAL HOUSING OFFICE AND HOUSING STAFF SUPPORT**

Mr. Coburn moved that the Town transfer \$15,480 from the Unallocated allocation of the Community Preservation Fund for community housing purposes under the Community Preservation Program in order to provide funds needed to participate in a regional housing services office and for staff assistance for the creation, preservation, and support of community housing; to be spent under the direction of the Town Manager.

**The motion was approved by a majority vote**

**ARTICLE 33: APPROPRIATE FOR HISTORIC RESOURCES - FARMERS' BURIAL GROUND AND CENTRAL CEMETERY RESTORATION**

Ms. Marisa Mora moved that the Town transfer \$125,000 from the Historic Resources Reserve of the Community Preservation Fund to be used to assess, preserve and restore gravestones, tombs, and other

elements in the historic Farmers' Burial Ground, located on Boston Post Road at Colpitts Road and Central Cemetery, located on Boston Post Road at Linwood Avenue, and all incidental costs related thereto, to be spent under the direction of the Town.

**The motion was approved by a majority vote**

**ARTICLE 34: APPROPRIATE FOR LAND FOR RECREATIONAL USE - WALKWAYS**

Mr. Andrew Keehn moved that the Town transfer \$250,000 from the Unallocated allocation of the Community Preservation Fund for land for recreational use under the Community Preservation Program for the creation of walkways for recreational purposes; to be spent under the direction of the Town Manager.

**The motion was approved by a majority vote**

**ARTICLE 35: APPROPRIATE FOR OPEN SPACE - ADDITIONAL FUNDS FOR HOBBS POND DAM RECONSTRUCTION AND POND PRESERVATION: 80 ACRE CONSERVATION AREA**

Mr. Brian Donahue moved that the Town transfer \$150,000 from the Unallocated allocation of the Community Preservation Fund for the preservation of open space under the Community Preservation Program, to be used for the reconstruction of Hobbs Pond Dam and pond preservation at the 80 Acre Conservation Area, located off Lexington Street, as shown on Assessors Map 9, Parcels 8-10, and all incidental costs related thereto, to be spent under the direction of the Town Manager.

**The motion was approved by a majority vote**

**ARTICLE 36: REDUCE THE COMMUNITY PRESERVATION ACT SURCHARGE FROM 3 PERCENT TO 1 PERCENT (SUBMITTED BY PETITION)**

Mr. Sandalls moved to see if the Town will vote to amend its acceptance of the Community Preservation Act, Massachusetts General Laws Chapter 44B, Section 3 through 7 inclusive, approved under Article 6 of the March 12, 2001 Special Town Meeting and accepted at the May 5, 2001 Annual Town Election, by decreasing the surcharge on real property from 3 percent to 1 percent; provided, however, that before such decrease in the surcharge may take effect, the change must also be approved by the voters at the May 2014 Annual Town Election.

**The motion was defeated**

**ARTICLE 37: AMEND GENERAL BY-LAWS - SELECT BOARD**

Mr. Coburn moved to amend the Town By-laws to change the title of the "Board of Selectmen" to the "Select Board" by:

- (a) inserting a new sentence prior to the existing text of Article II, Section 1, as follows:

The Board of Selectmen of the Town of Weston shall be referred to as the Select Board of the Town of Weston; provided, however, that regardless of such nomenclature, said board shall constitute a board of selectmen for purposes of the General Laws and of any special law applicable to the Town.

- (b) and further, to replace the words "Board of Selectmen" or "Selectmen", in each instance in which they appear throughout the Town By-laws, with the words, "Select Board", all as on file with the Town Clerk.

**The motion was defeated**

**ARTICLE 38: ACCEPT DONATION OF LAND ON HOBBS BROOK ROAD FOR CONSERVATION PURPOSES**

Mr. George Bates moved to authorize the Board of Selectmen to acquire the fee simple in land on Hobbs Brook Road and shown as Assessors Map 19, Parcels 66 and 67, described in deeds recorded with the Middlesex South Registry of Deeds as Book 27095, Page 419 and Book 27095, Page 420 comprised of .92 acres each, by donation or by deed in lieu of foreclosure, pursuant to Massachusetts General Laws Chapter 60, section 77C, for conservation purposes, from Mr. Salvatore A. Vinciullo, and further to authorize the Board of Selectmen to enter into any and all agreements, covenants, or other instruments necessary to effectuate this vote.

**The motion was approved by a majority vote**

**ARTICLE 39: TRANSFER AND AUTHORIZE A LONG TERM LEASE TO PLACE SOLAR PANELS ON THE CLOSED LANDFILL**

Mr. Harrity moved to transfer from the Board of Selectmen for landfill purposes to the Board of Selectmen for such purposes and also for the purpose of leasing for the installation and operation of solar photovoltaic panel purposes the closed landfill located off Church Street and shown as Assessors Map 23, Parcel 35, and authorize the Board of Selectmen to enter into a long term lease agreement, pursuant to Massachusetts General Laws Ch. 30B, Section 16, or any other enabling authority for such purposes; and further, to authorize the Town Manager to enter into alternative energy power purchase and/or net metering credit purchase agreements in connection with such installation, for a term or terms of more than three years, on such terms and conditions as the town Manager deems in the best interest of the Town, and to authorize the Board of Selectmen and Town Manager to take all actions necessary to administer and implement such agreements

**The motion was approved by two-thirds majority vote as declared by the Moderator**

**ARTICLE 40: ACCEPT CHAPTER 73, SECTION 4 OF THE ACTS OF 1986 (INCREASE IN PROPERTY TAX EXEMPTION LIMITS)**

Mr. Coburn moved to accept, for fiscal year 2013, the provisions of section 4 of Chapter 73 of the Acts of 1986, as amended by Chapter 126 of the Acts of 1988, which amends Chapter 59 of the Massachusetts General Laws relative to real estate property tax exemptions and to approve an increase in the amount of 100 percent for each eligible exemption.

**The motion was approved by unanimous vote**

**ARTICLE 41: RESCIND BOND AUTHORIZATION**

Mr. Gillespie moved to rescind all or a part of an authorization to borrow funds, which was approved in a prior year, where the purpose of the borrowing has been completed and/or it was unnecessary to borrow the amount approved:

Article 19      May 11, 2009 Annual Town Meeting – Field School Feasibility      \$178,066

**The motion was approved by unanimous vote**

**A motion to dissolve the Annual Town Meeting was made, seconded and adopted at 11:10 p.m.**

**SPECIAL TOWN MEETING**  
**June 17, 2013**

Pursuant to a Warrant, duly served, Thomas Crane, the Moderator, called the Special Town Meeting to order at 7:30 p.m. in the auditorium and gymnasium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

Alex

The Moderator appointed tellers and the Town Clerk swore them to their duties.

Alex Shimada-Brand

Jean Fiske

Ann Leibowitz

Doris Sullivan

The Moderator welcomed visitors and outlined procedures to be followed; warned about brevity and requested that citizens give their names and addresses before speaking.

**ARTICLE 1: AMEND ZONING BY-LAW -HISTORIC STRUCTURES PRESERVATION DEVELOPMENT**

Mr. Alfred Aydelott moved to amend the Zoning By-law to add a new Section V.M. as follows:

**M. HISTORIC STRUCTURES PRESERVATION DEVELOPMENT**

**1. Definition and Applicability**

An Historic Structures Preservation Development ("HSPD") provides a framework for adaptation of important older structures within the Town to uses that might not otherwise be permitted in the underlying zone in which such structures are located, including mixed uses, where deemed beneficial to the interests of the community, while preserving the natural, rural character and appearance of the property on which the historic structure is located.

**2. Purpose and Qualifications**

The purpose of an HSPD is to provide flexibility in site planning in order to encourage and promote thoughtful and appropriate rehabilitation and re-use of historically important structures in a manner that protects natural features, scenic views into the property, and existing vegetation and land forms; to encourage utilization of the land in harmony with neighboring properties; and to preserve a recognized Town asset for the benefit of the public.

In order to qualify as an HSPD, the property must involve at least one principal structure that meets all of the following qualifying criteria:

a. Has been found to be "Historically Significant" by the Weston Historical Commission. If the property has not yet been the subject of a Weston Historical Commission determination, the property will be referred to the Weston Historical Commission to make such a determination pursuant to the following procedure:

- 1) An applicant shall file a request for a historical determination with the Weston Historical Commission;
- 2) Within 21 business days of receipt of a copy of an application, the Weston Historical Commission shall make a determination as to the significance of the subject building;
- 3) The Commission shall notify the applicant of the date and time of the meeting at which it intends to make its historical determination at least seven (7) days in advance of the meeting, and the applicant shall be given an opportunity to make a presentation to the Commission.

4) The building shall be deemed "Historically Significant" if it meets one or more of the criteria listed in subsections A through C of the definition of "Significant Building" in the Town of Weston Demolition Delay Bylaw.

b. Has a preservation restriction executed by the property owner, the proposed developer and any mortgagees which form is suitable for approval by the Massachusetts Historical Commission per G.L. c.184 §§31-32, enforceable in perpetuity.

c. Has not been used as a residence of any kind for at least 25 years.

d. Has occupancy of no more than 30. For purposes of this Bylaw, occupancy shall be defined as the total number of people commonly occupying uses of the nature proposed as defined in the Massachusetts State Building Code calculations for occupancy for purposes of egress, or the anticipated actual occupancy.

e. Is publicly owned.

### 3. Permitted Uses

An HSPD is allowed in the Single Family Residence (D) and Business District (B). HSPD Projects require a Special Permit with Site Plan Approval issued by the Planning Board. In the event that an HSPD property is sold to a private entity after approval hereunder, the terms of the town's interest in repurchasing the property, or each portion thereof if a condominium, cooperative, or similar entity, shall be memorialized in the Special Permit.

Uses allowed in an HSPD shall be limited to the following, either singly or in combination, as approved in the Special Permit.

#### a. By-Right Uses:

1) All By-Right uses permitted in the underlying zone.

2) Customary accessory uses associated with the principal use(s) permitted in the underlying zone.

#### b. Uses Allowed By Special Permit with Site Plan Approval by the Planning Board:

1) All uses permitted in the underlying zone with Site Plan Approval.

2) Single family residence.

3) Multi-unit, attached residences of no more than 4 units in a single structure.

4) Professional or general office.

5) Shop or studio of an artist, potter, sculptor, silversmith, woodcarver, or similar craftsman.

6) Nonprofit corporation for any civic, benevolent, artistic or charitable purposes.

### 4. Changes of Use, Occupancy and Operations

Any changes in the type or nature of use, service requirements, and style of occupancy or operation, and any material increase in the number of occupants or parking demand, require approval of a Revised Special Permit with Site Plan Approval issued by the Planning Board. A change in occupancy exceeding the occupancy limit of 30 is not permitted.

### 5. Design Guidelines and Standards

The HSPD shall be evaluated according to the following Design Guidelines and Standards:

#### a. Design Guidelines

### 1) Site and Landscape Design

The development will respect man-made architectural and historical resources, including, but not limited to, the following: buildings and other structures, trails, stone walls, and scenic views into the property from public ways.

The development shall be sensitive to the natural character and appearance of the property and take into consideration existing natural resources, including, but not limited to, the following: land forms, woodlands, wetlands, vernal pools, significant trees and geological features. Landscape design for the HSPD shall reflect the desire of Weston residents to preserve the Town's rural character.

Landscaping style and character shall be compatible with, and will respect the historical character of the architecture. Finishes, materials, and features associated with courtyards, terraces, and other public gathering spaces visible from adjacent properties shall be compatible with, and complement, the character of the natural landscape features.

Effective vegetative buffers at site boundaries shall be established to screen the HSPD from adjacent properties and roadways to the extent necessary, as determined by the Planning Board. In cases where topography renders the perimeter buffers ineffective, additional screen plantings in the interior of the parcel will be required.

The development shall take into account Low Impact Development techniques for storm water management and shall incorporate "green" principles in building materials, systems and site design. Where possible, proposed new construction shall take advantage of solar and wind orientation.

### 2) Relationship to Neighboring Properties

The property shall be developed in consideration of neighboring properties in regard to scale, character, impact, drainage, and storm water runoff.

Visual impacts of the development shall be mitigated by sensitive use of landscaping features, screening views from neighboring properties and nearby streets through the effective use of existing landforms, alterations thereto, berms and existing vegetation supplemented with new plantings.

Open space shall be located and designed so as to increase the visual amenities for abutting properties, as well as for the benefit of occupants of the development.

Access points to the Town's public streets shall be minimized and located so as to minimize traffic congestion.

### 3) Architecture

Restoration of existing structures shall comply in every respect with the requirements of the associated preservation deed restriction(s), both interior and exterior, where applicable, to the satisfaction of the Planning Board and of the entity or entities holding and enforcing the restriction(s). The interface of new and existing construction shall not violate the letter or intent of the preservation restriction(s).

Provision of public access to the important interior and exterior spaces and features of the historical construction is strongly encouraged.

New construction shall reflect or complement the historically important structures on site, and shall reflect the historic architectural fabric and character of the Town generally. Natural materials are preferred, and synthetic or man-made materials are discouraged. Examples of preferred materials include wood doors and windows, wood clapboard,

shingle, and fieldstone. Replacement materials shall be in compliance with the preservation restriction.

New construction shall harmonize with the scale of existing structures and with landforms, trees, and other natural features of the site.

b. Standards

1) Parking

The developer shall demonstrate that sufficient on-site parking space is available to satisfy the provisions of SECTION VIII. VEHICULAR REQUIREMENTS of the Zoning By-law. Parking lots and vehicular service areas must be landscaped to the satisfaction of the Planning Board.

2) New Construction

New free-standing structures intended for human occupancy and habitation are not permitted in an HSPD. Accessory structures such as storage sheds for garden equipment, gazebos, and the like are permitted, but free-standing vehicle garages are prohibited.

The intent of this By-law is the intact preservation of important historical structures to the greatest extent possible. Therefore, an addition or additions to existing construction shall not exceed a total of 20 percent of the RGFA of the existing structure to which the new construction is appended.

New construction must comply with all provisions of SECTION VI. DIMENSIONAL AND OTHER REQUIREMENTS of the Zoning By-law for the underlying zone.

3) Restoration, Replacement and Infill

Components of the existing building fabric designated for preservation shall be refurbished to a condition consonant with the preservation restriction(s) satisfactory to the entity holding and enforcing the preservation restriction. Replacement components shall match the original in material type, style, size and configuration.

New components added to, or integral with, the existing building fabric shall be appropriate to the surrounding historical building fabric and satisfactory to the entity holding and enforcing the preservation restriction.

4) Waivers

The Planning Board shall have, at its sole discretion, the ability to waive provisions of the Design Guidelines and Standards relating to a particular application if it deems that such action would benefit the quality and character of the project, of neighboring properties, or of the Town generally.

6. Special Permit with Site Plan Approval

a. Timing

Application for HSPD Special Permit with Site Plan Approval shall be made to the Planning Board. No work on site shall commence prior to the Special Permit application.

b. Special Permit with Site Plan Approval Determination

The Planning Board shall issue a Special Permit with Site Plan Approval for an HSPD if it finds that the HSPD presented in the application substantially complies with the Design Guidelines and Standards defined in this By-law, and if it specifically finds that:



- 1) The Site Plan provides for no uses which are not permitted by this By-law.
- 2) Fire, police and other emergency personnel have reasonable access to all structures.
- 3) All utilities, other lines, and equipment, including, but not limited to, electric, telephone, and cable TV, are located underground.
- 4) Compressors, generators, transformers, and other similar equipment are adequately and appropriately screened, and that noise generated by such equipment, either singly or in combination, meets Planning Board standards.
- 5) Exterior lighting levels are generally consonant with Planning Board standards for residential construction, that there are no up-lights, spotlights or floodlights, and that parking and service area lighting levels are an average of one foot-candle or less on the ground.
- 6) The Site Plan locates and screens refuse disposal area(s), utility building(s), storage area(s), and other support facilities to make them less visible from sites external and internal to the HSPD parcel.
- 7) The Development is consistent with the letter and intent of the preservation restriction(s).
- 8) The Development is in harmony with the general intent and purpose of the Town of Weston Zoning By-law.

c. Special Permit with Site Plan Approval - Rules and Regulations

The Planning Board shall adopt rules and regulations in a separate document that are consistent with this By-law specifying design standards for site development features, including, but not limited to: exterior lighting; storm water management; landscaping; erosion control; architectural design; design and construction standards for streets, drives and walkways; street and parcel documentation.

d. Construction and Phasing Plan

A Construction Plan shall be submitted by the applicant and approved by the Planning Board as part of the Special Permit process, and where phased construction is proposed, a Phasing Plan shall be incorporated into the Construction Plan. Surety may be required, at the Planning Board's discretion, for the construction, or to the phases thereof, to guarantee performance and implementation of the Special Permit Plan(s). The Planning Board shall determine the type and amount of surety with the Town. The Construction (and Phasing) Plan shall be endorsed by the Planning Board prior to any work done at the site, including tree removal, grubbing, and excavation of any sort, prior to application for a Building or Demolition Permit.

A list of submission items associated with the Construction (and Phasing) Plan shall be listed on a separate document approved by the Planning Board and may include, but not be limited to, the following items: hours of operation, truck routes, construction vehicle management, site staging of construction materials, material safety sheets, erosion and storm water control, and protection of historical assets.

Mr. Sandalls moved to amend this article to postpone action indefinitely. He urged voters to wait until the December 2, 2013 Special Town Meeting.

**Mr. Sandalls' motion to amend Article 1 was defeated**

**Yes: 140      No: 213**

Mr. Michael Glynn supported Mr. Sandalls' amendment. Ms. Pam Fox, Mr. Dave Harmon and Mr. John Fiske were opposed to Mr. Sandalls' amendment. Ms. Marisa Morra asked for clarification regarding whether if Mr. Sandalls amendment is accepted, if article can be brought to December Special Town Meeting. Mr. Coburn responded that if Mr. Sandalls' amendment passes, then Articles 1 and 2 will be passed over.

Mr. Chris Houston moved to table Article 1 and Mr. Sandalls' amendment thereto until after consideration of Articles 2 and 3.

**Mr. Houston's amendment was defeated**

**Yes: 207      No: 152**

Ms. Isabella Jancourtz expressed concern about the condition of the Old Library interior. Mr. Harrity clarified that if this amendment is defeated then the Urbanica proposal is moot. The Board of Selectmen will not have anything to bring back to the fall Town Meeting, because there will be no proposal to discuss. If the Urbanica proposal is defeated, the Board of Selectmen will be issuing a request for work to be done on the exterior of the Old Library.

Mr. Richard Sher, Mr. Tom Selldorf, Mr. Jack Deary and Ms. Isabella Jancourtz spoke against the main amendment.

**The motion was defeated. A two-thirds majority was required**

**Yes: 206      No: 155**

**The motion was defeated**

**ARTICLE 2: AUTHORIZE SALE OF OLD LIBRARY**

Mr. Coburn moved that this article be passed over and so disposed of.

**The motion was approved by a majority vote**

**ARTICLE 3: APPROPRIATE FOR HISTORIC RESOURCES - OLD LIBRARY**

Mr. Coburn moved that this article be passed over and so disposed of.

**The motion was approved by a majority vote**

**A motion to dissolve the Annual Town Meeting was made, seconded and adopted at 10:10 p.m.**

**SPECIAL TOWN MEETING**

**December 2, 2013**

Pursuant to a Warrant, duly served, Thomas Crane, the Moderator, called the Special Town Meeting to order at 7:30 p.m. in the auditorium and gymnasium of the Weston High School. The Moderator declared a quorum present and proceeded with the reading of the Warrant and the Return of Service.

Mr. Coburn expressed gratitude and sincere appreciation to the Tercentennial Steering Committee (Weston 300).

**Committee Members:**

Dusty Rhodes, Chair  
Diana Chaplin  
Robin Peakes Coutts  
Mark L. Curelop  
Elizabeth B. Eaton  
Deirdre Freiberg  
Elizabeth R. Hochberger  
Aubrey Kief  
Douglas MacDougall  
Lee Marsh  
Marion B. Packs  
Rev. Dr. Thomas D. Wintle

**ARTICLE 1: AMEND FISCAL YEAR 2014 OPERATING BUDGET**

Ms. Danielle Black moved to amend the following line item in the fiscal year 2014 Operating Budget adopted under Article 2 of the 2013 Annual Town Meeting, by raising and appropriating an additional sum as follows:

	<u>Changing From</u>	<u>Changing To</u>	<u>Difference</u>
School Department – Expenses	\$5,289,596	\$5,519,596	\$230,000

Mr. John Tucker asked from where the money would be coming. Town Manager Donna VanderClock responded that property taxes would be the funding source.

Mr. Keith Johnson spoke in opposition to this article. Ms. Christen Lacey, secretary of Weston Parent Advisor of Special Education, spoke in favor of this article.

**Motion passed by a majority vote**

**ARTICLE 2: APPROPRIATE FOR CASE CAMPUS MASTER PLAN – PHASE 2**

Mr. Edward Heller moved that the Town appropriate \$835,000 to pay costs to design and reconstruct, resurface or alter the configuration of roadways, walkways and parking areas on the Case Campus, generally located on either side of Alphabet Lane and within the boundaries of School Street and Wellesley Street, and all incidental costs related thereto, to be spent under the direction of the Town Manager, the money so appropriated to be borrowed under the authority of Massachusetts General Laws Chapter 44, Section 7, or any other enabling authority, and that the Town Treasurer, with the approval of the Board of Selectmen, be authorized to issue bonds and notes therefor.

Mr. Keith Johnson spoke against this article. Mr. James Mannix, an abutter, spoke in favor of this article.

**Motion passed by a two-thirds majority vote as declared by the Moderator**

**ARTICLE 3A: AMEND ZONING BY-LAW – ADD DEFINITIONS**

Mr. Alfred Aydelott moved to amend Section II. of the Zoning By-law by inserting new Definitions as follows:

**"Destruction/Demolition:** Removal without replacement of the enclosing components of a building's exterior envelope, including doors, windows, cladding, sheathing, and other similar elements; or the alteration of all or a portion of a building's exterior envelope such that existing walls, roof, or floor cease

to be part of the building's exterior envelope. For the purpose of this By-law, the frame supporting enclosing components need not be removed for the construction to be considered demolition or destruction. This definition shall take effect on January 1, 2014."

**Motion approved by a two-thirds majority vote as declared by the Moderator**

#### **ARTICLE 3B: AMEND ZONING BY-LAW - ADD DEFINITIONS**

Mr. Aydelott moved to amend Section II. of the Zoning By-law by inserting new Definitions for NON-COMMERCIAL CLUB and PROFESSIONAL

##### **NON-COMMERCIAL CLUB**

The use of a site for provision of meeting, recreational, or social facilities by a private nonprofit association, primarily for use by members and guests and not connected with or engaged in commercial enterprises

##### **PROFESSIONAL**

Person formally certified by a professional body or belonging to a specific profession by virtue of having completed a required course of studies and/or practice

**The motion was approved by a two-thirds majority vote as declared by the Moderator**

#### **ARTICLE 4: AMEND ZONING BY-LAW - HISTORIC STRUCTURES PRESERVATION DEVELOPMENT**

Mr. Aydelott moved to amend Section V. the Zoning By-law of the Town of Weston by adopting a new Subsection M. as follows:

##### **M. HISTORIC STRUCTURES PRESERVATION DEVELOPMENT**

###### **1. Definition and Applicability**

An Historic Structures Preservation Development ("HSPD") provides a framework for adaptation of important older structures within the Town to uses that might not otherwise be permitted in the underlying zone in which such structures are located, including mixed uses, where deemed beneficial to the interests of the community, while preserving the natural, rural character and appearance of the property on which the historic structure is located.

###### **2. Purpose and Qualifications**

The purpose of an HSPD is to provide flexibility in site planning in order to encourage and promote thoughtful and appropriate rehabilitation and re-use of historically important structures in a manner that protects natural features, scenic views into the property, and existing vegetation and land forms; to encourage utilization of the land in harmony with neighboring properties; and to preserve a recognized Town asset for the benefit of the public.

In order to qualify as an HSPD, the property must involve at least one principal structure that meets all of the following qualifying criteria:

- a. Have been constructed prior to 1945.
- b. Have been found to be "Historically Significant" by the Weston Historical Commission
- c. Before issuance of a building permit, have a preservation restriction executed by the property owner, the proposed developer and any mortgagees and approved by the Massachusetts Historical Commission per G.L. c.184 §§31-32, enforceable in perpetuity.

d. Be publicly owned.

### 3. Permitted Uses

An HSPD is allowed in the Single Family Residence District (A), Single Family Residence District (B), Single Family Residence (C), Single Family Residence (D) and Business District (B). **Major HSPD Projects** with a total occupancy of 30 or greater require Concept Plan approval by a majority vote of the Town Meeting and subsequent Site Plan Approval - Special Permit issued by the Planning Board. **Minor HSPD Projects** with an occupancy of fewer than 30 require Site Plan Approval - Special Permit issued by the Planning Board.

For purposes of this By-law, occupancy shall be defined as the total number of people commonly occupying uses of the nature proposed as defined in the Massachusetts State Building Code calculations for occupancy for purposes of egress.

Uses allowed in an HSPD shall be limited to the following, either singly or in combination, as approved in the Special Permit.

#### a. By-Right Uses:

- 1) All By-Right uses permitted in the underlying zone.
- 2) Customary accessory uses associated with the principal use(s) permitted in the underlying zone.

#### b. Uses Allowed By Special Permit with Site Plan Approval by the Planning Board:

- 1) All uses permitted in the underlying zone with Site Plan Approval.
- 2) Single family residence.
- 3) Multi-unit, attached residences in a single structure.
- 4) Bed and breakfast establishment of no more than 4 guest suites offering overnight accommodation and breakfast to guests lodged as overnight guests. No meals other than breakfast shall be served, and no breakfast shall be served to members of the public not lodged as overnight guests.
- 5) Professional or general office.
- 6) Shop or studio of an artist, potter, sculptor, silversmith, woodcarver, or similar craftsman.
- 7) Retail business establishment.
- 8) Restaurant/ Eating Place, excluding those defined as a fast food establishment, with food primarily prepared and cooked on the premises.
- 9) Nonprofit organization for any civic, benevolent, artistic or charitable purposes.

### 4. Changes of Use, Occupancy and Operations

Any changes in the type or nature of use, service requirements, and style of retail or restaurant operation, and any material increase in the number of occupants or parking demand, shall be subject to approval of a Revised Concept Plan by majority vote of the Town Meeting and subsequent Revised Special Permit with Site Plan Approval issued by the Planning Board for Major Projects. For Minor Projects, Revised Special Permit with Site Plan Approval issued by the Planning Board shall be required.

Changes in Minor Projects that result in occupancies exceeding the Major Project occupancy thresholds shall be subject to Major Project submittal, review and approval requirements.

### 5. Concept Plan

The purpose of the Concept Plan is to present the proposed project to Town Meeting in such a way that the Town can determine the impacts from a proposed HSPD and decide whether the proposed HSPD is suitable for the property. The Concept Plan shall include: (1) Preliminary Site Plan which provides a conceptual layout for the HSPD, including a tree survey; trees required for removal; roadway, driveway and walkway locations, including parking and vehicular service areas; location of utilities which may be on-site or off-site subject to a perpetual easement; grading plans for structures, roads, driveways and walkways; location of wastewater management structures and other features with associated grading; storm water management structures with associated grading; general landscaping; trash management facilities; and exterior lighting. (2) Preliminary Architectural Plans and Elevations. (3) Traffic Analysis of the HSPD. (4) A Municipal Impact Analysis of the HSPD. (5) Site Impact Analysis of the HSPD.

The drawings and supporting material submitted to the Planning Board and Town Meeting shall be sufficiently detailed to enable the Planning Board and Town Meeting to evaluate the impacts of the HSPD. The submission requirements for the Concept Plan shall be specified in rules and regulations to be adopted by the Planning Board.

The HSPD shall be evaluated according to the following Design Guidelines and Standards:

a. Design Guidelines

1) Site and Landscape Design

The development shall be sensitive to man-made architectural and historical resources, including, but not limited to, the following: buildings and other structures, trails, stone walls, and scenic views into the property from public ways.

The development shall be sensitive to the natural character and appearance of the property and take into consideration existing natural resources, including, but not limited to, the following: land forms, woodlands, wetlands, vernal pools, significant trees and geological features. Landscape design for the HSPD shall reflect the desire of Weston residents to preserve the Town's rural character.

Landscaping style and character shall be compatible with, and sensitive to, the historical character of the architecture. Finishes, materials, and features associated with courtyards, terraces, and other public gathering spaces visible from adjacent properties shall be compatible with, and complement, the character of the natural landscape features.

Effective vegetative buffers at site boundaries shall be established to screen the HSPD from adjacent properties and roadways to the extent necessary, as determined by the Planning Board. In cases where topography renders the perimeter buffers ineffective, additional screen plantings in the interior of the tract will be required.

The development shall take into account Low Impact Development techniques for storm water management and shall incorporate "green" principles in building materials, systems and site design. Where possible, proposed new construction shall take advantage of solar and wind orientation.

2) Relationship to Neighboring Properties

The property shall be developed in consideration of neighboring properties in regard to scale, character, impact, drainage, and storm water runoff.

Visual impacts of the development shall be mitigated by sensitive use of landscaping features, screening views from neighboring properties and nearby streets through the effective use of existing landforms, alterations thereto, berms and existing vegetation supplemented with new plantings.

Open space shall be located and designed so as to increase the visual amenities for abutting properties, as well as for the benefit of occupants of the development.

Access points to the Town's public streets shall be minimized and located so as to minimize traffic congestion.

3) Architecture

Restoration of existing structures shall comply in every respect with the requirements of the associated preservation deed restriction(s), both interior and exterior, where applicable, to the satisfaction of the Planning Board and of the entity or entities holding and enforcing the restriction(s). The interface of new and existing construction shall not violate the letter or intent of the preservation restriction(s).

Provision of public access to the important interior and exterior spaces and features of the historical construction is strongly encouraged.

New construction shall reflect or complement the historically important structures on site, and shall reflect the historic architectural fabric and character of the Town generally. Examples of preferred materials include wood clapboard, shingle, and fieldstone.

New construction shall harmonize with the scale of existing structures and with landforms, trees, and other natural features of the site.

b. Standards

1) Parking

The developer shall demonstrate that sufficient on-site parking space is available to satisfy the provisions of SECTION VIII. VEHICULAR REQUIREMENTS of the Zoning By-law, or to accommodate parking associated with the actual occupancies generated by the project use(s), whichever is greater.

For *Major Projects*, if ability to comply with this requirement is demonstrated, the Planning Board shall have the discretion to waive it if it deems that such action would benefit the quality and character of the project, of neighboring properties, or of the Town generally, provided that the developer shall submit a Comprehensive Parking Plan satisfactory to the Planning Board showing alternate parking locations as part of the Traffic Analysis.

Parking lots and vehicular service areas must be landscaped to the satisfaction of the Planning Board.

2) New Construction

New free-standing structures intended for human occupancy and habitation are not permitted in an HSPD. Accessory structures such as storage sheds for garden equipment, gazebos, and the like are permitted, but free-standing vehicle garages are prohibited.

The intent of this By-law is the intact preservation of important historical structures to the greatest extent possible. Therefore, an addition or additions to existing construction shall not exceed a total of 25 percent of the RGFA of the existing structure to which the new construction is appended.

New construction must comply with all provisions of SECTION VI. DIMENSIONAL AND OTHER REQUIREMENTS of the Zoning By-law.

3) Restoration, Replacement and Infill

Components of the existing building fabric designated for preservation shall be refurbished to a condition consonant with the preservation restriction(s) satisfactory to the entity holding and enforcing the preservation restriction. Replacement components shall match the original in material type, style, size and configuration.

New components added to, or integral with, the existing building fabric shall be appropriate to the surrounding historical building fabric and satisfactory to the entity holding and enforcing the preservation restriction.

4) Development Agreement

Prior to Town Meeting approval of a Concept Plan, the applicant shall execute a Development Agreement with the Board of Selectmen, after review and approval by the Planning Board. Such Development Agreement shall memorialize any additional obligations which the applicant has agreed to undertake in addition to those obligations which are expressly required by the Concept Plan or the Zoning By-law including, but not limited to, obligations relating to off-site improvements; traffic mitigation; construction timing and truck access; architectural standards; accommodation of public amenities such as walking trails, open space, parks, and playgrounds; and reimbursement of Town costs for consulting or other services related to review of the HSPD proposal and monitoring of the project. The Development Agreement may also require that in the event that an HSPD property is sold to a private entity after approval hereunder, the owner shall grant the Town a covenant that the Town shall have first right of offer to repurchase the property, or each portion thereof if a condominium, cooperative, or similar entity. Such Development Agreement may be conditional upon Town Meeting approval of a Concept Plan.

5) Waivers

The Planning Board shall have, at its sole discretion, the ability to waive provisions of the Design Guidelines and Standards relating to a particular application if it deems that such action would benefit the quality and character of the project, of neighboring properties, or of the Town generally.

c. Procedures

- 1) Approval of an HSPD Concept Plan for a Major HSPD Project shall be by a majority vote of the Town Meeting, following a recommendation and report to Town Meeting by the Planning Board as to whether and how the proposed Concept Plan meets the purposes of the HSPD and the Design Guidelines and Standards for Concept Plans as set forth in this By-law. It shall be the obligation of the applicant to timely submit an article to the Board of Selectmen for inclusion of the HSPD Concept Plan proposal on the warrant for the Town Meeting at which the applicant will be seeking concept approval.
- 2) The HSPD Concept Plan approval process commences with the filing of the proposed Concept Plan with the Planning Board. Before filing the Concept Plan, the applicant shall meet informally with the Planning Board to discuss the project, including scope, timing of the public hearing and Town Meeting, and program. A filing fee and review fee shall be deposited with the Planning Board at the time of submission of the Concept Plan to the Board. The filing and review fees shall be specified in Rules and Regulations to be adopted by the Planning Board. In addition to filing the Concept Plan with the Planning Board, the Concept Plan shall be filed with the Board of Selectmen, Town Engineer, Board of Health, Conservation Commission, Fire Department, and Police Department. The Planning Board will determine whether the Concept Plan is complete and schedule a public hearing within a reasonable time from receiving a complete submission.



6. Site Plan Approval - Special Permit

a. Timing

For *Major Projects*, not more than twelve (12) months after the Concept Plan has been approved by Town Meeting, and prior to applying for any other permits or commencing any work on the site, including, but not limited to, demolition, tree or vegetation removal, earth removal, or grading, application shall be made to the Planning Board for an HSPD Special Permit with Site Plan Approval.

For *Minor Projects*, application for HSPD Site Plan Approval and Special Permit shall be made to the Planning Board. No work on site shall commence prior to the Special Permit application.

b. Site Plan Approval - Special Permit Submission

For *Major Projects*, the submissions required of an applicant for a Special Permit with Site Plan Approval for an HSPD shall be set forth in rules and regulations to be adopted by the Planning Board. For *Major Projects*, such submissions shall include the documentation that will govern the use, occupancy, and other matters related to the HSPD, such as, but not limited to, the master deed, declaration of trust, and rules and regulations, if the HSPD will be a condominium (collectively, the "HSPD Governance Documents").

For *Minor Projects*, the Planning Board shall issue Site Plan Approval and a Special Permit for an HSPD if it finds that the HSPD presented in the application substantially complies with the Design Guidelines and Standards defined in this By-law, and if it specifically finds that:

- 1) The Site Plan provides for no uses which are not permitted by this By-law.
- 2) Fire, police and other emergency personnel have reasonable access to all structures.
- 3) All utilities, other lines, and equipment, including, but not limited to, electric, telephone, and cable TV, are located underground.
- 4) Compressors, generators, transformers, and other similar equipment are adequately and appropriately screened, and that noise generated by such equipment, either singly or in combination, does not exceed 40 dba at any property line.
- 5) Exterior lighting levels are generally consonant with Planning Board standards for residential construction, that there are no up-lights, spotlights or floodlights, and that parking and service area lighting levels are an average of one foot-candle or less on the ground.
- 6) The Site Plan locates and screens refuse disposal area(s), utility building(s), storage area(s), and other support facilities to make them less visible from sites external and internal to the HSPD parcel.
- 7) The Development is consistent with the letter and intent of the preservation restriction(s).
- 8) The Development is in harmony with the general intent and purpose of the Town of Weston Zoning By-law.

For *Major Projects*, the Planning Board shall issue a Special Permit and Site Plan Approval for an HSPD if it finds that the HSPD presented in the application is not substantially different from the Concept Plan approved at Town Meeting, and if it specifically finds that:

- 1) The Site Plan provides for no reduction in setbacks and no increase in the intensity and type(s) of use, and no substantial change, in the sole opinion of the Planning Board, in the location of the facilities, gross floor area, height, configuration, and amount of open

space, as provided for in the approved Concept Plan. However, in the Special Permit, the Planning Board may require additional plantings beyond those shown on the Concept Plan and specify an increase in the size of plantings if it furthers the goals of this By-law.

- 2) The Site Plan provides for no uses which are not permitted by this By-law and the approved Concept Plan.
  - 3) The applicant makes provision that any land shown in the approved Concept Plan as permanent open or recreation space be subject to a permanent conservation restriction, according to MGL S.31-32 of Chapter 184, simultaneously with the issuance of a building permit for construction on the HSPD site. Proof of execution and recordation of this restriction shall be delivered to the Planning Board. The restriction shall be held by the Town of Weston Historical Commission or other board or officer as may be authorized by vote of Town Meeting to acquire such restriction, and the open land may be used for limited recreation by residents of the Town in a manner deemed appropriate by the restriction holder.
  - 4) To the extent applicable, walking trails are established within the HSPD parcel consonant with the configuration, disposition and extent stipulated in the Concept Plan. Trails to be used by the public are established by permanent easement.
  - 5) Fire, police and other emergency personnel have reasonable access to all structures.
  - 6) All utilities, other lines, and equipment, including, but not limited to, electric, telephone, and cable TV, are located underground.
  - 7) Compressors, generators, transformers, and other similar equipment is adequately and appropriately screened, and that noise generated by such equipment, either singly or in combination, does not exceed 40 dba at any property line.
  - 8) Exterior lighting levels are generally consonant with Planning Board standards for residential construction, that there are no up-lights, spotlights or floodlights, and that parking and service area lighting levels are an average of one foot-candle or less on the ground.
  - 9) The Site Plan locates and screens refuse disposal area(s), utility building(s), storage area(s), and other support facilities to make them less visible from sites external and internal to the HSPD parcel.
  - 10) The provisions of the HSPD Governance Documents are satisfactory to the Planning Board and approved as to form by Town Counsel.
  - 11) The Development is consistent with the letter and intent of the Preservation Restriction(s).
  - 12) The Development is in harmony with the general intent and purpose of the Town of Weston Zoning By-law.
- c. Site Plan Approval - Special Permit Rules and Regulations
- The Planning Board shall adopt rules and regulations in a separate document that are consistent with this By-law specifying design standards for site development features, including, but not limited to: exterior lighting; storm water management; landscaping; erosion control; architectural design; design and construction standards for streets, drives and walkways; street and parcel monumentation.
- d. Construction and Phasing Plan

In cases where a Concept Plan has been adopted, a Construction Plan shall be submitted by the applicant and approved by the Planning Board as part of the Special Permit process, and where phased construction is proposed, a Phasing Plan shall be incorporated into the Construction Plan. Surety may be required, at the Planning Board's discretion, for the construction, or to the phases thereof, to guarantee performance and implementation of the Concept Plan and Special Permit Plan(s). The Planning Board shall determine the type and amount of surety with the Town. The Construction (and Phasing) Plan shall be endorsed by the Planning Board prior to any work done at the site, including tree removal, grubbing, and excavation of any sort, prior to application for a Building or Demolition Permit.

A list of submission items associated with the Construction (and Phasing) Plan shall be listed on a separate document approved by the Planning Board and may include, but not be limited to, the following items: hours of operation, truck routes, construction vehicle management, site staging of construction materials, material safety sheets, erosion and storm water control, and protection of historical assets.

Mr. William Crum, Mrs. Susan Crum, Mrs. Laura Sher, Mr. Michael Glynn, Mr. Henry Viles, Mr. Richard Sher and Mr. George Berbeco spoke against this article

Ms. Alicia Primer and Mr. John Fiske spoke in favor of this article.

**The motion was defeated**

**ARTICLE 5: CONVERT OLD LIBRARY TO WESTON CENTER FOR THE ARTS (SUBMITTED BY PETITION)**

Ms. Isabella Jancourtz moved to request that the Board of Selectmen use all necessary and proper steps to convert the old Weston Library to the Weston Center for the Arts, a publicly owned building for the benefit of the public.

It was pointed out that the vote on this article will be advisory only.

**The motion was approved by a majority vote**

**ARTICLE 6: NEW RFP FOR DEVELOPMENT OF JOSIAH SMITH TAVERN AND OLD LIBRARY (SUBMITTED BY PETITION)**

Mr. Jack Deary moved to request that the letter of intent naming Weston 358 LLC (Urbanica) as the sole and preferred developer until December 11, 2013 not be renewed and that the Town prepare a new Request for Proposal for the development of The Josiah Smith Tavern and the Old Library. All interested entities either for-profit or non-profit, including Town affiliated organizations, should be encouraged to participate and to submit properly qualified proposals. At least three months should be allowed for a response to the Request for Proposal. The final choice is to be made by votes at a Town Meeting.

It was pointed out that the vote on this article will be advisory only.

**The motion was approved by a majority vote**

**Moderator accepted a motion to dissolve the Special Town Meeting at 10:30 p.m.**

**SPECIAL STATE PRIMARY  
APRIL 30, 2013**

Pursuant to a warrant duly served, the Special State Primary was held on April 30, 2013 in:

- Precinct 1 – Parish Hall of the United Methodist Church of Weston located at 377 North Avenue
- Precinct 2 – Basement of St. Peter’s Church located at 320 Boston Post Road
- Precincts 3 & 4 – Parish Hall of Westgate Church, 100 Winter Street.

The Polls were open from 7:00a.m. to 8:00 p.m.

The results of the Special State Primary were as follows:

**Town of Weston – Special State Primary  
Final Results**

**Democratic Party – Summary Vote**

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>SENATOR IN CONGRESS</b>					
Blanks	0	0	0	0	<b>0</b>
Stephen F. Lynch	67	36	37	39	<b>179</b>
Edward J. Markey	250	266	136	204	<b>856</b>
<u>Write-Ins:</u>	-	-	-	-	-
scattering	2	0	0	0	<b>2</b>
<b>Total</b>	<b>319</b>	<b>302</b>	<b>173</b>	<b>243</b>	<b>1,037</b>

**Republican Party – Summary Votes**

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>SENATOR IN CONGRESS</b>					
Blanks	0	0	0	0	<b>0</b>
Gabriel E. Gomez	97	82	59	93	<b>331</b>
Michael J. Sullivan	32	30	15	31	<b>108</b>
Daniel B. Winslow	21	18	13	19	<b>71</b>
<u>Write-Ins:</u>	-	-	-	-	-
scattering	0	1	1	0	<b>2</b>
<b>Total</b>	<b>150</b>	<b>131</b>	<b>88</b>	<b>143</b>	<b>512</b>

**SPECIAL STATE ELECTION  
JUNE 25, 2013**

Pursuant to a warrant duly served, the Presidential Primary was held on March 6, 2013 in:

- Precinct 1 – Parish Hall of the United Methodist Church of Weston located at 377 North Avenue
- Precinct 2 – Basement of St. Peter’s Church located at 320 Boston Post Road
- Precincts 3 & 4 – Parish Hall of Westgate Church, 100 Winter Street

The Polls were open from 7:00a.m. to 8:00 p.m.

The results of the Special State Election were as follows:

**Town of Weston – Special State Election  
Summary Votes**

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>SENATOR IN CONGRESS</b>					
Blanks	0	0	0	0	<b>0</b>
Gabriel E. Gomez	389	359	306	377	<b>1,431</b>
Edward J. Markey	460	412	312	361	<b>1,545</b>
Richard A. Heos	3	5	1	2	<b>11</b>
<u>Write-Ins:</u>	-	-	-	-	<b>-</b>
scattering	0	0	0	1	<b>1</b>
<b>Total</b>	<b>852</b>	<b>776</b>	<b>619</b>	<b>741</b>	<b>2,988</b>

**SPECIAL STATE PRIMARY  
OCTOBER 15, 2013**

Pursuant to a warrant duly served, the Special State Primary was held on April 30, 2013 in:

- Precinct 1 – Parish Hall of the United Methodist Church of Weston located at 377 North Avenue
- Precinct 2 – Basement of St. Peter’s Church located at 320 Boston Post Road
- Precincts 3 & 4 – Parish Hall of St. Demetrios Greek Orthodox Church, 57 Brown Street

The Polls were open from 7:00a.m. to 8:00 p.m.

The results of the Special State Primary were as follows:

**Town of Weston – Special State Primary  
Final Results**

**Democratic Party – Summary Vote**

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>SENATOR IN CONGRESS</b>					
Blanks	0	0	0	0	<b>0</b>
William Brownsberger	23	20	12	20	<b>75</b>
Katherine M. Clark	106	99	46	63	<b>314</b>
Peter Koutoujian	40	47	36	33	<b>156</b>
Martin Long	1	1	0	0	<b>2</b>
Paul John Maisano	0	0	0	0	<b>0</b>
Carl Sciortino,Jr.	26	17	11	16	<b>70</b>
Karen Spilka	17	17	21	24	<b>79</b>
<u>Write-Ins:</u>	-	-	-	-	<b>-</b>
scattering	0	0	0	0	<b>0</b>
<b>Total</b>	<b>213</b>	<b>201</b>	<b>126</b>	<b>156</b>	<b>696</b>

### Republican Party – Summary Vote

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>SENATOR IN CONGRESS</b>					
Blanks	0	0	0	0	0
Frank J. Addivinola, Jr.	18	20	15	15	68
Mike Stopa	26	25	21	43	115
Tom Tierney	8	8	3	11	30
<u>Write-Ins:</u>	-	-	-	-	-
scattering	1	0	0	0	1
<b>Total</b>	<b>53</b>	<b>53</b>	<b>39</b>	<b>69</b>	<b>214</b>

### SPECIAL STATE ELECTION DECEMBER 10, 2013

Pursuant to a warrant duly served, the Special State Primary was held on April 30, 2013 in:

- Precinct 1 – Parish Hall of the United Methodist Church of Weston located at 377 North Avenue
- Precinct 2 – Basement of St. Peter’s Church located at 320 Boston Post Road
- Precincts 3 & 4 – Parish Hall of St. Demetrios Greek Orthodox Church, 57 Brown Street

The Polls were open from 7:00a.m. to 8:00 p.m.

The results of the Special State Election were as follows:

### Town of Weston – Special State Election Summary Votes

	<i>Precinct 1</i>	<i>Precinct 2</i>	<i>Precinct 3</i>	<i>Precinct 4</i>	<i>Total</i>
<b>REPRESENTATIVE IN CONGRESS</b>					
Blanks	0	0	0	0	0
Frank J. Addivinola, Jr.	104	92	57	95	348
Katherine M. Clark	179	145	94	108	526
James Aulenti	5	6	2	5	18
<u>Write in: Hall</u>	1	1	0	0	2
scattering	0	0	0	1	1
<b>Total</b>	<b>289</b>	<b>244</b>	<b>153</b>	<b>209</b>	<b>895</b>



## FINANCIAL REPORTS



*Search lights lit up the sky over Town Hall to welcome guests to the reception following the Weston 300 Commemoration*

## REPORT OF THE FINANCE COMMITTEE

The Finance Committee is composed of nine Weston residents appointed by the Town Moderator to advise the Selectmen and the Town on financial matters and, in turn, to make recommendations to the voters regarding such matters. During the course of the year, the Finance Committee engages in the following activities:

- Participating in financial summit meetings with the Selectmen, Town Manager, School Committee and School Administration to discuss current and future financial issues
- Assigning Committee members to conduct detailed budget reviews of each Town department
- Informing residents about the budget process through public meetings and this annual report
- Allocating an annual reserve fund appropriated by Town Meeting as unforeseen costs arise during the year
- Providing recommendations, where appropriate, to residents on Town Warrant Articles
- Working on specific long-term financial policy issues related to the Town
- Monitoring debt levels and the long-term fiscal health outlook for the Town
- Holding regular open committee meetings to discuss findings of detailed budget reviews and other significant financial issues affecting the Town

### Recommendation

The Finance Committee unanimously recommends the fiscal year 2014 operating and cash capital budgets as presented in the Warrant and further recommended in the Report of the Board of Selectmen. This recommendation is based on the following:

- The budgets are substantially consistent with the budget principles outlined in the Report of the Board of Selectmen, including the objectives (i) to generally maintain current levels of services to the townspeople while addressing increased demand for services in certain areas, (ii) to provide sufficient funds for building and other infrastructure maintenance to ensure that capital facilities and equipment are properly maintained, and (iii) to provide adequate reserves and contingency funds for certain future expenses and unforeseen circumstances.
- The budgets have been developed responsibly and with due attention to efficiency and cost savings.
- The budgets can be reasonably supported by the Town's tax base and other revenue sources, without jeopardizing the Town's credit ratings and ability to service its debt in coming years.

The operating and cash capital budget totals \$70.4 million, which is an increase of \$2.5 million or 3.6 percent over the fiscal 2013 operating budget. When debt service (exempt from the limits of Proposition 2½) is included, the grand total is \$78.2 million, an increase of \$3.5 million, or 4.7 percent over the fiscal 2013 grand total. Although above a 2.5 percent increase, this budget does not require an override under proposition 2½ given prior years' unused levy capacity and new growth in the tax base. Assuming the budget is adopted, the remaining unused levy capacity will be \$3.0 million (5.0 percent of the proposed budget) before an override would be required.

### Revenues and Expenses

Eighty-five percent of the revenues required to fund this budget will be raised through the property tax levy, similar to the recent past of 85 percent in both fiscal 2013 and fiscal 2012. New growth (the increase from new construction) for fiscal 2013 was \$1.2 million and estimated at \$0.6 million for fiscal 2014. This means the median home value of \$980,600 will see a tax increase of \$540 from \$12,159 in fiscal 2013 to \$12,699 in fiscal 2014, or 4.4 percent.



State Aid has been flat in recent years, and is projected to comprise 5.2 percent of the revenue for fiscal 2014 versus 5.5 percent for fiscal 2013 and 5.6 percent in fiscal 2012. Local receipts make up another 6.3 percent, as compared with 6.5 percent in fiscal 2013.

On the expense side, about 64 percent of spending is for Education, including the cost of employee benefits and debt service on capital projects. Essential services (Public Safety, Department of Public Works and Facilities) make up another 23 percent. The remainder of expenses are to operate our Town government and for services that are important to the quality of life of residents, such as the Public Library and Council on Aging. Exempt debt service is increasing from \$6.7 million to \$7.8 million, or 15.3 percent, and comprises 10 percent of the overall budget (more on debt service later). It is important to note that the Water Division, Brook School Apartments, and Recreation Department are operated as “enterprise funds,” which means they attempt to self-fund all, or substantially all, of their operating and capital needs through the fees they charge. In recent years, the Water Division and Brook School Apartments have consistently been self-funding with their operations, while our Recreation Department requires approximately 30 percent of annual funding from our general fund.

The \$2.5 million budget increase has the following major components (in millions):

School Department	\$ 0.9
Salaries (Municipal)	0.3
Fire Pumper Truck	0.6
Health Insurance & Medicare Tax	0.4
Middlesex Retirement System	0.2
Reduction in Cash Capital Projects	(0.2)
All other changes - Net	<u>0.3</u>
<b>Total increase fiscal year 2013 to fiscal year 2014</b>	<b>\$ 2.5</b>

New requests for additional or expanded services to accommodate increased demands represent a net increase of \$50,000 in the fiscal 2014 budget. Also included in the operating budget is \$2.4 million of cash capital expenditures such as roadway improvements, a new fire engine pumper truck, replacement vehicles and various infrastructure improvements. The Town is making a concerted effort to include more cash capital expenditures in the operating budget, particularly those that recur annually like roadway improvements, or that have a limited lifecycle and tend to be replaced regularly like police cruisers, fire equipment, Public Works vehicles and school buses.

### Schools

Weston has a long-standing tradition of supporting excellence in public education. Not only is this a worthwhile investment in our children, but the quality of our schools is a key attribute in the attractiveness of our town. This demand for residing in Weston is reflected in property values, which remain among the highest in the state.

Maintaining a high quality school system is expensive, and the School budget is rising in fiscal 2014 by \$860,000 or 2.5 percent - despite anticipated flat enrollment. The main components of the increase are rising salaries of \$630,000 and Special Education of \$304,000, offset by a slight reduction in other areas. Salary increases are driven by existing collective bargaining agreements, which include for 2013 a 2.5 percent cost of living increase for teachers, in addition to longevity and education step increases.

The Finance Committee continues to encourage the School Committee to evaluate areas of cost reduction in staffing levels, pupil services and operations and maintenance, for it is difficult to justify long term increases greater than inflation with flat enrollment. The challenge remains maintaining the high quality of the school system demanded by Town residents at a cost that residents are willing to support.

### Healthcare Costs

In fiscal 2010, major progress was made in implementing a long term plan to control healthcare costs when all Town and School employees switched to health insurance plans provided by the Massachusetts Group Insurance Commission (GIC). Since then, rate increases have been slowing from 13 percent in fiscal 2011, to 3.5 percent in fiscal 2012 and 1.6 percent in fiscal 2013. For fiscal 2014, that trend has reversed, and the healthcare cost will increase 4.4 percent. Knock on wood, the rate of growth is now under control, and we would hope to see increases consistent with inflation going forward, though recognize that is optimistic given the national trend in healthcare costs.

### Pension and Retiree Healthcare Costs

Like all municipalities, Weston has significant pension and retiree health insurance liabilities. (The latter are called Other Post Employee Benefits, or "OPEB.") As of January 1, 2012, the Town's pension liability was underfunded by \$52.7 million. Massachusetts law recently extended the timeframe by which municipal pension plans must be fully funded. The Middlesex Retirement System, of which the Town is a part, has adopted a funding schedule that will provide for full amortization of the unfunded liability by 2035. The Town must pay annual assessments from Middlesex Retirement System to fulfill this obligation. The fiscal 2014 assessment is \$3.9 million.

With respect to OPEB, the Town currently pays for retiree healthcare costs each year as they come due. With that said, the most recent actuarial study completed in the spring of 2012 estimated the Town's liability to be \$69 million as of June 30, 2011. Unlike the pension liability, at present no law requires funding the OPEB liability, but the Selectmen and Finance Committee believe the prudent and responsible course is to develop a strategy for funding this liability over time, rather than leaving it solely as a burden to future taxpayers. An OPEB Trust Fund was created at the 2010 Town Meeting, and some initial funding has been provided. On an ongoing basis, the Committee recommends additional funding in the range of \$1.5 to \$1.7 million annually, a level deemed prudent toward funding this liability. As of December 31, 2012 the OPEB reserve balance was \$5.2 million and the recommended fiscal 2014 appropriation is \$1.6 million.

### Capital Spending & Debt Levels

Since 1992 the Town has undertaken, or is in the process of undertaking, a number of capital projects totaling nearly \$170 million. This includes major renovations of all the schools, a new high school science lab, the construction of a new Field School, Library, Community Center and Department of Public Works, and an addition to the Town Hall. Including the proposed new Police Station, outstanding debt against these projects (as well as a number of smaller projects), once fully bonded, will total approximately \$90 million.

We do not take this number lightly, and the Finance Committee monitors the Town's debt levels on an ongoing basis. It is important to note that the Town's debt amortizes between a 5-30 year time period depending on the useful life of each project and legal limitations. It is expected that total debt service for fiscal 2014 will be \$9.2 million, with over \$7.4 million being principal payments, which represents an increase of 9 percent over fiscal 2013. The Town also opportunistically refinances the interest rate it pays on debt when appropriate and allowed by law. Refinancing activity recently conducted will decrease the interest expense on outstanding debt by over \$525,000. For fiscal 2014, additional borrowing will be \$6.8 million which consists mainly of \$5.0 million for the new Field School. The Town's total outstanding debt as of June 30, 2012 was \$62.4 million, and is estimated to be \$74.7 million on June 30, 2013.

While we will issue an additional \$25 million of debt to fund the new Field School and future Police Station project (if approved), the Town's ratio of debt service to operating revenue is not expected to exceed the 15 percent threshold that is desired for a Aaa-rated municipality. At its peak in fiscal 2016, the debt service ratio is estimated to reach 12.5 percent.

In two other key measures of debt service our ratios are very favorable. Total outstanding debt represented 1.2 percent of the Town's total assessed valuation in fiscal 2012, well below the 10 percent considered a warning indicator by credit rating organizations. And total outstanding debt as a percent of per capita income was 6.1 percent, also well below a 15 percent threshold considered a warning indicator by credit rating organizations (The 6.1 percent debt to per capita income is based upon the U.S. Census Bureau's 2000 per capita income for Weston of \$89,073).

Our Aaa rating is very important in minimizing borrowing costs and maintaining our financial flexibility; therefore, the Town will have to be prudent about the timing and size of future long-term capital projects, and make difficult decisions in prioritizing desired enhancements to the town.

#### Reserves

The Selectmen and Finance Committee believe developing reserves is important to the long-term fiscal health and stability of Town finances, and helpful in maintaining the Town's credit rating. Over the past 10 years, several categories of reserves have been created with reserve targets, and many have been funded. Below represents a progress report on the various reserve accounts:

<b>Reserve Category</b>	<b>FY04 Balance</b>	<b>FY13 Balance</b>
Stabilization Fund	\$ 12,160	\$ 2,225,743
Facilities Maintenance	103,030	940,400
Post Employment Benefits (OPEB)	0	5,181,596
Uninsured Losses	2,823	164,372
Compensated Absence Fund	25,079	246,815
Overlay Reserve for Abatements	0	180,000
Pension Reserve	0	405,210
<b>Total</b>	<b>\$ 143,092</b>	<b>\$ 9,344,136</b>

#### Cost Savings Initiatives

The Town makes an ongoing effort to increase efficiency, eliminate duplicative expenses and identify cost savings. We encourage and recognize efforts in this area, examples of which include:

- The School Department and various municipal departments pool resources on various items such as building and vehicle maintenance, utility purchases, technology and equipment sharing.
- The Town has undertaken a number of energy saving measures including upgrading thermostats, purchasing fuel efficient vehicles, and upgrading streetlights. Many of these projects have been funded with grants and rebates, and resulted in identifiable savings of over \$2 million.
- The Town's school and municipal recycling program averages 50 tons/year, resulting in savings of over \$10,000 in disposal costs.

#### Specific Warrant Recommendations

As previously mentioned, one of the Finance Committee's primary responsibilities is to advise residents with respect to financial matters. The Finance Committee discusses these issues over the course of the year and takes positions on various Town Warrant Articles, some of which require further explanation below.

#### *Article 13: Appropriate for Case Campus Master Plan – Phase I*

The Committee unanimously supports Phase I, but emphasizes that this does not indicate any consensus agreement over upcoming future phases of the Case Campus Master Plan, which must be evaluated as they are presented for approval in coming years.

*Article 14: Appropriate for Roundabout at Newton, Wellesley and School Streets*

The Committee takes no position on this article by a majority vote. The majority believes that the relevant committees (Traffic and School) have conducted a thorough review of the need and options, and does not believe it is the Finance Committee's role to substitute judgment on the cost-benefit of such a project, particularly when many of the issues are non-financial such as safety, aesthetic and traffic patterns. The minority (which opposes the roundabout) does not believe that the roundabout will result in significant traffic improvement justifying the expenditure, is not compelled by the safety and aesthetic issues, and therefore does not meet a cost-benefit threshold. Despite the difference of opinion, the Committee unanimously agrees the Town can undertake the project without adversely affecting the Town's finances.

*Article 36: Reduce the Community Preservation Act Surcharge from 3 percent to 1 percent*

The Committee takes no position on this article by a majority vote. The majority believes that the Committee has not conducted a sufficient review of the issue to make a recommendation to Town voters. Furthermore, the CPA was adopted by voters to enhance Town "quality of life" issues of historical preservation, recreation and open space conservation, expenditures that are difficult to evaluate from a financial perspective. A minority support the article, believing that reduction of the surcharge provides a desired tax relief to residents.

Longer Term View

More than 82 percent of the Town's budget is related to personnel costs (School and Municipal), so controlling the growth of these costs directly results in controlling the growth of the budget. As previously mentioned, the Town has made significant progress in controlling healthcare costs, and ongoing union contract negotiations should enable us to make progress on salary costs. However, given the rate at which our country's healthcare and pension costs have been rising, maintaining a consistent level of services to Town residents while staying within the tax increase limit of Proposition 2½ is challenging. If these structural costs continue to rise at rates greater than 2.5 percent per year, there must be new revenue growth, services must be cut back, or residents must periodically approve overrides to Proposition 2½.

Town residents have historically been supportive of overrides, and by doing so have made it clear that they would like to maintain the outstanding quality of services provided by the Town. While no override is necessary for fiscal 2014, and it is unlikely that an override would be needed for fiscal 2015, current projections indicate that the Town could face override requests of \$500,000 or more in future years. Given projected overrides and projected debt service increases due to the new Field School and Police Station, our tax bill is projected to increase an average of 3.3 percent per year over the next five years.

The Finance Committee would like to acknowledge the efforts of the Board of Selectmen, the School Committee and Administration, the Town Administration and Department Managers and the other Town Boards for their work on the fiscal year 2014 budget. The development of the budget is a complicated endeavor, requiring the cooperation of numerous constituents. All parties involved have once again exhibited a high degree of cooperation and professionalism, resulting in prudent operating and cash capital budgets.

2013 Finance Committee Members

*Appointed by the Moderator*

John McDonald, Chair	2016	Ellen Richstone	2014
Alexander Cobb	2016	Matthew Rosenthal	2014
Christopher Houston	2015	Valerie Shey	2014
Gerard Jansen	2015	Thomas Palmer	2013
Keith Johnson	2015	James J. Ricotta	2013
Lisa Reitano	2016	Maryanne Rogers	2013

## REPORT OF THE FINANCE DIRECTOR

The Finance Director's office is staffed by three full time employees, consisting of the Finance Director/Treasurer and Collector, a Financial Analyst, and a Financial Assistant. The Finance Director oversees the Accounting, Assessing, and Treasurer/Collector's offices. The office is responsible for insurance, fuel procurement, budgeting, bonding, and the general billings and collections of all taxes as well as cash management.

The following charts and tables have been provided to illustrate the fiscal health of the Town, to present historic information on the median home, and to exhibit the percentages of the budget apportioned by department.

### FISCAL HEALTH INDICATORS

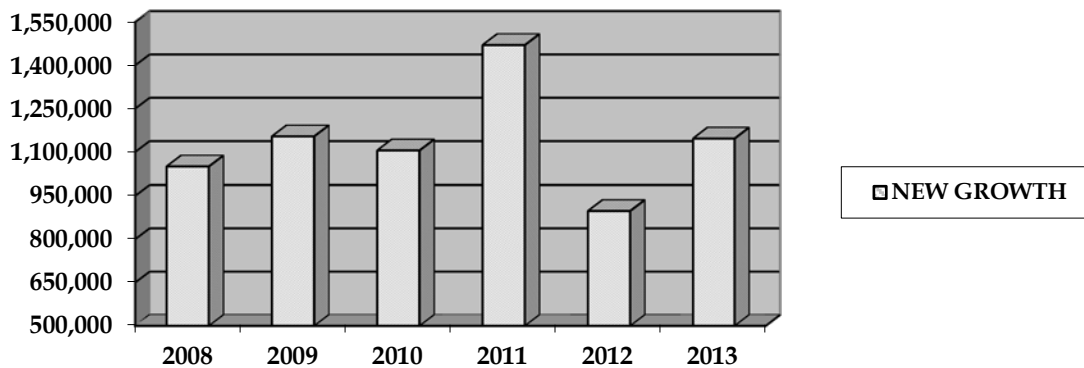
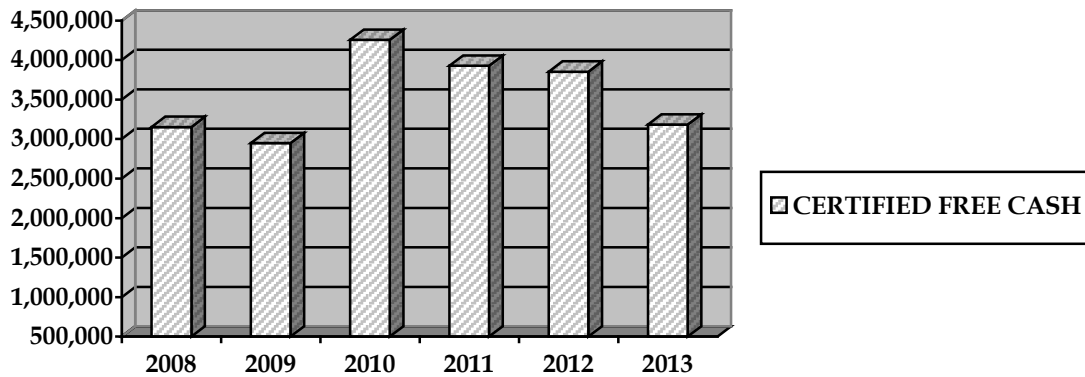
#### Free Cash and New Growth Summaries

##### CERTIFIED FREE CASH (Surplus of Revenues over Expenditures)

2008 - 2013	
2013	\$3,182,126
2012	3,853,659
2011	3,928,457
2010	4,255,473
2009	2,948,558
2008	3,153,673

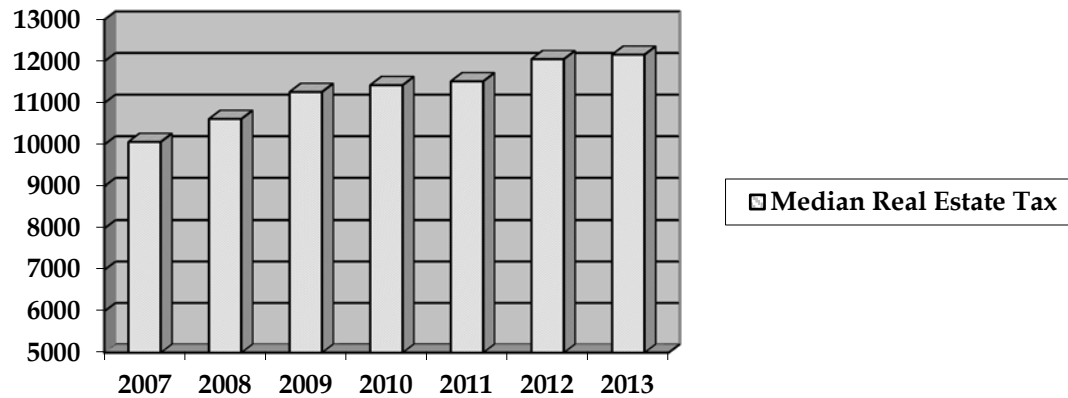
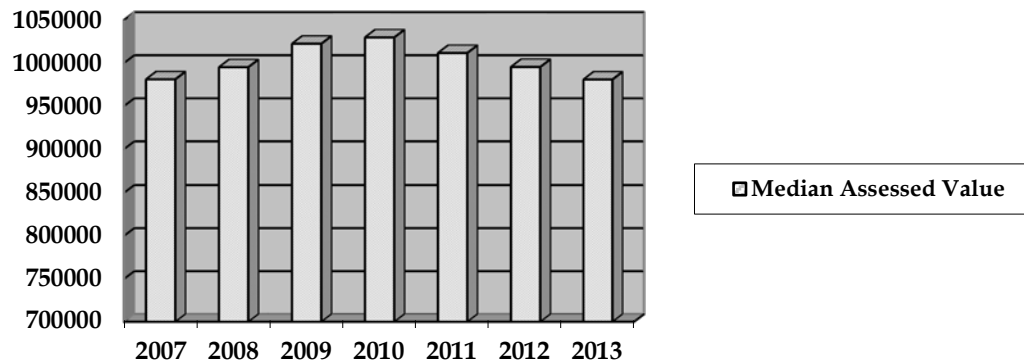
##### NEW GROWTH IN THE TAX LEVY

2008 - 2013	
2013	\$1,146,485
2012	897,752
2011	1,470,272
2010	1,105,302
2009	1,154,030
2008	1,049,715

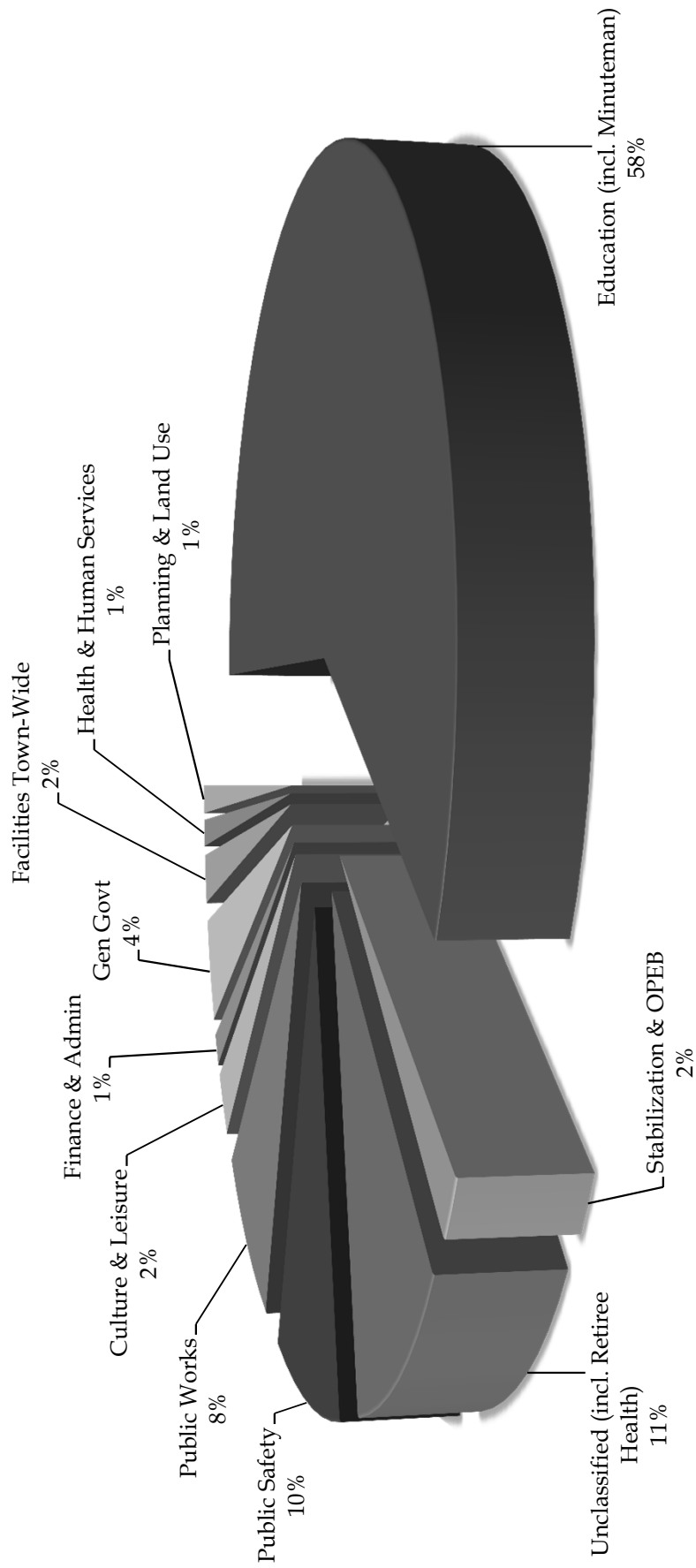


**Median Home  
Assessed Value and Real Estate Tax**

MEDIAN HOME ASSESSED VALUE		MEDIAN HOME REAL ESTATE TAX	
2007 - 2013		2007 - 2013	
2013	\$ 980,600	2013	\$12,159
2012	995,200	2012	12,052
2011	1,011,400	2011	11,520
2010	1,029,500	2010	11,427
2009	1,022,100	2009	11,264
2008	994,900	2008	10,616
2007	980,800	2007	10,063

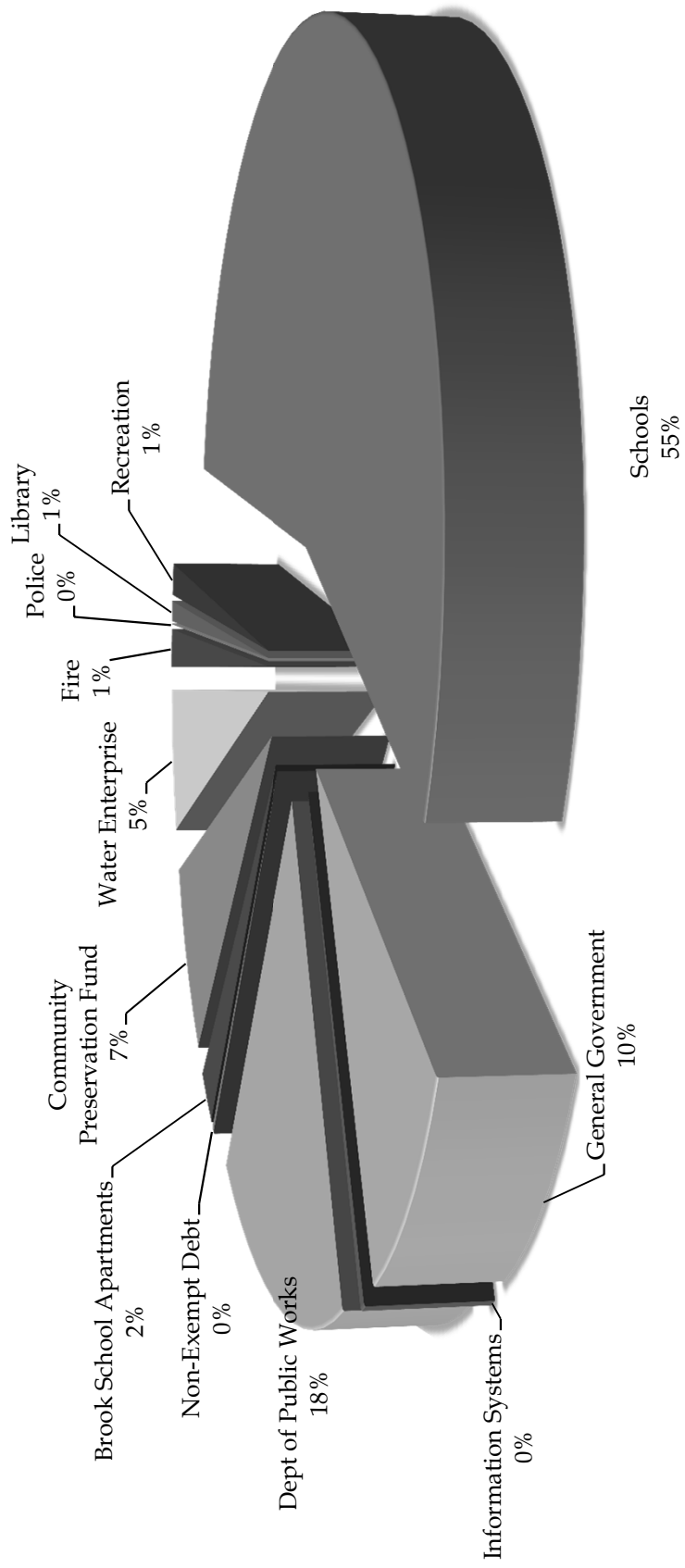


# FISCAL YEAR 2013 EXPENDITURE PERCENTAGES BY CATEGORY



\* Percentages include debt service and employee benefits attributable to each category.

# FISCAL YEAR 2013 DEBT SERVICE PERCENTAGES BY CATEGORY





LONG TERM DEBT  
FISCAL YEAR 2013

Long Term Debt	Outstanding July 1, 2012	+ New Debt Issued	- Retirements	= Outstanding June 30, 2013	Interest Paid in FY2012
Fire	1,279,000	-	276,000	1,003,000	39,191
Police	24,000	-	6,000	18,000	720
Library	709,176	-	178,725	530,451	21,764
Recreation	969,000	-	142,000	827,000	19,522
Schools	25,575,918	18,361,334	2,908,137	41,029,115	945,066
General Government	8,021,000	-	810,000	7,211,000	232,158
Information Systems	520,000	-	180,000	340,000	18,800
Dept of Public Works	14,141,807	300,000	1,291,747	13,150,060	494,095
Non-Exempt Debt	220,430	-	39,722	180,708	4,437
<b>General Fund Subtotal</b>	<b>51,460,331</b>	<b>18,661,334</b>	<b>5,832,331</b>	<b>64,289,334</b>	<b>1,775,753</b>
Brook School Apartments	1,724,000	-	179,000	1,545,000	66,766
Community Preservation Fund	5,644,000	-	522,000	5,131,000	209,707
Water Enterprise	3,634,000	432,000	308,000	3,758,000	123,163
<b>TOTAL Long Term Debt</b>	<b>62,462,330</b>	<b>19,093,334</b>	<b>6,841,331</b>	<b>74,723,333</b>	<b>2,175,389</b>

## REPORT OF THE BOARD OF ASSESSORS

### Fiscal 2014 Valuation and Tax Rate

- There were approximately 130 arm's length property sales in calendar year 2012. These sales formed the basis for the fiscal year 2014 assessments for Weston's approximately 3,600 residential parcels.
- The total assessed value of all taxable property in Weston was \$5,340,928,200. This was an increase of \$145,498,000 or 2.8 percent in comparison to the fiscal 2013 total assessed value of \$5,195,430,200.
- Fiscal 2014 new growth, which is comprised of new construction, renovations and other improvements, was reported at \$82,279,600. Excluding new growth, the total assessed value increased by 1.20 percent.
- The tax rate for fiscal 2014 (which began on July 1<sup>st</sup>) was approved on December 11<sup>th</sup> at \$12.73 per \$1,000 of assessed value, up 33 cents from the \$12.40 tax rate in the previous fiscal year.

### Policies and Procedure

The role of the Board of Assessors is to establish the full fair market value of all properties in Town, using a mass appraisal methodology. The Board revalues every property in Town each fiscal year to reflect the full estimated fair market value. The Board's policies and procedures are overseen by the Massachusetts Department of Revenue.

The Assessors' office is required to inspect all parcels with new construction and also properties which have had other physical changes since the previous fiscal year. These inspections, along with additional inspections for verification of all sales for data accuracy, were conducted by the office staff and members of the Board. These inspections revealed an increase of \$82,279,600 in assessed valuation of new growth for fiscal 2014. The Board also continued the state-mandated process of re-inspecting all property in Town through the extended engagement of an independent appraisal firm, David L. Velluti and Associates.

On October 25<sup>th</sup> the Board of Assessors mailed to all residential property owners Impact Notices with the proposed new valuation of their property. The notice invited property owners, who may have had questions or concerns about their property valuations, to meet with the staff or Board members prior to the Board's finalization of the fiscal 2014 assessments. Approximately 12 meetings were held with individual property owners to discuss specific concerns about their valuations.

The fiscal 2014 assessments were finalized by the Board on November 13<sup>th</sup> and the Board received approval for the valuations on November 22<sup>nd</sup> from the Department of Revenue. The fiscal 2014 assessment information was added to the Town's website on the Assessors' Office web page. A listing by street address of all taxable properties in Town shows the lot size, house size, year built, land assessment, building assessment, and the total fiscal 2014 assessment.

### Election Results of the Board of Assessors

Susan L. Shortsleeve and Paul L. Zorfass were elected to the Board in the May Annual Town Election. Mr. Zorfass was elected for a three year term and Ms. Shortsleeve was elected for a one year term to fill the remaining term of former Assessor Janice M. Glynn who had resigned on January 31, 2013. The Board of Assessors re-elected Gary Koger as Chairman during its May 21<sup>st</sup> meeting. Ms. Shortsleeve resigned on August 1<sup>st</sup> and her seat was filled by Tamilyn M. Levin, who was appointed by the Board and the Board of Selectmen on November 13<sup>th</sup> to serve until the 2014 Annual Town Election.

The Board would like to thank Mr. Bennett for his nine years of dedicated service to the Board of Assessors and Ms. Glynn for nearly eight years of dedicated service to the Board of Assessors. Additional appreciation to Ms. Shortsleeve for her service on the Board and to Town Hall staff Richard Kowalski,

Stephen Poulos (who resigned in November 2013), and Eric Josephson for their continued outstanding assistance to the Board in the performance of its duties this past year.

#### 2013 Board of Assessors

*Elected by the voters*

Gary C. Koger, Chairman	2015	Alan T. Orth	2014
Phyllis R. Kominz	2015	Paul L. Zorfass	2016
Tamilyn M. Levin	2014	Susan Shortsleeve	<i>resigned</i>

### **TABLE OF AGGREGATES**

Tallies are based upon the Property Type Classification Codes established by the Massachusetts Department of Revenue

Dwelling Houses	3,352
Multiple Dwelling Properties	74
Condominiums	214
Non-Exempt Vacant Parcels	180
Accessory Land with Improvements	13
Commercial Properties	48
Industrial Properties	5
Parcels Classified under Ch. 61	(Forest Management) 5
Parcels Classified under Ch. 61A	(Agricultural/Horticultural) 22
Parcels Classified under Ch. 61B	(Recreational Use) 8
Exempt Parcels	348

### **PROPERTY EXEMPTED UNDER M.G.L., CHAPTER 59, SECTION 5, CLAUSE 3**

Trustees of Boston College (Weston Observatory)	\$9,303,100
Cambridge School, Inc.	\$18,181,900
Campion Residence and Renewal Center	\$33,803,100
Margaret Gifford School	\$14,011,200
Golden Ball Tavern Trust	\$2,679,600
Meadowbrook School of Weston	\$22,885,400
President and Fellows of Harvard University	\$16,336,300
Red Barn Nursery School	\$982,100
Regis College	\$88,003,100
Rivers Country Day School	\$39,025,800
Pope John XXIII National Seminary	\$19,535,500
Wellesley Conservation Council	\$580,200
Weston Affordable Housing Foundation	\$2,379,700
Weston College	\$4,876,600
Weston Community Housing	\$10,706,700
Weston Forest and Trail Assoc., Inc.	\$57,151,700
Weston Open Space Assoc. Inc	\$839,200
Weston Scouts, Inc.	\$583,100
Weston Wing, Inc.	\$437,000

## REPORT OF THE COMMISSIONERS OF TRUST FUNDS

The three elected Commissioners of Trust Funds are responsible for the investment of securities held in the following funds:

<i>Fund</i>	<i>Balance as of December 31, 2013</i>
Consolidated Trust Funds	\$ 4,198,012.02
Well Litigation Settlement Trust Fund	1,049,626.77
Weston Public Schools Fund	274,626.11
Josiah Smith Tavern Trust Fund	338,607.86
Noyes Library Trust Fund	4,041,525.70
Ben Sandalls Memorial Fund	113,423.17
Joseph Mathias Naughton Scholarship Fund	14,189.12
Rosamond Sears Library Fund	979,282.10
Gladwell Library Fund	737,384.66
Elizabeth Paine Library Fund	1,041,516.46
Ella McNutt Morse Scholarship Fund	201,169.81
Helen Bradley Memorial Fund	39,517.97
Vera Laska Trust Fund	247,805.90
<i>total</i>	\$13,276,687.65

The securities held in the 13 funds listed above as of December 31, 2013, and priced as of that date, are set out below. The principal value combined, net of additions and distributions made during the year, was \$13,276,688 including unexpended income at the end of 2013. The comparable amount for the end of 2012 was \$11,521,156. There was a total of \$1,144,154 of unexpended income in the funds at year-end 2013.

From the perspective of stock market results, 2013 was an impressive year. The stock market as measured by the Standard & Poor's 500 rose 29.6 percent, greatly exceeding expectations. The Dow and the Nasdaq realized equally strong results. The market was buoyed by an accommodative Federal Reserve Policy, a gradually improving economy (though it is still growing below its potential), and rising consumer spending (in spite of lower confidence surveys). Unemployment rates fell slightly, though largely because workers left the work force. Housing continued to improve as interest rates remained low largely because of federal policy. Energy costs continued to be manageable and inflation remained muted. Capital spending plans improved as profits generally exceeded expectations and corporate balance sheets remained strong. The bond market was reflective of government rhetoric, with 10 year rates increasing from 1.6 percent in early May to nearly 2.5 percent by the end of June, finally settling in at just below 3 percent in late September when the government decided not to "taper" immediately, but rather only when the economy would support it. In general, the European outlook has improved but the outlook for Asia and emerging markets is still a cause for concern. In the long term, the earnings realized by the companies held in our portfolios will be the primary determinant of its performance. The Commissioners continue to adhere to their long standing philosophy of remaining fully invested in high quality companies and do not seek to time the market.

The Commissioners are subject to investing constraints imposed by law. Specifically, the Town may invest in "securities...which are legal for the investment of funds of savings banks..." This has been interpreted to mean that the Town may invest in common stocks (not funds) meeting the Prudent Man Standard. In addition, not more than 15 percent of the trust funds may be invested in bank stocks and insurance company stocks, nor shall more than 7 percent of such funds be invested in the stock of any one bank or insurance company.

The Commissioners have continued the investment philosophy of prior years, which is to keep the stock portion of the various portfolios invested in the common shares of outstanding companies that show a capacity for sustained earnings growth. The Commissioners expect these companies as a group should be able to maintain their superior relative growth characteristics in the years to come and beyond.

#### 2013 Commissioners of Trust Funds Members

##### *Elected by the Voters*

Charles M. Ganson, Jr.	2014
Janell Phillips	2016
Thomas E. Bator	2015

### **REPORT OF THE TREASURER/COLLECTOR**

The Treasurer/Collector's office is a part of the Finance Department. It is staffed by two full time employees in addition to the Finance Director/Treasurer and Collector. There is also a shared staff member from the Finance Director's office. Senior Service members assist the office on tax payment due dates. The office is responsible for tax, general billings and collections, the issuing of Transfer Station permits, and cash management.

Tax related duties and responsibilities focus on billing and collecting of real estate, personal property, motor vehicle excise, and water usage fees. More than 26,000 tax and 8,000 water bills were mailed out resulting in over \$71 million in revenue. The Community Preservation Fund generated over \$1,770,543 in revenue from local taxes. The Town received state matching grant revenue of \$502,911 for fiscal year 2013. Other tax related responsibilities include the processing of over 585 municipal lien certificates, tax refunds, and the collection of delinquent taxes through tax takings and deputy collector services.

In addition to its tax related duties and responsibilities, the office is also responsible for receiving moneys from the Town's departments, processing of payment checks for the Town expenditures, maintaining and reconciling a number of bank and investment accounts, investing Town funds, borrowing short and long term funds, and distributing payroll checks and related taxes and benefits for more than 625 Town and School employees. Over 2,750 transfer station permits were issued this year and 200 of them were issued using the new online payment option.

Please see the table below for a detail of gross revenues processed in the Treasurer's Office in fiscal year 2013.

#### **Bonds issued during the year were:**

<u>Date</u>	<u>Amount</u>	<u>Term</u>	<u>Interest Rate</u>
February 1, 2013	\$19,093,334	25	2.54024%

#### **Short-term notes were issued as follows:**

February 1, 2013	\$6,825,000 @ 0.2223%
August 13, 2013	\$11,807,000 @ 0.159412%

### Gross Revenues Processed in the Treasurer's Office in Fiscal Year 2013

	<u>Amount</u>	<u>Total</u>
Cash Balance- June 30, 2012		\$ 74,480,485
Property Tax	64,770,464	
Motor Vehicle Excise Tax	2,489,198	
Payments in Lieu of Taxes	12,000	
Municipal Lien Certificates	14,675	
Interest and Charges	319,462	
Departmental Fees	989,966	
Departmental Rents and Receivables	222,101	
Departmental Miscellaneous Revenue	11,808	
Licenses	69,180	
Permits	984,883	
State Revenue and Reimbursements	5,212,020	
Court Fines and Other Fines	119,163	
Miscellaneous Revenue	34,652	
Other Financing Sources	444,690	
Due to Other Agencies	1,911,007	
Highway- Chapter 90	339,598	
School Lunch Receipts- Revolving	1,171,508	
School Grants- Federal & State	2,464,025	
School Gifts and Revolving Accounts	1,174,257	
Receipts Reserved for Appropriation	24,498	
Town Grants- State	142,124	
Town Other Grants	20,307	
Town Gifts and Revolving Accounts	148,995	
Insurance Recovery	24,267	
Recreation Enterprise Funds	1,010,060	
Community Preservation Fund	2,329,577	
Water Enterprise Fund	3,772,643	
Brook School Enterprise Fund	3,930,757	
Capital Projects	26,945,334	
Trust Funds Income	300,827	
Change in Assets	450,170	
Total Receipts		\$ 121,854,216
Disbursements		\$ 119,861,496
<b>Cash Balance - June 30, 2013</b>		<b>\$ 76,473,205</b>

# REPORT OF THE TOWN ACCOUNTANT

BALANCE SHEETS - JUNE 30, 2013

## GENERAL FUND

### ASSETS

Operating Cash			12,902,636.42
Petty Cash Reserve			4,120.00
Prepays Receivable:			-
Taxes Receivable:			
Personal Property			
Levy of 2009	48.17		
Levy of 2010	216.30		
Levy of 2011	128.71		
Levy of 2012	334.08		
Levy of 2013	840.83	1,568.09	
Real Estate			
Levy -Prior Years	11,281.43		
Levy of 2005	1,474.81		
Levy of 2006	1,594.99		
Levy of 2007	1,704.19		
Levy of 2008	4,175.17		
Levy of 2009	4,366.12		
Levy of 2010	4,397.82		
Levy of 2011	10,404.15		
Levy of 2012	21,421.04		
Levy of 2013	625,943.14	686,762.86	688,330.95
Provision for Overlay - 2003		(14,309.16)	
Provision for Overlay - 2004		(18,266.78)	
Provision for Overlay - 2005		(45,476.48)	
Provision for Overlay - 2006		(90,585.74)	
Provision for Overlay - 2007		(95,823.81)	
Provision for Overlay - 2008		(36,457.09)	
Provision for Overlay - 2009		(32,320.78)	
Provision for Overlay - 2010		(102,235.61)	
Provision for Overlay - 2011		(183,574.12)	
Provision for Overlay - 2012		(178,132.17)	
Provision for Overlay - 2013		(344,379.25)	(1,141,560.99)
Tax Liens Receivable			423,468.40
Deferred Tax Receivable			458,130.62
Motor Vehicle Excise Receivable:			
Prior Year Levies		8,982.63	
Levy of 2005		3,044.61	
Levy of 2006		5,486.86	
Levy of 2007		2,618.32	
Levy of 2008		2,606.29	
Levy of 2009		4,470.85	
Levy of 2010		5,480.96	
Levy of 2011		11,573.39	
Levy of 2012		37,661.87	
Levy of 2013		172,405.50	254,331.28
Departmental:			
BOH - Commercial Hauling Rec		701.40	
Due from the Commonwealth		11,301.00	
Ambulance Receivable		1,106,813.74	
Emergency Fees Receivable		2,400.00	1,121,216.14
Total Assets			14,710,672.82

# LIABILITIES AND FUND BALANCES

Liabilities:		
Warrants Payable		581,784.99
Accounts Payable		3,725.98
Accrued Payroll		1,755,484.35
Payroll Withholding		1,140,695.78
Deferred Revenue:		
Real Estate/Personal Property Tax	(372,736.12)	
Deferred Rev Deferred taxes	377,636.70	
Deferred Tax Liens	423,468.40	
Motor Vehicle Excise Taxes	254,331.28	
Departmental	<u>1,109,915.14</u>	
Subtotal - Deferred Revenue		1,792,615.40
Other Liabilities		-
Total Liabilities		<u>5,274,306.50</u>
Fund Balances:		
Reserve for Encumbrance Carryovers		930,399.27
Reserve for Expenditures		3,373,000.00
Continuing Appropriation-c/ fwd		-
Fund Balance- Resvd for debt service		229,141.78
Fund Balance- Resvd for reduction of future excl. debt		443,941.60
Undesignated Fund Balance		4,459,883.67
Reserved for Overlay Excess		-
Total Fund Balances		<u>9,436,366.32</u>
Total Liabilities and Fund Balances		<u><u>14,710,672.82</u></u>

## GENERAL FUND- CONTINUING BALANCE

### ASSETS

Operating Cash	<u>2,772,789.64</u>
Total Assets	<u><u>2,772,789.64</u></u>

# LIABILITIES AND FUND BALANCES

Liabilities:		
Warrants Payable		105,228.49
Accounts Payable		11,510.80
Accrued Payroll		<u>367.75</u>
Total Liabilities		117,107.04
Fund Balances:		
Prior Year Encumbrances		9,134.47
Continuing Appropriation- Carry Forward		<u>2,646,548.13</u>
Total Fund Balances		2,655,682.60
Total Liabilities and Fund Balances		<u><u>2,772,789.64</u></u>

## AGENCY FUNDS

### ASSETS

Cash	1,289,609.03
ALS Receivable-Fire	<u>5,801.86</u>
Total Assets	<u><u>1,295,410.89</u></u>



LIABILITIES AND FUND BALANCES	
Liabilities:	
Warrants Payable	24,393.34
Accrued Payroll	21,825.01
School student activity accts	208,781.75
Off Duty Details & Departmental Agency Accounts	93,492.71
Tailings	125,895.04
Performance Bonds	123,702.87
Conservation Consulting Deposits	10,478.75
Security & Developer Deposits	686,841.42
Total Liabilities	1,295,410.89
Total Liabilities and Fund Balances	1,295,410.89
GENERAL STABILIZATION FUND	
ASSETS	
Cash	2,234,505.10
Total Assets	2,234,505.10
LIABILITIES AND FUND BALANCE	
Fund Balance	2,234,505.10
Total Liabilities and Fund Balance	2,234,505.10
PENSION LIABILITY STABILIZATION FUND	
ASSETS	
Cash	412,116.23
Total Assets	412,116.23
LIABILITIES AND FUND BALANCE	
Fund Balance	412,116.23
Total Liabilities and Fund Balance	412,116.23
RECEIPTS RESERVED FOR APPROPRIATION	
ASSETS	
Cash	422,434.53
Total Assets	422,434.53
LIABILITIES AND FUND BALANCES	
Liabilities:	
Warrants Payable	395.79
Total Liabilities	395.79
Fund Balances:	
Reserve for Encumbrance Carryovers	-
Sale of Land	3,600.00
Wetlands Protection	6,554.38
Sale of Cemetery Lots	262,869.23
Accrued Income-Well Litigation	8,111.80
Fire Department Easement	10,000.00
Church St/Coldstream Land	129,528.88
Insurance Recovery over 20K	1,374.45
Total Fund Balances	422,038.74
Total Liabilities and Fund Balances	422,434.53

**OTHER POST EMPLOYMENT BENEFITS TRUST FUND**

ASSETS	
Cash	<u>5,186,372.04</u>
Total Assets	<u><u>5,186,372.04</u></u>

LIABILITIES AND FUND BALANCE	
Fund Balance	<u>5,186,372.04</u>
Total Liabilities and Fund Balance	<u><u>5,186,372.04</u></u>

**GIFTS AND GRANTS**

ASSETS	
Cash	1,093,961.64
Receivables	<u>94,367.87</u>
Total Assets	<u><u>1,188,329.51</u></u>
Liabilities:	
Warrants Payable	10,127.34
Accrued Payroll	1,242.07
Accounts Payable	<u>-</u>
Total Liabilities	11,369.41

Fund Balances :

Prior Year Encumbrance	-
Revolving Accounts:	
Affordable House Monitoring Fees	31,465.44
Alcohol & Drug Education	75.00
Board of Health - Flu Clinic Revol	13,093.35
Brook School Maintenance	3,801.58
Ambulance Gifts	303.50
COA Program Gifts	6,343.92
COA Art Gallery Gifts	75.00
COA Miscellaneous Gifts	12,432.21
COA Transportation Gift	65,410.24
COA- J Chen Gift	30,000.00
COA- Chas River Med	1,553.56
COA- Guna Ostrow Gift	5,916.25
COA- Cabot Corp Foundation Gift	3,083.75
Library, General Purposes	117,597.91
Library, Madelyn Wetmore	494.00
Library, Materials Replacement	9,641.35
Library, Misc. Gifts	3,040.00
Memorial Flags--9/11	600.00
Insurance Reimbursement - Misc	45,530.19
Mobile Data Terminal	673.50
Recreation - Cambridge Trust Band Concert	818.57
Recreation - Weston Skating Club	2,650.00
Recycling Consultant Gift	600.00
Recycling Education Gifts	2,353.73
Tercentennial Celebration Gifts	2,488.67
College Pond Skating Hut	500.00
Community Center Gifts	494.09
Community Center Bldg Maint	94,669.86
Fire Dept Gift-Gas Meters	705.00
Fire Misc. Equip. Gifts	7,535.71
Fire - Spl Equip	255.49
Traffic Advisory Comm. Gifts	300.00
Traffic Study - Boston Properties	466,625.00
Historical Markers Revolving	590.18
Historical Commission Gifts	2,246.98
Police Misc. & Computer Gifts	8,179.56
J.Smith Tavern Revolving	24,963.87

Tavernside Park (Rec) Gift	1,500.00	
Town Buildings Rental Revolving	4,721.00	
Volleyball Improvement Gifts	4,371.09	
School Property - Rest	9,589.63	
Landscaping & Lawnmower	7,693.00	994,982.18

Grants:

Bullet Proof Vest F-T-S	-	
COA Incentive Grant	-	
COA Computer	500.50	
FY08 COA Springwell Grant	1,248.36	
Police Drug Task Force	-	
Community Policing	1,421.99	
Police Watch Your Car	75.00	
FY10 PSAP 911 Training Grant	-	
Renewal Energy Trust	36.51	
Fire Grant, School Safety	152.59	
Fire-Civil Defense	250.00	
Fire - 2005 Fire Grant	4,014.75	
09FireGrnt/RadioAlarm-BosProp	2,837.75	
Library- English as a Second Language	843.17	
Weston Culture Council	2,493.67	
Law Enforcement Trust	-	
Law Enf - Drug Forfeiture Grant	2,153.14	
Drug Task Force	3,445.00	
Library Incentive	61,464.66	
Library Metrowest Rep. Sys.	5,310.39	
Library Municipal Equalization	25,229.43	
Library Non-Resident Circulation	65,551.45	
Document Heritage Grnt	437.43	
MWRA Tree Replacement	4,512.13	
State & Primary Election	-	181,977.92
Total Fund Balances		1,176,960.10

Total Liabilities and Fund Balances	1,188,329.51
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**SPECIAL SCHOOL FUNDS**

**ASSETS**

Cash	1,441,485.94
School Grants Rec	103,147.00
Due from the State	21,814.25
Total Assets	1,566,447.19

**LIABILITIES AND FUND BALANCES**

Liabilities:	
Warrants Payable	25,845.86
Accounts Payable	1,087.50
School Payroll Reserve	81,587.89
Total Liabilities	108,521.25

Fund Balances:

REVOLVING:

School Gifts/Revolving:	153,893.52
Athletic Revolving	11,815.57
Lost & Damaged Books Revolving	42,964.17
Student Activity Revolving	5,436.39
Music Revolving	29,128.66
Drama Revolving	30,609.86
Non Resident Tuition Revolving	56,383.28
Guidance Revolving	62,561.02
School Transportation	30,230.70
METCO Transportation Gift	18,900.00
Integrated Preschool Program	349,970.40
Student Field Trips	1,033.71
School Facilities Rental	48,612.35
Global Exchange Program	7,107.57

Student Activities -NEWA	6,507.25	
Undesignated	<u>385,086.49</u>	1,240,240.94
GRANTS:		
Title VI Chapter II	2,695.96	
IEP Training	803.51	
Presidential Math	795.97	
Academic State	6,780.00	
Early Childhood Grant	-	
Special Education	192.08	
Special Education 252	23,497.51	
Special Education IDEA	1.14	
2000 Induction/Mentor	109.30	
Health - Smoking Cessation	10,480.97	
METCO	4,487.23	
METCO Outreach	2,000.00	
METCO Special	59,331.30	
School Readiness & Emergency	12.75	
Mass. Dept. of Sci. & Math	6,397.98	
Drug Free Schools	4,333.93	
Title I	1,300.22	
Title V	1,672.62	
Teacher Quality	217.44	
FY08 Kindergarten Transition	700.00	
Student Health	347.51	
Amgen Grant	-	
Biogen IDEC	4,500.00	
POWAH	530.35	
SPED IDEA 240	<u>22,698.04</u>	153,885.81
Encumbrances		63,845.10
Unreserved Fund Balance		<u>(45.91)</u>
Total Fund Balances		1,457,925.94
Total Liabilities and Fund Balances		<u>1,566,447.19</u>

#### STATE SPECIAL EDUCATION REIMBURSEMENT PROGRAM FUND

##### ASSETS

Cash	438,889.38
Due from the State	<u>169,002.00</u>
Total Assets	<u>607,891.38</u>

##### LIABILITIES AND FUND BALANCE

Fund Balance:	
Undesignated Fund Balance	<u>607,891.38</u>
Total Fund Balances	607,891.38
Total Liabilities and Fund Balance	<u>607,891.38</u>

#### COMMUNITY PRESERVATION FUND

##### ASSETS

Cash		18,379,464.02
Surcharges:		
Surcharge Receivable 2013	14,424.38	
Surcharge Receivable 2012	533.00	
Surcharge Receivable 2011	97.69	
Surcharge Receivable 2010	98.63	
Surcharge Receivable 2009	97.92	
Surcharge Receivable 2008	93.25	
Surcharge Receivable 2007	51.13	
Surcharge Receivable 2006	47.85	
Surcharge Receivable 2005	44.24	
Surcharge Receivable 2004	50.19	
Surcharge Receivable 2003	28.74	
Surcharge Receivable 2002	34.62	
Surcharge TT Liens 2003	283.88	

Surcharge TT Liens 2004	266.96	
Surcharge TT Liens 2005	270.71	
Surcharge TT Liens 2006	282.11	
Surcharge TT Liens 2007	668.18	
Surcharge TT Liens 2008	696.55	
Surcharge TT Liens 2009	466.97	
Surcharge TT Liens 2010	906.09	
Surcharge TT Liens 2011	2,116.78	
Surcharge TT Liens 2012	4,606.94	
Surcharge TT Liens 2013	-	<u>26,166.81</u>
Total Assets		<u><u>18,405,630.83</u></u>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>Liabilities:</b>		
Warrants Payable	20,524.78	
Accounts Payable	26,884.11	
Accrued Payroll	107.00	
Deferred Revenue - Other	67,962.14	
Deferred Revenue - Surcharge	15,601.64	
Deferred Revenue - Surcharge TT Liens	10,565.17	
Total Liabilities		<u>141,644.84</u>
<b>Fund Balances:</b>		
Reserved for Expenditures	-	
Reserved for Encumbrances	10,200,272.01	
Available for Appropri.	7,977,060.21	
Open Space Reserve	99.00	
Historic Resources Resv.	18,649.00	
Community Housing Resv.	67,905.77	
Total Fund Balances		<u>18,263,985.99</u>
Total Liabilities and Fund Balances		<u><u>18,405,630.83</u></u>

#### **WATER ENTERPRISE FUND**

<b>ASSETS</b>		
Cash		1,155,390.58
<b>Water Receivables:</b>		
Water TaxTitle Receivable - 2007	222.45	
Water Tax Title Receivable - 2008	209.74	
Water Tax Title Receivable - 2010	853.69	
Water Tax Title Receivable - 2011	797.98	
Water Tax Title Receivable - 2012	7,341.42	
Water Liens Receivable - 2000	31.00	
Water Liens Receivable - 2011	-	
Water Liens Receivable - 2012	596.59	
Water Liens Receivable - 2013	18,555.44	
Water Rates Receivable	98,457.75	
Water Misc. Receivable	8,831.22	<u>135,897.28</u>
Total Assets		<u><u>1,291,287.86</u></u>

# LIABILITIES AND FUND BALANCE

Liabilities:	
Warrants Payable	6,685.63
Accounts Payable	3,813.63
Accrued Payroll	6,285.66
Deferred Revenue -Water Rates	98,457.75
Deferred Revenue -Water Liens	19,183.03
Deferred Revenue -Misc Water Charges	8,831.22
Deferred Revenue-Water Tax Title	9,425.28
BAN Payable	-
Total Liabilities	152,682.20
Fund Balances:	
Reserved For Encumbrances	20,585.83
Fund Balance reserved for Capital Projects	157,745.87
Undesignated Fund Balance	960,273.96
Total Fund Balances	1,138,605.66
Total Liabilities and Fund Balances	1,291,287.86

## BROOKS SCHOOL ENTERPRISE FUND

### ASSETS

Cash	1,038,570.58
Brook School Rental Receivable	(8.00)
Total Assets	1,038,562.58

# LIABILITIES AND FUND BALANCE

Liabilities:	
Warrants Payable	18,040.26
Accounts Payable	12,182.35
Accrued Payroll	2,100.95
Brook School Security Deposits	53,035.32
Deferred Rev-Brook School Rentals	(8.00)
Total Liabilities	85,350.88
Fund Balances:	
Reserved for Encumbrances	20,120.74
Reserved for Expenditures	492,186.01
Undesignated Fund Balance	440,904.95
Total Fund Balances	953,211.70
Total Liabilities and Fund Balances	1,038,562.58

## RECREATION ENTERPRISE FUND

### ASSETS

Cash	481,527.96
Total Assets	481,527.96

# LIABILITIES AND FUND BALANCE

Liabilities:	
Warrants Payable	23,557.77
Accounts Payable	5,700.00
Accrued Payroll	37,317.29
Total Liabilities	66,575.06
Fund Balances:	
Reserved for Encumbrances	18,423.77
Undesignated Fund Balance	396,529.13
Total Fund Balances	414,952.90
Total Liabilities and Fund Balances	481,527.96

# CAPITAL PROJECTS

## ASSETS

Cash	16,291,065.50
Total Assets	16,291,065.50

## LIABILITIES AND FUND BALANCES

### Liabilities:

Warrants Payable	10,115.07
Accounts Payable	1,455,566.92
Retainage Payable	-
Accrued Payroll	2,712.87
Deferred Revenue	-
Bond Anticipation Notes	6,825,000.00
Total Liabilities	8,293,394.86

### Fund Balances

Prior Year Encumbrance	2,821.54
Campion Center Land	1,000.00
Cook's Pond-Art 34,04	9,658.65
Sewerage Treatment Projects	0.13
School Fire Alarm	15,346.83
School Dept. Mower	8,304.16
Case Roadway-Art 23, 02	-
Library Roof-Art4, 06	44,863.80
Fire Station- Roof-Art 3,11/04	551.99
Fire Station- Roof-Art 26,04	40,431.24
Country/Woodland-Art 2, 11/06	172,361.30
Ambulance-Art 30, 05	1,251.39
Wastewater Facility-Art 32, 04	74,051.57
HS Bleachers-Art 19, 06/ Art21,07	45,510.98
Case Estates Purchases-Art1,11/06	7,620,207.84
Ladder Truck-Art 18, 07	171.72
Fire Stn#2-Repairs-Art3,STM5/09	28,200.00
Wellesley/So Ave Improv-Art 15, 08	-
Resurface Schl Rds/Park-Art 18,08	0.64
School Technology, Art 3, 12/08	159.32
Fire Pumper Truck-Art 4, 12/08	230.46
School Communication ART3,11/09	17,225.95
DPW Facility ART 14,,09	724,195.82
School Tech Network ART 16,09	263.90
Phone Network ART 17,09	694.15
Field School Design ART 19,09	-
Energy Svc ART 2, 11/10	57,500.00
Sewage Treatment ART 2, 3/01	-
DPW Equipment ART 13 5/10	-
FY11 Fire Equip ART 14, 5/10	700.47
FY11 Fire CommEquip ART 15, 5/10	1,060.30
Phone Systems, ART 17 5/10	78.32
Middle School Roof ART 11, 5/11	203,532.75
High School Boiler ART 12, 5/11	40,929.62
High School Science Lab ART 13, 5/11	530,539.33
Surface Drains ART 14, 5/11	-
Field School Replacement ART 1, 11/11	(902,946.98)
Surface Drains ART 20, 5/12	131,016.20
Surface Drains ART 21, 5/12	(157,547.43)
Brook Sch Apt Envelope Project ART 28, 5/12	(714,695.65)
Unreserved Fund Balance	0.33
Total Fund Balances	7,997,670.64

Total Liabilities and Fund Balances	16,291,065.50
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**CONSOLIDATED TRUST FUNDS - PRINCIPAL**

ASSETS		
Operating Cash		454,710.66
Savings		147,483.92
Bonds @ Book Value		1,579,273.40
Stocks- Non Cash		1,026.30
Stocks @ Cost		<u>2,965,080.98</u>
 Total Assets		 <u>5,147,575.26</u>
LIABILITIES AND FUND BALANCES		
Fund Balances:		
Library Funds:		
Waldo Noyes Library Trust	2,606,634.30	
Group A	78,921.75	
Group B	9,081.35	
Group C	28,623.13	
Group D	1,657.49	
Group E	20,602.03	
Group F	<u>52,228.26</u>	2,797,748.31
 H.S. Sears Funds:		
School Prize Fund	7,759.67	
Scholarship Fund	36,206.60	
Teachers' Home Fund	25,914.41	
Athletic Field Fund	12,936.07	
Town Common Fund	27,095.32	
Trees and Shrubs Fund	<u>12,936.10</u>	122,848.17
 B. Loring Young Fund		690.26
Merriam Fund for Silent Poor		26,624.69
Weston Veterans' Memorial Educational Fund		385,500.90
Charles O. Richardson Educational Fund		10,579.10
Dana W. Carter Memorial Fund		45,116.76
Alpheus Cutter Cemetery Fund		474.17
Emma F. Stedman Cemetery Fund		473.86
Elizabeth L. Sweet Cemetery Fund		1,111.23
Elizabeth E. Irving Decoration Fund		1,173.70
Laura S. McAuliffe Decoration Fund		700.33
Laura S. McAuliffe Monument Fund		1,174.31
Ida Scott Williams Care of Monument Fund		1,165.30
Lena B. Guthrie Memorial Flower Fund		1,081.32
E. B. Field Perpetual Care Fund		1,182.81
Agnes B. Brock Perpetual Care Fund		2,359.29
Cemetery Perpetual Care Fund		1,086,754.20
Peter J Foley ICE Award		27,580.10
Eula B. Mitchell Flower Fund		968.73
Will A. & Emily Davenport Library Fund		259,039.08
Eleanor M. Callow Arts Fund		40,035.81
Helen V. Zolla COA Activity Fund		21,690.02
Trees & Shrubs Plant. & Maint. Fund		3,207.15
James H. Messing Trust Fund		38,878.96
McNutt Morse Scholarship		139,485.83
J. Batchelder Library Fund		99,555.31
Helen Bradley Meml - Library		<u>30,375.56</u>
Total Fund Balances		5,147,575.26
 Total Liabilities & Fund Balances		 <u>5,147,575.26</u>



**CONSOLIDATED TRUST FUNDS - INCOME**  
**ASSETS**

Savings Inc	597,433.49	
Cash--Inc- Helen Bradley Memorial	2,375.29	
		<u>599,808.78</u>
Total Assets		<u>599,808.78</u>

**LIABILITIES AND FUND BALANCES**

Liabilities:		
Warrants Payable		5,131.50
Total Liabilities		5,131.50

Fund Balances:		
Library Funds:		
Helen Bradley Meml-Library	2,375.29	
Waldo Noyes Library	115,213.64	
Group A	36,991.39	
Group B	3,248.04	
Group C	13,391.33	
Group D	3,356.03	
Group E	14,793.62	
Group F	32,716.05	222,085.39

H. S. Sears Funds:		
School Prize Fund	5,446.63	
Scholarship Fund	16,451.08	
Teachers' Home Fund	24,559.45	
Athletic Field Fund	10,458.26	
Town Common Fund	27,180.94	
Trees and Shrubs Fund	31,580.92	115,677.28

B. Loring Young Fund	664.37	
Merriam Fund for Silent Poor	1,879.52	
Weston War Memorial Educational Fund	14,822.48	
Charles O. Richardson Educational Fund	19,557.07	
Dana W. Carter Memorial Fund	11,725.81	
Alpheus Cutter Cemetery Fund	2,539.53	
Emma F. Stedman Cemetery Fund	287.41	
Elizabeth L. Sweet Cemetery Fund	3,168.58	
Elizabeth E. Irving Decoration Fund	1,310.60	
Laura S. McAuliffe Decoration Fund	1,211.10	
Laura S. McAuliffe Monument Fund	4,530.27	
Ida Scott Williams Care of Monument Fund	4,315.20	
Lena B. Guthrie Memorial Flower Fund	1,271.14	
E. B. Field Perpetual Care Fund	5,317.37	
Agnes B. Brock Perpetual Care Fund	1,294.65	
Cemetery Perpetual Care Fund	58,721.29	
Peter J Foley ICE Award	5,015.40	
Eula B. Mitchell Flower Fund	532.64	
Will A. & Emily Davenport Library Fund	54,472.95	
Eleanor M. Callow Arts Fund	30,455.25	
Helen V. Zolla COA Activity Fund	12,835.80	
Trees & Shrubs Plant. & Maint. Fund	891.89	
James H. Messing Trust Fund	9,117.90	
McNutt Morse Sholarship	10,195.30	
J. Batchelder Library Fund	781.09	
Total Fund Balances		594,677.28
Total Liabilities & Fund Balances		<u>599,808.78</u>

# OTHER TRUST FUNDS

## ASSETS

Operating Cash	2,741,155.46
Bonds @ Book Value	689,025.54
Common Stocks - at Cost	<u>1,823,954.04</u>
Total Assets	<u><u>5,254,135.04</u></u>

## LIABILITIES AND FUND BALANCES

Liabilities:	
Warrants Payable	11,336.60
Accrued Payroll	<u>253.37</u>
Total Liabilities	11,589.97

## Fund Balances:

Encumbrances	4,755.50
Conservation Land Trust	844,570.75
Alpheus Cutter Monument Fund	4,580.53
Alice F. Warren Memorial Library Fund	77,598.87
Alice F. Warren Historical Fund	5,912.54
H. S. Sears Town Hall Fund	366.91
World War Trust Fund - Principal	52,273.49
World War Trust Fund - Interest	25,410.06
Joseph M. Naughton Scholarship Fund	11,665.56
Joseph M. Naughton Memorial Fund	22,509.08
Josiah Smith Tavern Fund - Principal	194,531.68
Josiah Smith Tavern Fund - Income	30,835.17
Well Litigation Settlement Trust Fund	919,443.94
Weston Public School Fund - Principal	138,026.59
Weston Public School Fund - Income	65,596.09
Charles E. Mead Library Trust Fund	75,591.04
Ben Sandalls Memorial Fund	85,935.07
Rosamond Sears Library Fund - Principal	536,870.41
Rosamond Sears Library Fund - Income	121,263.89
Weston Educational Enrichment Fund	405,992.11
E. Paine Library Trust	768,932.96
E. Paine Council on Aging Trust	2,889.78
Gladwell/Barton Library Fund - Principal	421,036.20
Gladwell/Barton Library Fund - Income	119,573.46
McNutt Morse Library	81,834.16
McNutt/Morse COA	14,568.95
Mary Sliney Cemetery	2,038.61
John G Barclay Fund	8,674.28
Vera Laska Library Trust	199,267.39
J. Batchelder Library Trust	-
Total Fund Balances	<u>5,242,545.07</u>

Total Liabilities and Fund Balances	<u><u>5,254,135.04</u></u>
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# FLEXIBLE SPENDING PLAN FUND

## ASSETS

Cash	<u>614.04</u>
Total Assets	<u><u>614.04</u></u>

## LIABILITIES AND FUND BALANCE

Liabilities:	
Warrants Payable	<u>269.30</u>
Total Liabilities	269.30
Fund Balance	
Undesignated Fund Balance	<u>344.74</u>
Total Fund Balances	344.74
Total Liabilities and Fund Balance	<u><u>614.04</u></u>

LONG-TERM DEBT	
ASSETS	
Amount to be Provided for Long-Term Debt	74,723,334.01
Bonds Authorized and Unissued	<u>38,343,268.00</u>
Total Assets	<u>113,066,602.01</u>
LIABILITIES AND FUND BALANCE	
Liabilities:	
Bond Anticipation Notes	-
Bonds Payable - Inside Debt Limit	67,343,587.34
Bonds Payable - Outside Debt Limit	<u>7,379,746.67</u>
Total Liabilities	74,723,334.01
Fund Balance:	
Fund Balance, Bonds Authorized and Unissued	<u>38,343,268.00</u>
Total Fund Balance	38,343,268.00
Total Liabilities and Fund Balance	<u>113,066,602.01</u>

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STATEMENT OF DEPARTMENTAL EXPENDITURES FOR FISCAL YEAR 2013

TITLE OF ACCOUNTS		ORIGINAL BUDGET	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE & CONTINUING APPROP	UNEXPENDED/ TURNBACKS
UNCLASSIFIED							
Insurance	Insurance, Workers' Compensation	270,000	(50,000)	220,000	218,749	-	1,251
	Public Safety Injured on Duty+	20,000	34,784	54,784	13,163	41,621	-
	Unemployment Compensation	100,000	-	100,000	61,971	-	38,029
	Insurance-Property & Liability	300,000	-	300,000	286,541	-	13,460
	Uninsured Losses+	-	164,992	164,992	10,873	154,119	-
	Subtotal	690,000	149,776	839,776	591,297	195,740	52,739
Fringe Benefits	Insurance Group Health/Life, Medicare	9,492,063	-	9,492,063	9,424,177	-	67,886
	Contributory Retirement-Middlesex	3,648,094	-	3,648,094	3,648,094	-	-
	Compensated Absences+	100,000	159,180	259,180	49,107	210,073	-
	Subtotal	13,240,157	159,180	13,399,337	13,121,378	210,073	67,886
Street Lighting Reserve Fund	Street Lighting	54,000	1,569	55,569	45,585	2,215	7,769
	Reserve Fund	530,000	-	530,000	-	-	530,000
	Debt Service (non-excluded)	53,859	2,500	56,359	56,350	-	9
TOTAL UNCLASSIFIED		14,568,016	313,025	14,881,041	13,814,611	408,028	658,402
GENERAL GOVERNMENT							
Town Manager's Office							
	Salaries	417,663	8,041	425,704	416,932	5,815	2,957
	Expenses	74,720	3,901	78,621	72,372	2,567	3,682
	Consulting & Professional Services+	20,000	84,574	104,574	60,870	43,703	-
	Fiber Network Improvements+	-	120,000	120,000	90,997	29,003	-
	Subtotal	512,383	216,515	728,898	641,171	81,088	6,639
Cost of Living & Merit Pay	Transfer Account	64,480	1,417	65,897	11,640	54,257	-
	Expenses	215,000	-	215,000	104,746	-	110,254
Legal	Salaries	63,293	-	63,293	58,903	35	4,355
	Expenses	108,950	58	109,008	88,477	2,032	18,498
	Town Hall Equipment+	5,000	7,330	12,330	4,153	8,177	-
	Subtotal	177,243	7,388	184,631	151,533	10,244	22,854
Town Clerk & Registrar of Voters	Salaries	144,465	18,305	162,770	154,954	240	7,576
	Expenses	33,325	7,725	41,050	37,120	2,248	1,682
	Subtotal	177,790	26,030	203,820	192,074	2,488	9,257

TITLE OF ACCOUNTS	ORIGINAL BUDGET	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE & CONTINUING APPROP	UNEXPENDED/ TURNBACKS
Information Systems						
Salaries	264,864	2,235	267,099	234,514	712	31,872
Expenses	201,302	-	201,302	194,090	1,826	5,386
Computer Hardware & Maintenance+	67,000	9,362	76,362	71,848	4,514	-
Telephone Consultant (Art. 12, 07)+	-	800	800	-	800	-
Subtotal	533,166	12,397	545,563	500,452	7,853	37,258
Weston Veterans Memorial Ed.Fund Comm.	1,600	-	1,600	1,600	-	-
Expenses						
Senior Service Program	15,000	-	15,000	14,600	-	400
Expenses						
<b>TOTAL GENERAL GOVERNMENT</b>	<b>1,696,662</b>	<b>263,747</b>	<b>1,960,409</b>	<b>1,617,817</b>	<b>155,930</b>	<b>186,662</b>
<b>FACILITIES TOWN- WIDE</b>						
Salaries	258,723	1,511	260,234	260,083	-	152
Expenses	589,625	49,364	638,989	546,189	92,798	2
Facilities Improvements-Town-wide+	418,950	613,781	1,032,731	350,211	682,520	-
<b>TOTAL FACILITIES TOWN-WIDE</b>	<b>1,267,298</b>	<b>664,656</b>	<b>1,931,954</b>	<b>1,156,483</b>	<b>775,318</b>	<b>154</b>
<b>FINANCE</b>						
Finance Committee	400	-	400	285	-	115
Expenses						
Salaries-Elected Officials	500	-	500	400	-	100
Salaries	655,241	6,288	661,529	649,685	-	11,845
Expenses	122,500	(1,460)	121,040	106,199	3,062	11,780
Subtotal	778,241	4,828	783,069	756,283	3,062	23,724
<b>TOTAL FINANCE</b>	<b>778,641</b>	<b>4,828</b>	<b>783,469</b>	<b>756,568</b>	<b>3,062</b>	<b>23,839</b>
<b>PLANNING, LAND USE &amp; INSPECTIONAL SERVICES</b>						
Salaries	519,020	-	519,020	496,906	-	22,114
Expenses	179,230	8,172	187,402	140,773	9,372	37,257
Conservation-College Pond+	-	51	51	-	51	-
<b>TOTAL PLANNING, LAND USE &amp; INSPECTIONAL SERVICES</b>	<b>698,250</b>	<b>8,222</b>	<b>706,472</b>	<b>637,679</b>	<b>9,422</b>	<b>59,371</b>
<b>PUBLIC SAFETY</b>						
Police						
Salaries	2,557,548	35,000	2,592,548	2,575,835	-	16,713
Expenses	267,130	6,213	273,343	257,083	13,698	2,562
Equipment & Apparatus+	149,700	5,848	155,548	134,314	21,234	-
Radio Equipment+	-	294	294	-	294	-
Subtotal	2,974,378	47,356	3,021,734	2,967,232	35,227	19,276
Salaries	2,742,338	907	2,743,245	2,716,310	-	26,935
Expenses	301,170	2,782	303,952	255,099	10,943	37,909
Hydrant Service	44,000	-	44,000	42,615	-	1,385
Emergency Management+	2,000	11,417	13,417	169	13,248	-
Equipment & Apparatus+	45,000	64,311	109,311	82,064	27,247	-
Subtotal	3,134,508	79,417	3,213,925	3,096,258	51,438	66,229

TITLE OF ACCOUNTS	ORIGINAL BUDGET	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE & CONTINUING		UNEXPENDED/ TURNBACKS
					APPROP		
Animal Control Officer	20,485	-	20,485	20,222	-	-	263
Expenses	7,900	-	7,900	7,111	112	112	677
Subtotal	28,385	-	28,385	27,333	112	112	940
<b>TOTAL PUBLIC SAFETY</b>	<b>6,137,271</b>	<b>126,773</b>	<b>6,264,044</b>	<b>6,090,823</b>	<b>86,777</b>	<b>86,444</b>	
<b>EDUCATION</b>							
School Department	29,558,347		29,558,347	28,943,132			615,215
Instructional Maint. & Other Expenses	4,741,247	564,798	5,306,045	4,960,125	635,796	635,796	(289,877)
Subtotal	34,299,594	564,798	34,864,392	33,903,257	635,796	635,796	325,338
Continuing Balances							
1 Ton Truck+	-	5,039	5,039	-	-	5,039	-
School Buses+	-	2,334	2,334	-	-	2,334	-
Arsenic Testing+	-	200,000	200,000	150,359	49,641	49,641	-
Subtotal	-	207,373	207,373	150,359	57,014	57,014	-
Assessment	81,634	291	81,925	81,925	-	-	-
<b>TOTAL EDUCATION</b>	<b>34,381,228</b>	<b>772,462</b>	<b>35,153,690</b>	<b>34,135,541</b>	<b>692,810</b>	<b>325,338</b>	
<b>PUBLIC WORKS</b>							
Salaries	1,818,387	823	1,819,210	1,711,546	-	-	107,665
Expenses	1,230,870	(1,133)	1,229,737	1,034,569	89,218	89,218	105,950
Snow and Ice Control	252,900	290,000	542,900	542,900	-	-	-
Continuing Balance Accounts							
Construction Public Ways+	300,000	82,719	382,719	243,730	138,989	138,989	-
Construction of Sidewalks+	120,000	273,315	393,315	133,843	259,472	259,472	-
Stone Retaining Wall Repairs+	10,000	39,569	49,569	13,195	36,375	36,375	-
Access to 40 Acre Field+	-	149	149	-	149	149	-
Guard Rail Rehabilitation Program+	50,000	1,500	51,500	50,000	1,500	1,500	-
Monitoring Groundwater-Landfill+	21,675	1,744	23,419	21,525	1,894	1,894	-
Parks & Cemeteries Improvements+	45,000	-	45,000	-	45,000	45,000	-
Departmental Equipment+	-	454,601	454,601	82,985	371,616	371,616	-
Roundabout @ Case Corner+	-	34,575	34,575	33,870	705	705	-
Wellesley/Brown Study+	-	17,266	17,266	16,436	830	830	-
Boston Post Road/Route 20 Study+	-	30,000	30,000	30,000	-	-	-
High School/Middle School Study+	-	30,000	30,000	30,000	-	-	-
Transfer Station Bridge+	-	293,000	293,000	33,545	259,455	259,455	-
Transfer Station Paving+	-	207,194	207,194	-	207,194	207,194	-
Cemetery Land Development+	-	17,076	17,076	-	17,076	17,076	-
Subtotal	546,675	1,482,708	2,029,383	689,128	1,340,255	1,340,255	-
<b>TOTAL PUBLIC WORKS</b>	<b>3,848,832</b>	<b>1,772,398</b>	<b>5,621,230</b>	<b>3,978,142</b>	<b>1,429,473</b>	<b>213,615</b>	

TITLE OF ACCOUNTS		ORIGINAL BUDGET	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCE & CONTINUING APPROP	UNEXPENDED/ TURNBACKS
<b>HEALTH &amp; HUMAN SERVICES</b>							
<b>Board of Health</b>							
	Salaries	227,617	-	227,617	226,832	-	785
	Expenses	7,800	509	8,309	7,062	406	841
	Mental Health Services	25,000	-	25,000	25,000	-	-
	Subtotal	260,417	509	260,926	258,893	406	1,626
<b>Mosquito Control</b>							
	Expenses	36,938	-	36,938	36,938	-	-
<b>Council on Aging</b>							
	Salaries	268,403	2,094	270,497	253,307	-	17,190
	Expenses	30,300	11	30,311	30,296	15	-
	Subtotal	298,703	2,105	300,808	283,603	15	17,190
<b>Veteran's Services</b>							
	Expenses	65,000	-	65,000	58,379	-	6,621
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>		<b>661,058</b>	<b>2,614</b>	<b>663,672</b>	<b>637,813</b>	<b>421</b>	<b>25,437</b>
<b>PUBLIC LIBRARY</b>							
<b>Libraries</b>							
	Salaries	996,074	3,316	999,390	948,634	-	50,757
	Expenses	151,391	3,266	154,657	122,415	3,032	29,211
	Library Materials	68,200	-	68,200	68,200	-	-
	Minuteman Library Network	39,255	-	39,255	39,214	-	41
<b>TOTAL PUBLIC LIBRARY</b>		<b>1,254,920</b>	<b>6,582</b>	<b>1,261,502</b>	<b>1,178,462</b>	<b>3,032</b>	<b>80,008</b>
<b>TOTAL OPERATING BUDGET APPROPRIATIONS</b>		<b>65,292,176</b>	<b>3,935,308</b>	<b>69,227,484</b>	<b>64,003,940</b>	<b>3,564,272</b>	<b>1,659,271</b>
<b>DEBT SERVICE (EXCLUDED)</b>		<b>7,956,219</b>	<b>-</b>	<b>7,956,219</b>	<b>7,921,495</b>	<b>-</b>	<b>34,724</b>
<b>GRAND TOTAL BUDGET APPROPRIATIONS</b>		<b>73,248,395</b>	<b>3,935,308</b>	<b>77,183,703</b>	<b>71,925,435</b>	<b>3,564,272</b>	<b>1,693,995</b>

**TOWN OF WESTON**  
**AUTHORIZED AND UNISSUED DEBT**  
**as of JUNE 30, 2013**

<b>Date of Vote</b>	<b>Article #</b>	<b>Purpose</b>	<b>Amount authorized</b>	<b>Amount issued or Retired</b>	<b>BAN's Outstanding</b>	<b>Unissued June 30, 2013</b>
10/20/1995	3	Sewer Treatment Plans	50,000.00	20,000.00	0.00	30,000.00
5/15/2002	23	Road Repairs - Case Complex	150,000.00	140,000.00	0.00	10,000.00
11/25/2002	11	Brook School Elderly Housing	5,650,000.00	5,424,000.00	0.00	226,000.00
5/11/2005	14	Affordable Housing Taxable	250,000.00	0.00	0.00	250,000.00
5/12/2008	19	Wellesley St. Pump Station 8(7C)	770,000.00	600,000.00	0.00	170,000.00
5/9/2011	11	Middle School Roof less MSBA Reimb.	780,000.00	617,332.00	0.00	162,668.00
5/9/2011	12	High School Boiler less MSBA Reimb.	960,000.00	662,400.00	0.00	297,600.00
11/14/2011	1	Field School Replacement	30,800,000.00	5,000,000.00	5,000,000.00	20,800,000.00
5/9/2012	21	Surface Drains	450,000.00	0.00	450,000.00	0.00
5/9/2012	28	Brook School Envelope Project	1,375,000.00	0.00	1,375,000.00	0.00
5/22/2013	12	Police Station Design	800,000.00	0.00	0.00	800,000.00
5/22/2013	13	Case Campus Roadway Design	709,000.00	0.00	0.00	709,000.00
5/22/2013	15	Surface Drains	300,000.00	0.00	0.00	300,000.00
5/22/2013	16	Surface Drains	745,000.00	0.00	0.00	745,000.00
5/22/2013	18	Water Mains	253,000.00	0.00	0.00	253,000.00
<b>TOTAL</b>			<b>44,042,000.00</b>	<b>12,463,732.00</b>	<b>6,825,000.00</b>	<b>24,753,268.00</b>
			<b>Outside Debt Limit</b>			<b>\$423,000.00</b>
			<b>Inside Debt Limit</b>			<b>\$24,330,268.00</b>



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